

**AGENDA
REGULAR MEETING**

**Monday, November 18, 2019
4:30 p.m.**

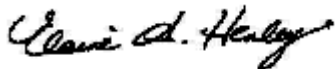
ST. JOHN'S

MEMORANDUM

November 15, 2019

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, November 12, 2019 at 4:30 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

CITY MANAGER

ST. JOHN'S

Regular Meeting - City Council Agenda

November 18, 2019

4:00 p.m.

4th Floor City Hall

Pages

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3. APPROVAL OF THE AGENDA
 - 3.1 Adoption of Agenda
4. ADOPTION OF THE MINUTES
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5. BUSINESS ARISING FROM THE MINUTES
6. NOTICES PUBLISHED
 - 6.1 50 Ropewalk Lane - Commercial Regional (CR) Zone - Ward 3 18

Application

A Discretionary Use application has been submitted for an additional Lounge area and a Recreation Facility Liquor License at 50 Ropewalk Lane (Plaza Bowl).

Description

The Lounge will occupy a floor area of 46.15m² with the recreational liquor license applying to Plaza Bowl itself allowing liquor to be served in the bowling area. Hours of operation of the Lounge will be 12 p.m. – 1 a.m. daily, with one employee.

1 submission received and attached

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Meeting No.
Date 11/18/2019
Item No. 2.1

Regular Council Meeting
PROCLAMATIONS/PRESENTATIONS

1. Subject:

National Housing Day

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- National Housing Day - November 22 2019.pdf

Proclamation

National Housing Day November 22, 2019

WHEREAS: Since 1998, municipalities and other organizations across the nation have recognized National Housing Day on November 22nd. National Housing Day recognizes that having a safe, secure home is a basic human right and a key pathway out of poverty. It is important for all levels of government, organizations and communities to work together to provide affordable and adequate housing that will make a real difference in the lives of many adults and children who require shelter; and

WHEREAS: The City of St. John's has adopted a ten-year Affordable Housing Strategy to create solutions across the housing continuum. The strategy was developed and is being led by the Affordable Housing Working Group which includes representation from all levels of government, the community sector and private industry; and

WHEREAS: National Housing Day, is meant to raise awareness about housing and homelessness and encourage events designed to focus on the needs of individual communities. This year, a film screening, a housing forum, a community art project and a housing 'coffee break' have been planned.

WHEREAS: These events will emphasize that Affordable Housing is a sound public investment that contributes to resident well-being and the economy, and is a foundation for a safe, prosperous and healthy community;

THEREFORE: I, Mayor Danny Breen, do hereby proclaim November 22nd as National Housing Day in the City of St. John's.

Signed at City Hall, St. John's, NL on this 18th day of November 2019.

Danny Breen, Mayor

Meeting No.
Date 11/18/2019
Item No. 2.2

Regular Council Meeting
PROCLAMATIONS/PRESENTATIONS

1. Subject:

National Child Day

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- National Child Day November 20 2019 (1).pdf

Proclamation

National Child Day November 20, 2019

WHEREAS: November 20, 2019 is recognized in Canada as National Child Day and internationally as World Children's Day to commemorate the 30th anniversary of the Convention on the Rights of the Children. It is a special day to celebrate the rights of children everywhere, to help them live happy, healthy lives so that each child may reach their full potential.

WHEREAS: The City of St. John's Recreation Division has celebrated National Child Day for 20 years and would like to continue to bring awareness of the rights of children in our community and abroad; and

WHEREAS: In recognition of National Child Day, the Meet the Mayor contest was one of the activities that enables two students from the City's Elementary schools an opportunity to visit various city departments, meet the Mayor and attend the Council meeting here today.

A Move It event will be held on Saturday November 23 at the NL Sports Centre as well as other activities throughout the week. Visit the City's Calendar of Events at www.stjohns.ca for more information; and

WHEREAS: In recognition of National Child Day/World Children's Day, all citizens are encouraged to wear blue on November 20 and to use the hashtag #GoBlue on social media to bring awareness of children children's rights around the world and sign the UNICEF online petition for a review and update of our rights; and

THEREFORE: I, Mayor Danny Breen, do hereby proclaim November 20, as National Child Day in the City of St. John's.

Signed at City Hall, St. John's, NL on this 18th day of November, 2019.

Danny Breen, Mayor

Meeting No.
Date 11/18/2019
Item No. 3.1

**Regular Council Meeting
APPROVAL OF THE AGENDA**

1. Subject:

Adoption of Agenda

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

Meeting No.
Date 11/18/2019
Item No. 4.1

**Regular Council Meeting
ADOPTION OF THE MINUTES**

1. Subject:

Adoption of Minutes - November 12, 2019

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- Regular Minutes - November 12, 2019.docx

ST. JOHN'S

Minutes of Regular Meeting - City Council

Council Chamber, 4th Floor, City Hall

November 12, 2019, 4:30 p.m.

Present: Deputy Mayor Sheilagh O'Leary
Councillor Dave Lane
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Hope Jamieson
Councillor Jamie Korab
Councillor Wally Collins

Regrets: Mayor Danny Breen
Councillor Maggie Burton
Councillor Sandy Hickman
Councillor Ian Froude

Staff: Derek Coffey, Deputy City Manager of Finance & Administration
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Lynnann Winsor, Deputy City Manager of Public Works
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Ken O'Brien, Chief Municipal Planner
Maureen Harvey, Legislative Assistant

Land Acknowledgement

The following statement was read into the record:

"We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John's is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi'kmaq, Innu, Inuit, and Southern Inuit of this Province."

1. **CALL TO ORDER**

2. **PROCLAMATIONS/PRESENTATIONS**

2.1 **Restorative Justice Week - November 17-24, 2019**

Cheryl Mullett joined the meeting at 4:35 pm.

3. **APPROVAL OF THE AGENDA**

3.1 **Adoption of Agenda**

SJMC-R-2019-11-12/500

Moved By Councillor Hanlon

Seconded By Councillor Collins

That the agenda be adopted as presented.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

4. **ADOPTION OF THE MINUTES**

4.1 **Adoption of Minutes - November 4, 2019**

SJMC-R-2019-11-12/501

Moved By Councillor Jamieson

Seconded By Councillor Stapleton

That the minutes of the regular meeting held November 4, 2019 be adopted as presented.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

5. **BUSINESS ARISING FROM THE MINUTES**

5.1 **RFI Process for Mental Health Facility**

Upon question from the Deputy Mayor, the Deputy City Manager of Planning, Engineering and Regulatory Services reported that the Request for Information, from the City's perspective, is proceeding as planned.

6. **NOTICES PUBLISHED**

7. **PUBLIC HEARINGS/MEETINGS**

8. **COMMITTEE REPORTS**

8.1 **Audit Committee Report - November 5, 2019**

1. **Decision Note dated November 5, 2019 re: Approval of December 31, 2018 Audited Financial Statements**

SJMC-R-2019-11-12/502

Moved By Councillor Stapleton

Seconded By Councillor Korab

That Council approve the Audited Financial Statements for the period ending December 31, 2018.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

8.2 **Special Events Advisory Committee Report - November 5, 2019**

SJMC-R-2019-11-12/503

Moved By Councillor Jamieson

Seconded By Councillor Hanlon

That Council approve the following events in accordance with the recommendations of the Special Events Advisory Committee:

- Downtown Christmas Parade
- Festival of Music and Lights
- Shea Heights Christmas Parade

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

8.3 **Committee of the Whole Report - October 30, 2019**

1. **Decision Note dated October 16, 2019 re: Employee Training and Learning Policy**

SJMC-R-2019-11-12/504

Moved By Councillor Lane

Seconded By Councillor Stapleton

That Council approve the Training and Learning Policy, accept the draft guidelines, and rescind Education Policy 03-13-01.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

2. Decision Note dated October 7, 2019 re: Collection of Accounts Receivable Policy

SJMC-R-2019-11-12/505

Moved By Councillor Lane

Seconded By Councillor Collins

That Council approve the Collection of Accounts Receivable Policy and the rescission of the current related policies.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

3. Decision Note dated October 23, 2019 re: Petty Harbour Long Pond Water Treatment Plant Capital Reserve Fund Procurement of Replacement SCADA Servers & License Upgrades

SJMC-R-2019-11-12/506

Moved By Councillor Lane

Seconded By Councillor Jamieson

That funding be made available through the Capital Reserve Fund to support the purchase and installation of replacement Supervisory Control and Data Acquisition (SCADA) servers and associated license upgrades.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

4. Decision Note dated October 8, 2019 re: 41 Bannerman Street - Development of a Single-Detached Dwelling - DEV1900113

It was noted that Committee of the Whole recommended approval in accordance with the original design submitted.

