

ST. JOHN'S

Seniors Advisory Committee

June 16, 2020

9:30 a.m.

Virtual

Pages

1.	CALL TO ORDER	
2.	APPROVAL OF THE AGENDA	
3.	ADOPTION OF THE MINUTES	
3.1	Adoption of Minutes - May 15, 2020	1
4.	DELEGATIONS/PRESENTATIONS	
5.	BUSINESS ARISING FROM THE MINUTES	
5.1	Engage St. John's - Engagement Session	6
5.2	Senior of the Year Award Review	10
6.	NEW BUSINESS	
6.1	Creating Connections for Seniors - Summer 2020	13
6.2	Intergenerational Connections between Advisory Committees	16
7.	ADJOURNMENT	

ST. JOHN'S

Seniors' Advisory Committee - Minutes

May 15, 2020

10:15 a.m.

Virtual

Present: Lorraine Best, Seniors NL
Devonne Ryan, Public Representative (19-35)
Deanne Stapleton, Council Representative
Judy Tobin, Manager of Housing
Neil Hamilton, CARP
Ruby Constantine, Citizen Representative
Sharron Callahan, Chair (CARP)
Patsy Yetman, Citizen Representative

Regrets: Glenda Reid, Citizen Representative
Sam Wells, Citizen Representative
Neil Moores, NLPSPA

Staff: Karen Sherriffs, Manager of Community Development
Robyn Dobbin, Adult & Seniors Co-ordinator
Maureen Harvey, Legislative Assistant
Victoria Etchegary, Manager of Organizational Performance & Strategy
David Crowe, Roads Manager

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**

Moved By Neil Hamilton
Seconded By Patsy Yetman

That the agenda be adopted with the following addition:

a. discussion about future meetings and the desired format.

CARRIED UNANIMOUSLY

3. ADOPTION OF THE MINUTES

3.1 Adoption of Minutes - March 3, 2020

Motion

Moved By Ruby Constantine

Seconded By Devonne Ryan

That the minutes be adopted with the typographical error on the second paragraph of Page 3 corrected.

CARRIED UNANIMOUSLY

4. DELEGATIONS/PRESENTATIONS

4.1 Sidewalk Snowclearing Public Engagement

Victoria Etchegary will be present for this portion of the meeting.

Victoria Etchegary and David Crowe provided the group with an overview of the public engagement plan for sidewalk snow clearing and sought their input on what would be important to seniors in this conversation, how best to engage with seniors during this time and what we would need to know about the seniors community to guide the process.

Several suggestions were made including, but not limited to:

- It is important to know how the city prioritizes the clearing of sidewalks.
- Streets need to be designed for all different modes of transportation.
- Use existing online tools to allow people to connect with seniors.
- Have a conversation with Kelly Heisz at Seniors NL so they can guide people through the survey.
- Use the Seniors Advisory Committee to act as a conduit for further engagement.
- Committee would like more notice of meetings such as this.

Victoria and David retired from the meeting at 11:00 am.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Notice of Vacancy-SAC

The Panel was informed that the number of applications to fill vacancies created by expired terms of office have been minimal.

Current committee members in attendance agreed to continue on until replacements are found. Recognizing the current COVID-19 Pandemic and the traditional suspension of summer meetings, the Committee suggested that the City Clerk be requested to consider a deviation of the terms of reference regarding vacancies until the fall.

5.2 Senior of the Year Update

This award recognizes a senior who has made significant contributions to the community through volunteering, helping others, or participating in activities such as music, sport, recreation, or art.

The Committee was informed that three applications are under consideration for Senior of the Year - two new applicants and one application brought forward from last year.

The nomination process was extended by two weeks to Friday, May 15 at 4:00 pm.

Discussion took place with agreement that the sub-committee will meet on May 27th at 10:15 am to review the applications. The award will be recognized during the City Council meeting on Monday June 8.

It was suggested that consideration be given to contacting NTV about doing an interview.

