

ST. JOHN'S

Regular Meeting - City Council Agenda

February 27, 2023

3:00 p.m.

4th Floor City Hall

Pages

1. CALL TO ORDER
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ST. JOHN'S

Minutes of Regular Meeting - City Council Council Chamber, 4th Floor, City Hall

February 20, 2023, 3:00 p.m.

Present: Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Maggie Burton
Councillor Ron Ellsworth
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Jill Bruce
Councillor Ophelia Ravencroft
Councillor Jamie Korab
Councillor Carl Ridgeley

Regrets: Councillor Ian Froude

Staff: Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Cheryl Mullett, City Solicitor
Ken O'Brien, Chief Municipal Planner
Karen Chafe, City Clerk
Kelly Maguire, Public Relations & Marketing Officer
Christine Carter, Legislative Assistant

Others: Erin Skinner, Supervisor – Tourism & Culture

Land Acknowledgement

The following statement was read into the record:

“We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John’s is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi’kmaq, Innu, Inuit, and Southern Inuit of this Province.”

1. **CALL TO ORDER**

Mayor Danny Breen called the meeting to order at 3:00 pm.

2. **PROCLAMATIONS/PRESENTATIONS**

2.1 **Heritage Day 2023**

3. **APPROVAL OF THE AGENDA**

3.1 **Adoption of Agenda**

SJMC-R-2023-02-13/72

Moved By Councillor Ravencroft

Seconded By Councillor Bruce

That the Agenda be adopted as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

4. **ADOPTION OF THE MINUTES**

4.1 **Minutes of February 13, 2023**

SJMC-R-2023-02-13/73

Moved By Deputy Mayor O'Leary

Seconded By Councillor Ravencroft

That the minutes of February 13, 2023, be adopted as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

5. BUSINESS ARISING FROM THE MINUTES**5.1 Amendment to Heritage By-Law - Exemption from Heritage Design Standards for Registered Charities and Institutions**

Notice of Motion given by Councillor Froude at the February 13th Regular Meeting of Council.

Councillor Burton presented the amendment to the Heritage By-Law Exemption from Heritage Design Standards for Registered Charities and Institutions and provided some background on the intent of the amendment.

Councillor Burton asked that Council consider an amendment to the recommendation which would remove the reference to Institutions and will now be 'Registered Charitable Organizations'.

Councillor Ellsworth suggested that Staff consider not-for-profits which typically face barriers and have difficulty attaining charitable status.

SJMC-R-2023-02-13/74

Moved By Councillor Burton

Seconded By Councillor Ellsworth

That the St. John's Heritage (Amendment No. 2 - 2023) By-Law be amended to remove the reference to "institution".

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

SJMC-R-2023-02-13/75

Moved By Councillor Burton

Seconded By Councillor Ellsworth

That the St. John's Heritage (Amendment No. 2 - 2023) By-Law as attached be adopted as amended.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

5.2 Notice of Motion - Codes of Conduct for Councillors and Municipal Officials

Notice of Motion given by Councillor Ellsworth at the February 6, 2023 Regular Council Meeting.

1. Councillor Code of Conduct By-Law

Councillor Ellsworth provided some background on the Councillor and Municipal Official Code of Conduct By-Laws to be approved by Council and noted that the full documents can be found on the City's website.

Councillor Burton asked Council to consider a friendly amendment to Section 21 of the Councillor Code of Conduct, and other housekeeping amendments that were read into the record by the City Solicitor.

Members of Council discussed the By-Laws and several issues were raised including the required training and timelines for that training, and the possible negative effects this may have on attracting people to run for Municipal Council due to their current community work and the conflict-of-interest guidelines.

SJMC-R-2023-02-13/76

Moved By Councillor Burton

Seconded By Councillor Ellsworth

That Council approve and adopt the amendments, brought forward by Councillor Burton and the City Solicitor in relation to the Code of Conduct By-Law.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

SJMC-R-2023-02-13/77

Moved By Councillor Ellsworth

Seconded By Councillor Hanlon

That Council approve and adopt the Councillor Code of Conduct By-Law as amended.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

2. Code of Conduct for Municipal Officials By-Law

SJMC-R-2023-02-13/78

Moved By Councillor Ellsworth

Seconded By Deputy Mayor O'Leary

That Council approve and adopt the Municipal Officials Code of Conduct by-law with the change in title as referenced by the City Solicitor.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

6. DEVELOPMENT APPLICATIONS

6.1 Request for Rear Yard Variance – 19 Westmount Place – INT2300006

SJMC-R-2023-02-13/79

Moved By Councillor Korab

Seconded By Councillor Hanlon

That Council approve an 8.9% Variance on the Rear Yard setback for a Single Detached Dwelling at 19 Westmount Place.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

6.2 Notices Published – 42 Sugarloaf Place – DEV2200164

Councillor Korab presented the Decision Note regarding a referral received by the City of St. John's from Rogers Communications Inc. requesting concurrence to construct a telecommunications tower at 42 Sugarloaf Place.

In accordance with the obligations under the Radiocommunication Act and Innovation, Science and Economic Development Canada's Radiocommunication and Broadcasting Antenna Systems CPC-2-0-03 (Issue 6), the City of St. John's notified residents in the vicinity of 42 Sugarloaf Place of Rogers Communications Inc. intention to construct a telecommunications tower system consisting of:

- A 65-meter self-support design tower with supporting antennas and radio equipment;
- A 3.05m x 3.88m equipment shelter to be located at the base of the tower; and
- A security fence around the base of the tower and equipment shelters with a locked gate.

Councillor Korab also advised that Council is allowing for public engagement on this request; however, the Federal Government will make the ultimate decision.

Members of Council acknowledged and relayed the concerns received from area residents regarding health and safety issues as well as their assertion that property values will reduce. Other members of Council noted the need for these towers and that the health concerns expressed by residents are not substantiated.

The Deputy City Manager of Planning, Engineering and Regulatory Services advised that the proposed location of the tower is away from residents and that Council does not have the authority to reject this application. Health Canada has provided advisories that there are no health and safety concerns.

SJMC-R-2023-02-13/80

Moved By Councillor Korab

Seconded By Councillor Ravencroft

That Council support the application for a telecommunications tower at 42 Sugarloaf Place.

For (8): Mayor Breen, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

Against (2): Deputy Mayor O'Leary, and Councillor Hanlon

MOTION CARRIED (8 to 2)

7. RATIFICATION OF EPOLLS**8. COMMITTEE REPORTS****8.1 Committee of the Whole Report - February 8, 2023****1. Travel Per Diems**

SJMC-R-2023-02-13/81

Moved By Councillor Ellsworth

Seconded By Councillor Korab

That Council approve an increase in the meal per diem from \$53.50 to \$100 per day.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

2. Downtown Pedestrian Mall and Parklet Program

Members of Council discussed the recommendations proposed regarding the Downtown Pedestrian Mall and Parklet Program.

There was a very lengthy discussion held at the Committee of The Whole meeting on the seven recommendations put forward for Council's consideration. Council agreed to again deal with Recommendations 1, 3, 4, 5, 6 & 7 separately from Recommendation 2.

Councillor Hanlon reiterated that the reasons for Recommendation 2, that would see the reduction of the area of the Pedestrian Mall, was made for many important reasons, safety being the priority. Safety of pedestrian users, accessibility for para-transit vehicles, and ease of access to the area for those with mobility issues or those who are unable to walk long distances were also reasons behind the recommendation.

The following is the complete list of recommendations:

Recommendation 1: Staff recommend extended dates for the 2023 – 2025 DPM to coincide with the end of the school year (last

Thursday of the week school closes) and to finish on Labour Day Monday of each year.

Recommendation 3: Staff recommend 3-year period for approvals of the Discretionary Use applications for Parklets.

Recommendation 4: Staff recommend parklet rates remain as per 2022 program.

Recommendation 5: Staff recommend an application period.

Recommendation 6: Jersey Barrier Safety Requirement

Recommendation 7: Staff recommend the development of a new By-Law for building standards of Parklets.

Recommendation 2: Staff recommend a modified footprint for DPM, to include Water Street from Adelaide Street to Cliff's Baird's Cove. This modification will alleviate safety concerns with vehicles and pedestrians sharing the same road space.

The majority of Council expressed their desire to keep the current footprint of the pedestrian mall and asked staff to find ways to improve accessibility, and ensure safety is upheld without having to reduce the current area of the pedestrian mall. Concerns were also expressed about the negative impact to business owners that would be excluded from the pedestrian mall if the footprint was to be reduced.

The issue of the effects that the Pedestrian Mall has on businesses located outside of the downtown area was also raised.

SJMC-R-2023-02-13/82

Moved By Councillor Hanlon

Seconded By Councillor Ravencroft

That Council approve recommendations 1, 3, 4, 5, 6 and 7 noted with the exception of # 2 which will be dealt with separately for the 2023-2025 Downtown Pedestrian Mall and Parklet program.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

SJMC-R-2023-02-13/83

Moved By Councillor Hanlon

Seconded By Councillor Ellsworth

Regarding Recommendation # 2

1. Staff recommend a modified footprint for DPM, to include Water Street from Adelaide Street to Cliff's Baird's Cove. This modification will alleviate safety concerns with vehicles and pedestrians sharing the same road space.
 - Continued vehicle access is required to the Courthouse, Colliers Parking lot and private residential parking.
 - A modified footprint will allow unimpeded access to the Atlantic Place parking garage.
 - Allow for improved accessible parking along Water Street.
 - Working with GoBus, in conjunction with their safety supervisor and CSJ traffic services division, to identify an accessible drop off area on Water Street west of Cliff's Baird's Cove
 - Previous attempts to eliminate interactions between pedestrians and vehicles in this area have not been successful.

Tourism and Event staff recommendation to modify the footprint of the DPM to Adelaide Street to Cliff's Baird's Cove is based on safety and accessibility for all. Safety remains our key priority, and the vehicular access in the area of Cliff's Baird's Cove to Prescott Street has been a concern in previous years. Transportation staff have identified a concern around traffic congestion in the area of Cliff's Baird's Cove. This will have to be monitored and adjustments made where necessary.

For (4): Councillor Ellsworth, Councillor Hanlon, Councillor Korab, and Councillor Ridgeley

Against (6): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Hickman, Councillor Bruce, and Councillor Ravencroft

MOTION LOST (4 to 6)

3. **Amendment to Heritage By-Law – Exemption for Registered Charities or Institutions**

4. 366-374 Empire Avenue, REZ2100013SJMC-R-2023-02-13/84**Moved By** Councillor Burton**Seconded By** Councillor Ravencroft

That Council consider rezoning 366-374 Empire Avenue from the Apartment 1 (A1) Zone to the Residential 3 (R3) to allow a Townhouse development, and that the application be advertised and referred to a public meeting chaired by an independent facilitator.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)**5. 40 Quidi Vidi Road, REZ2200010**

Councillor Burton reviewed the Decision Note on the application received from First Light St. John's Native Friendship Centre Inc. to rezone property at 40 Quidi Vidi Road to accommodate an office, clinic, and place of assembly. The applicant is proposing to renovate and expand the existing building (the former St. Joseph's Church) to develop the First Light headquarters. This will include a community centre, clinic, and gymnasium which will provide community space, programming, and amenities for the entire community, as well as updated office space and headquarters for the organization. The project will include landscaping and a memory garden dedicated to the survivors of residential schools in the province.

Council is asked to consider a rezoning from the Residential 3 (R3) Zone to the Residential Mixed (RM) Zone at 40 Quidi Vidi Road and approve the draft terms of reference for a land use report (LUR). After receipt of a satisfactory land use report, a public meeting, chaired by an independent facilitator, will be held for public input and feedback.

Members of Council agreed that this is a great development and use of space by the organization to provide very useful services and will benefit the local neighbourhood.

SJMC-R-2023-02-13/85

Moved By Councillor Burton

Seconded By Councillor Ravencroft

That Council consider a rezoning from the Residential 3 (R3) Zone to the Residential Mixed (RM) Zone at 40 Quidi Vidi Road and approve the attached draft terms of reference for a land use report (LUR).

Further, upon receiving a satisfactory land use report, that Council refers the application to a public meeting chaired by an independent facilitator for public input and feedback.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

6. **Intersection of City Committees and the Youth Engagement Working Group**

Councillor Bruce reviewed the background for the amendment proposed and referenced the discussions held at the Committee of the Whole meeting. She noted that this is a very positive step for the City's Advisory Committees and will see greater age diversity on all City Committees going forward.

SJMC-R-2023-02-13/86

Moved By Councillor Bruce

Seconded By Councillor Hickman

That Council approve the proposed amendment to remove the Youth Representative label from the Terms of Reference for the Advisory Committees, to direct staff to ensure all terms of reference for committees reflect the need to have age diversity and to further direct staff to ensure ongoing communication between the YEWG and City Committees.

Councillor Ravencroft stressed the importance of continuing to assure age diversity during selection of committee members. She will continue to monitor this as memberships come forward for Council's approval.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

9. **DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)**

10. **BUILDING PERMITS LIST (FOR INFORMATION ONLY)**

10.1 **Building Permits List**

11. **REQUISITIONS, PAYROLLS AND ACCOUNTS**

11.1 **Weekly Payment Vouchers Ending Week of February 15, 2023**

SJMC-R-2023-02-13/87

Moved By Councillor Ellsworth

Seconded By Councillor Ravencroft

That the weekly payment vouchers for the week ending February 15, 2023, in the amount of \$ 6,883,872.47, be approved as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12. **TENDERS/RFPS**

13. **NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS**

14. **OTHER BUSINESS**

14.1 **Arts and Culture Advisory Committee – Approval of New Members**

SJMC-R-2023-02-13/88

Moved By Deputy Mayor O'Leary

Seconded By Councillor Hanlon

That Council approve the following individuals to serve on the Arts & Culture Advisory Committee:

Mariana Castro-Carvajal – Music Organization representative
(representing MusicNL)

Tom Gordon - Community representative

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.2 SERC – Noise By-Law Extension – Movie Filming

SJMC-R-2023-02-13/89

Moved By Councillor Hanlon

Seconded By Councillor Ellsworth

That Council approve the requested noise by-law extension on February 22-23.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

15. ACTION ITEMS RAISED BY COUNCIL

Deputy Mayor O'Leary requested that the report completed on Artist Need in 2017 be referred for discussion at the next Arts and Culture Advisory Committee meeting.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 4:50 pm.

