

ST. JOHN'S

Regular Meeting - City Council Agenda

December 19, 2022

3:00 p.m.

4th Floor City Hall

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ST. JOHN'S

Minutes of Regular Meeting - City Council Council Chamber, 4th Floor, City Hall

December 12, 2022, 3:00 p.m.

- Present:** Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Ron Ellsworth
Councillor Sandy Hickman
Councillor Jill Bruce
Councillor Ophelia Ravencroft
Councillor Ian Froude
Councillor Carl Ridgeley
- Regrets:** Councillor Maggie Burton
Councillor Debbie Hanlon
Councillor Jamie Korab
- Staff:** Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Lynnann Winsor, Deputy City Manager of Public Works
Cheryl Mullett, City Solicitor
Karen Chafe, City Clerk
Susan Bonnell, Manager, Communications & Office Services
Christine Carter, Legislative Assistant
- Others:** Kris Connors, Manager, Budget & Treasury

Land Acknowledgement

The following statement was read into the record:

"We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John's is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of Indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi'kmaq, Innu, Inuit, and Southern Inuit of this Province."

1. **CALL TO ORDER**

Mayor Breen called the meeting to order at 3:00 pm.

2. **PROCLAMATIONS/PRESENTATIONS**

3. **APPROVAL OF THE AGENDA**

3.1 **Adoption of Agenda**

SJMC-R-2022-12-12/563

Moved By Councillor Ravencroft

Seconded By Councillor Bruce

That the Agenda be adopted as presented.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

4. **ADOPTION OF THE MINUTES**

4.1 **Adoption of Minutes - December 5, 2022**

SJMC-R-2022-12-12/564

Moved By Deputy Mayor O'Leary

Seconded By Councillor Froude

That the minutes of December 5, 2022, be adopted as presented.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

5. **2023 BUDGET PRESENTATION**

Councillor Ellsworth presented the 2023 Budget, balanced at \$333,282,356.

Members of Council expressed their support for the budget which sees no increase in taxes, gives support for the 2025 Canada Games, has enhancements in recycling and snow clearing of sidewalks and pedestrian signals, the installation electric vehicle chargers, and support for public transit. The new positions created in this budget will help to improve service delivery to residents and also allow for advancements in sustainability and climate change.

SJMC-R-2022-12-12/565

Moved By Councillor Ellsworth

Seconded By Councillor Ravencroft

That Council adopt the 2023 Budget in the balanced position of \$333,282,356, as presented, along with the following resolutions:

- 2023 Accommodation Tax Resolution
- 2023 Downtown St. John's Business Improvement Area Levy
- 2023 Interest Rate Tax Resolution
- 2023 Property Tax Rate Resolution - Commercial Properties
- 2023 Property Tax Rate Resolution - Residential Properties
- 2023 Property Tax Reduction for Senior Citizens Resolution
- 2023 Business Tax Rate on Utilities Resolution
- 2023 Water by Meter Resolution
- 2023 Water Tax Resolution

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

6. BUSINESS ARISING FROM THE MINUTES

7. DEVELOPMENT APPLICATIONS

7.1 Notices Published – 40 Hamlyn Road - DEV2200156

SJMC-R-2022-12-12/566

Moved By Councillor Ravencroft

Seconded By Councillor Ellsworth

That Council approve the Discretionary Use application to permit a Lounge at 40 Hamlyn Road.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

8. RATIFICATION OF EPOLLS

9. COMMITTEE REPORTS

9.1 Committee of the Whole Report - November 30, 2022**1. BlindSquare Event Wayfinding Pilot Project Recommendations**

SJMC-R-2022-12-12/567

Moved By Deputy Mayor O'Leary

Seconded By Councillor Bruce

That Council approve continued use of the BlindSquare technology as a wayfinding and navigation tool at the 2023 Downtown Pedestrian Mall pending the anticipated release of an android version.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

2. Traffic Calming Policy Update (November 30, 2022)

Councillor Bruce presented the Decision Note on the Traffic Calming policy and asked that Council consider amending the policy as presented to remove the requirement for a final survey after the temporary traffic calming measures have been removed. She added that she feels that the requirement for the final survey of neighbours seems to be a waste of resources and could negatively affect the end result.

The Deputy City Manager of Planning, Engineering and Regulatory Services provided Council with the rationale for the final survey. He recommended keeping the survey in place to allow residents the opportunity to provide feedback on the temporary traffic calming measures that were put in place as it will determine whether it would become a permanent installation. He also noted that if a street is unsafe, those concerns would come directly to Staff in the Department.

After a great deal of discussion by members of Council, it was suggested that having the Manager of Transportation Engineering, Amer Afridi, present to answer questions on this, and allowing all members of Council to be in attendance to share their thoughts would be best way forward versus voting on an amendment to the policy at today's meeting.

SJMC-R-2022-12-12/568

Moved By Councillor Ridgeley

Seconded By Councillor Hickman

That Council defer a decision on the Traffic Calming Policy, as presented, to an upcoming Committee of the Whole meeting.

For (4): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, and Councillor Ridgeley

Against (3): Councillor Bruce, Councillor Ravencroft, and Councillor Froude

MOTION CARRIED (4 to 3)

3. **Corporate Buildings Energy Performance Contract**

SJMC-R-2022-12-12/569

Moved By Councillor Froude

Seconded By Councillor Ridgeley

That Council direct staff to enter the implementation phase of the Energy Performance Contract Phase 1 Program, and that staff be authorized to establish the financing mechanism necessary for the City's portion of program costs up to \$6,661,630.

That Council direct staff to submit a Capital and Grant proposal to FCM to support the implementation phase of the Energy Performance Contract.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

4. **Mobile Vending on the Parking Lot of Holy Heart High School**

SJMC-R-2022-12-12/570

Moved By Councillor Bruce

Seconded By Deputy Mayor O'Leary

That Council grant permission to allow mobile vending on the parking lot of Holy Heart High School for the aforementioned event.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

10. DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)

10.1 Development Permits List For December 1 - 7, 2022

11. BUILDING PERMITS LIST (FOR INFORMATION ONLY)

11.1 Building Permits List

12. REQUISITIONS, PAYROLLS AND ACCOUNTS

12.1 Weekly Payment Vouchers Ending Week of December 7, 2022

SJMC-R-2022-12-12/571

Moved By Deputy Mayor O'Leary

Seconded By Councillor Ravencroft

That the weekly payment vouchers for the week ending December 7, 2022, in the amount of \$6,918,170.97 be approved as presented.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

13. TENDERS/RFPS

14. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

15. OTHER BUSINESS

15.1 Demolition of Dwelling – 276 Freshwater Road

SJMC-R-2022-12-12/572

Moved By Councillor Bruce

Seconded By Councillor Ravencroft

That Council grant the Demolition Order of 276 Freshwater Road.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

15.2 Art Procurement 2022

SJMC-R-2022-12-12/573

Moved By Deputy Mayor O'Leary

Seconded By Councillor Ravencroft

That Council approve the 2022 Art Procurement Jury's recommendations for purchase as attached.

For (8): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (8 to 0)

16. ACTION ITEMS RAISED BY COUNCIL

17. ADJOURNMENT

There being no further business, the meeting adjourned at 4:30 pm.

MAYOR

CITY CLERK

DECISION/DIRECTION NOTE

Title: Tennis Court Site Work - 4 Portugal Cove Road – DEV2200158

Date Prepared: December 13, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 4

Decision/Direction Required:

Request to approve the site work associated with the rehabilitation of the tennis courts at 4 Portugal Cove Road (Riverdale Tennis Club), which is a Non-Conforming Use.

Discussion – Background and Current Status:

The application is for the rehabilitation of the tennis courts at Riverdale Tennis Club, located at 4 Portugal Cove Road. The proposed site work is required to prepare the site for the upcoming Canada Games. The developer is proposing to excavate three of the six tennis courts (courts 1, 2, and 3 closest to Portugal Cove Road) and remove material to an approximate depth of 1.2 metres. The three courts will be rebuilt with new sub-base, base, asphalt, and court material to match the existing grades. The developer is also proposing to remove the overhead power lines and service the courts and existing lights through an underground electrical service, including the installation of underground conduit.

The site is zoned Open Space (O) and is located within the Rennie's River Floodplain and Buffer. The tennis courts (Recreational Use) are an existing, Non-Conforming Use, as recreational development is not contemplated within a Floodplain or Buffer. Therefore, under Section 7.5 Non-Conforming, "a non-conforming Development shall not be internally or externally varied without Council approval." As the proposed site work would occur within the existing footprint and the grades are not changing, the rehabilitation of the tennis courts could be considered without further impacting the Floodplain or Buffer.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

ST. JOHN'S

Choose an item.

4. Alignment with Adopted Plans: St. John's Municipal Plan and Development Regulations.
5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: St. John's Development Regulations Section 7.5 "Non-Conforming" and Section 10 "Open Space (O) Zone".
7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Not applicable.
9. Human Resource Implications: Not applicable.
10. Procurement Implications: Not applicable.
11. Information Technology Implications: Not applicable.
12. Other Implications: Not applicable.

Recommendation:

That Council approve the site work associated with the rehabilitation of the tennis courts at 4 Portugal Cove Road (Riverdale Tennis Club), which is a Non-Conforming Use.