SJMC-R-2019-11-12/507

Moved By Councillor Lane

Seconded By Councillor Hanlon

That Council approve the design of a single-detached dwelling at 41 Bannerman Street with the inclusion of double garage and side entrance as proposed.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

5. Decision Note dated October 8, 2019 re: 93-95 Merrymeeting Road - Subdivision of site for three townhouses - SUB1900017

SJMC-R-2019-11-12/508

Moved By Councillor Lane

Seconded By Councillor Jamieson

That Council approve the design of the three (3) townhouses located at 93-95 Merrymeeting Road, as proposed.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

6. Decision Note dated October 23, 2019 re: Proposed Apartment/Condo Building Request to Waive Development Fee (former Power's Salvage and Mammy's Bakery) - 26 Alexander Street - DEV1700231

SJMC-R-2019-11-12/509

Moved By Councillor Lane

Seconded By Councillor Jamieson

That the development fee schedule be revised such that the conversion of non-residential buildings to residential buildings and vice versa:

- No development fee be charged within the existing gross floor area.
- A development fee of \$1600 per residential dwelling unit be charged for units within extension of an existing development.
- A development fee of \$16/m2 for gross floor area be charged for the non-residential use within the extension of an existing development.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

9. RESOLUTIONS

10. DEVELOPMENT PERMITS LIST

10.1 Development Permits List - October 31 - November 6, 2019

11. BUILDING PERMITS LIST

11.1 Building Permits List - October 31 - November 6, 2019

SJMC-R-2019-11-12/510

Moved By Councillor Stapleton

Seconded By Councillor Jamieson

That the Building Permits List for the period October 31, 2019 - November 6, 2019 be adopted as presented.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

12. REQUISITIONS, PAYROLLS AND ACCOUNTS

12.1 Weekly Payment Vouchers - week ending November 6, 2019

SJMC-R-2019-11-12/511

Moved By Councillor Collins

Seconded By Councillor Jamieson

That the weekly payment vouchers for the week ending November 6, 2019 be adopted as presented.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

13. TENDERS/RFPS

13.1 Bid Approval Note 2019197 - Snow Clearing and Ice Control - Downtown and Area Sidewalks

SJMC-R-2019-11-12/512

Moved By Councillor Lane

Seconded By Councillor Jamieson

That Bid Approval 2019197 for snow clearing and ice control for downtown and area sidewalks be awarded to Complete Management Ltd, the lowest bidder that meets specifications, in the amount of \$293,730.27 (HST extra) as per the Public Procurement Act.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

13.2 Bid Approval Note 2019241 - Sidewalk Infill Program

SJMC-R-2019-11-12/513

Moved By Councillor Lane

Seconded By Councillor Jamieson

That Bid Approval Note 2019241 for Infill Sidewalk Program be awarded to Infinity Construction in the amount of \$640,908.80 (HST included), the lowest bidder meeting specifications as per the Public Procurement Act.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

14. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

15. OTHER BUSINESS

15.1 Temporary Parking Ban - Airport Heights

Councillor Stapleton is requesting Council's consideration of implementing a temporary parking ban on McBeth Drive, Otter Drive and the area of road on Airport Heights Drive between the two beginning December 1, 2019 until such time that the Lane Seniors Complex in Airport Heights is open.

SJMC-R-2019-11-12/514

Moved By Councillor Stapleton

Seconded By Councillor Hanlon

That Council request staff to consider a temporary parking ban on McBeth Drive, Otter Drive and the area of road on Airport Heights Drive between the two beginning December 1, 2019 until such time that the Lane Seniors Complex in Airport Heights is open.

For (7): Deputy Mayor O'Leary, Councillor Lane, Councillor Hanlon, Councillor Stapleton, Councillor Jamieson, Councillor Korab, and Councillor Collins

MOTION CARRIED (7 to 0)

16. ADJOURNMENT

There being no further business, the meeting adjourned at 5:15 pm

MAYOR

CITY CLERK

Meeting No.
Date 11/18/2019
Item No. 6.1

**Regular Council Meeting
NOTICES PUBLISHED**

1. Subject:

50 Ropewalk Lane - Commercial Regional (CR) Zone - Ward 3

2. Initiated By:

3. Referred By:

4. Decision Required:

Application

A Discretionary Use application has been submitted for an additional Lounge area and a Recreation Facility Liquor License at 50 Ropewalk Lane (Plaza Bowl).

Description

The Lounge will occupy a floor area of 46.15m² with the recreational liquor license applying to Plaza Bowl itself allowing liquor to be served in the bowling area. Hours of operation of the Lounge will be 12 p.m. – 1 a.m. daily, with one employee.

1 submission received and attached

5. Documents attached:

- Notices Published(1).docx
- Notices Published submission.pdf

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on November 18, 2019.**

Ref #	Property Location/ Zone Designation And Ward	Application Details	Submissions Received	Planning and Development Division Notes
1	50 Ropewalk Lane Commercial Regional (CR) Zone Ward 3	<p>Application A Discretionary Use application has been submitted for an additional Lounge area and a Recreation Facility Liquor License at 50 Ropewalk Lane (Plaza Bowl).</p> <p>Description The Lounge will occupy a floor area of 46.15m² with the recreational liquor license applying to Plaza Bowl itself allowing liquor to be served in the bowling area. Hours of operation of the Lounge will be 12 p.m. – 1 a.m. daily, with one employee.</p>	1 Submission Received (attached)	It is recommended to approve the application subject to all applicable City requirements

The Office of the City Clerk and the Department of Planning, Engineering and Regulatory Services, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

G:\Planning and Development\Planning\notices Published\2019\35 -November 18 2019.docx

Jason Sinyard, P. Eng, MBA
Deputy City Manager, Planning, Engineering and Regulatory Services

Elaine Henley

From: [REDACTED]
Sent: Friday, October 11, 2019 1:16 PM
To: CityClerk
Subject: Fwd: FW: Application - 50 Ropewalk Lane (Plaza Bowl)

Hi,

I would like to comment on this application. I fully support this application. Most bowling alleys I have visited in the country allow this. It is also no different that they are doing at the Avalon Mall (The Rec Room).

[REDACTED]

[REDACTED] Public Notices <PUBLICNOTICE@LISTSERV.STJOHNS.CA> On Behalf Of St. John's e-Updates
Sent: Friday, October 11, 2019 11:48 AM
To: PUBLICNOTICE@LISTSERV.STJOHNS.CA
Subject: Application - 50 Ropewalk Lane (Plaza Bowl)

City of St. John's Media Relations has issued the following:

=====

Public Notice

Tue, 2019/10/22 - 4:15pm

Application - 50 Ropewalk Lane (Plaza Bowl)

Application

A Discretionary Use application has been submitted for an additional Lounge area and a Recreation Facility Liquor License at 50 Ropewalk Lane (Plaza Bowl).

