

DECISION/DIRECTION NOTE

Title: Community Services Grants Policy

Date Prepared: October 7, 2020

Report To: Committee of the Whole

Councillor and Role: Councillor Jamie Korab, Community Services

Ward: N/A

Decision/Direction Required: Approval of a Community Services Grants Policy and Rescission of Related Policies

Discussion – Background and Current Status:

The Department of Community Services currently provides financial assistance to individuals and organizations whose activities align with the City's strategic directions under a number of different policies:

- [04-04-01 Policy on Requests for Grants and Subsidies](#)
- [04-09-02 Financial Support for Meeting and Conventions](#)
- [09-05-01 Support of the Arts Community](#)

The proposed policy consolidates the individual policies, which will be repealed upon Council approval of the new policy.

The new policy includes financial assistance for:

- (i) Community Grants for community organizations, special events and festivals, sporting organizations, and arts organizations;
- (ii) Capital Grants for facilities that provide programs and/or services to residents of St. John's;
- (iii) Meeting, Convention, and Sporting Event Grants for organizations seeking financial assistance for Atlantic Canadian, national, or international meetings, conventions, and/or sporting events hosted in St. John's;
- (iv) Youth Travel Grants for Atlantic Canadian, national, or international sporting or other events; and
- (v) Individual Artist Grants.

Key Considerations/Implications:

1. Budget/Financial Implications: There are no new budget or financial implications associated with the policy.
2. Partners or Other Stakeholders: Stakeholders include organizations and individual youth and artists seeking City financial assistance.

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3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications: The Office of the City Solicitor has reviewed and approved the policy.
5. Privacy Implications: All personal information related to the program will comply with the City's Privacy Management Policy and provincial legislation.
6. Engagement and Communications Considerations: The Department has contacted Marketing and Office Services and Organizational Performance and Strategy regarding communications and training requirements.
7. Human Resource Implications: The policy will be implemented with existing human resources.
8. Procurement Implications: Not applicable.
9. Information Technology Implications: Not applicable.
10. Other Implications: Not applicable.

Recommendation:

That Council approve the Community Services Grants Policy and rescind the related policies (04-04-01, 04-09-02, and 09-05-01).

Prepared by: Trina Caines, Policy Analyst
Approved by: Tanya Haywood, DCM, Community Services;
Elaine Henley, City Clerk, CPC Co-Chair;
Roshni Antony, Manager - HR Advisory Services, CPC Co-Chair

Attachments:

Community Services Grants Policy (draft)
Community Services Grants Procedures (draft)

Report Approval Details

Document Title:	DN - Community Services Grants Program - For COTW.docx
Attachments:	- Draft Community Services Grants Policy - For COTW.docx - Draft Community Service Grants Procedures - For COTW.docx
Final Approval Date:	Oct 8, 2020

This report and all of its attachments were approved and signed as outlined below:

Elaine Henley - Oct 8, 2020 - 11:58 AM