Prepared by:

Lindsay Lyghtle Brushett, MCIP Supervisor Planning & Development
Planning, Engineering & Regulatory Services

Approved by:

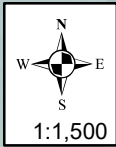
Jason Sinyard, P. Eng., MBA, Deputy City Manager
Planning, Engineering & Regulatory Services

Report Approval Details

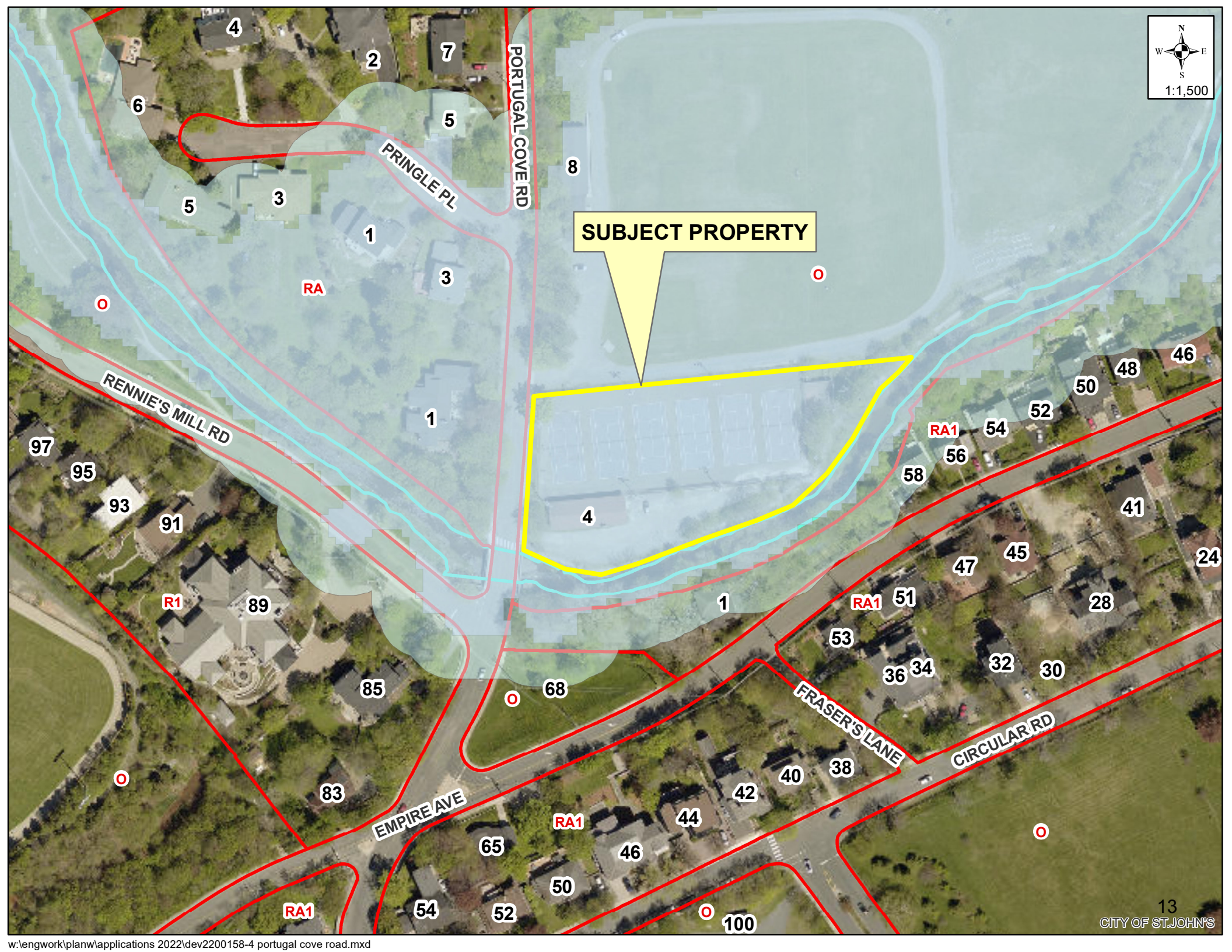
Document Title:	Development Committee - Tennis court site work 4 Portugal Cove Road - DEV2200158.docx
Attachments:	- mapping.pdf - 22027-C1 Rev 2.pdf
Final Approval Date:	Dec 13, 2022

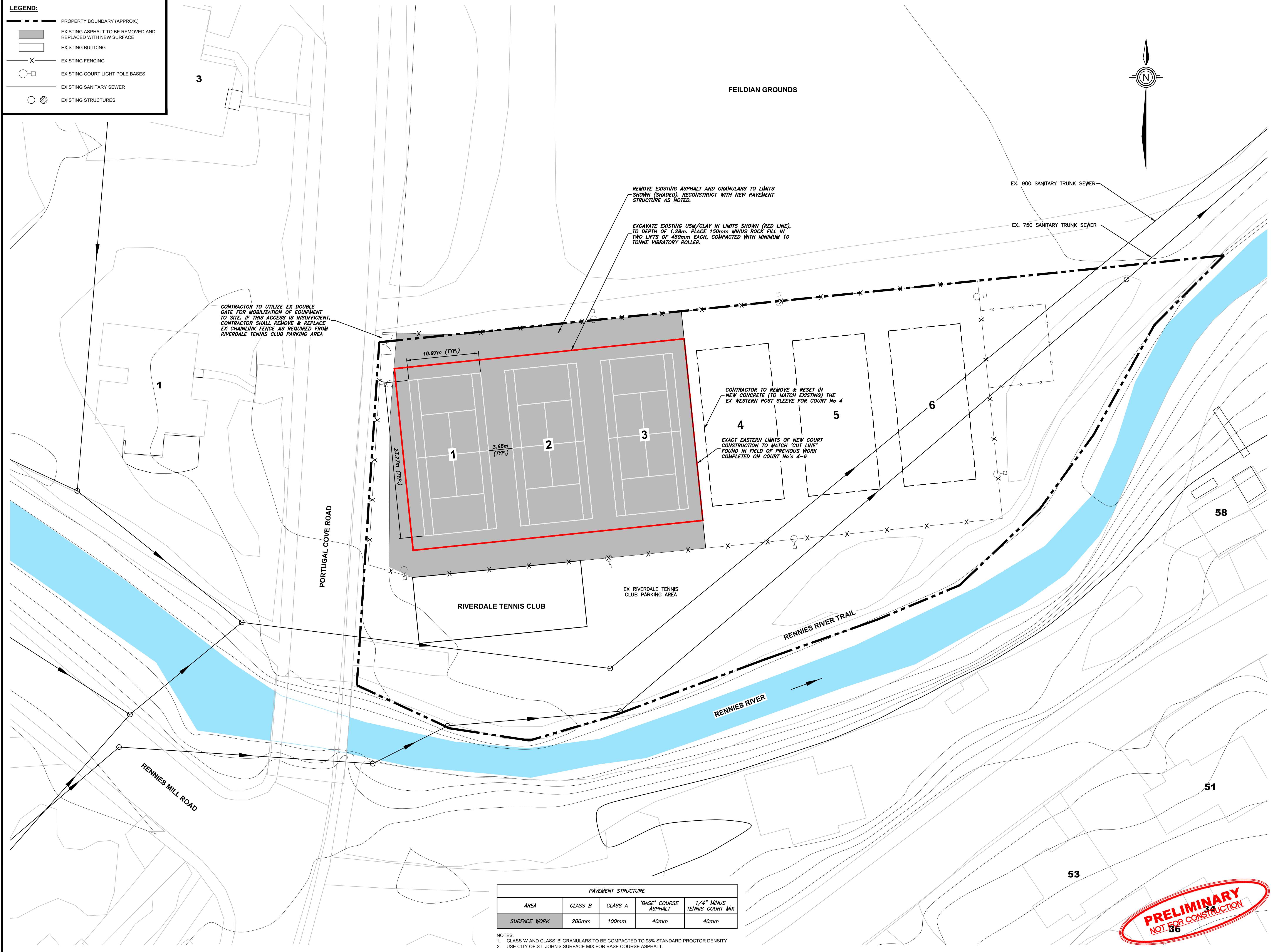
This report and all of its attachments were approved and signed as outlined below:

Jason Sinyard - Dec 13, 2022 - 11:25 AM



SUBJECT PROPERTY





PINNACLE
ENGINEERING

NOTES:

- PRIOR TO PLACEMENT OF 150mm MINUS ROCKFILL, PROOF ROLL SUB-GRADE IN PRESENCE OF GEOTECHNICAL ENGINEER.
- NEW SURFACE FINISHED GRADES TO MATCH EXISTING FINISHED GRADES.
- ALL COURTS (1 THROUGH 6) TO BE FINISHED WITH 'LAYKOLD COLORCOAT CONCENTRATE'. PROVIDE TWO COATS 'LAYKOLD RESURFACE BLACK'. TWO COATS OF 'LAYKOLD COLORCOAT CONCENTRATE TEXTURIZED' AND ONE COAT OF 'LAYKOLD COLOR CONCENTRATE FINISH'.
- ALL TENNIS COURT PAINTING TO BE COMPLETED WITH 'LAYKOLD LINE PRIME AND WHITE PAINT' TO MATCH INTERNATIONAL TENNIS FEDERATION STANDARDS.
- DISPOSE OF ALL USM MATERIAL AT APPROVED LOCATION OFF-SITE.

2	REVISIONS BASED ON CLIENT REVIEW	22/10/05
1	ADDED U/G ELECTRICAL	22/09/26
0	ISSUED FOR REVIEW	22/09/13
NO.	REVISIONS	YY/MM/DD

PROFESSIONAL STAMP

K.H. HANNON
SIGNATURE
05 OCTOBER 2022
DATE
NEWFOUNDLAND & LABRADOR

PROVINCE OF NEWFOUNDLAND
PERMIT HOLDER
CLASS "A"
This Permit Allows
PINNACLE ENGINEERING ULC
MISC. C-100
To practice Professional Engineering
in Newfoundland and Labrador.
Permit No. as issued by PEGNLT L0331
which is valid for the year 2022.

CLIENT

**GIBBONS SNOW
ARCHITECTS INC**

PROJECT TITLE

**CANADA GAMES TENNIS
FACILITY UPGRADES
(RIVERSIDE FACILITY)**

SHEET TITLE

SITE PLAN

PROJECT NO.

22027

DRAWN BY

MR

CHECKED BY

KH

DATE

Sep 2022

DRAWING NO.

C1

SCALE

1:250

PAVEMENT STRUCTURE				
AREA	CLASS B	CLASS A	'BASE' COURSE ASPHALT	1/4" MINUS TENNIS COURT MIX
SURFACE WORK	200mm	100mm	40mm	40mm

NOTES:
1. CLASS 'A' AND CLASS 'B' GRANULARS TO BE COMPACTED TO 98% STANDARD PROCTOR DENSITY
2. USE CITY OF ST. JOHN'S SURFACE MIX FOR BASE COURSE ASPHALT.

DECISION/DIRECTION NOTE

Title: Notices Published – 70 Circular Road - DEV2200150

Date Prepared: December 13, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 2

Decision/Direction Required:

An application has been submitted for a Discretionary Use at 70 Circular Road.