Description

The Lounge will occupy a floor area of 46.15m² with the recreational liquor licence applying to Plaza Bowl itself allowing liquor to be served in the bowling area. Hours of operation of the Lounge will be 12 p.m. – 1 a.m. daily, with one employee.

Comment By

9:30 a.m. Tuesday, October 22, 2019

Comments

Provide your comments to the Office of the City Clerk including your name and address to: cityclerk@stjohns.ca or P.O. Box 908, St. John's, NL, A1C 5M2.

Comments received become a matter of public record and are included in the Council agenda for the date a decision on the application will be made. Any identifying information (including your name) will be removed prior to your comment being released publicly.

Collection of personal information is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to consider your comments on this application. Questions about the collection and use of your information may be directed to the City Clerk at 709-576-8229 or cityclerk@stjohns.ca.

Council Decision Date

Monday, November 4, 2019

Additional Information

Notices are sent to property owners within 150 metres of the application site. For more information call 709-576-6192 or email planning@stjohns.ca.

[Location Map](#)

DISCLAIMER

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<http://www.stjohns.ca/eupdatesunsubscribe>

Meeting No.
Date 11/18/2019
Item No. 8.1

**Regular Council Meeting
COMMITTEE REPORTS**

1. Subject:

Development Committee Report - November 12, 2019

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

Meeting No.
Date 11/18/2019
Item No. 8.1.1

**Regular Council Meeting
COMMITTEE REPORTS**

1. Subject:

Request for Building Line Setback - SUB 1800014 - 118 Brookfield Road

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- 118 Brookfield Road.pdf

DECISION/DIRECTION NOTE

Title: Request for Building Line Setback
SUB1800014
118 Brookfield Road

Date Prepared: November 13, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Maggie Burton, Planning & Development Lead

Ward: 5

Decision/Direction Required:

To seek approval for an 8.96 metre Building Line setback to accommodate the construction of a new dwelling at 118 Brookfield Road.

Discussion – Background and Current Status:

An application was submitted to subdivide the property at 118 Brookfield Road to create a new building lot to construct a Single Detached Dwelling. The property is situated in the Residential Low Density (R1) Zone where the minimum Building Line for existing streets or service streets is to be established by Council. The proposed set back of 8.96 metres is consistent with varied pattern of development of the other properties on the street.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications:
Section 10.3.3 (c) (ii) and Section 8.3.1 of the St. John's Development Regulations
5. Privacy Implications: Not applicable
6. Engagement and Communications Considerations: Not applicable.
7. Human Resource Implications: Not applicable.
8. Procurement Implications: Not applicable.

9. Information Technology Implications: Not applicable.

10. Other Implications: Not applicable.

Recommendation:

It is recommended that Council approve the 8.96 metre Building Line setback.

Prepared by/Signature:

Andrea Roberts – Development Officer

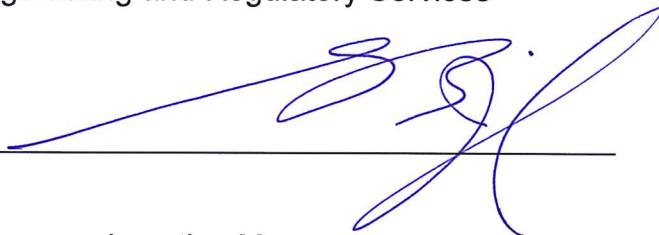
Signature: _____



Approved by/Date/Signature:

Jason Sinyard, P. Eng., MBA, Deputy City Manager-
Planning, Engineering and Regulatory Services

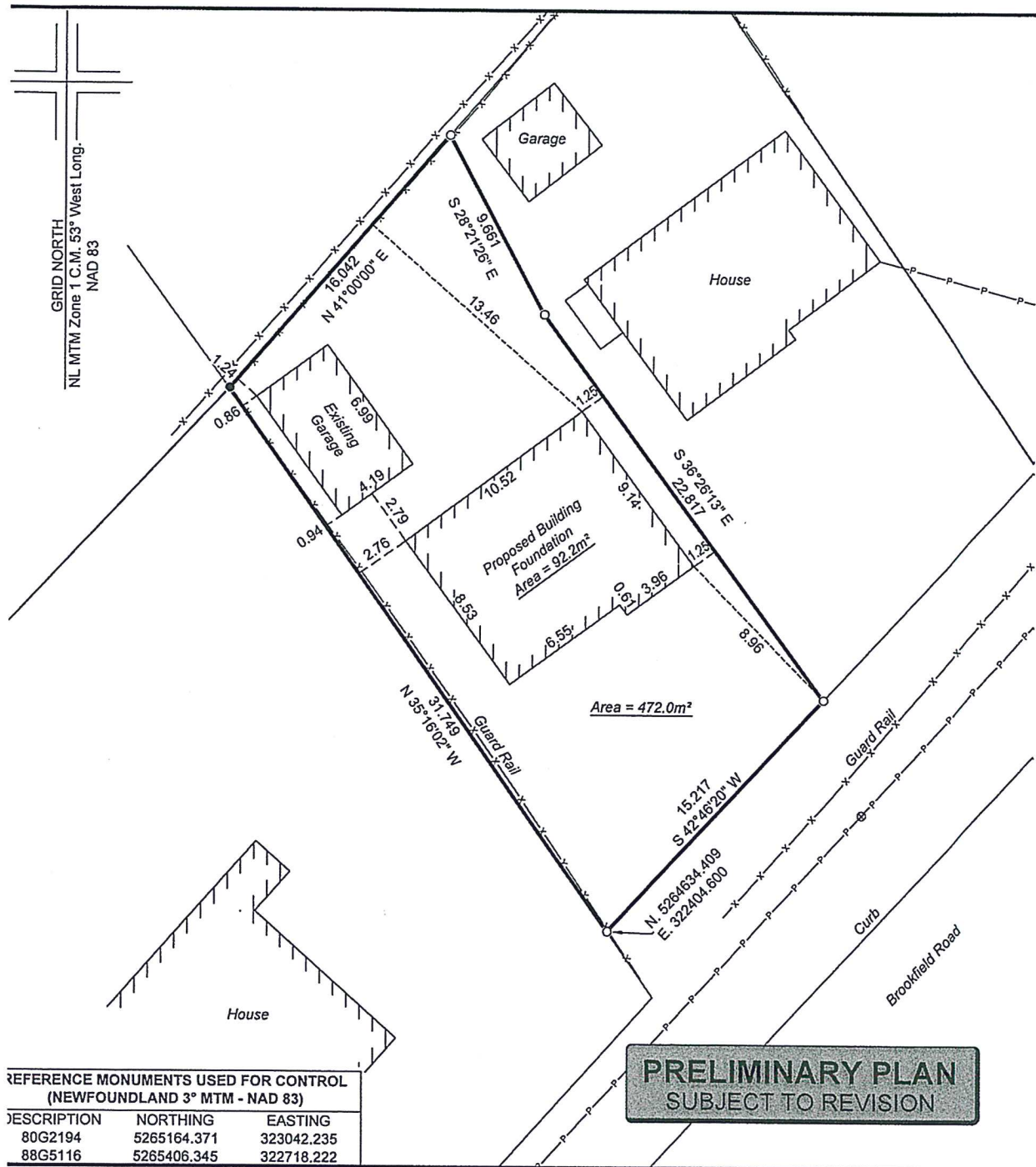
Signature: _____



Attachments:

