

# **ST. JOHN'S**

## **Minutes of Committee of the Whole - City Council**

**Council Chambers, 4th Floor, City Hall**

**September 18, 2019, 9:00 a.m.**

Present:	Mayor Danny Breen Deputy Mayor Sheilagh O'Leary Councillor Maggie Burton Councillor Sandy Hickman Councillor Debbie Hanlon Councillor Deanne Stapleton Councillor Hope Jamieson Councillor Jamie Korab Councillor Ian Froude Councillor Wally Collins
Regrets:	Councillor Dave Lane
Staff:	Kevin Breen, City Manager Tanya Haywood, Deputy City Manager of Community Services Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services Cheryl Mullett, City Solicitor Elaine Henley, City Clerk Ken O'Brien, Chief Municipal Planner Maureen Harvey, Legislative Assistant
Others	Brian Head, Manager of Parks & Open Space Elizabeth Lawrence, Director of Economic Development, Tourism and Culture

**1. Call to Order**

**2. Approval of the Agenda**

**2.1 Adoption of Agenda - September 18, 2019**

**Recommendation**

**Moved By** Councillor Jamieson

**Seconded By** Councillor Collins

That the agenda of September 18, 2019 be adopted as presented.

**MOTION CARRIED**

**3. Adoption of the Minutes**

**3.1 Committee of the Whole Minutes - September 4, 2019**

**Recommendation**

**Moved By** Councillor Hanlon

**Seconded By** Councillor Collins

That the Committee of the Whole minutes dated September 4, 2019 be adopted as presented.

**MOTION CARRIED**

**4. Presentations/Delegations**

**4.1 Presentation from the Anna Templeton Center**

The Committee entertained a delegation from the Anna Templeton Centre comprised of: Beverly Barbour, Deborah Newook, Rowena House.

Ms. Barbour conducted a Powerpoint Presentation which gave the committee the history, overview and update of the operations at the at the Anna Templeton Centre for Craft and Design.

A copy of the presentation is available from the Office of the City Clerk.

**5. Finance & Administration - Councillor Dave Lane**

**6. Public Works & Sustainability - Councillor Ian Froude**

**7. Community Services & Events - Councillor Jamie Korab**

**8. Housing - Councillor Hope Jamieson**

**9. Economic Development, Tourism & Culture - Sheilagh O'Leary**

## 10. **Governance & Strategic Priorities - Mayor Danny Breen**

### 10.1 **Decision Note dated September 12, 2019 re: Terms of Reference Review - Advisory Committees, Working Groups and Experts Panels**

Discussion took place on the Decision Note with the City Clerk explaining the rationale for proposed changes to the Terms of Reference of Advisory Committees, Working Groups and Experts Panels.

While the recommendation includes a provision to remove members for non attendance, it was felt that there should be a "soft" action prior to any such removal.

It was also noted that often, these groups, attempt to introduce matters that are outside of the City's legislative authority and for which the City has no control. This tends to backlog the work of the respective committee and staff. Based on the merit of allowing these groups to consider other initiatives, the following amendment was put forward:

#### **Recommendation**

**Moved By** Councillor Burton

**Seconded By** Councillor Stapleton

That recommendation #1 regarding the proposed changes to the Terms of Reference for existing advisory committees, experts panels and working groups be amended as follows:

Add in the following" such matters/ issues being subject to review and confirmation by the City Clerk's office, in consultation with Council, that it is within legislative authority".

**MOTION CARRIED**

#### **Recommendation**

**Moved By** Councillor Stapleton

**Seconded By** Councillor Hanlon

That Council approve the proposed changes to the Terms of Reference for the existing advisory committees/working group and experts panels which are as follows:

that "or as initiated by the Advisory Committee itself" be removed given Council seeks advice from the committees based on specific projects/issues. (amended to include resolution above)

It is recommended that the above wording be replaced, as per CD # R2018-03-05/18 where Council approved replacing the term "nexter" representative to "individuals between the ages of 19-35", with the following:

Individuals between the ages of 19-35 Representation: At least one public member will be appointed to each advisory committee between 19-35 at the time their application is submitted.

Active participation in advisory committee meetings is expected of all public members. "Active participation" may refer to both meeting attendance and/or engagement. An effort should be made to attend meetings in person or remotely. Based on the same, it is recommended that the wording be changed as follows:

If a member declines three consecutive attempts to schedule a meeting or is unable to attend three consecutive scheduled meetings without justified absence, that member may be retired from the committee at the discretion of the City Clerk.

## **MOTION CARRIED**

### **10.2 Decision Note dated September 12, 2019 re: Terms of Reference - Environmental and Sustainability Experts Panel**

Discussed with agreement that the recommendation be brought forward and adding the provision of a Council Liaison be included.

**Moved By** Councillor Froude

**Seconded By** Councillor Jamieson

That Council approve the dissolution of the current Environmental Advisory Committee and establish an Environment and Sustainability Experts Panel and further that the provision of a Council Liaison be included in the Terms of Reference.

**MOTION CARRIED**

11. **Planning & Development - Councillor Maggie Burton**
12. **Transportation - Councillor Debbie Hanlon**
13. **Other Business**
14. **Adjournment**

There being no further business the meeting adjourned at 10:15 am

---

Mayor