Discussion – Background and Current Status:

The application is to consider a Heritage Use (Carriage House). The Carriage House is a designated heritage building, which will be used as a Dwelling Unit. The proposed application site is located within the Residential Special 1 (RA1) Zone.

Two submissions were received. One was in favour and the other posed questions pertaining to the ownership of the Carriage House and if more units could be permitted to increase density.

A Carriage House (designated heritage building) would allow two occupied residential buildings on one lot. The property is not subdivided, and the Carriage House would remain as part of 70 Circular Road, along with the main house. If it was rented, the City would not control the minimum or maximum period of rental. People who own residential properties are free to live in them or rent them out for others to live there. This property is reasonably large, but there would not be other opportunities to develop additional residential buildings on the lot, unless the owner were to apply to subdivide and create a new lot(s).

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Property owner and neighboring property owners.
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

ST. JOHN'S

Choose an item.

4. Alignment with Adopted Plans: St. John's Envision Municipal Plan and Development Regulations.
5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: St. John's Development Regulations Section 6.7 "Carriage House" and Section 10 "Residential Special 1 (RA1) Zone".
7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Public advertisement in accordance with Section 4.8 Public Consultation of the St. John's Envision Development Regulations. The City has sent written notices to property owners within a minimum 150-metre radius of the application sites. Application have been advertised in The Telegram newspaper at least twice and are posted on the City's website. Written comments received by the Office of the City Clerk are included in the agenda for the regular meeting of Council.
9. Human Resource Implications: Not applicable.
10. Procurement Implications: Not applicable.
11. Information Technology Implications: Not applicable.
12. Other Implications: Not applicable.

Recommendation:

That Council approve the Discretionary Use application for a Heritage Use (Carriage House) at 70 Circular Road.

Prepared by:

**Lindsay Lyghtle Brushett, MCIP Supervisor – Planning & Development
Planning, Engineering and Regulatory Services**

Approved by:

**Jason Sinyard, P.Eng, MBA Deputy City Manager
Planning, Engineering and Regulatory Services**

Report Approval Details

Document Title:	Decision Note - 70 Circular Road.docx
Attachments:	- DEV2200150-70 CIRCULAR ROAD.pdf
Final Approval Date:	Dec 13, 2022

This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Dec 13, 2022 - 12:46 PM

Jason Sinyard - Dec 13, 2022 - 12:58 PM



SUBJECT PROPERTY

EMPIRE AVE

CIRCULAR RD

CARPASIAN RD

RIVERVIEW AVE

RA1

R1

RA1

RA

RA

18

CITY OF ST. JOHN'S

Jennifer Squires

From: Karen Chafe on behalf of CityClerk
Sent: Friday, November 25, 2022 9:33 AM
To: Jennifer Squires
Subject: FW: (EXT) Re: Application: 70 Circular Road

[REDACTED]
Sent: Thursday, November 24, 2022 4:02 PM
To: CityClerk <cityclerk@stjohns.ca>
Subject: (EXT) Re: Application: 70 Circular Road

Hi there,

[REDACTED] Would the Carriage house be linked to the main title of the property or would it be subdivided and available for separate sale? If not eligible for separate sale and only used as rental, could the city require it to be rented for periods not less than 30 days (ie. not short term / bnb)?

It looks like a large property. Could the City approve building more units on the lot to increase the density of this infill opportunity rather than just adding one single dwelling unit?

[REDACTED]
On Thu, Nov 24, 2022 at 3:07 PM St. John's e-Updates <eupdates@stjohns.ca> wrote:

City of St. John's Media Relations has issued the following:

=====

Public Notice

Application: 70 Circular Road

Application

An application has been submitted for a Discretionary Use at 70 Circular Road.

Description

The application is to consider a Heritage Use (Carriage House). The Carriage House is a designated heritage building, which will be used as a Dwelling Unit.

Comment By

9:30 a.m. Tuesday, December 13, 2022.

Comments

Provide your comments to the Office of the City Clerk including your name and address to cityclerk@stjohns.ca or P.O. Box 908, St. John's NL A1C 5M2.

Comments received become a matter of public record and are included in the Council agenda for the date a decision on the application will be made. Any identifying information (including your name) will be removed prior to your comment being released publicly. If you are writing on behalf of a group, organization, business, etc. and wish to remain anonymous, you must indicate as such with your submission.

Collection of personal information is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to consider your comments on this application. Questions about the collection and use of your information may be directed to the City Clerk at 709-576-8202 or cityclerk@stjohns.ca.

Council Decision Date

December 19, 2022.

Additional Information

Notices are sent to property owners within 150 metres of the application site. For more information call 709-576-6192 or email planning@stjohns.ca.



DISCLAIMER

Effective November 26, this e-update subscription will be discontinued. Sign up at <https://subscribe.stjohns.ca/subscribe> on the new City website to continue to receive email updates. You do not need to unsubscribe to this service; it will be done automatically for you on November 26.

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Jennifer Squires

From: Karen Chafe on behalf of CityClerk
Sent: Friday, November 25, 2022 9:33 AM
To: Jennifer Squires
Subject: FW: (EXT) APPLICATION 70 CIRCULAR ROAD

[REDACTED]
Sent: Thursday, November 24, 2022 5:12 PM
To: Planning <planning@stjohns.ca>; CityClerk <cityclerk@stjohns.ca>
[REDACTED]
Subject: (EXT) APPLICATION 70 CIRCULAR ROAD

[REDACTED]

[REDACTED]

For the purpose of the notice, I, [REDACTED], do not have any objections to the proposal for the Carriage House at 70 Circular Road. I am a big fan of increasing population density in the city, as my own property development adventure indicated a few years ago, and I wish them all the best.

[REDACTED]

[REDACTED]

[REDACTED]

Application: 70 Circular Road

Application

An application has been submitted for a Discretionary Use at 70 Circular Road.

Description

The application is to consider a Heritage Use (Carriage House). The Carriage House is a designated heritage building, which will be used as a Dwelling Unit.

Comment By

9:30 a.m. Tuesday, December 13, 2022.

Comments

Provide your comments to the Office of the City Clerk including your name and address to cityclerk@stjohns.ca or P.O. Box 908, St. John's NL A1C 5M2.

Comments received become a matter of public record and are included in the Council agenda for the date a decision on the application will be made. Any identifying information (including your name) will be removed prior to your comment being released publicly. If you are writing on behalf of a group, organization, business, etc. and wish to remain anonymous, you must indicate as such with your submission.

Collection of personal information is authorized under the Access to Information and Protection of Privacy Act, 2015 and is needed to consider your comments on this application. Questions about the collection and use of your information may be directed to the City Clerk at 709-576-8202 or cityclerk@stjohns.ca.

Council Decision Date

December 19, 2022.

Additional Information

Notices are sent to property owners within 150 metres of the application site. For more information call 709-576-6192 or email planning@stjohns.ca.

[Read this article on our website.](#)

ST. JOHN'S

CONTACT US

10 New Gower Street,
St. Johns, NL A1C 5M2
[709-754-2489](tel:709-754-2489) | City of St Johns

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ST. JOHN'S

Minutes of Committee of the Whole - City Council

Council Chambers, 4th Floor, City Hall

December 14, 2022, 9:30 a.m.

Present:	<p>Mayor Danny Breen Deputy Mayor Sheilagh O'Leary Councillor Ron Ellsworth Councillor Sandy Hickman Councillor Jill Bruce Councillor Ian Froude Councillor Carl Ridgeley</p>
Regrets:	<p>Councillor Maggie Burton Councillor Debbie Hanlon Councillor Ophelia Ravencroft Councillor Jamie Korab</p>
Staff:	<p>Kevin Breen, City Manager Derek Coffey, Deputy City Manager of Finance & Administration Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services Lynnann Winsor, Deputy City Manager of Public Works Cheryl Mullett, City Solicitor Karen Chafe, City Clerk Jennifer Squires, Legislative Assistant</p>
Others	<p>Kelly McGuire, Communications & PR Officer Amer Afridi, Manager, Transportation Engineering Marianne Alacoque, Transportation System Engineer Scott Winsor, Director, Engineering Bill MacDonald, Supervisor, Traffic Signals</p>

1. Regional Wastewater Reserve Fund Purchase – Redundant Bar Screen at the Riverhead Wastewater Treatment Plant

Recommendation

Moved By Councillor Hickman

Seconded By Councillor Bruce

That Council approve access to funding from the Regional Wastewater Equipment Reserve to support this purchase.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

2. Regional Water Reserve Fund Purchase – Replacement of Filter Underdrains at the Bay Bulls Big Pond Water Treatment Plant

Deputy Mayor O'Leary asked if there was concern that once the project was complete there would only be \$250,000 remaining in the Regional Water Equipment Reserve. The Deputy City Manager of Finance & Administration advised that the reserves are generally used for planned maintenance and longer, planned out projects, whereas on demand maintenance would come from the operating budget. \$400,000 is added to the reserve on an annual basis and the reserve is drawn upon yearly as required.

Recommendation

Moved By Councillor Hickman

Seconded By Councillor Ellsworth

That Council approve access to funding from the Regional Water Equipment Reserve to support this project.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)**3. Canada Drive Active Transportation and Safety Improvements**

Members of Council voiced their support for the shared-use path and Deputy Mayor O'Leary noted the importance of considering the context of the area that is being engaged when designing active transportation routes. Councillor Hickman questioned if those living on the south side of Canada Drive had been engaged. The Manager of Transportation Engineering responded that there were two well-attended engagement sessions with residents of Canada Drive, but there was no way to determine where their homes were located. Councillor Hickman then stated the importance of sidewalk snow clearing on the route and asked if the south side of Canada Drive was included in the sidewalk snow clearing routes. The south side of Canada Drive is included and ranked as higher priority for snow clearing.

Recommendation

Moved By Councillor Froude

Seconded By Councillor Ellsworth

That Council approve the design and construction of a shared-use path on the south side of Canada Drive.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)**4. Pedestrian Core Expansion and Winter Pedestrian Recall**

Councillor Hickman asked if it would be possible to control the hours of pedestrian recall for areas of lower pedestrian traffic at night. He suggested that areas such as Allandale Road at the Confederation Building, and Kelsey Drive at Messenger Drive be taken off recall at night as it can be disruptive to the efficient movement of traffic. The Manager of Transportation Engineering responded that the intersections listed for Winter Pedestrian Recall would only be affected for two to three months and the recommendations brought forward represent the needs of the community. There are limitations when it comes to programming and Staff

will investigate to determine the possibility of upgrading the system and implementing the suggested changes.