Location Map
Survey

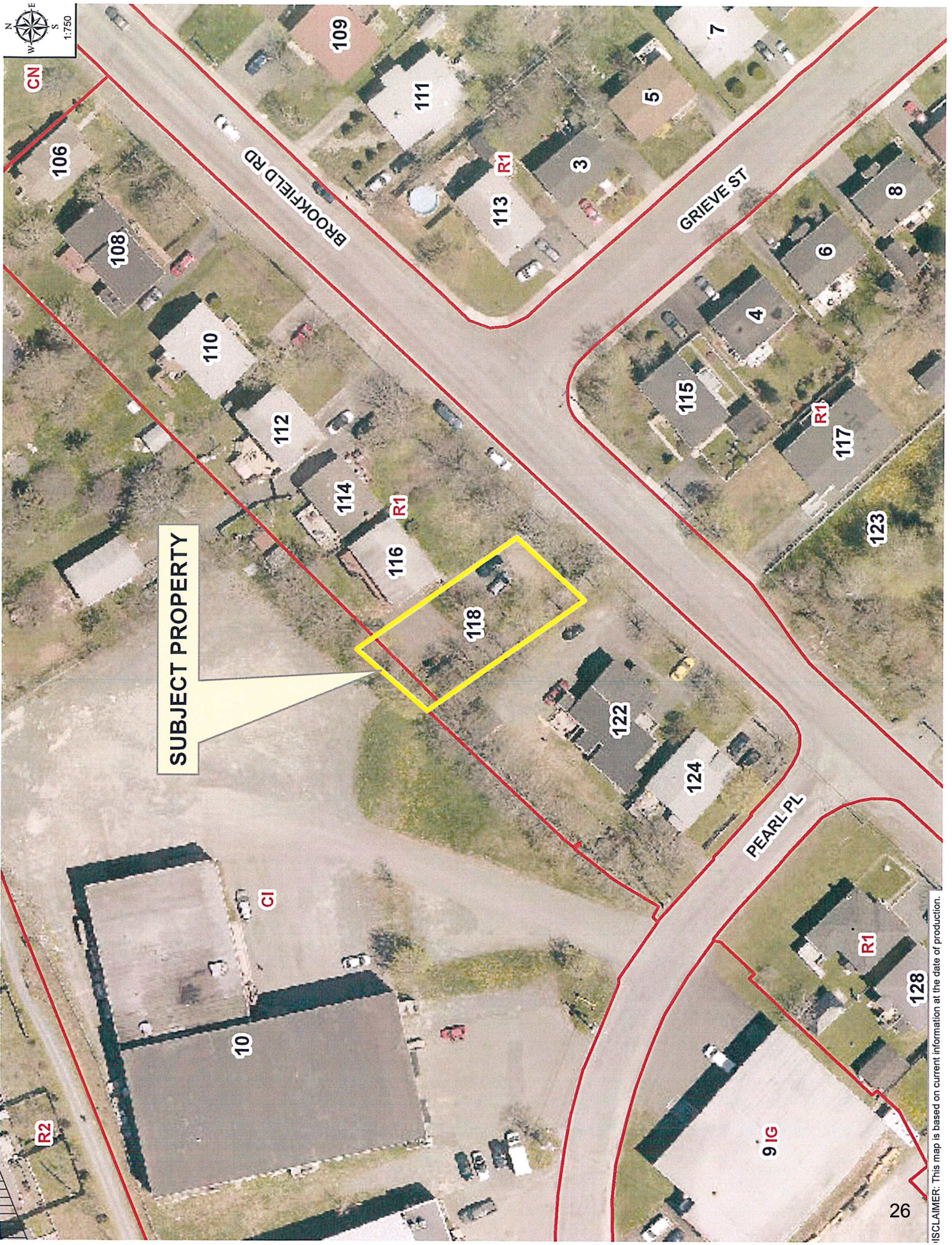
118-120 BROOKFIELD ROAD
ST. JOHN'S, NL





1:750

CN



SUBJECT PROPERTY

Meeting No.
Date 11/18/2019
Item No. 11.1

**Regular Council Meeting
BUILDING PERMITS LIST**

1. Subject:

Building Permits List for the period November 7-13, 2019

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- Building Permits List.docx

Permits List
Council's November 18, 2019 Regular Meeting

Permits Issued: 2019/11/07 to 2019/11/13

BUILDING PERMITS ISSUED

Residential

Location	Permit Type	Structure Type
10 Gibbs Pl	Site Work	Single Detached Dwelling
112 Bonaventure Ave	Extension	Single Detached Dwelling
112 Bonaventure Ave	Renovations	Single Detached Dwelling
12 Byron St	Change of Occupancy/Renovations	Subsidiary Apartment
14 Signal Hill Rd	Deck	Patio Deck
16 Battery Rd	Renovations	Single Detached Dwelling
19 Seaborn St	Accessory Building	Accessory Building
2 Willenhall Pl	Renovations	Single Detached Dwelling
26 Waterford Hts N	Site Work	Single Detached Dwelling
280 Blackmarsh Rd	Accessory Building	Accessory Building
29 Braemere St	Renovations	Single Detached Dwelling
3 New Pennywell Rd	Renovations	Condominium
33 Henry Larsen St	New Construction	Duplex Dwelling
35 Henry Larsen St	New Construction	Duplex Dwelling
37 Guzzwell Dr	Deck	Patio Deck
37 Mountbatten Dr	Renovations	Single Detached Dwelling
40 Tigress St	New Construction	Single Detached w/ apt.
45 Gower St	Renovations	Single Detached Dwelling
45 Henry Larsen St	New Construction	Semi Detached Dwelling
47 Henry Larsen St	New Construction	Duplex Dwelling
49 Diamond Marsh Dr	New Construction	Single Detached Dwelling
50 Cherrybark Cres	New Construction	Single Detached Dwelling
61 Merrymeeting Rd	Renovations	Semi Detached Dwelling
73 Golf Ave	Renovations	Single Detached Dwelling
9 Bulley St	Fence	Fence
9 Courtney St	Accessory Building	Accessory Building

This Week: \$1,505,136.98

Commercial

Location	Permit Type	Structure Type
-----------------	--------------------	-----------------------

115 Duckworth St	Change of Occupancy/Renovations	Restaurant
180 Portugal Cove Rd	Renovations	Hotel
2 Hill O'chips	Renovations	Hotel
320 Torbay Rd	Change of Occupancy/Renovations	Eating Establishment
394 Kenmount Rd	Change of Occupancy/Renovations	Restaurant
42 O'leary Ave	Sign	Place Of Amusement
45 Danny Dr Bldg C8	Sign	Eating Establishment
48 Kenmount Rd	Change of Occupancy/Renovations	Service Shop
48 Kenmount Rd	Change of Occupancy/Renovations	Retail Store
58 Kenmount Rd	Renovations	Mixed Use
84-86 Elizabeth Ave	Change of Occupancy/Renovations	Office
93 Airport Rd	Sign	Hotel
95 Danny Dr	New Construction	Retail Store

This Week: \$6,930,440.00

Government/Institutional

Location	Permit Type	Structure Type
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This Week: \$0.00

Industrial

Location	Permit Type	Structure Type
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This Week: \$0.00

Demolition

Location	Permit Type	Structure Type
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This Week: \$0.00

This Week's Total: \$8,435,576.98

REPAIR PERMITS ISSUED:

\$45,000.00

NO REJECTIONS

YEAR TO DATE COMPARISONS

November 18, 2019			
TYPE	2018	2019	% Variance (+/-)
Residential	\$69,810,793.00	\$43,589,104.63	-38
Commercial	\$258,665,467.00	\$160,463,370.95	-38
Government/Institutional	\$12,713,470.00	\$2,824,650.00	-78
Industrial	\$5,000.00	\$1,812,266.07	36145
Repairs	\$2,499,405.00	\$2,271,933.50	-22
TOTAL	\$343,694,135.00	\$210,961,325.15	-39
Housing Units (1 & 2 Family Dwelling)	138	110	