5.3 Seniors Day 2020

Recognizing the public health advisory in response to COVID-19 it was agreed that Seniors Day 2020 be cancelled. Councillor Stapleton will inform Council at the next meeting. It was also noted that Party in the Park scheduled for July is also cancelled.

6. NEW BUSINESS

6.1 Vulnerable Population-Covid-19 Seniors' Working Group

The Committee was informed that the province has established a Vulnerable Populations Task Group with a number of working groups

looking at various issues from housing to food security to help during the Covid-19 pandemic.

Robyn Dobbin will represent the Seniors Advisory Committee on this Seniors working group and will provide the SAC members with relevant and up to date information when it becomes available.

The following organizations are associated with this task force :

- SeniorsNL
- NL 50+ Federation
- Connections for Seniors
- Seniors' Coalition
- United Way
- Members of the Provincial Advisory Council on Aging and Seniors
- NL Seniors' Advocate
- Seniors and Aging division staff from CSSD (Children, Seniors and Social Development)
- The Town of Conception Bay South

Sharron Callahan is also a member of this Task Force. Both representatives agreed to keep the Committee apprised of activities as they unfold. Councillor Stapleton agreed to update Council on the status and effectiveness of this group.

6.2 Future meetings of the Committee and Desired Platform

Discussion took place with agreement that MS Teams be used for virtual meetings with those who cannot access that platform will use a telephone to bridge the call. The next meeting is scheduled for June 16th date at 9:30 am with the following meeting to be held on September 15, 2020.

7. ADJOURNMENT

There being no further business, the meeting adjourned at 11:37 pm.

CHAIRPERSON, SHARRON CALLAHAN

INFORMATION NOTE

Title: Engage St. John's - Engagement Session

Date Prepared: June 8, 2020

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Deanne Stapleton

Ward: N/A

Issue: To inform the Seniors Advisory Committee members of upcoming engagement sessions through Engage St. John's

Discussion – Background and Current Status:

The City of St. John's recognizes that engagement between the City and its citizens is an essential component of an effective municipal government.

The City views public engagement as a process – one that facilitates dialogue with the right people, using the right tools, at the right time on subject areas of mutual interest.

The goals of the City's public engagement policy are to:

- improve/inform decision making and programming;
- create space for everyone to feel involved and listened to;
- share information effectively and welcome different points of view;
- generate new ideas and solutions;
- build trust;
- understand the needs and priorities of the community

Please see dates and information below for the next two engagement sessions. Registration is required at the links provided. Ctrl +Click to follow link.

1. Virtual Public Meeting Via Microsoft Teams- Sidewalk & Snow clearing.

a. June 17- 10:30 a.m. to noon, register [here](#). or

b. June 17-7:00pm to 8:30pm, register [here](#).

2. Virtual Open House- Re-Imagine Churchill Square- virtual open house via Zoom.

ST. JOHN'S

a. June 25-1pm- Click [here \(External link\)](#) to register.

b. June 25-7pm- Click [here \(External link\)](#) to register.

To stay informed please check out the links below

Calendar of events

The online [Calendar of Events](#) includes a list of scheduled public meetings and meetings of Committees of Council.

E-updates

Stay up-to-the-date by signing up to receive [E-updates](#). City notices, advisories, news and a host of other information delivered right to your inbox

You can also visit <https://www.engagestjohns.ca/> to view all upcoming engagement session

Key Considerations/Implications:

1. Budget/Financial Implications:
 - n/a
2. Partners or Other Stakeholders:
 - n/a
3. Alignment with Strategic Directions/Adopted Plans:
 - A City That Moves- A city that builds a balanced transportation network to get people and goods where they want to go safely
 - A Connected City- A city where people feel connected, have a sense of belonging, and are actively engaged in community life
 - An Effective City- A City that performs effectively and delivers results
4. Legal or Policy Implications:
 - n/a
5. Privacy Implications:
 - n/a
6. Engagement and Communications Considerations:
 - Engagement session hosted by Engage St. John's

7. Human Resource Implications:

- n/a

8. Procurement Implications:

- n/a

9. Information Technology Implications:

- Virtual meeting via Microsoft Teams and Zoom

10. Other Implications:

- n/a

Conclusion/Next Steps:

Information provided for members of SAC for upcoming engagement sessions and an opportunity to sign up for notifications.

Report Approval Details

Document Title:	Engagement Session.docx
Attachments:	
Final Approval Date:	Jun 10, 2020

This report and all of its attachments were approved and signed as outlined below:

Karen Sherriffs - Jun 10, 2020 - 7:54 AM

Tanya Haywood - Jun 10, 2020 - 12:02 PM

INFORMATION NOTE

Title:	Senior of the Year Award Review
Date Prepared:	June 8, 2020
Report To:	His Worship the Mayor and Members of Council
Councillor and Role:	Councillor Deanne Stapleton
Ward:	N/A

Issue: To provide members of the Seniors Advisory Committee an update on Senior of the Year Award nominations and selection

Discussion – Background and Current Status:

This award recognizes a senior who has made significant contributions to the community through volunteering, helping others, or participating in activities such as music, sport, recreation, or art.

A committee was selected to review the nominations, and this consisted of Community Services Coordinator – Adult/Seniors and Community Development Manager and three members of the Seniors Advisory Committee.

Three nominations were received and reviewed for the 2020 Senior of the Year award. The recipient for this year's award went to Margaret Thorne a community volunteer who dedicates many of her days to providing support to residents of Saint Luke's Nursing Home.

During the review process it was decided to also recognize and acknowledge the two other nominees, Janice Baird and James Collins for their outstanding volunteer contributions in our City.

This year's volunteers were recognized at the June 8th council meeting. Once COVID 19 restrictions allow, Margaret, Janice and James will be presented with plaques.

Key Considerations/Implications:

1. Budget/Financial Implications:
2. Partners or Other Stakeholders:
 - Tiffany Village Seniors Home provides the award for Senior of the Year

ST. JOHN'S

3. Alignment with Strategic Directions/Adopted Plans:

- A Connected City- A city where people feel connected, have a sense of belonging, and are actively engaged in community life

4. Legal or Policy Implications:

- n/a

5. Privacy Implications:

- Application forms are kept for one year and are then disposed of in a secure manner

6. Engagement and Communications Considerations:

- n/a

7. Human Resource Implications:

- n/a

8. Procurement Implications:

- n/a

9. Information Technology Implications:

- n/a

10. Other Implications:

- n/a

Conclusion/Next Steps:

Committee to discuss options for presentation of award while adhering to Covid guidelines and other means to highlight Margaret Thorne.

Report Approval Details

Document Title:	Senior of the Year Award-Review.docx
Attachments:	
Final Approval Date:	Jun 10, 2020

This report and all of its attachments were approved and signed as outlined below:

Karen Sherriffs - Jun 10, 2020 - 8:08 AM

Tanya Haywood - Jun 10, 2020 - 12:02 PM

INFORMATION NOTE

Title: Creating Connections for Seniors - Summer 2020

Date Prepared: June 8, 2020

Report To: His Worship the Major and Members of Council

Councillor and Role: Councillor Stapleton

Ward: N/A

Issue: As summer outings and events for older adults and seniors will not be taking place this summer due to COVID 19 restrictions, the adult and seniors' staff have developed ways to stay connected with this population throughout the summer.

Discussion – Background and Current Status:

The Adult & Senior area of the Recreation Division are normally preparing for their weekly senior summer bus tours, however, Summer 2020 will look a little different than previous years due to Covid-19.

The Adult & Seniors team with guidance from management have developed several ways to stay connected with seniors to help in the reduction of social isolation and food security. All activities will follow the guidelines set forward by the Department of Health and the Chief Medical Officer. Below are some examples:

- Stay Connected-Care Packages- Staff will generate a list of activities and participants will have choice to what they'd like to receive. i.e Sudoku puzzles, one on one Face-time conversations with staff etc.
- Outdoor Inspirational Messages- Created in parking lots of senior's apartment complexes
- Connecting with Seniors through Nature - Gardening Kits would be provided to seniors – This will be dependent on approval of a grant submitted to United Way
- Monthly Newsletters- mail out with current resources and information relating to Covid and other relevant information
- Food Security Support- Deliver hampers/grocery store gift cards to low-income seniors- This will be dependent on approval of a grant submitted to United Way

Key Considerations/Implications:

1. Budget/Financial Implications:
 - Funding application has been submitted to the United Way Emergency Community Support Fund

ST. JOHN'S

- Additional spending will be supported by the budget area of 7333- Adult & Seniors
2. Partners or Other Stakeholders:
 - Newfoundland & Labrador Housing Corporation
 - United Way NL
 3. Alignment with Strategic Directions/Adopted Plans:
 - A Connected City- A city where people feel connected, have a sense of belonging, and are actively engaged in community life
 - An Effective City-A city that performs effectively and delivers results
 4. Legal or Policy Implications:
 - n/a
 5. Privacy Implications:
 - n/a
 6. Engagement and Communications Considerations:
 - Discussions will occur with the Communication staff on relevant programs for Summer 2020
 7. Human Resource Implications:
 - n/a
 8. Procurement Implications:
 - n/a
 9. Information Technology Implications:
 - Virtual engagement may be used to connect to Senior population
 10. Other Implications:
 - n/a

Conclusion/Next Steps:

Ideas will be discussed with the Seniors Advisory Committee members to gather feedback.

Report Approval Details

Document Title:	Creating Connections Summer 2020.docx
Attachments:	
Final Approval Date:	Jun 10, 2020

This report and all of its attachments were approved and signed as outlined below:

Karen Sherriffs - Jun 10, 2020 - 8:30 AM

Tanya Haywood - Jun 10, 2020 - 11:59 AM

INFORMATION NOTE

Title:	Intergenerational Connections between Advisory Committees
Date Prepared:	June 8, 2020
Report To:	His Worship the Mayor and Members of Council
Councillor and Role:	Councillor Deanne Stapleton
Ward:	N/A

Issue: Discuss an intergenerational idea of connecting members of the Seniors Advisory Committee and Youth Advisory Committee

Discussion – Background and Current Status:

Recreation staff in the areas of Seniors and Youth have been discussing ways to connect the Senior Advisory and Youth Advisory Committee members.

The idea that has been developed is “Then & Now” questions would be asked by Youth to Seniors in order to start the dialog. This would connect committee members and create the opportunity to work directly with each other on initiatives that would incorporate both Youth and Senior demographics.

Once COVID 19 restrictions allow, youth and seniors would get the opportunity to meet and collaborate on initiatives discussed.

This would also provide an opportunity to discuss what both areas feel are important in our City.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - n/a
2. Partners or Other Stakeholders:
 - Senior and Youth Advisory Committee members
3. Alignment with Strategic Directions/Adopted Plans:
 - A Connected City- A city where people feel connected, have a sense of belonging, and are actively engaged in community life
4. Legal or Policy Implications:

ST. JOHN'S

- n/a
5. Privacy Implications:
 - n/a
 6. Engagement and Communications Considerations:
 - n/a
 7. Human Resource Implications:
 - n/a
 8. Procurement Implications:
 - n/a
 9. Information Technology Implications:
 - n/a
 10. Other Implications:
 - n/a

Conclusion/Next Steps:

Determine which members of the SAC would be interested in participating in this initiative. This will also be discussed with Youth Advisory Committee members. Once members are committed, staff will begin the connection process.

Report Approval Details

Document Title:	Intergenerational Connections .docx
Attachments:	
Final Approval Date:	Jun 10, 2020

This report and all of its attachments were approved and signed as outlined below:

Karen Sherriffs - Jun 10, 2020 - 8:15 AM

Tanya Haywood - Jun 10, 2020 - 12:01 PM