Recommendation

Moved By Councillor Bruce

Seconded By Councillor Ellsworth

That Council approve the recommendations as presented to the IAC on Nov 24th and SAMAC on Dec 1st. Once approved we will implement the new core expansion in the field and activate the winter pedestrian recall as well when winter weather begins. Winter pedestrian recall will stay in place until weather becomes favorable and accessible to all. Winter pedestrian recall will be implemented recurringly for Winters to come, until council decides otherwise.

Further discussions will be held with Metrobus in the new year.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

5. Youth Engagement Working Group Membership

Recommendation

Moved By Councillor Bruce

Seconded By Councillor Froude

That Council appoint Jil Medon to the Youth Engagement Working Group.

For (7): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (7 to 0)

Mayor

DECISION/DIRECTION NOTE

Title: Regional Wastewater Reserve Fund Purchase – Redundant Bar Screen at the Riverhead Wastewater Treatment Plant

Date Prepared: November 28, 2022

Report To: Committee of the Whole

Councillor and Role: Councillor Sandy Hickman, Public Works

Ward: N/A

Decision/Direction Required:

To seek a decision on proceeding with the purchase of a redundant bar screen funded through the Regional Wastewater Equipment Reserve.

Discussion – Background and Current Status:

Bar screens are installed in the headworks of wastewater treatment plants to capture debris from the sewer as it enters the plant. Failure to remove this debris can cause equipment breakdowns and process upsets within the wastewater treatment plant. Installation of a redundant bar screen will improve the reliability of the headworks process. The plant was designed with the space provisions for a redundant bar screen.

The Regional Wastewater Equipment Reserve is being requested to be used for the design, supply and installation of a redundant bar screen. This work is estimated to cost \$1,500,000 and there is sufficient funds within the reserve. When project is complete, there will be approximately \$2,300,000 remaining in reserve.

Key Considerations/Implications:

1. Budget/Financial Implications:
The Regional Wastewater System has identified sufficient funds within the Regional Wastewater Equipment Reserve to support this purchase.
2. Partners or Other Stakeholders:
The City of St. John's, the City of Mount Pearl and the Town of Paradise.
3. Alignment with Strategic Directions:

An Effective City: Ensure accountability and good governance through transparent and open decision making.

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4. Alignment with Adopted Plans:
Strategic Plan Goal: An Effective City
Ensure accountability and good governance through transparent and open decision making.
5. Accessibility and Inclusion:
N/A
6. Legal or Policy Implications:
N/A
7. Privacy Implications:
N/A
8. Engagement and Communications Considerations:
N/A
9. Human Resource Implications:
N/A
10. Procurement Implications:
N/A
11. Information Technology Implications:
N/A
12. Other Implications:

Recommendation:

That Council approve access to funding from the Regional Wastewater Equipment Reserve to support this purchase.

Prepared by: Daniel Martin, Manager – Regional Facilities

Approved by:

Report Approval Details

Document Title:	Regional Wastewater Reserve Fund Purchase – Redundant Bar Screen at the Riverhead Wastewater Treatment Plant.docx
Attachments:	
Final Approval Date:	Dec 7, 2022

This report and all of its attachments were approved and signed as outlined below:

Andrew Niblock - Dec 7, 2022 - 12:54 PM

Lynnann Winsor - Dec 7, 2022 - 1:15 PM

DECISION/DIRECTION NOTE

Title: Regional Water Reserve Fund Purchase – Replacement of Filter Underdrains at the Bay Bulls Big Pond Water Treatment Plant

Date Prepared: November 28, 2022

Report To: Committee of the Whole

Councillor and Role: Councillor Sandy Hickman, Public Works

Ward: N/A

Decision/Direction Required:

To seek a decision on proceeding with filter underdrain replacements funded through the Regional Water Equipment Reserve.

Discussion – Background and Current Status:

Two filter underdrains have previously been replaced at the Bay Bulls Big Pond water treatment plant and the four remaining filter underdrains are now required to be replaced as they have reached end of life. The filter underdrain system is the supportive structure that holds the multi-media filters and direct water flows during the backwash sequences.

The Regional Water Equipment Reserve is being requested to be used for the replacement of the four remaining filter underdrains. This work is estimated to cost \$2,700,000 and there is sufficient funds within the reserve. When project is complete, there will be approximately \$250,000 remaining in reserve.

Key Considerations/Implications:

1. Budget/Financial Implications:
The Regional Water System has identified sufficient funds within the Regional Water Equipment Reserve to support this project.
2. Partners or Other Stakeholders:
The City of St. John's, City of Mount Pearl, Town of Paradise, Town of Conception Bay South and the Town of Portugal Cove – St. Phillips.
3. Alignment with Strategic Directions:
An Effective City: Ensure accountability and good governance through transparent and open decision making.
4. Alignment with Adopted Plans:

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N/A

5. Accessibility and Inclusion:

N/A

6. Legal or Policy Implications:

N/A

7. Privacy Implications:

N/A

8. Engagement and Communications Considerations:

N/A

9. Human Resource Implications:

N/A

10. Procurement Implications:

N/A

11. Information Technology Implications:

N/A

12. Other Implications:

A conventional filter cannot operate without a functioning underdrain. The treatment process would be compromised both in terms of the quantity and quality of drinking water produced.

Recommendation:

That Council approve access to funding from the Regional Water Equipment Reserve to support this project.

Prepared by: Daniel Martin, Manager – Regional Facilities

Approved by:

Report Approval Details

Document Title:	Regional Water Reserve Fund Purchase – Replacement of Filter Underdrains at the Bay Bulls Big Pond Water Treatment Plant.docx
Attachments:	
Final Approval Date:	Dec 7, 2022

This report and all of its attachments were approved and signed as outlined below:

Andrew Niblock - Dec 7, 2022 - 12:56 PM

Lynnann Winsor - Dec 7, 2022 - 1:16 PM

DECISION/DIRECTION NOTE

Title: Canada Drive Active Transportation and Safety Improvements

Date Prepared: December 7, 2022

Report To: Committee of the Whole

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 3

Decision/Direction Required:

Decision is required about which type of active transportation route to design and build on Canada Drive.

Discussion – Background and Current Status:

In 2019, the Bike St John's Master Plan was adopted by council. The vision of the plan is to build “a safe, inclusive, and convenient cycling network that is well-connected, attractive and reflective of the City’s unique topography and climate. As part of an integrated mobility network, this is supported by policies and programs that promote a cycling friendly culture.”

Canada Drive is identified as one of the corridors in the “backbone cycling network.”

An active transportation route along Canada Drive will connect the existing shared-use path on Columbus Drive to the shared-use path under the Team Gushue extension in Mount Pearl. It will ultimately connect with Kelly’s Brook trail via Columbus Drive to create an important east-west route at the core of the cycling backbone network.

Preliminary Facility Type Evaluation

A preliminary evaluation was completed to determine which facility types were appropriate options for the Canada Drive corridor. A shared roadway (sharrows), painted bike lanes, unidirectional protected bike lanes on each side of the street, bidirectional bike path on one side of the street, and shared-use path were evaluated at this stage. All options included on-street parking on at least one side of the street and widened sidewalks. Based on the preliminary assessment, two facility types were determined to be appropriate and were then brought forward for public and stakeholder engagement.

Public and Stakeholder Engagement

Active transportation facility options presented for public and stakeholder feedback were:

- A bi-directional bike path on one side of the street, sidewalks on both sides of the street, with parking on one side only; or

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- A shared-use path (SUP) on one of the street, sidewalk on the other side, with parking allowed on both sides.

The following is a summary of what we heard from the general public through engagement.

- Most people are generally happy to hear about streetscape changes to improve active transportation. Some people suggest the city is not going far enough to implement safe and comfortable active transportation infrastructure. Others suggest bike lanes are not needed and are not a good use of taxpayer money.
- There is no definitive agreement on which option is preferred.
- Sidewalk snow clearing is a major concern regarding the project. Among people who want to use the new active transportation route, there are questions about its usefulness if it is not adequately maintained in the winter.
- There are concerns about sightlines and sidewalk snow clearing priority on the north side of the street and some concerns about connectivity and safety throughout the street.

The following is a summary of what we heard from residents on Canada Drive.

- Parking is reported as very important among the people who live on Canada Drive. This is an important factor in their preference for the shared-use-path option. In a typical day, half of the participants from Canada Drive would use one on-street parking space; half would use none.
- Sidewalk snow clearing is a major concern regarding the project. Among people living on Canada Drive, the extra width of SUP/sidewalk/bike lanes in front of their homes puts an additional strain on those clearing their driveways.
- Concerns about sightlines on the north side of the street with front lawn embankments adjacent to driveways

The following is what we heard from Metrobus.

- There are 5 bus stops within the project scope. Most of these are on the south side of the street.
- Bus stops must be upgraded to improve accessibility by providing accessible bus stop pads.

The following is a summary of what we heard from the two primary & elementary schools on Canada Drive.

- Active transportation is important to the schools. Many students walk or bike to school. Most students live close enough to school that they do not qualify for bussing.
- Prompt sidewalk and pathway snow clearing is critical because otherwise families can't rely on pathways to walk & bike to school.

- There are a lot more vehicles during drop-off on bad weather days which indicates that a lot of students are walking or biking to school.
- There are concerns about vehicle congestion and left-turns at school access and Cowan Avenue intersection.
- Some students take Metrobus afterschool and use the bus stop in front of Cowan Heights School.

Sustainable Active Mobility Advisory Committee (SAMAC) Input

Following the public engagement and the release of the What We Heard Report, the Sustainable Active Mobility Advisory Committee had their first meetings as a new committee. This Canada Drive project and the summary of what we heard from engagement were brought to this committee for discussion on September 22, 2022. What was heard through public and stakeholder engagement, and the discussions with SAMAC that ensued, contributed to staff's evaluation of the facility type and route alignment options. A recommendation for a shared-use path on the south side of Canada Drive was presented to Council's Committee of the Whole on November 14, 2022. Council requested to see a recommendation from SAMAC to help inform their decision about active transportation facility type and route alignment. This project was brought back to SAMAC on December 1, 2022 for the committee to vote on the recommendation.

