

**Regional Water Committee
Wednesday, October 23, 2019
2:00 pm
Conference Room A, 4th Floor
City Hall**

ST. JOHN'S



Regional Water Services Committee Agenda

October 23, 2019

2:00 p.m.

Conference Room A, 4th Floor City Hall

Pages

1. CALL TO ORDER
2. PRESENTATIONS/DELEGATIONS
3. APPROVAL OF THE AGENDA
 - 3.1 Agenda of October 23, 2019
4. ADOPTION OF THE MINUTES
 - 4.1 Adoption of the Minutes of December 11, 2018 1
5. BUSINESS ARISING FROM THE MINUTES
6. NEW BUSINESS
 - 6.1 Information note dated October 16, 2019 re: 2019 Financial Update and 2020 Fee Projections for Regional Water 3
7. ADJOURNMENT

MINUTES

REGIONAL WATER SERVICES COMMITTEE

December 11, 2018 – 12:00 p.m. – Conference Room A, 4th Floor City Hall

- Present** Councillor Sandy Hickman, Chair
Deputy Mayor Sheilagh O'Leary
Andrew Niblock, Director – Environmental Services
Terry Knee, Manager- Regional Facilities
Kris Connors, Manager of Budget & Treasury
Kathy Driscoll, Legislative Assistant
- Others** Mayor Dan Bobbett, Town of Paradise (via teleconference)
Councillor Isabelle Fry, City of Mt. Pearl
Councillor Darryl Drover, City of Mt. Pearl
Garry Spencer, Town of Paradise
Tony Pollard, Town of Portugal Cove-St. Philips
Charlie Hamlyn, Town of Portugal Cove- St. Philips

CALL TO ORDER/ADOPTION OF AGENDA

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

That the minutes of May 1, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Memorandum dated December 11, 2018 re: Regional Water 2019 Budget

The Manager of Budget and Treasury discussed the above cited.

Recommendation:

Moved – Councillor Fry; Seconded – Deputy Mayor O'Leary

That the Committee adopt the Regional Water 2019 Budget as presented.

CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business, the meeting adjourned at 1 p.m.

Councillor Sandy Hickman
Chairperson

INFORMATION NOTE

Title: 2019 Financial Update and 2020 Fee Projections for Regional Water

Date Prepared: October 16, 2019

Report To: Regional Water Committee

Councillor and Role: Councillor Wally Collins

Ward: Not ward specific

Issue: To provide an update of current year budget versus actual expenditures as of September 30, 2019, and to provide the regional municipalities with an estimate of cost for 2020.

Discussion – Background and Current Status:

2019 Financial Update

The attached Regional Water Expenditure Update provides an overview of budget versus actual expenditures as at September 30, 2019.

2020 Projected Cost

The figures presented below are based on estimated 2020 net operating expenditures and flow data as of the date of this memo. Changes in estimates can occur up until the final budget is approved by Council. As the regional water service operates on 100% cost recovery basis, any changes to estimated net operating expenditures may result in revisions to the regional municipalities share.

**Projected 2020 Regional
Water Expenditures** 12,747,808

	2020 Projected Consumption	2020 Share (%)	2020 Projected Cost (\$)	2019 Projected Cost (\$) (Dec 11-18)
St. John's	8,832,976	40.47%	\$ 5,158,548	\$ 5,084,346
Mount Pearl	4,462,328	20.44%	\$ 2,606,045	\$ 2,696,067
Conception Bay South	4,615,288	21.14%	\$ 2,695,375	\$ 2,545,646
Paradise	3,120,304	14.29%	\$ 1,822,289	\$ 1,769,829
Portugal Cove - St. Philip's	797,160	3.65%	\$ 465,550	\$ 611,095
	21,828,056	100.00%	\$ 12,747,808	\$ 12,706,983

ST. JOHN'S

Key Considerations/Implications:

1. Budget/Financial Implications:
 - As discussed above.
2. Partners or Other Stakeholders:
 - All regional municipalities.
3. Alignment with Strategic Directions/Adopted Plans:
 - A Sustainable City (Be financially responsible and accountable)
 - An Effective City (Ensure accountability and good governance through transparent and open decision making)
4. Legal or Policy Implications:
5. Privacy Implications:
6. Engagement and Communications Considerations:
7. Human Resource Implications:
8. Procurement Implications:
9. Information Technology Implications:
10. Other Implications:

Conclusion/Next Steps:

Committee to review and discuss report and to advise of any questions, changes, or improvements to the format of the report.

Prepared by/Date:

Reviewed by/Date:

Approved by/Date:

Attachments:

Regional Water Expenditure Update (as at Sept 30-19)

REGIONAL WATER SYSTEM

Schedule of Expenditures

For the Nine Months Ending Monday, September 30, 2019

	YEARLY BUDGET	Y.T.D. ACTUAL	BUDGET REMAINING	% BUDGET REMAINING
Expenditures				
Personnel services (Schedule 1)	1,957,436	1,458,150	499,286	25.51%
Contractual services (Schedule 2)	3,696,918	1,831,481	1,865,437	50.46%
Materials and supplies (Schedule 3)	2,320,472	1,182,262	1,138,210	49.05%
Other charges (Schedule 4)	4,939,455	3,160,238	1,779,217	36.02%
	12,914,281	7,632,131	5,077,702	39.32%

REGIONAL WATER SYSTEM

Schedule of Expenditures

For the Nine Months Ending Monday, September 30, 2019

	YEARLY BUDGET	Y.T.D. ACTUAL	BUDGET REMAINING	% BUDGET REMAINING
SCHEDULE 1				
Personnel services				
Labour regular	1,516,986	1,183,021	333,966	22.02%
Labour overtime	65,000	42,435	22,565	34.72%
Pension & benefits	375,450	232,356	143,094	38.11%
Car and tool allowances	0	339	(339)	-3386900.00%
	1,957,436	1,458,150	499,286	25.51%

SCHEDULE 2

Contractual Services				
Travelling Expenses	9,700	805	8,895	91.71%
Mileage	5,400	2,145	3,255	60.27%
Telephone	21,400	11,690	9,710	45.37%
Cellular Phones & Pagers	2,490	1,516	974	39.10%
Light & Power	1,863,070	1,208,550	654,520	35.13%
Information Services	10,000	-	10,000	100.00%
Advertising	48,700	-	48,700	100.00%
Prof. & Special Services	344,200	64,702	279,498	81.20%
Audit Services	1,000	-	1,000	100.00%
Administration & Management	351,122	263,341	87,781	25.00%
Maintenance Fee	19,500	-	19,500	100.00%
Technical Services	529,200	4,757	524,443	99.10%
Engineering Consultants	100,000	20,770	79,230	79.23%
Employee Education Courses	17,000	1,837	15,163	89.19%
Employee Training	0	428	(428)	-4275600.00%
Medical Examinations	1,900	394	1,506	79.29%
Construction Contracts	4,900	-	4,900	100.00%
Property Insurance	92,582	76,842	15,740	17.00%
Vehicle Insurance	1,550	675	875	56.43%
Memberships	8,383	7,757	626	7.46%
Repairs To Buildings	9,700	652	9,048	93.28%
Repairs To Electrical	48,700	34,558	14,142	29.04%
Repairs To Other Equipment	34,100	36,786	(2,686)	-7.88%
Mtce. Of Alarm Systems	0	225	(225)	-2252600.00%
Maintenance Of Grounds	8,800	186	8,614	97.89%
Fleet Costs	28,021	12,712	15,309	54.64%
Rental Of Other Equipment	9,700	2,437	7,263	74.88%
Rental Of Other Vehicles	1,000	-	1,000	100.00%
Computer Communication Line	56,100	33,086	23,014	41.02%
Snow Clearing & Ice Control	68,200	44,632	23,568	34.56%
Miscellaneous	500	-	500	100.00%
	3,696,918	1,831,481	1,865,437	50.46%

REGIONAL WATER SYSTEM**Schedule of Expenditures**

For the Nine Months Ending Monday, September 30, 2019

	YEARLY BUDGET	Y.T.D. ACTUAL	BUDGET REMAINING	% BUDGET REMAINING
SCHEDULE 3				
Materials and supplies				
Tipping Fees	1,000	195	805	80.49%
Lawn & Garden Supplies	1,500	498	1,002	66.78%
Lumber	900	-	900	100.00%
Polyaluminium Chloride	589,363	315,167	274,196	46.52%
Carbon Dioxide	515,795	206,885	308,910	59.89%
Chlorine	179,451	106,401	73,051	40.71%
Ammonia	65,000	50,956	14,044	21.61%
Lime	442,662	180,941	261,721	59.12%
Paint	1,500	21	1,479	98.57%
Mechanical Repair Parts	200,000	102,165	97,835	48.92%
Diesel Fuel	150,000	103,167	46,833	31.22%
Lubricating Oils	6,800	4,213	2,587	38.05%
Build. Supplies & Hardware	3,900	3,408	492	12.60%
Welding Supplies	1,000	116	884	88.43%
Valves/Boxes/Pipe/Fit./Hyd.	13,600	6,678	6,922	50.90%
Electrical Supplies	34,100	31,886	2,214	6.49%
Safety Equipment	9,700	4,146	5,554	57.26%
Small Equip. Repair Parts	1,500	55	1,445	96.31%
Protect. Cloth. & Uniforms	19,500	11,474	8,026	41.16%
Promotion & Awards	1,000	-	1,000	100.00%
Toiletries	3,900	2,135	1,765	45.26%
Stationery & Office Suppl.	4,700	3,207	1,493	31.77%
Laboratory Supplies	73,100	48,546	24,554	33.59%
Miscellaneous Materials	500	-	500	100.00%
	2,320,472	1,182,262	1,138,210	49.05%

SCHEDULE 4

Other Charges				
Other Equipment	204,448	204,448	0	0.00%
Computer Equipment	6,800	-	6,800	100.00%
Long-Term Debt Charges	2,772,475	2,001,147	771,328	27.82%
Provision For Land Acquis.	75,000	-	75,000	100.00%
Past Service Cost	94,221	-	94,221	100.00%
Principal Payments Ltd	1,386,511	954,644	431,867	31.15%
Transfer To Reserves	400,000	-	400,000	100.00%
	4,939,455	3,160,238	1,779,217	36.02%