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services

Meeting No.
Date 11/18/2019
Item No. 12.1

Regular Council Meeting
REQUISITIONS, PAYROLLS AND ACCOUNTS

1. Subject:

Weekly Payment Vouchers for the week ending November 13, 2019

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- Weekly Payment Vouchers.pdf

MEMORANDUM

Weekly Payment Vouchers For The Week Ending November 13, 2019

Payroll

Public Works	\$ 713,683.15
Bi-Weekly Administration	\$ 856,660.72
Bi-Weekly Management	\$ 958,779.01
Bi-Weekly Fire Department	\$ 833,935.80
 Accounts Payable	 \$ 4,536,255.82

Total: \$7,899,314.50

ST. JOHN'S

DEPARTMENT OF FINANCE
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	DESCRIPTION	AMOUNT
EVOQUA WATER TECHNOLOGIES LLC	REPAIR PARTS	8,811.31
INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS	MEMBERSHIP RENEWALS	163.61
IAAO	WEBINAR FEE	294.50
CANADIAN PAYROLL ASSOCIATION	CONFERENCE FEE	977.50
ROBYN HOLLETT	MILEAGE	380.26
CRAIG & LISA DOBBIN	REFUND OVERPAYMENT OF TAXES	675.49
NEWFOUNDLAND EXCHEQUER ACCOUNT	REFUND OVERPAYMENT OF RENT	161.50
NOVELTY ENGRAVERS PLUS INC.	NAME PLATES	17.25
CITY OF ST. JOHN'S	REPLENISH PETTY CASH	158.25
RECEIVER GENERAL FOR CANADA	PAYROLL DEDUCTIONS	461.52
ESTATE OF GRACE LUBY	REFUND SECURITY DEPOSIT	271.14
YORK DEVELOPMENT	REFUND SECURITY DEPOSIT	27,500.00
MUNICIPAL CONSTRUCTION LIMITED	SAND AND GRAVEL	1,337.47
TWIN CITIES IMAGING	PROMOTIONAL MATERIALS	63.25
LEXISNEXIS CANADA INC.	PUBLICATION	509.78
JUDI CARROLL	BAILIFF SERVICES	434.00
NORTRAX CANADA INC.,	REPAIR PARTS	19,184.07
NL ENVIRONMENTAL INDUSTRY ASSN	TRAINING PROGRAM	4,646.00
MEDICALMART NEWFOUNDLAND & LABRADOR	MEDICAL SUPPLIES	41.35
GUY BADCOCK	BAILIFF SERVICES	60.00
POWER BROTHERS INC. POWER'S SALVAGE	REPAIR PARTS	110.85
NL ASSOCIATION OF FIRE SERVICE	CONFERENCE FEE	419.75
MICROSOFT CANADA INC.	SOFTWARE MAINTENANCE	82,350.35
KANSTOR INC.	REPAIR PARTS	420.46
PETER'S PIZZA HAMLYN RD (TLB ENTERPRISE)	MEAL ALLOWANCES	130.60
DR. DEBORAH CALLAHAN-DYER	MEDICAL EXAMINATION FEE	20.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	24.15
PAPETERIE SAINT-ARMAND	OFFICE SUPPLIES	2,400.63
ROCK SAFETY INDUSTRIAL LTD.	SAFETY VESTS AND COVERALLS	9,145.34
PRAXAIR PRODUCTS INC.	CARBON DIOXIDE	120.31
JULIAN GASCA	LEGAL CLAIM	2,291.00
TRACY & RANDY GORDON	REFUND OVERPAYMENT OF TAXES	181.54
PAM MOOTREY	RECREATION PROGRAM REFUND	18.00
KAYLA HICKEY	INSTRUCTOR FEE	290.08
DANIELLE WALL	REFUND SECURITY DEPOSIT	1,500.00
THE SHOPPES AT GALWAY GP CORP	REFUND OVERPAYMENT OF TAXES	103,669.04
WILLIAM CULL	REFUND OVERPAYMENT OF TAXES	1,006.31
DOUGLAS CHAFE	REFUND OVERPAYMENT OF TAXES	326.58
DENNIS MANDEVILLE	REFUND OVERPAYMENT OF TAXES	216.55
DR. MARK PORTER	MEDICAL EXAMINATION FEE	20.00
ST. JOHN'S SOCCER CLUB	STAFF FOR ROGERS HOMETOWN HOCKEY	1,025.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	CADO RENEWAL	950.00
DR. JENNIFER STENDER	MEDICAL EXAMINATION FEE	40.00
HANDBALL ASSOCIATION OF NEWFOUNDLAND	INSTRUCTOR FEE	271.95
WAGONER, DR. MICHELLE	MEDICAL EXAMINATION FEE	20.00
DR. CRAIG STONE	MEDICAL EXAMINATION FEE	20.00

NAME	DESCRIPTION	AMOUNT
CROMBIE DEVELOPMENTS LTD	REFUND OVERPAYMENT OF TAXES	5,184.77
ELTON'S FIGHTING SYSTEM	REAL PROGRAM	736.00
DR. L.W. ADAMS	MEDICAL EXAMINATION FEE	20.00
BRISTOL DEVELOPMENT	REFUND SECURITY DEPOSIT	150.00
ROEBOTHAN MCKAY MARSHALL	LEGAL CLAIM	517.50
ZURICH INSURANCE CO.	LEGAL CLAIM	3,582.83
WATER RESOURCES MANAGEMENT DIVISION	EXAM FEE	86.25
GALLERY OF THE CRAFT COUNCIL OF NL	GRANT FOR LANEWAY PROJECT	15,000.00
PROVINCIAL INVESTMENTS INC.	COURIER SERVICES	138.63
NLCA	REGISTRATION FEE	460.00
DEBORAH DUNNE	PERFORMANCE FEE	600.00
BLUE PRINT HOMES	REFUND SECURITY DEPOSIT	1,000.00
PHILROBBEN JANITORIAL LIMITED	PROFESSIONAL SERVICES	15,701.43
JAGUAR MEDIA	SUBSCRIPTION RENEWAL	1,610.00
EXECUTIVE BUS LTD	TRANSPORTATION SERVICES	6,814.30
SALTWIRE, THE TELEGRAM, BOUNTY PRINT	ADVERTISING	2,798.20
KENNYS AUTO	PROFESSIONAL SERVICES	4,689.14
WHITES POOL & SPAS LTD o/a Clearwater Pools	POOL SUPPLIES	155.70
FER-PAL CONSTRUCTION LTD.	PROGRESS PAYMENT	66,596.04
PARTS FOR TRUCKS INC.	REPAIR PARTS	7,018.20
RBC GLOBAL SERVICES/RBC INVESTOR SERVICES	PAYROLL DEDUCTIONS	1,224,303.07
NEWFOUNDLAND EXCHEQUER ACCOUNT	PAYROLL TAX OCTOBER	141,913.24
NEWFOUNDLAND POWER	ELECTRICAL SERVICES	70,040.53
IRVING OIL MARKETING GP	GASOLINE & DIESEL PURCHASES	4,037.99
WATERWORKS SUPPLIES DIV OF EMCO LTD	REPAIR PARTS	26,170.74
MCLOUGHLAN SUPPLIES LTD.	ELECTRICAL SUPPLIES	3,221.56
ROGERS COMMUNICATIONS CANADA INC.	DATA & USAGE CHARGES	33,076.13
ROGERS COMMUNICATIONS CANADA INC.	DATA & USAGE CHARGES	692.94
TELUS	IPHONES & IPHONE ACCESSORIES	1,960.75
PUBLIC SERVICE CREDIT UNION	PAYROLL DEDUCTIONS	3,269.54
VICTORIA ETCHEGARY	TRAVEL REIMBURSEMENT	1,425.05
SMITH STOCKLEY LTD.	PLUMBING SUPPLIES	274.60
ACKLANDS-GRAINGER	INDUSTRIAL SUPPLIES	2,998.06
RBC INVESTOR & TREASURY SERVICES	CUSTODY FEES	718.75
ACTION CAR AND TRUCK ACCESSORIES	AUTO PARTS	370.21
ASHFORD SALES LTD.	REPAIR PARTS	296.24
B & B SALES LTD.	SANITARY SUPPLIES	567.41
RDM INDUSTRIAL LTD.	INDUSTRIAL SUPPLIES	1,243.49
ROBERT BAIRD EQUIPMENT LTD.	RENTAL OF EQUIPMENT	593.31
NEWFOUNDLAND EXCHEQUER ACCOUNT	ANNUAL OPERATING FEES	52.50
HERCULES SLR INC.	REPAIR PARTS	67.90
BELBIN'S GROCERY	CATERING SERVICES	304.55
SMS EQUIPMENT	REPAIR PARTS	5,201.48
DULUX PAINTS	PAINT SUPPLIES	1,690.04
ROCKWATER PROFESSIONAL PRODUCT	CHEMICALS	7,035.25
BLACK & MCDONALD LIMITED	PROFESSIONAL SERVICES	21,817.96

NAME	DESCRIPTION	AMOUNT
TRACT CONSULTING INC	PROFESSIONAL SERVICES	17,925.63
UNITED RENTAL OF CANADA INC.	RENTAL OF EQUIPMENT	257.89
JLG TRANSPORTATION LTD.	TAXI SERVICES	2,676.00
FIRE TECH SYSTEMS LIMITED	FIRE SUPPLIES	302.80
WESTERN HYDRAULIC 2000 LTD	REPAIR PARTS	13,491.80
BDI CANADA INC	CHEMICALS	121.20
ATLANTIC TRAILER & EQUIPMENT	REPAIR PARTS	1,535.15
TRIWARE TECHNOLOGIES INC.	COMPUTER EQUIPMENT	411.70
CANADIAN CORPS COMMISSIONAIRES	SECURITY SERVICES	11,215.72
AIR LIQUIDE CANADA INC.	CHEMICALS AND WELDING PRODUCTS	216.86
HISCOCK'S SPRING SERVICE	HARDWARE SUPPLIES	4,616.23
COASTAL ENTRANCE SOLUTIONS	REPAIR PARTS	1,139.65
SOBEY'S INC	PET SUPPLIES	2,147.02
NEWFOUNDLAND GLASS & SERVICE	GLASS INSTALLATION	374.90
MAC TOOLS	TOOLS	516.34
JOE JOHNSON EQUIPMENT INC.	REPAIR PARTS	26.15
KENT	BUILDING SUPPLIES	1,790.38
EXECUTIVE BUS LTD	TRANSPORTATION SERVICES	5,305.24
RENTOKIL CANADA CORPORATION	PEST CONTROL	19,643.15
CANADIAN RED CROSS	CPR RECERTIFICATION	380.00
DULUX PAINTS	PAINT SUPPLIES	88.41
PF COLLINS CUSTOMS BROKER LTD	DUTY AND TAXES	69.95
COLONIAL GARAGE & DIST. LTD.	AUTO PARTS	1,529.72
COUNTER CORNER LTD.	BUILDING SUPPLIES	327.30
SCARLET EAST COAST SECURITY LTD	TRAFFIC CONTROL	949.19
BUREAU VERITAS CANADA (2019) INC	WATER PURIFICATION SUPPLIES	1,279.95
CRANE SUPPLY LTD.	PLUMBING SUPPLIES	453.51
JAMES G CRAWFORD LTD.	PLUMBING SUPPLIES	12.95
ENVIROSYSTEMS INC.	PROFESSIONAL SERVICES	570.24
NEWFOUND CABS	TRANSPORTATION SERVICES	100.30
ATLANTIC RECREATION	AUTO PARTS	138.26
CRAWFORD & COMPANY CANADA INC	ADJUSTING FEES	341.00
DICKS & COMPANY LIMITED	OFFICE SUPPLIES	911.69
WAJAX POWER SYSTEMS	REPAIR PARTS	111.53
EAST COAST HYDRAULICS	REPAIR PARTS	992.28
HITECH COMMUNICATIONS LIMITED	REPAIRS TO EQUIPMENT	86.25
REEFER REPAIR SERVICES (2015) LIMITED	REPAIR PARTS	25,194.58
CANADIAN TIRE CORP.-HEBRON WAY	MISCELLANEOUS SUPPLIES	849.96
CANADIAN TIRE CORP.-MERCHANT DR.	MISCELLANEOUS SUPPLIES	430.92
CANADIAN TIRE CORP.-KELSEY DR.	MISCELLANEOUS SUPPLIES	45.99
ELECTRIC MOTOR & PUMP DIV.	REPAIR PARTS	378.35
ELECTRONIC CENTER LIMITED	ELECTRONIC SUPPLIES	158.01
ENVIROMED ANALYTICAL INC.	REPAIR PARTS AND LABOUR	949.96
HOME DEPOT OF CANADA INC.	BUILDING SUPPLIES	218.13
DOMINION STORE 935	MISCELLANEOUS SUPPLIES	2,078.32
REDWOOD CONSTRUCTION LIMITED	PROGRESS PAYMENT	192,055.79

NAME	DESCRIPTION	AMOUNT
CONTROL PRO DISTRIBUTOR INC.	REPAIR PARTS	439.77
OMB PARTS & INDUSTRIAL INC.	REPAIR PARTS	679.78
FRESHWATER AUTO CENTRE LTD.	AUTO PARTS/MAINTENANCE	3,401.02
PRINCESS AUTO	MISCELLANEOUS ITEMS	401.26
IMPACT SIGNS AND GRAPHICS	SIGNAGE	443.26
COASTLINE SPECIALTIES	PROFESSIONAL SERVICES	3,938.75
STELLAR INDUSTRIAL SALES LTD.	INDUSTRIAL SUPPLIES	89.13
BOOMIT	PROFESSIONAL SERVICES	757.74
PROVINCIAL FENCE PRODUCTS	FENCING MATERIALS	1,489.25
WOLSELEY CANADA INC.	REPAIR PARTS	1,946.84
DELL CANADA INC.	COMPUTER SUPPLIES	6,043.83
HARRIS & ROOME SUPPLY LIMITED	ELECTRICAL SUPPLIES	1,699.86
HARVEY & COMPANY LIMITED	REPAIR PARTS	4,656.87
HARVEY'S OIL LTD.	PETROLEUM PRODUCTS	202.69
GRAYMONT (NB) INC.,	HYDRATED LIME	22,410.20
HICKMAN MOTORS LIMITED	PURCHASE OF VEHICLE	32,639.30
MURRAY'S LANDSCAPE SERVICES LTD.	PROFESSIONAL SERVICES	11,053.80
HILTI CANADA LIMITED	REPAIR PARTS	1,171.08
HISCOCK RENTALS & SALES INC.	HARDWARE SUPPLIES	1,701.98
HOLDEN'S TRANSPORT LTD.	RENTAL OF EQUIPMENT	4,186.00
FLEET READY LTD.	REPAIR PARTS	1,252.45
HOLLAND NURSERIES LTD.	FLORAL ARRANGEMENT	431.25
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	REPAIR PARTS	751.74
PENNECON TECHNICAL SERVICES LTD	PROFESSIONAL SERVICES	15,493.38
ULINE	REPAIR PARTS	7,876.69
HICKMAN DODGE JEEP CHRYSLER	AUTO PARTS	82,289.40
ONX ENTERPRISE SOLUTIONS LIMITED	PURCHASE OF VEHICLE	85,248.34
PINNACLE ENGINEERING (2018) LIMITED	PROFESSIONAL SERVICES	35,227.09
JOHNSON CONTROLS LTD.	REPAIR PARTS	6,620.32
BOSCH REXROTH CANADA CORP.	REPAIR PARTS	707.26
WORK AUTHORITY	CLOTHING ALLOWANCE	340.96
SAFETY FIRST-SFC LTD.	PROFESSIONAL SERVICES	30,527.71
DULUX PAINTS - OLD PENNYWELL RD	PAINT SUPPLIES	323.01
CANADIAN AV INC.,	PROFESSIONAL SERVICES	3,225.78
BELFOR PROPERTY RESTORATION	PROFESSIONAL SERVICES	230.00
J.A. LARUE	REPAIR PARTS	5,237.38
MARK'S WORK WEARHOUSE	PROTECTIVE CLOTHING	831.40
JT MARTIN & SONS LTD.	HARDWARE SUPPLIES	326.31
MARTIN'S FIRE SAFETY LTD.	SAFETY SUPPLIES	8,627.13
QUALITY TRUCK & TRAILER REPAIR	PROFESSIONAL SERVICES	253.73
MCDONALD'S HOME HARDWARE	HARDWARE SUPPLIES	146.85
TTL SUPPLY LTD.	REPAIR PARTS	50.60
REXEL CANADA ELECTRICAL INC.,	REPAIR PARTS	429.07
MIKAN SCIENTIFIC INC.	REPAIR PARTS	1,248.33
CUTTING EDGE EXCAVATION INC.,	PROFESSIONAL SERVICES	2,990.00
SHORELINE LUBRICANTS & INDUSTRIAL SUPPLY	CHEMICALS	2,122.39

NAME	DESCRIPTION	AMOUNT
NEWFOUNDLAND DISTRIBUTORS LTD.	INDUSTRIAL SUPPLIES	263.74
NL KUBOTA LIMITED	REPAIR PARTS	525.40
NEWFOUNDLAND POWER	ELECTRICAL SERVICES	403,725.21
TOROMONT CAT	AUTO PARTS	1,721.08
NORTH ATLANTIC PETROLEUM	PETROLEUM PRODUCTS	116,441.55
PENNECON HYDRAULIC SYSTEMS LTD	REPAIR PARTS	909.46
PBA INDUSTRIAL SUPPLIES LTD.	INDUSTRIAL SUPPLIES	175.95
ORKIN CANADA	PEST CONTROL	287.50
GCR TIRE CENTRE	TIRES	2,412.93
PETER PAN SALES LTD.	SANITARY SUPPLIES	1,307.55
THE HUB	CATERING SERVICES	2,390.85
PINCHIN LTD.	PROFESSIONAL SERVICES	20,125.00
K & D PRATT LTD.	REPAIR PARTS AND CHEMICALS	3,354.38
PROFESSIONAL UNIFORMS & MATS INC.	PROTECTIVE CLOTHING	496.25
RIDEOUT TOOL & MACHINE INC.	TOOLS	270.54
ROYAL FREIGHTLINER LTD	PURCHASE OF VEHICLE	44,696.82
ST. JOHN'S TRANSPORTATION COMMISSION	CHARTER SERVICES	5,176.00
SAUNDERS EQUIPMENT LIMITED	REPAIR PARTS	14,650.20
SANSOM EQUIPMENT LTD.	REPAIR PARTS	1,451.51
STEELFAB INDUSTRIES LTD.	STEEL	1,316.75
AETTNL	MEMBERSHIP RENEWALS	276.00
TRACTION DIV OF UAP	REPAIR PARTS	5,146.38
TRICO LIMITED	REPAIR PARTS	423.20
URBAN CONTRACTING JJ WALSH LTD	PROPERTY REPAIRS	920.00
FJ WADDEN & SONS LTD.	SANITARY SUPPLIES	38.81
WEIRS CONSTRUCTION LTD.	STONE/ROAD GRAVEL	10,343.50
WINDCO ENTERPRISES LTD.	FLAGS	91.90
GLENN BARNES, MRAIC	PROFESSIONAL SERVICES	5,611.83
INSTITUTE OF MUNICIPAL ASSESSORS	MEMBERSHIP RENEWAL	509.33
EASTER SEALS NEWFOUNDLAND AND LABRADOR	REAL PROGRAM	100.00
NLOWE	MEMBERSHIP RENEWAL	575.00
BELL MOBILITY INC. RADIO DIVISION	MAINTENANCE CHARGES & REPAIRS	2,659.51
DR. Z. AZHER	MEDICAL EXAMINATION FEE	20.00
ST. JOHN'S TENNIS ASSOCIATION	INSTRUCTOR FEE	135.98
TANYA & MICHEAL NEWMAN	REFUND SECURITY DEPOSIT	12,500.00
GFL ENVIRONMENTAL INC.	PROFESSIONAL SERVICES	542.47
LESLEY JANES	INSTRUCTOR FEE	89.13
HEAD, BRIAN	MILEAGE	315.67
OAKLEY, KIMBERLEY	CLOTHING ALLOWANCE	125.00
WENDY MUGFORD	MILEAGE	33.65
SQUIRES, CARLA	VEHICLE BUSINESS INSURANCE	260.15
JONES, CHRISTINA	MILEAGE	18.52
WILLIAMS, KEITH	MILEAGE	227.00
MACKENZIE, NEIL	MILEAGE	85.35
BUTLER, ERIC	VEHICLE BUSINESS INSURANCE	147.00
SMITH, DEBBIE	MILEAGE	398.70

NAME	DESCRIPTION	AMOUNT
ANNETTE OLDFORD	MILEAGE	356.27
POWER TINA	EMPLOYMENT RELATED EXPENSES	43.53
HARRIS, BRYANT	MILEAGE	255.14
WILLIAMSON, HELEN	EMPLOYMENT RELATED EXPENSES	31.80
SQUIRES, JESSICA	EMPLOYMENT RELATED EXPENSES	799.25
ANGELA BLANCHARD	VEHICLE BUSINESS INSURANCE	327.00
CINDY MCGRATH	VEHICLE BUSINESS INSURANCE	117.00
CHARITY LAWRENCE	MILEAGE	31.14
MELISSA BRAGG	EMPLOYMENT RELATED EXPENSES	104.99
STACEY ROBERTS	EMPLOYMENT RELATED EXPENSES	217.88
HAYE, SHAWN	VEHICLE BUSINESS INSURANCE	163.00
HILLIER, HEATHER	EMPLOYMENT RELATED EXPENSES	150.00
TOBIN, JUDY	EMPLOYMENT RELATED EXPENSES	112.40
KRISTA BABIJ	MILEAGE	37.28
KRISTA GLADNEY	EMPLOYMENT RELATED EXPENSES	86.18
JAMIE HUNT	MILEAGE	21.71
MELANIE SHEA	EMPLOYMENT RELATED EXPENSES	157.00
MIKE ADAM	MILEAGE	447.84
ANNA SNOOK	EMPLOYMENT RELATED EXPENSES	397.53
HOULIHAN, ROSS	VEHICLE BUSINESS INSURANCE	136.00
KYLE KEARSEY	MILEAGE	252.81
GREG MOORE	EMPLOYMENT RELATED EXPENSES	162.64
PAUL PORTER	MILEAGE	56.30
BLAIR BOLAND	EMPLOYMENT RELATED EXPENSES	130.00
CISCO SYSTEMS CAPITAL CANADA CO.	SOFTWARE MAINTENANCE	9,004.05
VALLIN	REPAIR PARTS	2,023.07
FLEETMIND SOLUTIONS LTD.	SOFTWARE MAINTENANCE	3,263.70
IGNITE COLLABORATION SERVICES GROUP INC.	PROFESSIONAL SERVICES	6,900.00
PARAGON SYSTEMS TESTING	PROFESSIONAL SERVICES	14,546.35
GBS TECHNOLOGIES	IPHONE ACCESSORIES	34.49
KEMIRA WATER SOLUTIONS CANADA INC	CHEMICALS	91,586.47
IDOCTORNL	PROFESSIONAL SERVICES	120.00
D'COSTA MARKETING LIMITED	PROTECTIVE CLOTHING	317.17
HIGHLAND CELLULAR / THE HOME DOCTOR LTD	IPHONE ACCESSORIES	63.19
PERRY MATTHEWS TOWING INC.	PROFESSIONAL SERVICES	3,018.75
GRANVIEW FARMS LTD	PROGRESS PAYMENT	109,847.01
DEXTER CONSTRUCTION	PROGRESS PAYMENT	438,401.66
PENNECON TECHNICAL SERVICES LTD	PROGRESS PAYMENT	76,009.77
PYRAMID CONSTRUCTION LIMITED	PROGRESS PAYMENT	422,108.03
POMERLEAU INC.,	PROGRESS PAYMENT	23,368.32
STINGRAY RADIO INC.	ADVERTISING	1,840.00
TOTAL: \$		4,536,255.82

Meeting No.
Date 11/18/2019
Item No. 13.1

**Regular Council Meeting
TENDERS/RFPS**

1. Subject:

Bid Approval Note 2019231 - Snow Disposal & Trucking

2. Initiated By:


3. Referred By:

4. Decision Required:

5. Documents attached:

- 2019231 - Snow Disposal Trucking - Council Approval Request.pdf

BID APPROVAL NOTE

Bid #	2019231		
Bid Name	Snow Disposal & Trucking		
Department	Public Works	Division	Roads
Budget Code	3231-52622		
Source of Funding	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	The purpose of this open call is to provide trucking resources required to provide snow removals in the downtown core of the City, and also provide full snow removal services if required.		
Results	<input type="radio"/> As attached <input type="radio"/> As noted below		
	Vendor Name	Bid Amount	
	Farrell's Excavating Ltd.	\$855,585.63	
	JAT excavating Inc.	\$1,285,125.00	
Expected Value	<input type="radio"/> As above <input checked="" type="radio"/> Value shown is an estimate only for a 1 year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	Three years with two one year extensions		
Bid Exception	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this open call to the lowest bidder that meets specifications, Farrell's Excavating Ltd., as per the Public Procurement Act for \$855,585.63 per year, HST included.		
Supply Chain Buyer	Sherri Higgins		
Supply Chain Manager		Date	November 14, 2019
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

ST. JOHN'S

Meeting No.
Date 11/18/2019
Item No. 15.1

**Regular Council Meeting
OTHER BUSINESS**

1. Subject:

Information Note dated November 13, 2019

2. Initiated By:

3. Referred By:

4. Decision Required:

5. Documents attached:

- IN YEAT 2019 11 13.pdf

INFORMATION NOTE

Title: Composition of Youth Engagement Action Team

Date Prepared: November 13, 2019

Report To: Mayor and Council

Councillor and Role: Mayor Danny Breen, Governance and Strategic Priorities and Councillor Maggie Burton, Youth Advisory Committee

Ward: ALL

Issue: To inform Council of the outcome of the call for volunteers for the short-term Youth Engagement Action Team (YEAT) and the next steps in the creation of a Youth Engagement Strategy (YES).

Discussion – Background and Current Status:

In June 2019 Council approved a recommended approach to develop a Youth Engagement Strategy (YES), an action item outlined in the 2019 Strategic Plan Action Plan.

On Oct. 1, 2019, staff from Organizational Performance and Strategy (OPS) met with the City's Youth Advisory Committee (YAC) and other invited guests in the 15 to 35-year old demographic to discuss the approach to developing a strategy and to further refine the intention of the YEAT. It was clear from that meeting that the call for volunteers had to be simple to encourage already busy young people to apply.

Therefore, when the call out for volunteers was issued, no forms were required. Those interested simply had to send an e-mail to engage@stjohns.ca outlining why they wanted to be involved and to provide the following:

- Name
- Age
- Where you live?
- What you do?
- Can you commit to meetings, either in-person or online, during November and December?
- Anything else you think we might need to know about you to ensure we have a good representation of youth across the city?

An engagestjohns.ca page was created and a promotional strategy using a combination of video, posters, social media, announcements, and advertising was initiated to promote the YEAT to get young people interested to put their names forward. Information was also sent to a variety of organizations engaged with youth.

ST. JOHN'S

*****Composition of Youth Engagement Action Team*****

Fifty-five applications were received and reviewed, and 25 individuals were selected. The selection committee was comprised of staff from OPS, Recreation, and Councillor Burton. While not all who expressed interest can be part of the team, everyone will be encouraged to stay involved as YEAT carries out its work.

Those selected will be contacted to get plans underway for the first meeting. Once the group meets, a detailed plan will be put together to guide the development of the strategy. It will be important to be sensitive to the time of year when scheduling meetings to allow for meaningful engagement. Should anyone selected be unable to participate, we have also developed a second list to draw from to replace them.

Youth Engagement Action Team

Ankur Sheohare
Hannah Baker
Melissa Berkshire
Jeffrey Normore
Shane Francis
Lindsey Hynes
Krystle Hayden
Forouh Emam
Heidi Williams
Nathan Pearce
Colton Purchase
Nathan Barnes
Conor Flanagan
Maria Penney
Rehan Sayeed
Danielle Douglas
Claire "Clarke" Edwards
Grace Walsh
Christian Samson
Lindsee Clark
Ian Campbell
Rose Avoine-Dalton
Nabeel Mansoor
Lindsay Allen
Blair Evans

Key Considerations/Implications:**1. Budget/Financial Implications:**

Operating budget from Organizational Performance and Strategy will be used to cover any costs associated with meetings. Should recommendations yield budget implications, these will be considered as part of Budget 2020/21.

2. Partners or Other Stakeholders:

The City worked with its YAC membership and contacts throughout the youth community to promote YEAT. As the work continues, those contacts will be important to further the outcomes of the team and communicate results.

3. Alignment with Strategic Directions/Adopted Plans:

The City's Strategic Plan, [Our City, Our Future](#), sets out a strategic direction to create a Connected City. Within this direction, a goal to increase and improve opportunities for residents to connect with each other and the city is outlined. This goal and direction help drive the city's vision to be progressive and a place where people want to live and feel they belong. Improving youth engagement is one way the City can do this.

4. Legal or Policy Implications:

Non identified at this time.

5. Privacy Implications:

None identified at this time.

6. Engagement and Communications Considerations:

Given the focus of this initiative is youth engagement, ongoing engagement and communications will be key to delivery on this initiative. It is expected that the YEAT recommendations will have implications for how we engage and our communications methods to reach youth.

7. Human Resource Implications:

YEAT is a volunteer team with support from City staff to do its work.

8. Procurement Implications:

None identified at this time.

9. Information Technology Implications:

None identified at this time.

10. Other Implications: N/A

Conclusion/Next Steps: Notify all who expressed interest of the outcomes. Get the YEAT together for its first meeting and outline a plan to develop the Youth Engagement Strategy.

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