Members of the Sustainable and Active Mobility Advisory Committee support the recommendations of Staff regarding the Shared Use Path for Canada Drive and ask that Council consider the concerns raised regarding snow-clearing, accessibility, and safety.

The following is a summary of what we heard from SAMAC.

- Winter maintenance is critical. The route must be cleared and usable all year round for people to feasibly rely on walking, biking, or transit. Design should support efficient winter maintenance.
- Ensure that inclusion and accessibility is considered in the development of any transportation infrastructure. Consider the importance of curb cuts, tactile plates, transit stops, traffic signals and the safety of those with disabilities.
- Ensure the surface of the path maintains a continuous elevation when crossing driveways. Consider keeping driveway ramps outside of the shared-use path. Where sidewalks meet driveways, the cross-slope and repetitive lowering and raising of the sidewalk is challenging for people of varied ages and abilities to use.
- When choosing a surface material, whether asphalt or concrete, keep the comfort of a variety of users in mind.
- Continue to monitor the volume of different types of users on the path over time.
- Consider including raised crosswalks for comfort and safety of people using the shared-use path.
- Consider the addition of bus shelters or space for future bus shelters.

Active Transportation Facility Type Evaluation

The following is a summary of the rationale supporting staff's recommendation for a shared-use path on the south side of Canada Drive.

Safety Enhancements: A shared-use path with parking on both sides of the street provides greater flexibility to use curb extensions and add road safety enhancements including pedestrian crossing improvements.

Transit: A shared-use path with parking on both sides of the street provides greater flexibility in roadway space to improve transit stops. Bus stops can be placed on curb extensions, increasing comfort, safety and transit efficiency.

Expected active transportation volumes: As a general guideline, a shared-use path is expected to be a comfortable facility for up to 100 users per hour. Given the measured active transportation volumes in other areas of the city and the context of the Canada Drive corridor, a shared-use path is expected to be an appropriate facility type for people of all ages and abilities long term.

Resident impact: A shared-use path is the preferred option of Canada Drive residents. This option would maintain parking on both sides of the street and reduce resident snow clearing, both of which were important to residents.

Inclusion and Accessibility: A shared-use path on the south side of the street is being recommended in consideration of accessibility. The additional right of way space to improve transit access and pedestrian crossings, the expected number of shared-use path users, and the winter maintenance considerations support this facility type recommendation.

Cost: Based on high-level preliminary estimates, a shared-use path would cost less than the bidirectional bike lane option.

Snow clearing: A shared-use path can be more efficiently maintained in the winter compared to separated bike and pedestrian facilities. This has impacts to active transportation users, city operations, Canada Drive residents, students going to school and people using transit. Having a snow-cleared facility that can be used by people walking, wheeling, running, and biking was noted as very important to all stakeholders.

Active Transportation Route Alignment Evaluation

Sightlines: Embankments on private property lawns present sightline issues along the north side of Canada Drive. There are relatively few sightline issues to address on the south side of the street.

Winter maintenance: The south side is currently ranked higher priority for sidewalk snow clearing. Given the topography of the street, an active transportation facility on the south side of the street is relatively easier for winter maintenance.

Transit: Four of the five bus stops within the project area are located on the south side of the street. Convenient integration of active modes and transit are best supported by an active transportation route on the south side of Canada Drive.

Key Considerations/Implications:

1. Budget/Financial Implications:

- The shared-use path will require improved snow clearing and seasonal maintenance. The costs associated with ongoing maintenance will be brought forward for council's consideration in the future.
- Since sections of Canada Drive are identified for street rehabilitation in 2023 and future years, any changes to the use of the street are best made during the design and construction phase. Piggybacking on rehabilitation work, will help reduce overall cost and avoid extra construction along the corridor.
- The City of St. John's has applied for funding for this project under a cost-shared program with the federal and provincial governments.

2. Partners or Other Stakeholders:

- Residents of the City of St John's
- Schools on Canada Drive (St Matthews and Cowan Heights Elementary)
- Residents of Canada Drive and Cowan Heights
- SAMAC
- Metrobus

3. Alignment with Strategic Directions:

A City that Moves: Expand and maintain a safe and accessible active transportation network.

A City that Moves: Improve safety for all users on a well-maintained street network.

4. Alignment with Adopted Plans:

In the 2019 Bike St John's Master Plan, Canada Drive is identified as one of the corridors in the "backbone cycling network."

Council has committed to working towards a sustainable mode share target of 16% to be achieved by 2030 and 22% by 2050 (Decision Note November 2022). To achieve this target the City must continue to invest more in transit, pedestrian, and bike facilities

5. Accessibility and Inclusion: Accessibility and inclusion is a critical consideration for all transportation infrastructure design and construction. The city's Accessibility and Inclusion Facilitator may be consulted as needed.

6. Legal or Policy Implications: n/a
7. Privacy Implications: n/a
8. Engagement and Communications Considerations: Council's decision about the facility type and route alignment will be communicated to the residents and stakeholders who participated in the the engagement process.
9. Human Resource Implications: n/a
10. Procurement Implications: Procurement for the engineering design of Canada Drive will follow council's decision about the facility type and route alignment for this corridor.
11. Information Technology Implications: n/a
12. Other Implications: n/a

Recommendation:

That Council approve the design and construction of a shared-use path on the south side of Canada Drive.

Prepared by: Marianne Alacoque, Transportation Systems Engineer
Approved by: Amer Afridi, Manager Transportation Engineering

Report Approval Details

Document Title:	Canada Drive Active Transportation and Safety Improvements.docx
Attachments:	
Final Approval Date:	Dec 8, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Amer Afridi - Dec 7, 2022 - 4:38 PM

No Signature - Task assigned to Scott Winsor was completed by workflow administrator Karen Chafe

Scott Winsor - Dec 8, 2022 - 11:17 AM

Jason Sinyard - Dec 8, 2022 - 12:22 PM

DECISION/DIRECTION NOTE

Title: Pedestrian Core Expansion and Winter Pedestrian Recall

Date Prepared: December 7, 2022

Report To: Committee of the Whole

Councillor and Role: Councillor Maggie Burton & Councillor Ian Froude, Sustainability

Ward: N/A

Decision/Direction Required: Pedestrian Core Expansion and Winter Pedestrian Recall

Discussion – Background and Current Status:

Council recommended staff to finalize a list of pedestrian recall locations within the City in consultation with Inclusion Advisory Committee (IAC) and Sustainable and Active Mobility Advisory Committee (SAMAC) and come up with the list of finalized locations for council approval.

All stake holders were in agreement, however it was noted by Judy Powell of Metrobus that they had concerns with potential delays and maintaining transit schedules and performance. Metrobus has meetings scheduled with transit operators in January to discuss performance at various intersections. The City will meet with Metrobus in the new year to discuss its findings

Recommendation 1: Pedestrian Core Expansion

Following recommendation from SAMAC working group and IAC committee the following intersections were recommended and approved for pedestrian core expansion.

1. Empire Ave @ King's Bridge Road
2. Elizabeth Ave @ New Cove Road
3. Elizabeth Ave @ Torbay Road
4. Elizabeth Ave @ Portugal Cove Road

Recommendation 2: Winter Pedestrian Recall

Every winter, the City programs pedestrian signal recall in areas with some challenges for accessibility. This is primarily based on pedestrian usage and the ability to access the push buttons in the event of ice/snow build up. The City's goal is to balance the needs of the community as a whole when considering changes to traffic and pedestrian signal operation. Some of the factors considered are Pedestrian volume, traffic volume, transit routes, emergency response, safety, accessibility, and environmental sustainability. The following intersections are recommended and approved for pedestrian recall in winter.

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1. Kings Bridge Rd @ Kennas Hill @ The Boulevard @ New Cove Rd
2. Stavanger Dr @ Aberdeen Ave
3. Stavanger Dr @ Dominion Access
4. Torbay Rd @ Highland Dr/Penney Ln
5. Torbay Rd @ Newfoundland Dr
6. Torbay Rd @ Pearson St
7. Portugal Cove Rd @ Airport Hgts Dr/Majors Path
8. Allandale Rd @ Confederation Bldg
9. Hamilton Ave @ Patrick St
10. Blackmarsh Rd @ Mercers Ln/Dominion
11. Blackmarsh Rd @ Blackler Ave/Hamilton Ave
12. Prince Phillip Dr @ Livyers Loop/Morrissey Ave
13. Lemarchant Rd @ Bennett Ave
14. Lemarchant Rd @ Campbell Ave/Pleasant St.
15. Water St @ Job St/CN Station
16. Bay Bulls Rd @ Old Petty Harbour Rd
17. Southlands Blvd @ Ruby Line
18. Topsail Rd @ Burgeo St.
19. Topsail Rd @ Cowan Ave
20. Topsail Rd @ Forbes St
21. Waterford Bridge Rd @ Brookfield Rd
22. Canada Dr @ Hamlyn Rd
23. Canada Dr @ Cowan Ave
24. Columbus Dr @ Mundy Pond Rd
25. Columbus Dr @ Brier Ave
26. Kenmount Rd @ Avalon Mall/Polina
27. Kelsey Dr @ Kiwanis St
28. Kelsey Dr @ Messenger Dr
29. Thorburn Rd @ Mount Scio Rd

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders:
 - a. Transportation Division
 - b. Community Services Department
 - c. Sustainable and Active Mobility Advisory Committee
 - d. Inclusion Advisory Committee
 - e. Metrobus
3. Alignment with Strategic Directions:

A Sustainable City: Work collaboratively to create a climate-adapted and low-carbon city

A City that Moves: Expand and maintain a safe and accessible active transportation network.

Choose an item.

4. Alignment with Adopted Plans:
 - a. St. John's Corporate Climate Plan
 - b. Healthy City Strategy

5. Accessibility and Inclusion:

Consultation with Inclusion Advisory Committee

6. Legal or Policy Implications: N/A

7. Privacy Implications: N/A

8. Engagement and Communications Considerations:

Any changes in pedestrian signals will be communicated with the public through our communications team

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve the recommendations as presented to the IAC on Nov 24th and SAMAC on Dec 1st. Once approved we will implement the new core expansion in the field and activate the winter pedestrian recall as well when winter weather begins. Winter pedestrian recall will stay in place until weather becomes favorable and accessible to all. Winter pedestrian recall will be implemented recurring for Winters to come, until council decides otherwise.