MAYOR

CITY CLERK

DECISION/DIRECTION NOTE

Title: Notices Published – 136 Groves Road - DEV2200144

Date Prepared: February 21, 2023

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 4

Decision/Direction Required:

A Discretionary Use application has been submitted at 136 Groves Road.

Discussion – Background and Current Status:

The application is for a Home Occupation in an Accessory Building for Air-Flow Mechanical 2013 Ltd. They will use a portion of the Accessory Building, which measures 52.4m² for sheet metal fabrication and storage. The business will be owner-operated and employ 2 employees. Hours of operation are Monday to Friday, 8am to 4:30pm. Parking is provided on site. The proposed application site is in the Rural Residential Infill (RRI) Zone.

No submissions were received.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Property owner and neighboring property owners.
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

Choose an item.

4. Alignment with Adopted Plans: St. John's Envision Municipal Plan and Development Regulations.
5. Accessibility and Inclusion: Not applicable.

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6. Legal or Policy Implications: St. John's Development Regulations Section 6.18 "Home Occupation", Section 10.5 "Discretionary Uses" and Section 10 "Rural Residential Infill (RRI) Zone".
7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Public advertisement in accordance with Section 4.8 Public Consultation of the St. John's Envision Development Regulations. The City has sent written notices to property owners within a minimum 150-metre radius of the application sites. The application has been advertised in The Telegram newspaper at least twice and is posted on the City's website. Written comments received by the Office of the City Clerk are included in the agenda for the regular meeting of Council.
9. Human Resource Implications: Not applicable.
10. Procurement Implications: Not applicable.
11. Information Technology Implications: Not applicable.
12. Other Implications: Not applicable.

Recommendation:

That Council approve the Discretionary Use application for a Home Occupation in the Accessory Building for sheet metal fabrication and storage at 136 Groves Road.

Prepared by:

Lindsay Lyghtle Brushett, MCIP Supervisor – Planning & Development
Planning, Engineering and Regulatory Services

Approved by:

Jason Sinyard, P.Eng, MBA Deputy City Manager
Planning, Engineering and Regulatory Services

Report Approval Details

Document Title:	Notices Published - 136 Groves Road.docx
Attachments:	- DEV2200144-136 GROVES ROAD.pdf
Final Approval Date:	Feb 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Feb 21, 2023 - 2:42 PM

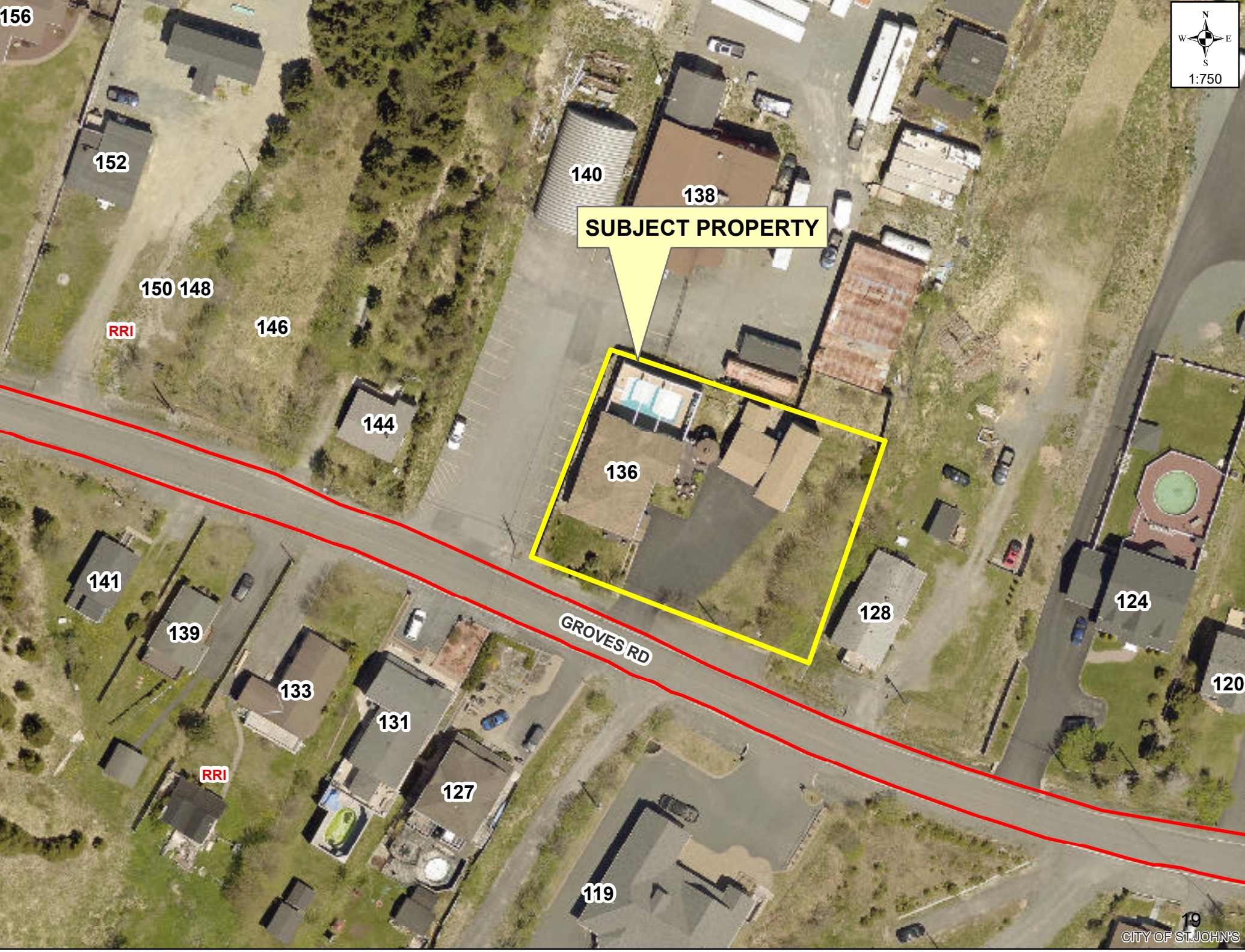
Jason Sinyard - Feb 21, 2023 - 3:04 PM



SUBJECT PROPERTY



GROVES RD



156

152

150 148

RRI

146

144

140

138

136

128

124

120

141

139

133

131

127

119

RRI

DECISION/DIRECTION NOTE

Title: Request to Relieve Parking for a Subsidiary Dwelling Unit – 99 Cabot Street – INT2300007

Date Prepared: February 22, 2023

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 2

Decision/Direction Required:

Request to relieve one parking space for a Subsidiary Dwelling Unit at 99 Cabot Street.

Discussion – Background and Current Status:

An application was submitted to add a Subsidiary Dwelling Unit to a Townhouse at 99 Cabot Street. As per Section 8.3 of the Development Regulations, one parking space is required for the additional unit. There is no onsite parking, therefore relief for one parking space is requested.

The applicant has provided the following justification for parking relief:

- As the suite is located downtown, it will be marketed to an individual renter or couple without parking.
- Intention is for the renter to be a "city-dweller" that will walk and use public transport and would live close to their location of employment or schooling.
- Encourage a green/low-carbon lifestyle and therefore expect that the renter will not have a vehicle and renters that require parking will therefore be discouraged automatically from renting the suite.

Parking Services advised that if approved, the Dwelling Unit would be eligible for residential parking permits in an area that is congested but would not warrant refusal of the requested parking relief.

As per Section 8.12 of the Development Regulations, an applicant who wishes to provide a different number of parking spaces than required, shall prepare a Parking Report. Where in the opinion of Council the change requested does not merit a Parking Report, a staff report in lieu may be accepted, which in this case is presented as this Decision Note.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

Choose an item.

4. Alignment with Adopted Plans: St. John's Envision Municipal Plan and Development Regulations.
5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: St. John's Envision Development Regulations Sections 8.3 "Parking Standards" and 8.12 "Parking Report."
7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Not applicable.
9. Human Resource Implications: Not applicable.
10. Procurement Implications: Not applicable.
11. Information Technology Implications: Not applicable.
12. Other Implications: Not applicable.

Recommendation:

That Council relieve one parking space for the Subsidiary Dwelling Unit at 99 Cabot Street.

Prepared by:

Andrea Roberts, P. Tech, Senior Development Officer
Planning, Engineering & Regulatory Services

Approved by:

Jason Sinyard, P. Eng., MBA, Deputy City Manager
Planning, Engineering & Regulatory Services

Report Approval Details

Document Title:	Development Committee - Request to Relieve Parking for Subsidiary Dwelling Unit – 99 Cabot Street – INT2300007.docx
Attachments:	- Aerial Map.pdf
Final Approval Date:	Feb 23, 2023

This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Feb 22, 2023 - 9:06 AM

**No Signature - Task assigned to Jason Sinyard was completed by workflow
administrator Stacey Baird**

Jason Sinyard - Feb 23, 2023 - 1:43 PM

99 Cabot Street



DECISION/DIRECTION NOTE

Title: 2023 Capital out of Revenue

Date Prepared: February 2, 2023

Report To: Regular Meeting of Council

Councillor and Role: [click on councillor/role from dropbox](#)

Ward: N/A

Decision/Direction Required:

Council to Approve 2023 Capital Out of Revenue Listing.

Discussion – Background and Current Status:

The City's Capital out of Revenue program is determined on an annual basis and funded primarily from an allocation from the City's annual operating budget, as well as other sources. This program is different from the City's larger cost-shared capital arrangements with the Federal and Provincial Governments, for which the City borrows its share of the cost.

Total Capital out of Revenue funding is comprised of:

CAPITAL OUT OF REVENUE FUNDING	2023 Budget
Federal Gas Tax Funding - Mews replacement	4,889,946
Provincial Gas Tax - One Time - Unrestricted	831,153
Water related projects	3,230,000
Carried forward - Net funds from previous projects	1,380,072
Unallocated/ held previous years	2,307,042
General	12,810,774
TOTAL CAPITAL OUT OF REVENUE FUNDING	25,448,987

ST. JOHN'S

The sources of funding are described further below. It is important to note that some sources are already committed for various purposes, while others are available for general use.

1. Federal and Provincial Gas Tax Funding - Federal Gas Tax funding has been fully dedicated by Council directive to the replacement of the Mews Recreation Centre. The Provincial Gas Tax amount of \$831K was first awarded in the 2015 Provincial budget. This amount is unrestricted and as such can be spent on any project and has been included with the general capital out of revenue contribution.
2. Water related projects - These funds are committed to projects that are funded through the water tax and focus exclusively on work related to the water system.
3. Unallocated/held previous years – \$2M of these funds were held from 2022 Capital out of Revenue for expected overages on existing major capital projects. The projects are now further into construction and not expected to require these funds. As well, \$1.6M was held for capital overages from the 2021 Capital out of Revenue budget. On completion, only \$1.3M was required, returning \$300k to the 2023 budget.
4. General - This amount is not project specific and used to fund an assortment of projects. Amounts carried forward are attached. Transfers will be required to balance and close numerous capital jobs with the net funding remaining brought forward. A reconciliation of prior years' Parks Reserve and other carry forward items resulted in additional unallocated funds and are included therein.

Combining the sources of funding that are not otherwise committed gives the following funding available for projects for 2023:

UNCOMMITTED FUNDS FOR GENERAL USE	2023 Budget
Provincial Gas Tax - One Time - Unrestricted	831,153
Carried forward - Net funds from previous projects	1,380,072
Unallocated/ held previous years	2,307,042
General	12,810,774
TOTAL UNCOMMITTED FUNDS FOR GENERAL USE	17,329,041

Below is the proposed capital out of revenue expenditure listing for 2023.

CAPITAL OUT OF REVENUE EXPENDITURE	2023 Budget
Grind and Patch	1,800,000
Sidewalk/Curb/Gutter Repair	650,000
Annual Infill Sidewalk Program	400,000
Large Diameter Culvert Replacement	400,000
Blackhead Road / Linegar Avenue Intersection Improvements	277,000
SJTA Infrastructure Realignment - Lions Park	355,000
Kelly's Brook Design Fees	500,000
Fleet Acquisition	5,700,000
Sidewalk Tractors (6)	1,500,000
Sidewalk Tractor and attachments	300,000
Survey Equipment Replacement	100,000
Canada Games Capital Commitment	750,000
Capital grants Community Groups	500,000
IT Project Capital Budget	250,000
IT Security	150,000
Bleacher Replacement Program	200,000
Playground Replacement Program	100,000
Bidgood Park Trail Hurricane Repair	180,000
Bowring Park Bungalow Repairs	150,000
Caribou Complex Field Lighting Upgrade	700,000
New Mews Centre Equipment & Land	600,000
Paul Reynolds Community Centre Air Handling Unit	300,000
George Street Stage Safety	27,041
Various City Buildings	500,000
Annual Accessible Pedestrian Signal Program	50,000
Annual Traffic Calming Program	200,000
Road Safety Improvements	200,000
Municipal Residential Tree Planting Initiative	25,000
Data Collection for Asset Management	150,000
Flood Hazard Mapping Information	315,000
TOTAL CAPITAL OUT OF REVENUE	17,329,041
2023 BALANCE (UNCOMMITTED)	0

Key Considerations/Implications:

1. Budget/Financial Implications:

As per above.

2. Partners or Other Stakeholders:

Many residents and businesses are affected by decisions related to Capital expenditure.

3. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

Choose an item.

4. Alignment with Adopted Plans:

5. Accessibility and Inclusion:

6. Legal or Policy Implications:

7. Privacy Implications:

8. Engagement and Communications Considerations:

9. Human Resource Implications:

10. Procurement Implications:

Timeliness of approval of the plan is important to allow departments time to prepare (i.e. prepare tenders, RFP's, etc.) for the upcoming construction season.

11. Information Technology Implications:

12. Other Implications:

Recommendation:

That Council approve the 2023 Capital out of Revenue Listing.

Prepared by: Melanie Shea

Approved by: Kris Connors/Derek Coffey

Permits List
Council's February 27, 2023, Regular Meeting

Permits Issued: 2023/02/16 to 2023/02/22

BUILDING PERMITS ISSUED

Residential

Location	Permit Type	Structure Type
14 St. Laurent St	Change of Occupancy	Single Detached Dwelling
22 Maclaren Pl	Renovations	Semi Detached Dwelling
23 Lester St	Renovations	Townhousing
27 Power St	Renovations	Semi Detached Dwelling
27 Power St	Renovations	Semi Detached Dwelling
40 Wexford St	Deck	Patio Deck
70 Circular Rd	Renovations	Single Detached Dwelling
75 Gower St	Renovations	Single Detached w/ apt.
79 Quidi Vidi Rd	Renovations	Townhousing

This Week: \$505,000.00

Commercial

Location	Permit Type	Structure Type
1 Kiwanis St	Sign	Take Out Food Service
120 Torbay Rd	Change of Occupancy/Renovations	Mixed Use
130 Kelsey Dr	Sign	Office
160 Airport Rd	New Construction	Other
169-173 Water St	Renovations	Other
21- 23 Queen's Rd	Renovations	Mixed Use
238 Water St	Change of Occupancy/Renovations	Office
411 Torbay Rd	Renovations	Service Shop
430 Topsail Rd	Renovations	Retail Store

This Week: \$14,459,485.00

Government/Institutional

Location	Permit Type	Structure Type
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This Week: \$0.00

Industrial

Location	Permit Type	Structure Type
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This Week: \$0.00

Demolition

Location
25 Lester St

Permit Type
Demolition

Structure Type
Duplex Dwelling

This Week: \$20,000.00

This Week's Total: \$14,984,485.00

REPAIR PERMITS ISSUED:

\$0.00

NO REJECTIONS

YEAR TO DATE COMPARISONS			
February 27, 2023			
TYPE	2022	2023	% Variance (+/-)
Residential	\$6,379,539.08	\$5,206,267.34	-18
Commercial	\$9,680,428.10	\$18,175,388.98	88
Government/Institutional	\$303,788.00	\$0.00	-100
Industrial	\$0.00	\$0.00	0
Repairs	\$122,759.99	\$40,815.00	-67
TOTAL	\$16,486,515.17	\$23,422,471.32	42
Housing Units (1 & 2 Family Dwelling)	18	9	

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending February 22, 2023

Payroll

Public Works	\$ 610,928.18
Bi-Weekly Casual	\$ 39,806.73
Accounts Payable	\$ 22,839,919.55

(A detailed breakdown available [here](#))

Total: \$23,490,654.46

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

BID APPROVAL NOTE

Bid # and Name: 2023012 - Supply & Delivery of Regular Unleaded Gasoline
Date Prepared: Thursday, February 23, 2023
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Corporate Services
Division: Supply Chain
Quotes Obtained By: Sherri Higgins
Budget Code: Various
Source of Funding: Operating

Purpose:

To provide Regular Unleaded Gasoline to various departments for vehicles and equipment.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
NARL Marketing LP	\$940,849.81
Western Petroleum	\$965,091.89

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One (1) year with two (2) possible one (1) year extensions.

Bid Exception: None

Recommendation:

That Council recommend for award this open call to the lowest bidder meeting specifications, NARL Marketing LP, for \$940,849.81 per year (HST not incl.) as per the Public Procurement Act.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	2023012 - Supply and Delivery of Regular Unleaded Gasoline.docx
Attachments:	
Final Approval Date:	Feb 23, 2023

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Feb 23, 2023 - 9:46 AM

Derek Coffey - Feb 23, 2023 - 10:22 AM

BID APPROVAL NOTE

Bid # and Name: Microsoft Enterprise Agreement True-up
Date Prepared: Wednesday, February 22, 2023
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance and Corporate Services
Division: Corporate Information Services
Quotes Obtained By: Sherry Kieley
Budget Code: 1272-52533
Source of Funding: Operating

Purpose:
Annual true-up for additional licenses, issued directly through Microsoft Canada

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
Microsoft Canada	\$204,003.36 + HST

Expected Value: ☒ As above
☐ Value shown is an estimate only for a # year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: N/A

Bid Exception: Contract Award Without Open Call

Recommendation:
That Council approve for award this contract award without open call for bids to the exclusive supplier, Microsoft Canada, for \$204,003.36 plus HST, as per Public Procurement Act.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	Microsoft Enterprise Agreement True-up.docx
Attachments:	- Contract Award Without Open Call - Microsoft Canada.pdf
Final Approval Date:	Feb 22, 2023

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Feb 22, 2023 - 1:50 PM

Derek Coffey - Feb 22, 2023 - 2:35 PM

**TO: Government of Newfoundland and Labrador, Public
Procurement Agency**

**Report to Chief Procurement Officer, Public Procurement Agency
(Pursuant to Section 32 or *The Public Procurement Regulations*)
Version 1 – 2018-03-24**

**FROM: Government Funded Body
City of St. John's, P.O. Box 908, St. John's, NL A1C5M2**

Contract Description:

Contractor, Supplier or Lessor:

Name:

Address:

Country:

Contract Price
(exclusive of HST):

Contract # or PO #:

Date of Award:

Relevant Exception Clause (select only one):

Reason(s) Why an Open Call for Bids Was Not Invited:

Prepared by:

Date:

**Head of Public Body:
(DCM - Finance & Admin)**

Date:

Contract Award Without an Open Call for Bids

Relevant Exemption Clauses:

- 6(a)(ii): The commodity is of the nature that an open call for bids could reasonably be expected to compromise security (limited call for bids required)
- 6(a)(iii): The commodity is available from a public body
- 6(a)(iv): An emergency or a situation or urgency exists and the acquisition of the commodity cannot reasonably be made in time by an open call for bids
- 6(a)(v): There is only one source reasonably available for the commodity
- 6(a)(vi): A list of pre-qualified suppliers has been established using a request for qualifications and the public body is requesting quotations from all pre-qualified suppliers on the list
- 6(a)(vii): An acquisition of a commodity is for the purpose of resale or for incorporation into a product or resale
- 6(b): Set rates have been established by the Public Utilities Boards acting under the *Public Utilities Act* or another Act
- 19:
 - (1) The acquisition of a commodity is exempt from the requirements of the framework where the following requirements are satisfied:
 - (a) the minister responsible for economic development has recommended the exemption on the basis that the acquisition of the commodity is for the purpose of economic development;
 - (b) the exemption has been approved by the Lieutenant-Governor in Council; and
 - (c) the exemption is not precluded by an intergovernmental trade agreement.
 - (2) Where a public body acquires a commodity that is exempted under subsection (1), the public body shall report the acquisition to the chief procurement officer.

DECISION/DIRECTION NOTE

Title: 2023 Capital Grant Allocations

Date Prepared: February 21, 2023

Report To: Regular Meeting of Council

Councillor and Role: Deputy Mayor Sheilagh O'Leary, Community Services

Ward: N/A

Decision/Direction Required: Seeking Council approval of recommended 2023 Capital Grant allocations.

Discussion – Background and Current Status: The City of St. John's Capital Grant Program makes available limited financial resources to non-profit groups and organizations whose programming supports the City's Strategic Directions.

The Capital grant applications were reviewed by an internal grants committee. Key considerations included:

- The association's current financial status.
- The program's alignment with the City's strategic directions
- Impact on the overall community.

Organizations reviewed for funding are identified in the attached chart.

After implementing the attached recommendations, the following is the net budgetary impact:

Grant Type	2023 Budget	Recommended	Permit Fees Waived
Capital	\$500,000	\$482,000	\$51,194.77
	Remaining	\$18,000	

Key Considerations/Implications:

1. Budget/Financial Implications: All monies are approved under the 2023 Capital Grant Allocation budget program.

2. Partners or Other Stakeholders: Various community organizations.

3. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

A Sustainable City: Facilitate and create the conditions that drive the economy by being business and industry friendly; and being a location of choice for residents, businesses and visitors.

4. Alignment with Adopted Plans: N/A

5. Accessibility and Inclusion: N/A

6. Legal or Policy Implications: N/A

7. Privacy Implications: N/A

8. Engagement and Communications Considerations: Community Services staff will work with Communications on the media release.

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve the 2023 Capital Grants as attached.

Prepared by: Christa Norman, Special Projects Coordinator

Approved by: Erin Skinner, Supervisor – Tourism and Events

Report Approval Details

Document Title:	2023 Capital Grant Allocations.docx
Attachments:	- Capital 2023 RM.pdf
Final Approval Date:	Feb 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Erin Skinner - Feb 21, 2023 - 11:20 AM

Tanya Haywood - Feb 21, 2023 - 1:51 PM

2023 Capital Grants			
Group	Project	Funding Recommendation	Permit & Development Fees
Aids Committee of Newfoundland and Labrador	Renovate two vacant transition housing units.	\$ 2,400	\$ 123.52
Avalon Arena Association	Install new Shell and Lube Chiller, new dehumidifier, new system control panel.	\$ 71,000	\$ 1,206.75
Choices for Youth	The purchase a commercial building to convert it to a permanent social enterprise hub.	\$ 100,000	\$ -
Cygnus Gymnastics	Funds to be used to replace the current outdated floor. New floor will meet safety needs and standards for the sport.	\$ 47,000	\$ 1,048.00
Elk's Lodge #245	Siding, flooring, guard rail system.	\$ 12,000	\$ 252.00
Goulds Lions Arena	New Zamboni	\$ 70,000	\$ -
Old School Intergenerational Projects	Funds used to complete mobile program trailer.	\$ 13,000	\$ -
Royal Canadian Legion - Pleasantville	Purchase and install of a walk in cooler.	\$ 11,000	\$ 206.10
SPCA	Construction of a new SPCA facility.	\$ 100,000	\$ 47,520.00
St. John's Rowing Association	Renovation of the boat bay and to replace the boat rack system.	\$ 10,600	\$ -
The Geraldine Rubia Centre	Replace flooring in their centre.	\$ 4,500	\$ 108.00
The Hub	Replace oil furnace with heat pumps.	\$ 10,000	\$ 100.40
The Jacob Puddister Memorial Foundation	Updating building entrance to be accessible.	\$ 15,500	\$ 360.00
The Pottle Centre	Renovate new building to have a kitchen and new storage space.	\$ 15,000	\$ 270.00
Total Capital		\$ 482,000.00	
Total Permit/Development Fees		\$ 51,194.77	

DECISION/DIRECTION NOTE

Title: 2023 Community Grant Allocations

Date Prepared: February 21, 2023

Report To: Regular Meeting of Council

Councillor and Role: Deputy Mayor Sheilagh O'Leary, Community Services

Ward: N/A

Decision/Direction Required: Seeking Council approval of recommended 2023 Community Grant allocations.

Discussion – Background and Current Status: The City of St. John's grants and subsidies program makes available limited financial and other resources to non-profit groups, organizations and individuals whose programming supports the City's Strategic Directions.

Applications were received under the following categories;

- Community Groups and Organizations
- Special Events and Festivals
- Sport Groups and Organizations
- Youth Travel Sport and Non Sport
- Artist and Arts Organizations

The grants to Individual Artists were reviewed by a jury of their peers. Key considerations taken into account by the jury included;

- Support to artist development of the individual artist
- Contribute to the growth and sustainability of the St. John's arts community
- Impact on the overall community.

The grants to Community, Art Organizations, Sport, and Special Events and Festivals were reviewed by an internal grants committee. Key considerations included:

- The association's current financial status.
- The program's alignment with the City's strategic directions
- Impact on the overall community.

In order to apply consistent principals across all applicants and to accommodate new requests, some groups have seen a reduction in funding while **27** new applications are being recommend for funding. These are identified in the attached chart.

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After implementing the attached recommendations, the following is the net budgetary impact:

Grant Type	Recommended
Community Groups	\$717,050
Sport Groups	\$163,300
Artists and Art Organizations	\$259,500
Special Events and Festivals	\$93,225
Total	\$1,233,075

When reviewed in their entirety there is \$31,325 remaining in the overall grants. It is recommended that Council retain this amount for situations where a decision is pending or for any other item which may arise before the end of the year.

Key Considerations/Implications:

1. Budget/Financial Implications: All monies are approved under the 2023 Grant Allocation budget program.
2. Partners or Other Stakeholders: Various Community, Sport and Art groups, organizations, and individuals.
3. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: Community Services staff will work with Communications on the media release.

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve the 2023 Grant Allocations for Community, Sport, Special Events and Festivals, Artists and Artist Organizations as attached.

Prepared by: Christa Norman, Special Projects Coordinator

Approved by: Erin Skinner, Supervisor – Tourism and Events

Report Approval Details

Document Title:	2023 Community Grant Allocations.docx
Attachments:	<ul style="list-style-type: none">- Arts Orgs 2023.pdf- Community 2023.pdf- Individual Artists 2023.pdf- SEF 2023.pdf- Sport 2023.pdf
Final Approval Date:	Feb 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Erin Skinner - Feb 21, 2023 - 11:19 AM

Tanya Haywood - Feb 21, 2023 - 1:55 PM

2023 Grants to Arts Organizations

Arts Organization	2023 Recommended
Artistic Fraud of Newfoundland	\$ 10,000
Business and Arts NL	\$ 5,000
CALOS Youth Orchestras (formerly NSYO)	\$ 3,000
Craft Council Gallery	\$ 10,000
Dance NL	\$ 3,500
DarkNL Community Darkroom	\$ 2,000
Eastern Edge Gallery	\$ 12,500
Kittiwake Dance Theatre	\$ 4,000
Newfoundland Symphony Orchestra (NSO)	\$ 45,000
Opera on the Avalon	\$ 15,000
Persistence Theatre Company	\$ 5,000
RCA Theatre Company	\$ 9,000
Riddle Fence	\$ 8,000
Spectrum Queer Choir - NEW	\$ 1,000
St. Michael's Printshop	\$ 10,000
Strong Harbour Strings	\$ 2,500
Suzuki Talent Education Program (STEP)	\$ 2,000
Untellable Movement Theatre	\$ 2,000
Visual Artists Newfoundland and Labrador (VANL-CARFAC)	\$ 6,500
White Rooster Theatre	\$ 3,500
Wonderbolt Productions	\$ 13,000
Writers' Alliance of Newfoundland and Labrador (WANL)	\$ 10,000
Total	\$ 182,500

2023 Grants to Community Organizations

Organization	2023 Recommended
Beagle Paws	\$ 2,500
Big Brothers Big Sisters	\$ 5,000
Blackhead Chapel Restoration Committee	\$ 1,000
Boys and Girls Club (MP,BC)	\$ 75,000
Bridges to Hope	\$ 15,000
Brilliant Labs	\$ 5,000
Buckmaster's Circle CC	\$ 24,600
Choices for Youth	\$ 35,000
Clean St. John's	\$ 45,000
Community Sector Council	\$ 5,000
Downtown St. John's (Buskers Festival)	\$ 4,500
Easter Seals NL	\$ 5,000
Eating Disorder Foundation of NL	\$ 1,000
End Homelessness	\$ 50,000
Food First NL	\$ 15,000
Forget Me Not - Animal Rescue	\$ 1,500
Friends of Victoria Park	\$ 19,600
Froude Avenue CC	\$ 24,600
Georgetown Neighbourhood Association	\$ 250
Goulds 50+ Daffodil Club	\$ 1,000
Happy City St. John's	\$ 10,000
Home Again Outreach Project	\$ 10,000
Jimmy Pratt Outreach	\$ 3,500
Johnson GEO Centre	\$ 60,000
Kids Eat Smart	\$ 5,000
Kids Help Phone (NL)	\$ 4,500
Macmorran CC	\$ 24,600
Newfoundland Railway Coastal Museum Foundation	\$ 9,000
NL Sexual Assault Crisis and Prevention Centre	\$ 3,000
Non Sport Travel	\$ 3,200
North East Avalon D.A.R.E. Committee	\$ 2,500
North East Avalon ACAP	\$ 5,000
Old School Intergenerational Projects	\$ 1,000
Ordinary Spokes Bike Action Inc.	\$ 2,000
Planned Parenthood – NL Sexual Health Centre	\$ 2,000
Quidi Vidi Rennies River Development	\$ 25,000
Rabbittown Community Centre	\$ 20,600

2023 Grants to Community Organizations

Organization	2023 Recommended
Rainbow Riders	\$ 25,000
Resource Centre for the Arts (LSPU Hall)	\$ 52,000
Seniors NL	\$ 8,000
SPCA	\$ 2,500
St. John's Public Libraries	\$ 12,500
St. John's Tool Library	\$ 2,500
The Pottle Centre	\$ 9,000
Three Pond Barren Groomers Inc.	\$ 2,500
Thrive CYN	\$ 30,000
Ukrainian Cultural Association of NL - NEW	\$ 2,000
Vera Perlin	\$ 10,000
Violence Prevention Avalon East - NEW	\$ 2,000
Virginia Park Community Association	\$ 24,600
Women in Science and Engineering	\$ 3,000
YWCA	\$ 5,000
Total	\$ 717,050

2023 Grants to Individual Artists

Last Name	First Name	2023 Recommended
Ahmad - NEW	Shazia	\$ 2,000
Alaba	Ife	\$ 1,000
Assam	Valmy	\$ 1,500
Bala	Sharon	\$ 1,500
Breen	Robyn	\$ 1,500
Campbell	Xaiver	\$ 500
Chafe	Robert	\$ 1,500
Connolly	Michael	\$ 1,000
Cooper	Andrea	\$ 2,000
Doelle	Anahareo	\$ 2,000
Dosanjh	Azal	\$ 500
Duff	Andrya	\$ 1,500
Dunne	Andrea	\$ 1,500
Earle - NEW	Nick	\$ 1,000
Eckert	Hazel	\$ 1,500
Fardy	Michael	\$ 1,000
Fisher	Mallory	\$ 1,250
Garrard - NEW	Elijah	\$ 750
Goodridge	Philip	\$ 1,500
G-Osborne - NEW	B.	\$ 1,200
Guzman	Santiago	\$ 1,550
Higdon - NEW	Natalie Esther	\$ 1,000
Ivany	Darren	\$ 1,500
Jeffries - NEW	Daze	\$ 2,000
King-Campbell	Sharon	\$ 1,000
Lawrence	Luke	\$ 1,500
Lawrence	Ruth	\$ 500
Mahoney - NEW	Kalem	\$ 1,500
Makaremi	Nasim	\$ 500
Maloney - NEW	Jenna	\$ 500
Manning - NEW	Mark	\$ 1,250
Matar - NEW	Fahkri	\$ 1,500
Matthews - NEW	Zara	\$ 750
McGrath	Carmelita	\$ 1,000
McMichael	Kelly	\$ 750
Mohammadi - NEW	Ehsan	\$ 1,000
Moran	John	\$ 1,000
Morgan-Cole	Trudy	\$ 1,000

2023 Grants to Individual Artists

Last Name	First Name	2023 Recommended
Newell - NEW	Sarah	\$ 1,500
Nicoll	Jake	\$ 1,500
Nolan	Jeremy	\$ 500
Nova - NEW	Zay	\$ 1,500
Oates	Melanie	\$ 2,750
O'Brien	Melanie	\$ 1,500
O'Keefe	Michael	\$ 1,250
Panting	Lynn	\$ 2,000
Pardy	Drew	\$ 1,500
Parrott - NEW	Mal	\$ 1,500
Pitol - NEW	Ana	\$ 500
Power	Craig Francis	\$ 1,500
Ramos	Ana Luisa	\$ 1,000
Roberts - NEW	Josh	\$ 750
Rowe - NEW	Luke	\$ 1,000
Sandu - NEW	Josh	\$ 1,500
Skidmore	Jamie	\$ 500
Tilley	Sara	\$ 1,500
Tomova	Veselina	\$ 1,500
Vandenbrook - NEW	Lauren	\$ 1,500
Vivian	Robyn	\$ 750
Walsh	Agnes	\$ 1,500
Whitten - NEW	Elizabeth	\$ 1,500
Williams	Melissa	\$ 500
Total Amount		\$ 77,000

2023 Special Events and Festivals Grants

Organization	2023 Recommended
Christmas on Cochrane	\$ 2,000
First Light	\$ 16,500
Kiwanis Music Festival	\$ 5,000
Lawnya Vawnya Inc.	\$ 7,500
Mummers Festival	\$ 4,500
Newfoundland & Labrador Folks Arts Society	\$ 16,500
Newfoundland Dance Presenters Inc. (Neighbourhood Dance Works)	\$ 7,500
Nickel Independent Film Festival	\$ 6,000
Rotary Music Festival	\$ 5,000
Shakespeare by the Sea Festival	\$ 3,500
Sound Arts Initiative, Inc.	\$ 1,725
St. John's Short Play Festival	\$ 1,750
St. John's Storytelling Festival	\$ 1,750
Tely 10	\$ 5,000
Tombolo Multicultural Festival	\$ 1,000
Tuckamore Festival Inc.	\$ 6,000
Unpossible	\$ 1,000
Women's Work Festival	\$ 1,000
Total	\$93,225

2023 Sport Grants

Organization	2023 Recommended
Athletics Northeast Running Club Inc. - NEW	\$ 2,500
Avalon Minor Hockey	\$ 12,500
Avalon Mountain Bike Association - NEW	\$ 5,000
Avalon Nordic Ski Club - NEW	\$ 2,000
Cricket NL	\$ 4,000
Cygnus Gymnastics	\$ 15,000
Disc Golf NL	\$ 1,500
Goulds Minor Hockey	\$ 10,000
Prince of Wales Skating Club	\$ 7,500
Special Olympics	\$ 5,500
Sport Travel Allocation	\$ 25,000
St. John's Amateur Baseball	\$ 2,500
St. John's Minor Baseball	\$ 23,500
St. John's Minor Hockey	\$ 14,000
St. John's Rowing Club	\$ 4,300
St. John's Soccer Club	\$ 22,000
Swilers Rugby Football Club	\$ 3,500
Ultimate NL	\$ 3,000
Total	\$ 163,300

DECISION/DIRECTION NOTE

Title: 2023 Civic Improvement Assessment Rates

Date Prepared: February 14, 2023

Report To: Regular Meeting of Council

Councillor and Role: Councillor Sandy Hickman, Public Works

Ward: N/A

Decision/Direction Required:

To set assessment rates for 2023.

Discussion – Background and Current Status:

Under the City's Assessment Policy Council has to set the new assessment rates each year for civic improvements which are to be completed in that year. Assessment rates are determined by multiplying established base assessment rates by an adjustment factor. This adjustment factor is the ratio of current construction costs to costs estimated using the City's base unit prices. This procedure allows the adjustment factor to reflect changes in construction costs from year to year.

Assessment Rates for 2023

Watermain	\$ 213/m
Sanitary Sewer	\$ 194/m
Storm Sewer	\$ 126/m
Water Service	\$1,384/EA
Sanitary Service	\$1,428/EA
Storm Service	\$1,428/EA
Commercial Water Service	\$5,245/EA
Commercial Sanitary Service	\$2,533/EA
Commercial Storm Service	\$2,321/EA
Street Improvement	\$ 114/m
New Street	\$ 481/m
Sidewalk	\$ 27/m
Rural Street Upgrading	\$ 97/m

Key Considerations/Implications:

1. Budget/Financial Implications:
N/A – Assessments are not considered part of the project funding.

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2. Partners or Other Stakeholders:
Applicable City of St. John's property owners.
3. Alignment with Strategic Directions:

A Sustainable City: Be financially responsible and accountable.

A Connected City: Develop and deliver programs, services and public spaces that build safe, healthy and vibrant communities.
4. Alignment with Adopted Plans:
Strategic Plan – Our City Our Future
5. Accessibility and Inclusion:
Various civic improvements increase accessibility.
6. Legal or Policy Implications:
Assessments required as per the City of St. John's Act.
7. Privacy Implications:
N/A
8. Engagement and Communications Considerations:
Assessment details are communicated to applicable properties.
9. Human Resource Implications:
N/A
10. Procurement Implications:
N/A
11. Information Technology Implications:
N/A
12. Other Implications:
N/A

Recommendation:

That Council approve the assessment rates for 2023.

Prepared by:

Approved by:

Report Approval Details

Document Title:	2023 Civic Improvement Assessment Rates.docx
Attachments:	
Final Approval Date:	Feb 15, 2023

This report and all of its attachments were approved and signed as outlined below:

Scott Winsor - Feb 14, 2023 - 11:42 AM

Jason Sinyard - Feb 15, 2023 - 3:09 PM

DECISION/DIRECTION NOTE

Title: CAMA Conference Travel Approval – Huntsville, ON

Date Prepared: February 21, 2023

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking Council Approval for The City Manager to attend the Canadian Association of Municipal Administrators (CAMA) Conference and AGM in Huntsville, ON.

Discussion – Background and Current Status:

This annual event offers an array of opportunities for all Chief Administrative Officers, Municipal Senior Managers, and Staff members from various other functions in the organization to enhance skills. The conference is designed to prepare us and our community with information and best practices to help with success and prosperity. This Conference provides seven hours of training and instruction that may be used to fulfill professional development or individual certification requirements for those delegates that are eligible.

Key Considerations/Implications:

1. Budget/Financial Implications: Budgeted Travel
2. Partners or Other Stakeholders:
3. Alignment with Strategic Directions:

An Effective City: Achieve service excellence through collaboration, innovation and modernization grounded in client needs.

An Effective City: Work with our employees to improve organizational performance through effective processes and policies.

4. Alignment with Adopted Plans:
5. Accessibility and Inclusion:

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- 6. Legal or Policy Implications:
- 7. Privacy Implications:
- 8. Engagement and Communications Considerations:
- 9. Human Resource Implications:
- 10. Procurement Implications:
- 11. Information Technology Implications:
- 12. Other Implications:

Recommendation:

That Council approve costs associated for the City Manager to attend the Canadian Association of Municipal Administrators (CAMA) Conference and AGM in Huntsville, ON May 28-31, 2023.

Prepared by: Stacey Fallon, Office of the Mayor – City Manager

Approved by: Karen Chafe, City Clerk

Report Approval Details

Document Title:	CAMA Conference Travel Approval – Huntsville, ON.docx
Attachments:	
Final Approval Date:	Feb 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Karen Chafe - Feb 21, 2023 - 10:55 AM

DECISION/DIRECTION NOTE

Title: Federation of Canadian Municipalities Annual Conference & Trade Show – Toronto, Ontario (May 25 – 28, 2023)

Date Prepared: February 23, 2023

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Council's approval is required for members of Council to attend the Federation of Canadian Municipalities Annual Conference being held in Toronto, Ontario from May 25 – 28, 2023.

Discussion – Background and Current Status:

An early bird registration rate is in effect until April 21st at \$985.00 per person. After that, the rate is \$1161.00 per person. The preliminary agenda for the event is linked [here](#) and the registration information is linked [here](#).

The following members of Council have expressed an interest in attending this event so far:

- Mayor Danny Breen
- Councillor Ophelia Ravencroft
- Councillor Debbie Hanlon (was approved last year but subsequently unable to attend)
- Councillor Sandy Hickman
- Councillor Maggie Burton (attended last year)

Travel Costs are roughly estimated per traveller as follows and subject to change:

Daily Per diem * 4 days	\$400
Flight (estimated and dependent on options selected)	\$500
Hotel Accommodations * 4 nights (based on minimum cost of \$320 per night)	\$1280
Conference Registration (early bird)	\$985
Total per person	\$3165

Key Considerations/Implications:

1. Budget/Financial Implications: Council's travel budget and as noted above
2. Partners or Other Stakeholders: Members of Council, FCM

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3. Alignment with Strategic Directions:

N/A

4. Alignment with Adopted Plans: N/A

5. Accessibility and Inclusion: N/A

6. Legal or Policy Implications: N/A

7. Privacy Implications: N/A

8. Engagement and Communications Considerations: N/A

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve travel and accommodtaions for the following members of Council to attend the Federation of Canadian Municipalities Conference in Toronto Ontario from May 25 – 28, 2023:

- Mayor Danny Breen
- Councillor Debbie Hanlon
- Councillor Ophelia Ravencroft
- Councillor Sandy Hickman

Prepared by:

Approved by: