April 10, 2023
3:00 p.m.
4th Floor City Hall

1. CALL TO ORDER

2. PROCLAMATIONS/PRESENTATIONS
   2.1 National Poetry Month
       Poet - Travis House: Intro. by Wendy Rose, Writers NL Member Services and Communications Coordinator

3. APPROVAL OF THE AGENDA
   3.1 Adoption of Agenda

4. ADOPTION OF THE MINUTES
   4.1 Adoption of Minutes - April 3, 2023

5. BUSINESS ARISING FROM THE MINUTES

6. DEVELOPMENT APPLICATIONS
   6.1 Revised Landscape Plan for Vehicle Storage Yard – 18 International Place – DEV190030
   6.2 Building Line Setback Request – 120 Cowan Avenue – INT2300015

7. RATIFICATION OF EPOLLS

8. COMMITTEE REPORTS
   8.1 Committee of the Whole Report - April 5, 2023
       1. 390 Duckworth Street – Signs – SGN2300001

9. DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)
9.1 Development Permits List March 30 to April 5, 2023

10. BUILDING PERMITS LIST (FOR INFORMATION ONLY)
   10.1 Building Permit List

11. REQUISITIONS, PAYROLLS AND ACCOUNTS
   11.1 Weekly Payment Vouchers Ending Week of April 4, 2023

12. TENDERS/RFPS
   12.1 2023051 - The Supply and Delivery of Sweeper Parts

13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS
   13.1 Notice of Motion - Amendment to the Commercial Maintenance By-Law
       Notice of Motion to adopt amendments to the Commercial Maintenance By-Law

14. OTHER BUSINESS
   14.1 Minimum Wage Increases

15. ACTION ITEMS RAISED BY COUNCIL

16. ADJOURNMENT
Minutes of Regular Meeting - City Council
Council Chamber, 4th Floor, City Hall

April 3, 2023, 3:00 p.m.

Present: Mayor Danny Breen
          Deputy Mayor Sheilagh O'Leary
          Councillor Maggie Burton
          Councillor Ron Ellsworth
          Councillor Debbie Hanlon
          Councillor Jill Bruce
          Councillor Jamie Korab
          Councillor Ian Froude
          Councillor Carl Ridgeley

Regrets: Councillor Sandy Hickman
         Councillor Ophelia Ravencroft

Staff: Tanya Haywood, Deputy City Manager of Community Services
      Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
      Lynnann Winsor, Deputy City Manager of Public Works
      Cheryl Mullett, City Solicitor
      Karen Chafe, City Clerk
      Jill Sheppard, Communications & Public Relations Officer
      Christine Carter, Legislative Assistant

Land Acknowledgement
The following statement was read into the record:
“We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John’s is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of Indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi’kmaq, Innu, Inuit, and Southern Inuit of this Province.”

1. **CALL TO ORDER**

   Mayor Danny Breen called the meeting to order at 3:20 pm.
2. **PROCLAMATIONS/PRESENTATIONS**

2.1 **National Poetry Month**
Poet - Leslie Butt: Intro. by Ainsley Hawthorn, Writers NL President

2.2 **World Autism Awareness Day 2023**
J. Paul Walsh: CEO, Autism Society of NL

3. **APPROVAL OF THE AGENDA**

3.1 **Adoption of Agenda**
SJMC-R-2023-04-03/143
Moved By Deputy Mayor O'Leary
Seconded By Councillor Bruce

That the Agenda be adopted as presented.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Ridgeley and Councillor Froude

MOTION CARRIED (9 to 0)

4. **ADOPTION OF THE MINUTES**

4.1 **Adoption of Minutes - March 27, 2023**
SJMC-R-2023-04-03/144
Moved By Councillor Hanlon
Seconded By Councillor Korab

That the minutes of March 27, 2023, be accepted as presented.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Ridgeley and Councillor Froude

MOTION CARRIED (9 to 0)

5. **BUSINESS ARISING FROM THE MINUTES**

5.1 **Updated Codes - 2023 By-Law**
By-Law to update various City by-laws to adopt the most recent versions of the National Building Code, National Plumbing Code, National Fire Code and the Life Safety Code.
SJMC-R-2023-04-03/145

Moved By Councillor Froude
Seconded By Deputy Mayor O'Leary

That Council move to enact the Adoption of Updated Codes – 2023 By-Law as attached, which will have the effect of amending various by-laws so as to adopt the updated versions of the National Building Code, the National Fire Code, the National Plumbing Code and the Life Safety Code.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Ridgeley and Councillor Froude

MOTION CARRIED (9 to 0)

6. DEVELOPMENT APPLICATIONS

6.1 Notices Published – Parklets within St. John’s Downtown and Churchill Square Areas

SJMC-R-2023-04-03/146

Moved By Councillor Hanlon
Seconded By Councillor Ridgeley

That Council approve the Discretionary Use application to allow parklets for outdoor eating areas associated with Restaurants and Lounges on city owned land within the Downtown and Churchill Square Areas starting Friday of the May long weekend (Victoria Day) until the last day in October for 2023, 2024 and 2025, with hours of operation from 7 a.m. - 11 p.m. daily.

For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (9 to 0)

6.2 Notices Published – 195 Freshwater Road – DEV2300020

SJMC-R-2023-04-03/147

Moved By Councillor Korab
Seconded By Councillor Ellsworth

That Council approve the Change of Non-Conforming Use application at 195 Freshwater Road to allow an Office Use.
For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (9 to 0)

7. **RATIFICATION OF EPOLLS**

8. **COMMITTEE REPORTS**

9. **DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)**
   9.1 Development Permits List March 23 - 29, 2023

10. **BUILDING PERMITS LIST (FOR INFORMATION ONLY)**
   10.1 Building Permits List

11. **REQUISITIONS, PAYROLLS AND ACCOUNTS**
   11.1 Weekly Payment Vouchers Week Ending March 29, 2023

   SJMC-R-2023-04-03/148

   Moved By Councillor Ellsworth
   Seconded By Councillor Bruce

   That the weekly payment vouchers for the week ending March 22, 2023, in the amount of $3,461,996.74, be approved as presented.

   For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

   MOTION CARRIED (9 to 0)

12. **TENDERS/RFPS**
   12.1 **2023031 – Traffic Paint and Road Marking Products**

   SJMC-R-2023-04-03/149

   Moved By Deputy Mayor O'Leary
   Seconded By Councillor Froude

   That Council approve for award open call 2023031 – Traffic Paint and Road Marking Products to the lowest, and only bidder, meeting specifications, Ennis Paint Canada ULC for $336,112.81 (HST included), as per Public Procurement Act.
For (9): Mayor Breen, Deputy Mayor O’Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (9 to 0)

12.2 2023030 - Supply and Delivery of Water, Sewer and Hydrant Parts

SJMC-R-2023-04-03/150

Moved By Councillor Ellsworth
Seconded By Councillor Ridgeley

THAT Council approve for award this open call, that is evaluated on a section-by-section basis, to the top ranked proponents - Emco Waterworks for $178,362.64, Wolseley Canada Waterworks for $427,250.93, and Crane Supply for $53,936.00 a year (HST not Incl.) as per the Public Procurement Act.

For (9): Mayor Breen, Deputy Mayor O’Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (9 to 0)

12.3 Microsoft Enterprise Agreement

SJMC-R-2023-04-03/151

Moved By Councillor Ellsworth
Seconded By Councillor Froude

THAT Council approve for award this contract award without an open call for bids to the exclusive supplier, Microsoft Canada Inc., for $1,177,723.32 plus HST, as per Public Procurement Act.

For (9): Mayor Breen, Deputy Mayor O’Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (9 to 0)

13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

14. OTHER BUSINESS
14.1 **Collective Agreement between the City of St. John’s and NAPE Local 7808**

Members of Council expressed their appreciation to the Union Executive and Staff for their efforts in reaching this agreement. It was noted that this agreement has the same key terms as the previous agreements reached with the other Unions.

SJMC-R-2023-04-03/152

**Moved By** Councillor Ellsworth  
**Seconded By** Councillor Bruce

That Council ratify the terms of the collective agreement negotiated with the NAPE 7808 bargaining unit.

For (9): Mayor Breen, Deputy Mayor O’Leary, Councillor Burton, Councillor Ellsworth, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

**MOTION CARRIED (9 to 0)**

15. **ACTION ITEMS RAISED BY COUNCIL**

16. **ADJOURNMENT**

There being no further business, the meeting adjourned at 3:40 pm.

__________________________________________

MAYOR

__________________________________________

CITY CLERK
Title: Revised Landscape Plan for Vehicle Storage Yard – 18 International Place – DEV190030

Date Prepared: April 5, 2023

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 1

Decision/Direction Required: To approve the revised landscape plan at 18 International Place with a combination of fence slats and plantings to provide screening.

Discussion – Background and Current Status: In 2019, Council approved a text amendment to allow a Vehicle Storage Yard at 18 International Place. As part of the approval, Council required screening between the storage yard and the adjacent walking trail, and later approved the use of winged fence slats, which were installed on the existing chain link fence by the Developer in 2019.

Since the installation of the slats, they cannot sustain high wind loads and were damaged during such events, leaving gaps in sections of the fence where slats blew off. The city notified the Developer that the fence needed to be repaired to provide screening as per Council’s directive. The Developer installed a narrower type of slat in the gaps instead of the wide winged slat. Staff inspected the work and noted that it did not provide sufficient screening. The Developer informed the city that the wide slats were no longer available and suggested additional plantings to their landscaping requirements in select areas to supplement the narrow slats. The Developer coordinated the design with staff from our Park division, who are now satisfied that the fence with both the slats and plantings will provide adequate screening as directed by Council.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

Choose an item.


5. Accessibility and Inclusion: Not applicable.

6. Legal or Policy Implications: Not applicable.

7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Not applicable.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

Recommendation:
That Council approve the revised landscape plan at 18 International Place with a combination of fence slats and plantings to provide screening

Prepared by:
Tracy-Lynn Goosney, Manager – Development Engineering
Planning, Engineering and Regulatory Services

Approved by:
Jason Sinyard, P. Eng., MBA Deputy City Manager
Planning, Engineering and Regulatory Services
### Report Approval Details

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<td>- 18 Internation Place - L-1 PLANTING PLAN 05-09-2022 (1).pdf</td>
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<td>Apr 5, 2023</td>
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This report and all of its attachments were approved and signed as outlined below:

**Jason Sinyard - Apr 5, 2023 - 11:07 AM**
THE CONTRACTOR WILL WARRANT THAT PLANT MATERIAL AS ITEMIZED ON THE DRAWINGS WILL REMAIN FREE OF DEFECTS FOR TWO YEARS, EXCEPT AS AND WHERE MODIFIED BY THE REQUIREMENTS OF THE CONTRACT DOCUMENTS. ENSURE ADEQUATE PROTECTION AND IRRIGATION OF PLANT MATERIAL DURING TRANSIT AND ON SITE. MATERIAL TO BE INSPECTED AND CONDITIONS DOCUMENTED AND APPROVED BY LANDSCAPE ARCHITECT FOR QUALITY AND HEALTH.

Follow the characteristics:

1. Tree to be installed such that the tree is permitted a reasonable degree of movement under normal forces such as wind, without detrimental effects.
2. Trunk wrapping, tree stakes, guy wires and eyebolts to be installed such that the tree is permitted a reasonable degree of movement under normal forces such as wind, without detrimental effects.
3. Mulch to be shredded spruce bark mulch free of any debris or colouring agents such as dyes.

PLANTING PLAN

- Native vegetation from date of planting up to end of warranty period.
- Remote truck unloading, tree ties, cut stumps and symbols to be inserted up to end of warranty period.

PLANTING NOTES:

1. All work to be completed by Red Seal Certified Landscape Contractor or Equivalent.
2. All work to be completed as per the City of St. John’s Specification Book (Division B).
3. Contractor shall be responsible for all costs incurred for removal and disposal of any materials on site.
4. Unallowable soil composition to be removed from site.
5. Plant location to be approved by Landscape Architect prior to installation.
6. Sites shall be surveyed and staked by Contractor and approved by Landscape Architect.
7. Surveys shall be made to a maximum permissible by Landscape Architect.
8. Plant materials to be approved by Landscape Architect.
9. Rootball set on compacted soil mound to prevent settling.
10. Tree ties to be installed such that the tree is permitted a reasonable degree of movement under normal forces such as wind, without detrimental effects.
11. Mulch to be shredded spruce bark mulch free of any debris or colouring agents such as dyes.

PLANT LIST:

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<td>8.0m O.C</td>
<td>3.0m O.C</td>
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<td>50mm O.C</td>
<td>1.25m (49&quot;) T-BARS DRIVEN</td>
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NOT TO SCALE

DECIDUOUS TREE PLANTING DETAIL

LARGE DECIDUOUS TREE

SHRUB PLANTING DETAIL

NOT TO SCALE

NOTES:

1. Tree ties to be installed such that the tree is permitted a reasonable degree of movement under normal forces such as wind, without detrimental effects.
2. Trunk wrapping, tree stake, guy wires and eyebolts to be installed such that the tree is permitted a reasonable degree of movement under normal forces such as wind, without detrimental effects.
3. Mulch to be shredded spruce bark mulch free of any debris or colouring agents such as dyes.
4. Tree to be unloading tree to be placed on undisturbed ground.
5. Tree to be unloading tree to be placed on undisturbed ground.
6. Tree to be unloading tree to be placed on undisturbed ground.
7. Tree to be unloading tree to be placed on undisturbed ground.

PLANT LIST:

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<th>QUANTITY</th>
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<td>3</td>
<td>LARIX LARicina</td>
<td>EASTERN LARCH</td>
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<td>3.0m O.C</td>
<td>150cm O.C</td>
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<td>P1</td>
<td>3</td>
<td>PICEA GLAUCA</td>
<td>WHITE SPRUCE</td>
<td>4.0m O.C</td>
<td>3.0m O.C</td>
<td>150cm O.C</td>
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<td>Sa</td>
<td>3</td>
<td>AMELANCHIER CANADENSIS</td>
<td>SERVICEBERRY</td>
<td>0.9m O.C</td>
<td>0.9m O.C</td>
<td>0.9m O.C</td>
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<td>Cs</td>
<td>3</td>
<td>CORNUS SERICEA</td>
<td>EMERALD CEDAR</td>
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NOT TO SCALE

DECIDUOUS TREE PLANTING DETAIL

SHRUB PLANTING DETAIL

NOT TO SCALE

NOTES:

1. Tree to be unloading tree to be placed on undisturbed ground.
2. Tree to be unloading tree to be placed on undisturbed ground.
3. Tree to be unloading tree to be placed on undisturbed ground.
4. Tree to be unloading tree to be placed on undisturbed ground.
5. Tree to be unloading tree to be placed on undisturbed ground.
6. Tree to be unloading tree to be placed on undisturbed ground.
7. Tree to be unloading tree to be placed on undisturbed ground.
Decision/Direction Required:
To seek approval to re-establish the Building Line setback for 120 Cowan Avenue at 5.3 metres to accommodate a covered porch extension.

Discussion – Background and Current Status:
An application was submitted to add a 1.68 metre (5.5’) front porch extension to the Single Detached Dwelling at 120 Cowan Avenue, reducing the building line to 5.3 metres, as measured from the cantilever. The minimum Building Line in the Residential 1 (R1) Zone is 6 metres. As per Section 7.2.1 (a) of the Envision St. John’s Development Regulations, Council shall have the power to establish or re-establish the Building Line for any Street, or for any Lot situate thereon, at any point or place that Council deems appropriate. The proposed setback of 5.3 metres is consistent with the pattern of development on the street.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions: Not applicable.
   - A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.
   - Choose an item.
5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: St. John’s Envision Development Regulations Section 7.2.1(a) “Building Lines-Yards” and Section 10 “Residential 1 (R1) Zone”.

7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Not applicable.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council approve the re-established Building Line setback for 120 Cowan Avenue at 5.3 metres to accommodate a covered porch extension.

**Prepared by:**
Andrea Roberts P.Tech – Senior Development Officer
Planning, Engineering and Regulatory Services

**Approved by:**
Jason Sinyard, P. Eng., MBA, Deputy City Manager-Planning, Engineering and Regulatory Services
**Report Approval Details**

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<td>- Extension.pdf</td>
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<td>Apr 5, 2023</td>
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This report and all of its attachments were approved and signed as outlined below:

**Lindsay Lyghtle Brushett - Apr 4, 2023 - 3:48 PM**

**Jason Sinyard - Apr 5, 2023 - 11:08 AM**
Current Layout at Front door

Proposed layout with the addition of a porch:
1. **390 Duckworth Street – Signs – SGN2300001**

Councillor Burton presented the recommendation on the three wall signs and associated awnings at 390 Duckworth Street, a designated Heritage Building, and noted her support for approval by Council.

Councillor Korab also added his support noting that the developers are renovating the building for use as a medium sized theatre which will be a great addition to the area.
Recommendation

Moved By Councillor Burton
Seconded By Councillor Hanlon

That Council approve three wall signs and associated awnings at 390 Duckworth Street, a designated Heritage Building, as proposed.

For (6): Mayor Breen, Councillor Burton, Councillor Hanlon, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (6 to 0)

_________________________
Mayor
DECISION/DIRECTION NOTE

Title: 390 Duckworth Street – Signs – SGN2300001
Date Prepared: March 29, 2023
Report To: Committee of the Whole
Councillor and Role: Councillor Maggie Burton, Heritage
Ward: Ward 2

Decision/Direction Required:
To make a recommendation on proposed wall signs at 390 Duckworth Street, the Majestic Theatre, a designated Heritage Building.

Discussion – Background and Current Status:
The City has received an application from Terra Bruce Productions for signs on three facades of 390 Duckworth Street, a designated Heritage Building. The applicants are renovating the building to return the use as a theatre and the signs are related to the new use. The subject property is within the Commercial District of the Envision St. John’s Municipal Plan, zoned Commercial Downtown Mixed (CDM), and within Heritage Area 2.

From the St. John’s Sign By-Law, signs located on Heritage Buildings require approval from Council. The applicant is proposed three wall signs, one on each façade. For wall signs in Heritage Areas, the Sign By-Law states:

57. (1) Wall signs shall not be placed over the second storey windows or higher on a building façade.
(2) Wall signs shall not exceed 3 square metres (3 m²) in area.

| Sign #1 - Façade facing Duckworth Street |
| Measures approximately 6.1m x 2.4m |
| Area approximately 7.15m² |
| Letters and gold ring will have light bulbs. Also proposing an awning for lights. |
**Sign #2 - Façade facing Queen’s Road**

Measures approximately 4.0m x 1.3m

Area approximately 2.63m²

Letters will have light bulbs. Also proposing an awning for lights.

**Sign #3 - Façade facing intersection of Duckworth Street and Queen’s Road**

Measures approximately 2.3m x 9.8m

Area approximately 16.35m²

Letters and gold outline will have light bulbs.

The proposed signs exceed the maximum area for wall signs, however as per Section 59 of the Sign By-Law, notwithstanding any provision in the By-Law, the Heritage Panel may recommend to Council the acceptance of non-conforming signs whose particular design or situation merit it, and Council may accept or reject the recommendation.

The applicant attended the March 8, 2023 Built Heritage Experts Panel (BHEP) meeting. The Panel were in favour of the proposed signs, however they did not have a quorum to vote on
the application during the meeting. Members in attendance felt the designs of the proposed signs were appropriate for the theatre use, would enhance the building and would not detract from its character-defining elements. The application was then forwarded to the BHEP members as an e-vote and members were supportive of the application.

The building’s Statement of Significance and historic photos are attached for review. Note, the images above show banner signs along the sides of the building but these have been removed from the application and are not being considered at this time.

It is recommended that Council approve the three wall signs and awnings as proposed.

**Key Considerations/Implications:**

1. **Budget/Financial Implications:** Not applicable.
2. **Partners or Other Stakeholders:** Not applicable.
3. **Alignment with Strategic Directions:**
   
   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.
   
   A Sustainable City: Facilitate and create the conditions that drive the economy by being business and industry friendly; and being a location of choice for residents, businesses and visitors.

4. **Alignment with Adopted Plans:** St. John’s Sign By-Law.
5. **Accessibility and Inclusion:** Not applicable.
6. **Legal or Policy Implications:** Not applicable.
7. **Privacy Implications:** Not applicable.
8. **Engagement and Communications Considerations:** Not applicable.
9. **Human Resource Implications:** Not applicable.
10. **Procurement Implications:** Not applicable.
11. **Information Technology Implications:** Not applicable.
12. **Other Implications:** Not applicable.
Recommendation:
That Council approve three wall signs and associated awnings at 390 Duckworth Street, a designated Heritage Building, as proposed.

Prepared by: Ann-Marie Cashin, MCIP, Planner III
Approved by: Ken O'Brien, MCIP, Chief Municipal Planner
Report Approval Details

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This report and all of its attachments were approved and signed as outlined below:

Ken O'Brien - Mar 29, 2023 - 3:29 PM

Jason Sinyard - Mar 29, 2023 - 3:43 PM
**WEST TOWER SIGN**

**SCALE 1:100**

- **WEST TOWER SIGN**
- **QTY: 1**

**WEST TOWER SIGN**

**SCALE 1:50**

- **WEST TOWER SIGN**
- **QTY: 1**

**Notes:**
- The colours shown here may vary from the finished product due to the transparency of plastics, paints, substrates, viewing on a digital screen or printed proof.
- This artwork is confidential and is the property of Leaman Signs and may not be used in whole or in part without written consent from same.
- Neither seller nor manufacturer shall be liable for any injury, loss or damage direct or consequential arising out of the use of or the inability to use the product. Before using, user shall determine the suitability of the product for its intended use and user assumes all risk and liability whatsoever in connection therewith.

**Approval:**
Please review, sign, and date this page, indicating your approval. Two rounds of revisions are included in all design and production fees. Revisions beyond the standard two may incur additional charges, at the sole discretion of Leaman Signs. Charges for design and project management will be billed at the current company hourly rate for each service.

Proof approval indicates client’s responsibility for all spelling, sizing, colours, materials indicated within this proof document. Costs associated with any changes after production has commenced will be the sole responsibility of the approving party.

**Client Signature:**

**Date:**

**Notes:**
- "MAJESTIC": 4.3" Aluminum Channel letters with open face (Exposed bulbs in cans)
- "THE": Push-through acrylic with rounded edges
- **GOLD BORDER**: 4.3" Aluminum Channel sign with open face (Exposed bulbs in cans)
- **BULBS**: 1.75" G12.5 E27 LED Medium Base Bulbs; 120V, 0.4 watts, 0.012 amps, 30 lumens per bulb, "warm white" (Quantity: 144 for Gold Border; 63 for Majestic letters)
- **BACKER**: Aluminum shaped backer backlit with halo-LED lighting
- **FASTENING**: Threaded rod from exterior sign through building facade, passing through Steel flat bar (or angle) spanning multiple studs with washer and lock nuts.

**BUILDING DETAIL:**
- **Sign / Clapboard / Plywood / 2x4's / Drywall / Angle Steel**

**CLAPBOARD**

- **Exterior Sheeting**
- **2x4's**

**INTERIOR DRYWALL**

**BUILDING DETAIL:**
- **Sign / Clapboard / Plywood / 2x4's / Drywall / Angle Steel**
Notes:
- The colours shown here may vary from the finished product due to the transparency of plastics, paints, substrates, viewing on a digital screen or printed proof.
- This artwork is confidential and is the property of Leaman Signs and may not be used in whole or in part without written consent from same.
- Neither seller nor manufacturer shall be liable for any injury, loss or damage direct or consequential arising out of the use of or the inability to use the product. Before using, user shall determine the suitability of the product for its intended use and user assumes all risk and liability whatsoever in connection therewith.

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Proof approval indicates client’s responsibility for all spelling, sizing, colours, and materials indicated within this proof document. Costs associated with any changes after production has commenced will be the sole responsibility of the approving party.

Client Signature: __________________________ Date: ____________
"MAJESTIC": 4.3" Aluminum Channel letters with open face (Exposed bulbs in cans) fastened to top of “shelf” on sign.

"THE" AND LINES IN WAVES: Push-through acrylic with rounded edges.

GOLD RING BORDER: 4.3" Aluminum Channel sign with open face (Exposed bulbs in cans)

BACKER & SHELF: 4.3" Deep Aluminum backer/cabinet

BULBS: 1.75" G12.5 E27 LED Medium Base Bulbs; 120V, 0.4 watts, 0.012 amps, 30 lumens per bulb, "warm white"
(Quantity: 12 for Gold Border; 63 for Majestic letters)

FASTENING: Threaded rod from exterior sign through building facade, passing through Steel flat bar (or angle) spanning multiple studs with washer and lock nuts

AWNING: 1/8" Aluminum sheet construction with 1.5"x1.5" aluminum angle structure (Two rows of LED pot lights below)

BUILDING DETAIL: Sign / Clapboard / Plywood / 2x4's / Drywall / Angle Steel

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Notes:
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Client Signature: ___________________________ Date: 30
**Notes:**
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**Client Signature:**

---

**NORTH GATE SIGN & AWNING**

**SCALE 1:25**

**QTY: 1**

**“MAJESTIC”:** 4.3” Aluminum Channel letters with open face (Exposed bulbs in cans)

**“THE”:** Push-through acrylic with rounded edges

**BACKER:** Aluminum angle shaped backer

**BULBS:** 1.75” G12.5 E27 LED Medium Base Bulbs; 120V, 0.4 watts, 0.012 amps, 30 lumens per bulb, “warm white” (Quantity: 45 for Majestic letters)

**FASTENING:** Threaded rod from exterior sign through building façade, passing through Steel flat bar (or angle) spanning multiple studs with washer and lock nuts.

**AWNING:** 1/8” Aluminum sheet construction with 1.5”x1.5” aluminum angle structure (3 LED pot lights below)

**BUILDING DETAIL:** Sign / Clapboard / Plywood / 2x4’s / Drywall / Angle Steel
Notes:
- The colours shown here may vary from the finished product due to the transparency of plastics, paints, substrates, viewing on a digital screen or printed proof.
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Client Signature: __________________________
Date: __________________________ 32
EXAMPLE - Fastening Detail (Steel to be fastened after drywall)

- Steel flat bar or angle spanning multiple studs
- Lag bolts through steel into studs
- Threaded rod from exterior sign through building facade, passing through steel with washer and lock nuts.

*This detail would be repeated on each floor that the exterior sign spans.*
Statement of Significance

390 Duckworth Street-Majestic Theatre

Formal Recognition Type
City of St. John's Heritage Building, Structure, Land or Area

Description of Historic Place
The Majestic Theatre is a four storey domed building located at the corners of Duckworth and New Gower Street, St. John's, NL. The designation is confined to the footprint of the building.

Heritage Value
This building has been designated for its aesthetic and historical values.

The Majestic Theatre, 390 Duckworth Street, has aesthetic value because it is a rare example of a flat iron shaped building in the city. The Majestic Theatre is constructed in a vernacular architectural style with a Romansque Revival end tower. It is built on two city streets, meeting at a central domed tower, where the main entrance is located. This building is plainly adorned, with simple corner boards and moulded eaves. The tower has three visible sides with single hung windows located in each, and the rounded dome reflects this window fenestration with smaller windows in it.

The Majestic Theatre has historic value because it was the birthplace of the famous political riot of April 1932, in which two thousand people gathered there to march to the Colonial Building. The Colonial Building was damaged in the riot and Prime Minister Sir Richard Squires barely escaped lynching. The Majestic Theatre was also the site for Responsible Government rallies and the headquarters of the Confederate Party during the Confederation debate in 1948-49.

Source: City of St. John's Municipal Designation Files - 390 Duckworth Street, St. John's.
Character Defining Elements
All those elements of vernacular commercial architecture, including:

- flat iron shaped footprint;
- domed tower with windows;
- plainly adorned facade;
- single hung windows;
- corner boards;
- moulded eaves;
- general massing and height;
- location on two city streets; and
- orientation, dimensions.

Notes of Interest
The building is flatiron in its shape. There is a dome which contains three windows on the rounded front facade of the building.

Location and History

<table>
<thead>
<tr>
<th>Community</th>
<th>St. John's</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipality</td>
<td>City of St. John's</td>
</tr>
<tr>
<td>Civic Address</td>
<td>390 Duckworth Street</td>
</tr>
<tr>
<td>Construction</td>
<td>1918 - 1919</td>
</tr>
<tr>
<td>Architect</td>
<td>Unknown</td>
</tr>
<tr>
<td>Builder</td>
<td>Unknown</td>
</tr>
<tr>
<td>Style</td>
<td>Romanesque</td>
</tr>
<tr>
<td>Building Plan</td>
<td>Other</td>
</tr>
</tbody>
</table>

Additional Photos

![Additional Photos Image 1](image1.jpg)

![Additional Photos Image 2](image2.jpg)
## Development Permits List
### For March 30 to April 5, 2023

<table>
<thead>
<tr>
<th>Code</th>
<th>Applicant</th>
<th>Application</th>
<th>Location</th>
<th>Ward</th>
<th>Development Officer’s Decision</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>OT</td>
<td>Newfoundland Power</td>
<td>Substation Upgrades</td>
<td>376 Topsail Road</td>
<td>3</td>
<td>Approved</td>
<td>23-03-31</td>
</tr>
</tbody>
</table>

* Code Classification:
  - RES - Residential
  - INST - Institutional
  - COM - Commercial
  - IND - Industrial
  - AG - Agriculture
  - OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer’s decision and of their right to appeal any decision to the St. John’s Local Board of Appeal.

Lindsay Lyghtle Brushett
Supervisor – Planning & Development
Permits List
Council's April 10, 2023, Regular Meeting
Permits Issued: 2023/03/30 to 2023/04/04

### BUILDING PERMITS ISSUED

<table>
<thead>
<tr>
<th>Location</th>
<th>Permit Type</th>
<th>Structure Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Bideford Pl</td>
<td>Deck</td>
<td>Patio Deck</td>
</tr>
<tr>
<td>11 Bideford Pl</td>
<td>Extension</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>18 Meadowbrook Dr</td>
<td>Renovations</td>
<td>Single Detached w/ apt.</td>
</tr>
<tr>
<td>18 O'neil Ave</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>2 Maxse St</td>
<td>Extension</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>29 Gil Eannes Dr</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>351 Airport Heights Dr</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>4 Halifax St</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>69 Leslie St</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>8 Carson Ave</td>
<td>Renovations</td>
<td>Single Detached Dwelling</td>
</tr>
<tr>
<td>80 Circular Rd</td>
<td>Renovations</td>
<td>Semi Detached Dwelling</td>
</tr>
</tbody>
</table>

This Week: $873,000.00

### Commercial

<table>
<thead>
<tr>
<th>Location</th>
<th>Permit Type</th>
<th>Structure Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Elizabeth Ave</td>
<td>Sign</td>
<td>Retail Store</td>
</tr>
<tr>
<td>141 Kelsey Dr</td>
<td>Change of Occupancy/Renovations</td>
<td>Office</td>
</tr>
<tr>
<td>168 Water St</td>
<td>Sign</td>
<td>Service Shop</td>
</tr>
<tr>
<td>175 Higgins Line</td>
<td>Renovations</td>
<td>Hotel</td>
</tr>
<tr>
<td>181 Mundy Pond Rd</td>
<td>Change of Occupancy</td>
<td>Clinic</td>
</tr>
<tr>
<td>323 Freshwater Rd</td>
<td>Sign</td>
<td>Commercial School</td>
</tr>
<tr>
<td>345 Water St</td>
<td>Sign</td>
<td>Parking</td>
</tr>
<tr>
<td>35 Major's Path</td>
<td>New Construction</td>
<td>Office</td>
</tr>
<tr>
<td>390 Duckworth St</td>
<td>Renovations</td>
<td>Tavern</td>
</tr>
<tr>
<td>415 Stavanger Dr</td>
<td>Sign</td>
<td>Restaurant</td>
</tr>
<tr>
<td>8 Hallett Cres</td>
<td>Sign</td>
<td>Retail Store</td>
</tr>
<tr>
<td>8 Hallett Cres</td>
<td>Renovations</td>
<td>Retail Store</td>
</tr>
<tr>
<td>90 Aberdeen Ave</td>
<td>Site Work</td>
<td>Retail Store</td>
</tr>
</tbody>
</table>

This Week: $5,731,314.75

### Government/Institutional

<table>
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<tr>
<th>Location</th>
<th>Permit Type</th>
<th>Structure Type</th>
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</thead>
</table>

This Week: $0.00
Industrial

<table>
<thead>
<tr>
<th>Location</th>
<th>Permit Type</th>
<th>Structure Type</th>
<th>This Week:</th>
</tr>
</thead>
</table>

Demolition

<table>
<thead>
<tr>
<th>Location</th>
<th>Permit Type</th>
<th>Structure Type</th>
<th>This Week:</th>
</tr>
</thead>
</table>

This Week's Total: $6,604,314.75

REPAIR PERMITS ISSUED: $0.00

NO REJECTIONS

<table>
<thead>
<tr>
<th>YEAR TO DATE COMPARISONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 10, 2023</td>
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<table>
<thead>
<tr>
<th>TYPE</th>
<th>2022</th>
<th>2023</th>
<th>% Variance (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential</td>
<td>$15,744,073.09</td>
<td>$11,065,467.43</td>
<td>-30</td>
</tr>
<tr>
<td>Commercial</td>
<td>$16,592,187.52</td>
<td>$35,291,832.01</td>
<td>113</td>
</tr>
<tr>
<td>Government/Institutional</td>
<td>$317,288.00</td>
<td>$37,477.00</td>
<td>-88</td>
</tr>
<tr>
<td>Industrial</td>
<td>$29,000.00</td>
<td>$0.00</td>
<td>-100</td>
</tr>
<tr>
<td>Repairs</td>
<td>$226,229.49</td>
<td>$79,815.00</td>
<td>-65</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$32,908,778.10</td>
<td>$46,474,591.44</td>
<td>41</td>
</tr>
</tbody>
</table>

| Housing Units (1 & 2 Family Dwelling) | 48 | 15 |

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services
Weekly Payment Vouchers
For The
Week Ending April 4, 2023

Payroll

Public Works $ 617,298.37
Bi-Weekly Casual $ 37,192.76
Accounts Payable $ 4,020,573.93

(A detailed breakdown available here)

Total: $ 4,675,065.06
DEPARTMENTAL APPROVAL REQUEST/RFP

Commodity/Bid #: 2023051 - The Supply and Delivery of Sweeper Parts
Date Prepared: Monday, April 3, 2023
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Corporate Services
Quotes Obtained By: Sherri Higgins
Budget Code: 0000-15101
Source of Funding: Operating

Purpose:
The purpose of this open call is for the Supply & Delivery of Sweeper Parts for the Fleet division to be used on an as required basis.

Proposals Submitted By:

<table>
<thead>
<tr>
<th>Vendor Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saunders Equipment</td>
</tr>
<tr>
<td>S&amp;S Supply LTD.</td>
</tr>
<tr>
<td>Provall Parts Limited</td>
</tr>
</tbody>
</table>

Expected Value: Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One (1) year with two (2) possible one (1) year extensions

Recommendation:
THAT Council approve for award this open call, that is evaluated on a section by section basis, to the top ranked proponents Saunders Equipment for $74,279.10 and S&S Supply LTD. for $37,605.12 a year (HST not Incl.) as per the Public Procurement Act.

Attachments:
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>Supply and Delivery of Sweeper Parts.docx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Final Approval Date:</td>
<td>Apr 4, 2023</td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Rick Squires was completed by assistant Chris Davis

Rick Squires - Apr 3, 2023 - 3:13 PM

No Signature - Task assigned to Derek Coffey was completed by workflow administrator Karen Chafe

Derek Coffey - Apr 4, 2023 - 9:28 AM
NOTICE OF MOTION

TAKE NOTICE that I will at the next regular meeting of the St. John’s Municipal Council move to amend The Commercial Maintenance By-Law of the City of St. John’s so as to update the provisions related to garbage receptacles and to incorporate provisions related to Parklets.

DATED at St. John’s, NL this day of April, 2023.

__________________________
COUNCILLOR
Title: Minimum Wage Increases

Date Prepared: April 5, 2023

Report To: Regular Meeting of Council

Councillor and Role: Councillor Ron Ellsworth, Finance & Administration

Ward: N/A

Decision/Direction Required:
Approval to automatically adjust the wages of casual employees when the minimum wage increases.

Discussion – Background and Current Status:
The minimum wage in NL increased by 80 cents to $14.50 per hour, effective April 1, 2023. In an effort to pay fair and competitive wages to our casual (non-union) employee group, it is recommended that we apply this increase to the following positions, effective April 1, 2023:

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Rate</th>
<th>Proposed Increase Effective April 1, 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Lifeguard – Outdoor</td>
<td>$18.00</td>
<td>$18.80</td>
</tr>
<tr>
<td>Inclusion Recreation Assistant</td>
<td>$16.50</td>
<td>$17.30</td>
</tr>
<tr>
<td>Inclusion Counsellor</td>
<td>$16.00</td>
<td>$16.80</td>
</tr>
<tr>
<td>Lifeguard/Counsellor</td>
<td>$15.50</td>
<td>$16.30</td>
</tr>
<tr>
<td>Lifeguard/Instructor-Outdoor</td>
<td>$15.75</td>
<td>$16.55</td>
</tr>
<tr>
<td>Lifeguard/Outdoor</td>
<td>$15.50</td>
<td>$16.30</td>
</tr>
<tr>
<td>Outdoor Recreation Instructor</td>
<td>$15.75</td>
<td>$16.55</td>
</tr>
<tr>
<td>Community Services Assistant</td>
<td>$15.75</td>
<td>$16.55</td>
</tr>
<tr>
<td>Recreation Counsellor</td>
<td>$15.50</td>
<td>$16.30</td>
</tr>
<tr>
<td>Recreation Counsellor Assistant</td>
<td>$15.00</td>
<td>$15.80</td>
</tr>
<tr>
<td>Rental Attendant</td>
<td>$15.00</td>
<td>$15.80</td>
</tr>
<tr>
<td>Senior Counsellor</td>
<td>$16.75</td>
<td>$17.55</td>
</tr>
<tr>
<td>Swimming Pool Attendant – Outdoor</td>
<td>$15.00</td>
<td>$15.80</td>
</tr>
<tr>
<td>Tourism Information Officer I</td>
<td>$15.50</td>
<td>$16.30</td>
</tr>
<tr>
<td>Tourism Information Officer II</td>
<td>$15.75</td>
<td>$16.55</td>
</tr>
<tr>
<td>Crossing Guard I</td>
<td>$15.00</td>
<td>$15.80</td>
</tr>
<tr>
<td>Crossing Guard II</td>
<td>$15.25</td>
<td>$16.05</td>
</tr>
<tr>
<td>Litter Collection Coordinator</td>
<td>$16.00</td>
<td>$16.80</td>
</tr>
<tr>
<td>Litter Collector</td>
<td>$15.00</td>
<td>$15.80</td>
</tr>
</tbody>
</table>
It is also recommended that we apply any future minimum wage increases to these positions as well.

**Key Considerations/Implications:**

1. **Budget/Financial Implications:**
   
   Approximate cost of applying the April 1, 2023, minimum wage increase to the casual employee group is $89,500.
   
   Additional wage costs will be incurred with the automatic application of future minimum wage increases to this employee group.

2. **Partners or Other Stakeholders:**

3. **Alignment with Strategic Directions:**

   An Effective City: Work with our employees to improve organizational performance through effective processes and policies.

4. **Alignment with Adopted Plans:**

5. **Accessibility and Inclusion:**

6. **Legal or Policy Implications:**

7. **Privacy Implications:**

8. **Engagement and Communications Considerations:**

9. **Human Resource Implications:**

10. **Procurement Implications:**

11. **Information Technology Implications:**

12. **Other Implications:**
Recommendation:
That Council approve applying the April 1, 2023, minimum wage increase as well as future minimum wage increases to the hourly rates of casual positions.

Prepared by: Sarah Hayward, Director - Human Resources
Approved by: Tanya Haywood, DCM Community Services
<table>
<thead>
<tr>
<th>Report Approval Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Document Title:</strong></td>
</tr>
<tr>
<td><strong>Attachments:</strong></td>
</tr>
<tr>
<td><strong>Final Approval Date:</strong></td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

**No Signature - Task assigned to Derek Coffey was completed by workflow administrator Karen Chafe**

**Derek Coffey - Apr 5, 2023 - 2:21 PM**