Further discussions will be held with Metrobus in the new year.

Prepared by: Bill MacDonald

Approved by:

Report Approval Details

Document Title:	Pedestrian Core Expansion and Winter Pedestrian Recall 2022.docx
Attachments:	
Final Approval Date:	Dec 8, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Amer Afridi - Dec 7, 2022 - 4:42 PM

No Signature - Task assigned to Scott Winsor was completed by workflow administrator Karen Chafe

Scott Winsor - Dec 8, 2022 - 11:17 AM

Jason Sinyard - Dec 8, 2022 - 1:55 PM

DECISION/DIRECTION NOTE

Title: Youth Engagement Working Group Membership

Date Prepared: November 21, 2022

Report To: Committee of the Whole

Councillor and Role: Councillor Jill Bruce, Youth Engagement Working Group

Ward: N/A

Decision/Direction Required:

Approval of a new member of the Youth Engagement Working Group (YEWG) as directed by lead staff.

Discussion – Background and Current Status:

The City's Youth Engagement Working Group oversees the implementation of the Youth Engagement Strategy approved by Council in October 2020 and provides ongoing advice and guidance on how to best engage youth on City matters.

In October of 2022, Staff reached out to a YEWG member to determine if they were still interested in remaining on the working group. As per the terms of reference, if a member declines two consecutive attempts to schedule a meeting or is unable to attend two consecutive scheduled meetings without justified absence, that member may be retired from the committee at the discretion of the City Clerk. The member had missed three scheduled Youth Engagement Working Group meetings in a row. In their response, they indicated that they were no longer interested in remaining a member of the working group, and as such a replacement would be required. As all membership applications remain on file for a period of two years for consideration should a vacancy occur and given that over 70 individuals expressed interest, staff returned to their list of applicants resulting from the call placed in Winter of 2022. During the selection review process, applicants were ranked via a rubric of qualities: diversity, passion, and value, all of which were based on the responses to the following questions:

- Why do you want to be involved with the Youth Engagement Working Group?
- How would the Youth Engagement Working Group benefit from your involvement?

Applicants were also given the opportunity to identify as either 2SLGBTQIA +, indigenous, a person with a disability, or a visible minority, to ensure the working group is representative of the youth community. Rankings were then averaged, and of the remaining candidates, staff are recommending Jil Medon for appointment to the YEWG.

Key Considerations/Implications:

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1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions:

A Connected City: Increase and improve opportunities for residents to connect with each other and the City.

4. Alignment with Adopted Plans: Youth Engagement Strategy
5. Accessibility and Inclusion: Applicants were given opportunity to identify as 2SLGBTQIA +, indigenous, a person with a disability, or a visible minority, to ensure the working group is representative of the youth community.
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: Communications Staff advertised and promoted the original call for members.
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/a
12. Other Implications: N/A

Recommendation:

That Council appoint Jil Medon to the Youth Engagement Working Group.

Prepared by: Jennifer Squires, Legislative Assistant

Approved by:

**Development Permits List
For December 8 to December 14, 2022**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
COM	10718 NFLD Inc.	Subdivide/Reconfiguration Only of Land/Lots	3, 4, 6, 9, 11, 20 Galway Boulevard	5	Approved	22-12-13
COM	H3 Development Limited	Subdivide/Reconfiguration Only of Lot	15 Nil's Way	4	Approved	22-12-14

*** Code Classification:**

RES - Residential	INST - Institutional
COM - Commercial	IND - Industrial
AG - Agriculture	
OT - Other	

**** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.**

**Lindsay Lyghtle Brushett
Supervisor – Planning & Development**

Permits List

Council's December 19, 2022, Regular Meeting

Permits Issued: 2022/12/08 to 2022/12/14

BUILDING PERMITS ISSUED

Residential

Location	Permit Type	Structure Type
1 Cape Norman St	New Construction	Single Detached w/ apt.
148 Old Petty Harbour Rd	Deck	Patio Deck
17 Templeman St	Accessory Building	Accessory Building
177 Campbell Ave	Renovations	Single Detached Dwelling
19 Paton St	Renovations	Single Detached Dwelling
31 Frampton Ave	Fence	Fence
37 Nautilus St	Renovations	Single Detached Dwelling
41b Malka Dr	New Construction	Single Detached Dwelling
58 Circular Rd	Renovations	Semi Detached Dwelling
78 Cornwall Cres	Renovations	Single Detached Dwelling
8 Madeira Crt	Renovations	Townhousing
92 Pepperwood Dr	New Construction	Single Detached Dwelling
92 Pepperwood Dr	New Construction	Single Detached Dwelling
96 Pepperwood Dr	Fence	Fence
99 Cabot St	Renovations	Townhousing

This Week: \$1,205,066.02

Commercial

Location	Permit Type	Structure Type
140 Water St	Renovations	Mixed Use
164 Water St	Change of Occupancy	Tavern
33-37 Elizabeth Ave	Change of Occupancy/Renovations	Clinic
33-37 Elizabeth Ave	Sign	Retail Store
350 Torbay Rd	Sign	Retail Store
50 Ropewalk Lane	Sign	Retail Store
653 Topsail Rd	Change of Occupancy/Renovations	Retail Store

This Week: \$146,900.00

Government/Institutional

Location	Permit Type	Structure Type
-----------------	--------------------	-----------------------

This Week: \$0.00

Industrial

Location Permit Type Structure Type

This Week: \$0.00

Demolition

Location Permit Type Structure Type
 154 New Cove Rd Demolition Single Detached Dwelling
 45 Spencer St Demolition Single Detached Dwelling

This Week: \$35,000.00

This Week's Total: \$1,386,966.02

REPAIR PERMITS ISSUED:

\$0.00

NO REJECTIONS

YEAR TO DATE COMPARISONS			
December 19, 2022			
TYPE	2021	2022	% Variance (+/-)
Residential	\$62,515,476.08	\$77,089,864.85	23
Commercial	\$120,137,520.82	\$131,881,336.06	10
Government/Institutional	\$34,894,428.00	\$1,980,468.00	-94
Industrial	\$4,164,500.00	\$351,000.00	-92
Repairs	\$4,766,337.57	\$1,732,408.92	-64
TOTAL	\$226,478,262.47	\$213,035,077.83	-6
Housing Units (1 & 2 Family Dwelling)	189	233	

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
 Deputy City Manager
 Planning, Engineering and Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending December 14, 2022

Payroll

Public Works	\$ 529,677.65
Bi-Weekly Casual	\$ 33,875.16
Accounts Payable	\$ 3,998,375.65

(A detailed breakdown available [here](#))

Total: \$ 4,561,928.46

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

BID APPROVAL NOTE

Bid # and Name: 2022214 - Inspection, Maintenance & Service Contract for Sprinkler and Standpipe Systems
Date Prepared: Thursday, December 15, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Sandy Hickman, Public Works
Ward: N/A

Department: Public Works
Division: City Buildings
Quotes Obtained By: Sherri Higgins
Budget Code: 52514
Source of Funding: Operating

Purpose:

The City of St. John's has a number of properties that have Sprinkler and Standpipe systems installed. As per code and regulation requirements, these systems must be inspected and maintained annually by qualified technicians. Currently the City does not employ staff that can perform these required tasks.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
Life Safety Systems, A Division of Atlantica Mechanical Contractors Inc	\$73,629.90
Viking Fire Protection Inc.	\$105,570.00
Troy Life & Fire Safety Ltd.	\$126,787.50

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: Three (3) years with a possible two (2) year extension.

Bid Exception: None

Recommendation:

That Council recommend for award this open call to the lowest bidder meeting specifications, Life Safety Systems, A Division of Atlantica Mechanical Contractors Inc, for \$73,629.90 per year (HST not Incl.) as per the Public Procurement Act.

ST. JOHN'S

Attachments:

Report Approval Details

Document Title:	2022214 - Inspection, Maintenance and Service Contract for Sprinkler and Standpipe Systems .docx
Attachments:	
Final Approval Date:	Dec 15, 2022

This report and all of its attachments were approved and signed as outlined below:

Leslie O'Brien - Dec 15, 2022 - 10:54 AM

Lynnann Winsor - Dec 15, 2022 - 11:08 AM

DEPARTMENTAL APPROVAL REQUEST/RFP

Commodity/Bid #: 2022219 - Supply and Delivery of Freightliner, Sterling and Western Star Parts
Date Prepared: Monday, December 12, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Administration

Quotes Obtained By: Sherri Higgins

Budget Code: 0000-15101

Source of Funding: Operating

Purpose:

The purpose of this open call is for the Supply & Delivery of Freightliner, Sterling and Western Star Parts for the Fleet division to be used on an as required basis.

Proposals Submitted By:

Vendor Name
Royal Freightliner Inc
Western Star Trucks Newfoundland Limited

Expected Value: ☐ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One (1) year with two (2) possible one (1) year extensions

Recommendation:

THAT Council recommend for award this open call to the highest ranked proponent meeting specifications, Royal Freightliner Inc, for \$56,145.72 (HST not Incl.) as per the Public Procurement Act.

Attachments:

ST. JOHN'S

Report Approval Details

Document Title:	2022219 - Supply and Delivery of Freightliner, Sterling and Western Star Parts.docx
Attachments:	
Final Approval Date:	Dec 13, 2022

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Dec 13, 2022 - 10:37 AM

Derek Coffey - Dec 13, 2022 - 10:46 AM

BID APPROVAL NOTE

Bid # and Name: 2022224 - Supply & Delivery of Tenco Parts
Date Prepared: Friday, December 9, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Administration
Division: Supply Chain
Quotes Obtained By: Sherri Higgins
Budget Code: 0000-15101
Source of Funding: Operating

Purpose:

The purpose of this limited call is for the Supply and Delivery of Tenco Parts for the Fleet division to be used on an as required basis.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
Parts for Trucks	\$48,782.00

Expected Value: ☐ As above
☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One (1) year with two (2) possible one (1) year extensions.

Bid Exception: Contract Award Without Open Call

Recommendation:

That Council recommend for award this limited call to the sole source supplier, Parts for Trucks, for \$48,782.00 per year (HST not incl.) as per the Public Procurement Act.

Attachments:

- Tenco Sole Source Letter
- 2022224 - Contract Award Without Open Call

ST. JOHN'S

Report Approval Details

Document Title:	2022224 - Supply and Delivery of Tenco Parts.docx
Attachments:	- Tenco Sole Source Letter.pdf - 2022224 - Contract Award Without Open Call.pdf
Final Approval Date:	Dec 13, 2022

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Dec 13, 2022 - 11:06 AM

Derek Coffey - Dec 13, 2022 - 11:24 AM



Tenco inc.
1318 Principale
St-Valérien-de-Milton, QC J0H 2B0
Canada
Tél. : 450-388-1328
Fax. : 450-549-2415

St-Valérien-de-Milton April 8th, 2022

To whom it may concern,

This is to confirm that Parts for Trucks is our exclusive distributor for the Province of Newfoundland.

They are the only company authorized to sell Tenco products.

Best regards,

A handwritten signature in blue ink, appearing to read "Daniel Beaudoin", is written over a horizontal line.

Daniel Beaudoin
President

**TO: Government of Newfoundland and Labrador, Public
Procurement Agency**

**Report to Chief Procurement Officer, Public Procurement Agency
(Pursuant to Section 32 or *The Public Procurement Regulations*)
Version 1 – 2018-03-24**

**FROM: Government Funded Body
City of St. John's, P.O. Box 908, St. John's, NL A1C5M2**

Contract Description:

Contractor, Supplier or Lessor:

Name:

Address:

Country:

Contract Price
(exclusive of HST):

Contract # or PO #:

Date of Award:

Relevant Exception Clause (select only one):

Reason(s) Why an Open Call for Bids Was Not Invited:

Prepared by:

Date:

**Head of Public Body:
(DCM - Finance & Admin)**

Date:

Contract Award Without an Open Call for Bids

Relevant Exemption Clauses:

- 6(a)(ii): The commodity is of the nature that an open call for bids could reasonably be expected to compromise security (limited call for bids required)
- 6(a)(iii): The commodity is available from a public body
- 6(a)(iv): An emergency or a situation or urgency exists and the acquisition of the commodity cannot reasonably be made in time by an open call for bids
- 6(a)(v): There is only one source reasonably available for the commodity
- 6(a)(vi): A list of pre-qualified suppliers has been established using a request for qualifications and the public body is requesting quotations from all pre-qualified suppliers on the list
- 6(a)(vii): An acquisition of a commodity is for the purpose of resale or for incorporation into a product or resale
- 6(b): Set rates have been established by the Public Utilities Boards acting under the *Public Utilities Act* or another Act
- 19:
 - (1) The acquisition of a commodity is exempt from the requirements of the framework where the following requirements are satisfied:
 - (a) the minister responsible for economic development has recommended the exemption on the basis that the acquisition of the commodity is for the purpose of economic development;
 - (b) the exemption has been approved by the Lieutenant-Governor in Council; and
 - (c) the exemption is not precluded by an intergovernmental trade agreement.
 - (2) Where a public body acquires a commodity that is exempted under subsection (1), the public body shall report the acquisition to the chief procurement officer.

BID APPROVAL NOTE

Bid # and Name: SCADA Asset Management Project
Date Prepared: Thursday, December 15, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Sandy Hickman, Public Works
Ward: N/A

Department: Public Works
Division: Water and Wastewater
Quotes Obtained By: Sherry Kieley
Budget Code: 4121-52336 Petty Harbour Long Pond WTP, 4122-52336 Windsor Lake WTP, 4123-52336 Regional Water (Bay Bulls Big Pond WTP), and 4225-52336 Riverhead WWTF
Source of Funding: Operating

Purpose:

Provision of engineering support services, including programming, troubleshooting, system configuration and maintenance specifically related to the SCADA industrial control system at City of St. John's Water and Wastewater Treatment Facilities.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
CH2M HILL Canada Limited	\$246,231.00

Expected Value: ☒ As above
☐ Value shown is an estimate only for a # year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One year with an option to extend two (2) additional, one (1) year terms

Bid Exception: Contract Award Without Open Call

Recommendation:

That Council approve for award this contract award without an open call for bids to the exclusive supplier, CH2M Hill Canada Limited, for \$246,231.00 (exclusive of HST), as per the Public Procurement Act.

ST. JOHN'S

Attachments:

**TO: Government of Newfoundland and Labrador, Public
Procurement Agency**

**Report to Chief Procurement Officer, Public Procurement Agency
(Pursuant to Section 32 or *The Public Procurement Regulations*)
Version 1 – 2018-03-24**

**FROM: Government Funded Body
City of St. John's, P.O. Box 908, St. John's, NL A1C5M2**

Contract Description:

Contractor, Supplier or Lessor:

Name:

Address:

Country:

Contract Price
(exclusive of HST):

Contract # or PO #:

Date of Award:

Relevant Exception Clause (select only one):

Reason(s) Why an Open Call for Bids Was Not Invited:

Prepared by:

Date:

**Head of Public Body:
(DCM - Finance & Admin)**

Date:

Contract Award Without an Open Call for Bids

Relevant Exemption Clauses:

- 6(a)(ii): The commodity is of the nature that an open call for bids could reasonably be expected to compromise security (limited call for bids required)
- 6(a)(iii): The commodity is available from a public body
- 6(a)(iv): An emergency or a situation or urgency exists and the acquisition of the commodity cannot reasonably be made in time by an open call for bids
- 6(a)(v): There is only one source reasonably available for the commodity
- 6(a)(vi): A list of pre-qualified suppliers has been established using a request for qualifications and the public body is requesting quotations from all pre-qualified suppliers on the list
- 6(a)(vii): An acquisition of a commodity is for the purpose of resale or for incorporation into a product or resale
- 6(b): Set rates have been established by the Public Utilities Boards acting under the *Public Utilities Act* or another Act
- 19:
 - (1) The acquisition of a commodity is exempt from the requirements of the framework where the following requirements are satisfied:
 - (a) the minister responsible for economic development has recommended the exemption on the basis that the acquisition of the commodity is for the purpose of economic development;
 - (b) the exemption has been approved by the Lieutenant-Governor in Council; and
 - (c) the exemption is not precluded by an intergovernmental trade agreement.
 - (2) Where a public body acquires a commodity that is exempted under subsection (1), the public body shall report the acquisition to the chief procurement officer.

DECISION/DIRECTION NOTE

Title: Dinner for the Strathcona Cup 2023 Curling Bonspiel Tour

Date Prepared: December 6, 2022

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Council's approval is required to sponsor a dinner on Monday, January 16th for the Strathcona Cup 2023 Curling Bonspiel Tour.

Discussion – Background and Current Status:

The Strathcona Cup 2023 Tour is entering its 120th year in 2023. The event is a month long curling bonspiel which brings together 60 curlers from Scotland to play against Canadian curlers from St. John's to Victoria. Once every 10 years, Canada plays host to this event, the worlds oldest international men's curling bonspiel. The competition is comprised of 3 distinct tours (western, central and eastern). The Scots visited St. John's in 2013 and an event was hosted by City Hall at that time. Further information is linked [here](#).

The estimated number of invitees to the requested dinner is in the range of 40-50 people. Pending quotes from caterers, we estimated the event to cost in the range of \$2500-\$3000.

Key Considerations/Implications:

1. Budget/Financial Implications: Cost would be paid through the Civic Events Budget.
2. Partners or Other Stakeholders: Strathcona Cup members and organizers
3. Alignment with Strategic Directions:
N/A
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A

ST. JOHN'S

8. Engagement and Communications Considerations: N/A

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve a reception and dinner in commemoration of the 120th anniversary of the Strathcona Cup.

Prepared by:

Approved by:

DECISION/DIRECTION NOTE

Title:	Federation of Canadian Municipalities - Sustainable Communities Conference, Ottawa (February 7 – 10, 2023)
Date Prepared:	December 6, 2022
Report To:	Regular Meeting of Council
Councillor and Role:	Mayor Danny Breen, Governance & Strategic Priorities
Ward:	N/A

Decision/Direction Required:

The Federation of Canadian Municipalities will be holding the Sustainable Communities Conference in Ottawa from February 7 – 10, 2023. Council is requested to authorize travel for Council participation.

Discussion – Background and Current Status:

The Sustainable Communities Conference (SCC) will bring together municipal staff, elected officials and the private sector to discuss and share best practices for making Canadian communities more environmentally, socially and economically vibrant. Further information is available at the link [here](#).

To date three members of Council have expressed an interest in attending the conference:

- Deputy Mayor Sheilagh O'Leary
- Councillor Ian Froude
- Councillor Ophelia Ravencroft

Key Considerations/Implications:

1. Budget/Financial Implications: Funding would be allocated from the 2023 travel budget.
2. Partners or Other Stakeholders: Federation of Canadian Municipalities
3. Alignment with Strategic Directions:

A Sustainable City: Work collaboratively to create a climate-adapted and low-carbon city.
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A

6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: N/A
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

Recommendation:

That Council approve travel for the following members of Council to attend the Sustainable Communities Conference in Ottawa from February 7 – 10, 2023:

- Deputy Mayor Sheilagh O’Leary
- Councillor Ian Froude
- Councillor Ophelia Ravencroft

Prepared by:

Approved by:

INFORMATION NOTE

Title:	62 Cuckhold's Cove Road interpret zone lines
Date Prepared:	December 12, 2022
Report To:	Regular Meeting of Council
Councillor and Role:	Councillor Ian Froude, Planning
Ward:	Ward 2

Issue: To interpret zone lines affecting the residential property at 62 Cuckhold's Cove Road in Quidi Vidi Village.

Discussion – Background and Current Status:

The residential property in question is on the south side of Cuckhold's Cove Road, just east of its intersection with Regiment Road. It is in 2 zones: Residential 1 (R1) in front and Open Space (O) out back. There was a house on the property for many decades, which was damaged by fire and removed a number of years ago. The current owners wish to rebuild a house in the same general location on the property, back a few more metres from the road. Further from the road, the land rises up and affords long views of Quidi Vidi Lake and the White Hills.

The old house was in the Open Space (O) Zone, as the R1 Zone did not extend deep enough into the property to include it. Normally, the depth of the R1 Zone would remain a constant distance from the road, so that as the road curves, the zone line also curves. In fact, the zone line is straight and runs at an angle to the road rather than parallel to it.

This is the vicinity where municipal water and sewage services end on Cuckhold's Cove Road. The Open Space (O) Zone to the south of the road runs behind the many houses along the road but prevents development from moving up the hill toward the boundary of Signal Hill National Historic Site. Therefore, in wishing to improve on the zone lines to better reflect the lay of the road, I do not wish to set the stage for more development that is not in keeping with the Envision St. John's Municipal Plan or the various development plans that have been considered over time for Quidi Vidi Village.

The owners have provided a number of overlapping property surveys that make it difficult for City staff to determine the property boundary. The owners assert that the information shown on the City's Mapcentre is not accurate. I have therefore used an approximation of the property boundary to interpret the zone line.

Under the Envision St. John's Development Regulations, section 10.3 "Interpretation of Zone Boundaries", "Where the boundary of a Zone ... (b) is shown on the Zoning Map as

substantially following Lot Lines of an approved Subdivision or other acceptable base map, the Lot Lines shall be deemed to be the boundary.”

Therefore, in this case, I can interpret the boundary between the Residential 1 (R1) Zone and the Open Space (O) so that the R1 Zone contains enough of 62 Cuckhold's Cove Road to include the site of the former house that occupied the property for decades. Corresponding changes will be made to the Envision St. John's Municipal Plan map for the boundaries between the Residential District and the Open Space District.

The property boundary will need to be confirmed before the City will accept a development application.

Key Considerations/Implications:

1. Budget/Financial Implications: None
2. Partners or Other Stakeholders: Property owner; nearby residents or property owners
3. Alignment with Strategic Directions:

A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.
4. Alignment with Adopted Plans: : In accordance with the Envision St. John's Municipal Plan policies.
5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: In accordance with section 10.3 “Interpretation of Zone Boundaries”.
7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Not applicable.
9. Human Resource Implications: Not applicable.
10. Procurement Implications: Not applicable.
11. Information Technology Implications: Not applicable.
12. Other Implications: Not applicable.

Conclusion/Next Steps:

At 62 Cuckhold's Cove Road, the zone boundary between the Residential 1 (R1) Zone and the Open Space (O) Zone is interpreted to encompass the portion of the subject property where the former house stood for decades on the property. Corresponding changes will be made to the Future Land Use Map of the Envision St. John's Municipal Plan. This accords with the rules of zone interpretation in Section 10.3 of the Envision St. John's Development Regulations.

Report Approval Details

Document Title:	62 Cuckholds Cove Rd interpret zone lines.docx
Attachments:	- 62 CUCKHOLD'S COVE ROAD REZONING.pdf
Final Approval Date:	Dec 15, 2022

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Jason Sinyard was completed by workflow administrator Karen Chafe

Jason Sinyard - Dec 15, 2022 - 2:56 PM

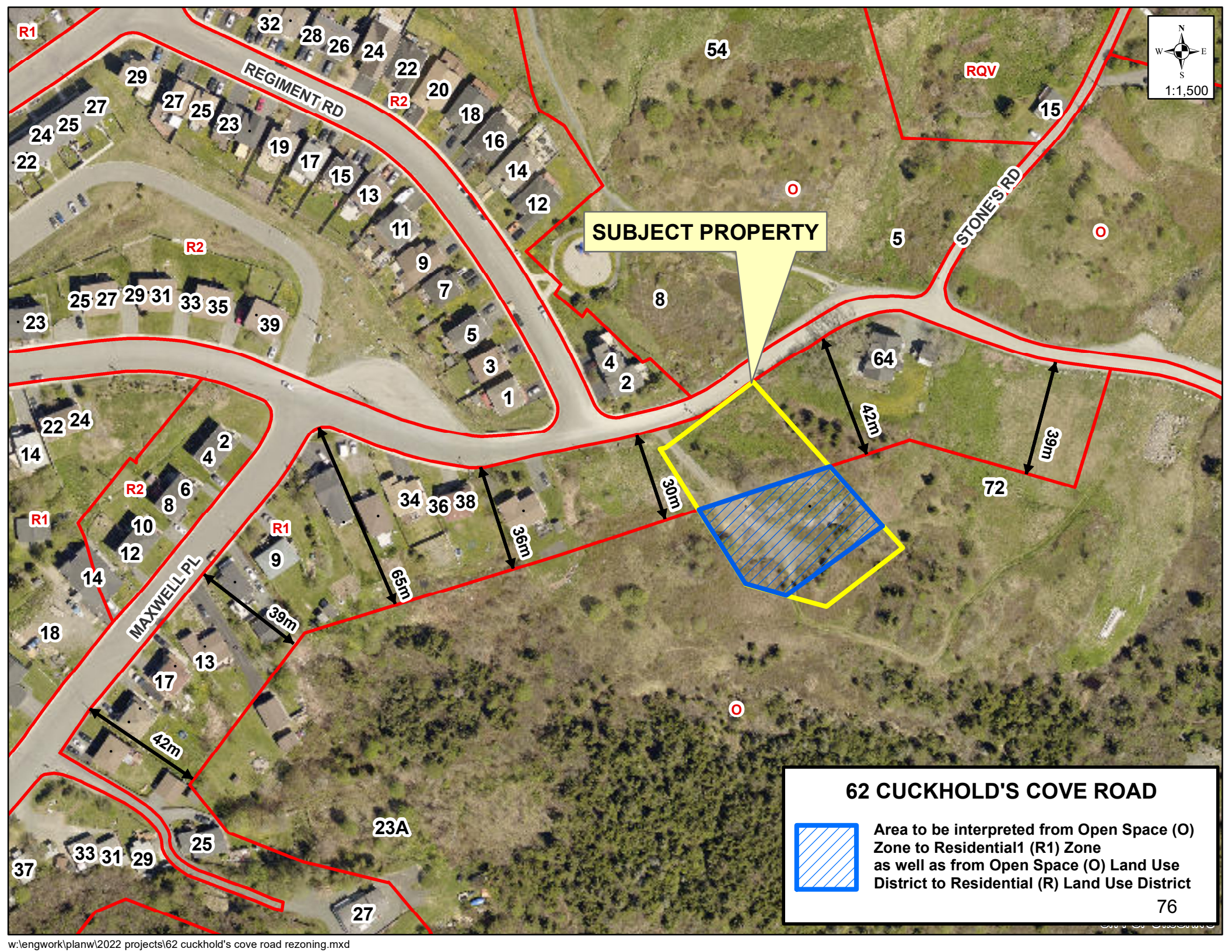


SUBJECT PROPERTY

62 CUCKHOLD'S COVE ROAD



Area to be interpreted from Open Space (O) Zone to Residential1 (R1) Zone as well as from Open Space (O) Land Use District to Residential (R) Land Use District



DECISION/DIRECTION NOTE

Title: SERC – New Year’s Eve Road Closure

Date Prepared: December 15, 2022

Report To: Regular Meeting of Council

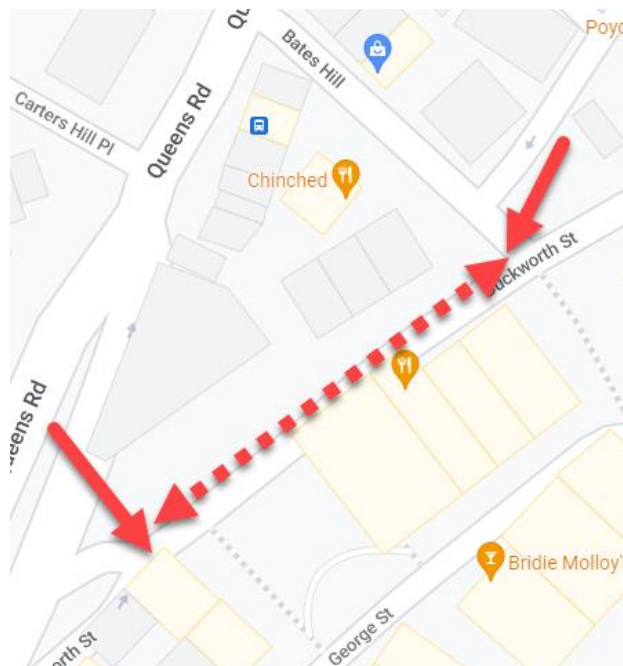
Councillor and Role: Councillor Debbie Hanlon, Special Events Regulatory Committee

Ward: Ward 2

Decision/Direction Required: Seeking Council approval of a road closure for the George Street Association New Year’s Eve event on December 31.

Discussion – Background and Current Status: The previously approved all ages event on George Street on December 31, requires a road closure near the pyrotechnics show.

The road closure will be on Duckworth Street, between New Gower Street and Bates Hill. The road closure will be from 11:45pm – 12:15am. The approval of this road closure by Traffic Division is pending the submission of an acceptable traffic plan.



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Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: George Street Association
3. Alignment with Strategic Directions: N/A
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: N/A
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

Recommendation:

That Council approve the road closure for the George Street Association New Year's Eve event on December 31.

Prepared by: Christa Norman, Special Projects Coordinator

Approved by: Erin Skinner, Supervisor – Tourism and Events

DECISION/DIRECTION NOTE

Title: Canadian Capital Cities Organization - Annual Winter Meeting

Date Prepared: December 16, 2022

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:

Seeking approval for Councillor Sandy Hickman to attend the 2023 Canadian Capital Cities semi-annual meeting in Ottawa – January 30 to February 2, 2023.

Discussion – Background and Current Status:

Councillor Hickman is the City's representative on the Canadian Capital Cities Organization (CCCO). Its semi-annual meeting is being held in Ottawa from January 30 – February 2, 2023 and approval is sought for Councillor Hickman to attend this meeting.

Key Considerations/Implications:

1. Budget/Financial Implications: Travel is budgeted under Council Travel
2. Partners or Other Stakeholders: Canadian Capital Cities Organization (CCCO)
3. Alignment with Strategic Directions:

An Effective City: Ensure accountability and good governance through transparent and open decision making.
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: N/A
9. Human Resource Implications: N/A

ST. JOHN'S

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve the travel costs for Councillor Hickman to attend the semi-annual meeting of the Canadian Capital Cities Organization in Ottawa from January 30, 2023 – February 3, 2023.

Prepared by: Christine Carter, Legislative Assistant

Approved by: