

ST. JOHN'S

Regular Meeting - City Council Agenda

October 11, 2022

3:00 p.m.

4th Floor City Hall

Pages

1. CALL TO ORDER
2. PROCLAMATIONS/PRESENTATIONS
3. APPROVAL OF THE AGENDA
 - 3.1. Adoption of Agenda
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ST. JOHN'S

Minutes of Regular Meeting - City Council Council Chamber, 4th Floor, City Hall

October 3, 2022, 3:00 p.m.

Present: Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Maggie Burton
Councillor Ron Ellsworth
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Jill Bruce
Councillor Ophelia Ravencroft
Councillor Jamie Korab
Councillor Carl Ridgeley

Regrets: Councillor Ian Froude

Staff: Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Cheryl Mullett, City Solicitor
Susan Bonnell, Manager, Communications & Office Services
Ken O'Brien, Chief Municipal Planner
Karen Chafe, City Clerk
Brian Head, Acting Deputy City Manager, Public Works
Christine Carter, Legislative Assistant

Land Acknowledgement

The following statement was read into the record:

"We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John's is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi'kmaq, Innu, Inuit, and Southern Inuit of this Province."

1. **CALL TO ORDER**

Mayor Breen called the meeting to order at 3:00 pm.

2. **PROCLAMATIONS/PRESENTATIONS**

2.1 **Seniors Week**

2.2 **Proclamation - Fire Prevention Week**

2.3 **Circular Economy Month Proclamation Certificate**

3. **APPROVAL OF THE AGENDA**

3.1 **Adoption of Agenda**

SJMC-R-2022-10-03/440

Moved By Councillor Hanlon

Seconded By Councillor Ravencroft

That the Agenda be adopted as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

4. **ADOPTION OF THE MINUTES**

4.1 **Adoption of Minutes - September 26, 2022**

SJMC-R-2022-10-03/441

Moved By Deputy Mayor O'Leary

Seconded By Councillor Bruce

That the minutes of September 26, 2022, be adopted as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

5. BUSINESS ARISING FROM THE MINUTES**5.1 Resolution re: Guaranteed Basic Living Income**

Deputy Mayor O'Leary thanked Council for granting the delay for further discussion on this resolution which has allowed for some language clarification. The revised resolution on Guaranteed Basic Living Income was presented to Council.

SJMC-R-2022-10-03/442

Moved By Deputy Mayor O'Leary

Seconded By Councillor Ravencroft

That the resolution be approved as presented.

Councillor Korab proposed an amendment to the resolution. Members of Council discussed the amendment as proposed and agreed with the wording which added that the province establish the all-party committee, as approved in November, 2021, to thoroughly review the concept of Guaranteed Livable Basic Income.

Support for the amendment was given by most members, but Councillor Ravencroft expressed her dissention and advised that she could not support the amendment.

SJMC-R-2022-10-03/443

Moved By Councillor Korab

Seconded By Councillor Burton

That the City of St. John's write a letter to the Prime Minister of Canada, Newfoundland & Labrador Members of Parliament, Newfoundland & Labrador Senators, and the Premier of Newfoundland & Labrador, confirming Council's support for the concept of Guaranteed Livable Basic Income. Furthermore, we call upon the province to establish the all-party committee, as approved in November, 2021 to thoroughly review the concept of Guaranteed Livable Basic Income.

For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Korab, and Councillor Ridgeley

Against (1): Councillor Ravencroft

MOTION CARRIED (9 to 1)

SJMC-R-2022-10-03/444

Moved By Deputy Mayor O'Leary

Seconded By Councillor Ravencroft

That the resolution be approved as amended.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

6. DEVELOPMENT APPLICATIONS

6.1 Notices Published – 147 LeMarchant Road - DEV2200121

SJMC-R-2022-10-03/445

Moved By Councillor Korab

Seconded By Councillor Ravencroft

That Council approve the Discretionary Use application at 147 LeMarchant Road to allow an Apartment Building with 5 Dwelling Units.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

7. RATIFICATION OF EPOLLS

8. COMMITTEE REPORTS

9. DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)

9.1 Development Permits List September 22 to 28, 2022

Council considered the Development Permits List for information.

10. BUILDING PERMITS LIST (FOR INFORMATION ONLY)

10.1 Building Permit List

Council considered the Building Permit List for information.

11. REQUISITIONS, PAYROLLS AND ACCOUNTS

11.1 Weekly Payment Vouchers Ending Week of September 27, 2022

SJMC-R-2022-10-03/446

Moved By Councillor Ellsworth

Seconded By Councillor Korab

That the weekly payment vouchers for the week ending September 27, 2022, in the amount of \$5,749,864.01 be approved as presented.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12. TENDERS/RFPS

12.1 2022147 - Supply & Deliver of 2 Waste Collection Trucks with Automated Arms

SJMC-R-2022-10-03/447

Moved By Councillor Hickman

Seconded By Deputy Mayor O'Leary

THAT Council approve for award this open call to the highest scorer as determined by the City's evaluation team, Saunders Equipment for the amount of \$962,665.00 (HST Included), as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12.2 2022135 - Production of Cover Material - Robin Hood Bay Waste Management Facility

SJMC-R-2022-10-03/448

Moved By Councillor Hickman

Seconded By Councillor Ravencroft

That Council approve for award open call 2022135 – Production of Cover Material – Robin Hood Bay Waste Management Facility to the lowest bidder meeting specification, Capital Ready Mix a division of Newcrete Investments

Limited Partnership, for \$1,181,078.03 (HST included) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12.3 2022164 - Supply and Delivery of Aluminum Chloralhydrate (ACH) Coagulant

SJMC-R-2022-10-03/449

Moved By Councillor Hickman

Seconded By Councillor Ridgeley

That Council approve for award open call 2022164 – Supply and Delivery of Aluminum Chloralhydrate (ACH) Coagulant to the lowest bidder meeting specification, Kemira Water Solutions Canada Inc., for \$652,902.50 (HST included) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

14. OTHER BUSINESS

14.1 SERC – 2022 Fall Events 3

SJMC-R-2022-10-03/450

Moved By Councillor Hanlon

Seconded By Councillor Bruce

That Council approve the road closures associated with the CLB Anniversary Parade on October 16, and the Cape to Cabot road race on October 23.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.2 68 Queen's Road (Apartment Building), Approval, MPA1900002

Councillor Burton provided a thorough overview of the Decision Note which outlined the final steps in the amendment process for the development at 68 Queen's Road.

The Decision Note included:

- the background on the application
- the Regional Plan Amendment
- the Outcome of Public Consultations
- the Site-Specific Amendment

Council also reviewed the recommendations in the Commissioner's Report to the Minister and Council, and the Staff comments in response to the recommendations.

Some members of Council expressed their support for the development that will see the addition of more housing in the downtown area, a reduction of urban sprawl, densification in the downtown, and it will add to the livability of the downtown.

Many Council members commended the proponent for their involvement, the many public consultations held and modifications that were the result of those consultations. The general public was also thanked for their involvement, the emails and participation in the consultations.

Councillor Ravencroft acknowledged that though the development has a lot of merit given the increased housing in the downtown, there has been strong opposition in the neighbourhood on the impact to the built heritage of the area and on that basis she is unable to give her support.

SJMC-R-2022-10-03/451

Moved By Councillor Burton

Seconded By Councillor Ellsworth

That Council

- 1) approve the attached resolutions for Envision St. John's Municipal Plan Amendment Number 1, 2022 and Envision St. John's Development Regulations Amendment Number 1, 2022, as amended, regarding land at the rear of 68 Queen's Road bordering Harvey Road;
- 2) approve a variance of 10% on building height at Harvey Road, as per the attached document entitled Relative Heights with Variance, dated March 19, 2021; and
- 3) ask the Minister to register the amendments and to approve St. John's Urban Region Regional Plan Amendment No. 1, 2020.

For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Korab, and Councillor Ridgeley

Against (1): Councillor Ravencroft

MOTION CARRIED (9 to 1)

14.3 Municipalities NL Urban Municipalities Conference (December 8 – 10, 2022)

SJMC-R-2022-10-03/452

Moved By Councillor Ellsworth

Seconded By Deputy Mayor O'Leary

That Council approve the costs associated with hosting the Urban Municipalities Conference coordinated by Municipalities NL to be held from December 8 – 10, 2022.

For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Burton, Councillor Ellsworth, Councillor Hickman, Councillor Bruce, Councillor Ravencroft, Councillor Korab, and Councillor Ridgeley

Abstain (1): Councillor Hanlon

MOTION CARRIED (9 to 0)

15. ACTION ITEMS RAISED BY COUNCIL

16. ADJOURNMENT

There being no further business, the meeting adjourned at 4:30 pm.

MAYOR

CITY CLERK

Development Permits List For September 29 to October 5, 2022

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Lot for Single Detached Dwelling	60 Doyle's Road	5	Approved	22-10-03
RES	Fairview Investment Ltd.	Lot for Single Detached Dwelling	18 Duke Street	4	Approved	22-10-03
RES	Fairview Investment Ltd.	Lot for Single Detached Dwelling	20 Duke Street	4	Approved	22-10-03
RES		Subdivide & Development Approval for 1 additional Lot	25 Connolly's Lane	5	Approved	22-10-05

*** Code Classification:**

RES - Residential	INST - Institutional
COM - Commercial	IND - Industrial
AG - Agriculture	
OT - Other	

**** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.**

Lindsay Lyghtle Brushett
Supervisor – Planning & Development

Permits List

Council's October 11, 2022 Regular Meeting

Permits Issued: 2022/09/29 to 2022/10/05

BUILDING PERMITS ISSUED

Residential		
Location	Permit Type	Structure Type
112 Moss Heather Dr	Site Work	Single Detached Dwelling
13 Pepperwood Dr	New Construction	Single Detached Dwelling
13 Queen's Rd	Renovations	Townhousing
156 Portugal Cove Rd Apt 605	Renovations	Condominium
16 Mountainview Dr	Accessory Building	Accessory Building
21 Colonial St	Renovations	Semi Detached Dwelling
21 Colonial St	Fence	Fence
21 Colonial St	Site Work	Landscaping
21 Iceland Pl	Fence	Fence
24 Pepperwood Dr	New Construction	Single Detached Dwelling
3 Johnson Cres	Renovations	Single Detached w/ apt.
31 Spitfire Dr	New Construction	Single Detached w/ apt.
33 Warbury St	Renovations	Single Detached Dwelling
36 Lilac Cres	Fence	Fence
387 Bay Bulls Rd	Site Work	Clearing/Grubbing
387 Bay Bulls Rd	Fence	Fence
39 Gleneyre St	Accessory Building	Accessory Building
43 Blackler Ave	Renovations	Single Detached Dwelling
44 Cornwall Hts	Renovations	Single Detached Dwelling
441-443 Main Rd	Change of Occupancy	Single Detached Dwelling
5 Ariel Pl	Fence	Fence
53 Maurice Putt Cres	New Construction	Single Detached Dwelling
59 Maurice Putt Cres	New Construction	Single Detached w/ apt.
61 Beothuck St	Renovations	Semi Detached Dwelling
79 Old Petty Harbour Rd	Renovations	Mixed Use
86 Harrington Dr	Renovations	Single Detached Dwelling
86 Harrington Dr	Deck	Patio Deck
9 Ballylee Cres	Accessory Building	Accessory Building
90 Hall's Rd	Site Work	Single Detached Dwelling
96 Firdale Dr	Fence	Fence

This Week: \$1,562,030.02

Commercial

Location	Permit Type	Structure Type
114 Water St	Renovations	Office
140 Water St	Sign	Retail Store
140 Water St	Change of Occupancy/Renovations	Retail Store
206 Duckworth St	Sign	Retail Store
2F Bates Hill	Sign	Office
33 Rowan St	Site Work	Clinic
5 Hebron Way	Sign	Mixed Use
655 Topsail Rd	Change of Occupancy	Clinic

This Week: \$359,200.00

Government/Institutional

Location	Permit Type	Structure Type
10 Barter's Hill	Renovations	Mixed Use
4 Merrymeeting Rd	Renovations	Church

This Week: \$605,280.00

Industrial

Location	Permit Type	Structure Type
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This Week: \$0.00

Demolition

Location	Permit Type	Structure Type
77 Quidi Vidi Village Rd	Demolition	Single Detached Dwelling

This Week: \$15,000.00

This Week's Total: \$2,541,510.02

REPAIR PERMITS ISSUED:

\$18,600.00

REJECTIONS:

46 Faulkner St Mail sent via regular mail.

YEAR TO DATE COMPARISONS			
October 11, 2022			
TYPE	2021	2022	% Variance (+/-)
Residential	\$47,047,627.57	\$62,959,126.13	34
Commercial	\$107,664,254.04	\$93,632,411.10	-13
Government/Institutional	\$32,800,499.00	\$1,980,468.00	-94
Industrial	\$4,164,500.00	\$351,000.00	-92
Repairs	\$3,920,538.83	\$1,401,915.92	-64
TOTAL	\$195,597,419.44	\$160,324,921.15	-18
Housing Units (1 & 2 Family Dwelling)	140	192	

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending October 5, 2022

Payroll

Public Works	\$ 502,022.63
Bi-Weekly Casual	\$ 33,758.59
Accounts Payable	\$ 3,038,505.42

(A detailed breakdown available [here](#))

Total: \$ 3,574,286.64

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DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

BID APPROVAL NOTE

Bid # and Name: 2022180 – Supply and Delivery of Gloves
Date Prepared: Thursday, September 29, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Administration
Division: Supply Chain
Quotes Obtained By: Kim Barry
Budget Code: 0000-15101
Source of Funding: Operating

Purpose:

The purpose of this Open Call is to provide gloves. These gloves will be stocked at our Central Stores location.

Results: ☒ As attached ☐ As noted below

Vendor Name	Bid Amount

Expected Value: ☐ As above
☒ Value shown is an estimate only for a one (1) year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: From date of award to August 15, 2023, + two (2) one (1) year optional terms

Bid Exception: None

Recommendation:

That Council approve for award this Open Call to the lowest bidder meeting specifications, Source Atlantic Ltd for \$33,625.40 (HST excluded) per year as per the Public Procurement Act.

Attachments:

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Report Approval Details

Document Title:	2022180 - Supply and Delivery of Gloves .docx
Attachments:	- BidClosingSubmissionSummary - Council.pdf
Final Approval Date:	Sep 29, 2022

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Sep 29, 2022 - 11:50 AM

Derek Coffey - Sep 29, 2022 - 2:09 PM

2022180

Supply and Delivery of Gloves

Closing Date: Wednesday, September 28, 2022

Submission Summary

<u>Vendor</u>	<u>Unofficial Value or Notes</u>
Source Atlantic Ltd	\$33,625.40
NORTH ATLANTIC SUPPLIES	\$34,242.00
OMB Parts & Industrial Ltd.	\$34,567.00
Hansler Smith Limited	\$34,836.60
Stellar Industrial Sales Ltd.	\$35,890.80
Vision Packaging Supplies Ltd	\$35,938.60
Vallen Canada Inc	\$38,531.20
Grainger Canada	\$38,834.35
Hazmasters Inc.	\$39,459.00
Shoreline Supply Ltd.	\$40,852.40
CharlesJones Industrial Ltd.	\$48,829.00
Dulux Paints	\$53,776.40

BID APPROVAL NOTE

Bid # and Name: 2022174 - 2022 Bridge Rehabilitation Program - Contract 4 - Whalesback Bridge Bowring Park
Date Prepared: Tuesday, October 4, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Sandy Hickman, Public Works
Ward: N/A

Department: Planning, Engineering & Regulatory Services
Division: Engineering
Quotes Obtained By: Sherri Higgins
Budget Code: ENG-2021-051
Source of Funding: Capital

Purpose:

Undertaking necessary removal of an existing deteriorating pedestrian bridge at Bowring Park.

Results: ☐ As attached ☒ As noted below

Vendor Name	Bid Amount
Talon Energy Services Inc	\$144,894.19

Expected Value: ☒ As above
☐ Value shown is an estimate only for a # year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: Substantial completion is required on November 30, 2022.

Bid Exception: None

Recommendation:

That Council approve for award this open call to lowest and sole bidder, Talon Energy Services Inc, for \$144,894.19 (HST Incl.) as per the Public Procurement Act.

Attachments:

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Report Approval Details

Document Title:	2022174 - 2022 Bridge Rehabilitation Program - Contract 4 - Whalesback Bridge Bowring Park .docx
Attachments:	
Final Approval Date:	Oct 4, 2022

This report and all of its attachments were approved and signed as outlined below:

Rick Squires - Oct 4, 2022 - 11:00 AM

Derek Coffey - Oct 4, 2022 - 3:43 PM

DECISION/DIRECTION NOTE

Title: Advisory Committee to inform Creative Innovation District

Date Prepared: October 4, 2022

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required: Approve terms of reference for creative innovation district advisory committee and the recommended names of persons to invite to committee.

Discussion – Background and Current Status: An advisory committee is being recommended to support some exploratory work about a creative innovation district concept. Many cities have developed or are exploring the potential to develop, designate and/or cultivate places and spaces that support the catalyzation of innovative and creative economic activity.

These districts may be characterized by a myriad of facilities, supports and programs. They are intentional and cultivate the distinctive and unique ingredients to support collaborations for economic activity. They may be bolstered by marketing initiatives, program supports, innovation challenges and mechanisms to encourage collaborations. For the purposes of this work the term innovation will have a broad definition encompassing the spectrum of creativity as it is at the core of innovation and intersects across a range of sectors and fields.

There is potential for a pragmatic investigation of such a district, given the prolificacy of artistic, creative, and innovative pursuits in St. John's. To support this work the services of a consultant(s) will be contracted.

Key Considerations/Implications:

1. Budget/Financial Implications: There are no cost implications for the advisory committee.
2. Partners or Other Stakeholders: Advisory committee will support the work of the consultant to be contracted.
1. Alignment with Strategic Directions:

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A Sustainable City: Facilitate and create the conditions that drive the economy by being business and industry friendly; and being a location of choice for residents, businesses and visitors.

Choose an item.

2. Alignment with Adopted Plans: Aligns with economic development framework as these types of districts have at their core the development and nurturing economic activity
3. Accessibility and Inclusion: N/A
4. Legal or Policy Implications: : Call for proposals will follow established public procurement policy and related legal requirements
5. Privacy Implications: The persons being recommended will be invited as council concurrence will be needed before invitations as extended
6. Engagement and Communications Considerations: As work of the committee and consultant progress relevant communications will be deployed.
7. Human Resource Implications: Economic development staff will support the work
8. Procurement Implications: A terms of reference will be completed to hire consultant and call for proposals will follow established public procurement policy
9. Information Technology Implications: N/A
10. Other Implications: N/A

Recommendation:

- **That Council** **That council approve to extend invitation to**
- Florian Villaum , CEO, techNL
- Dr. Paula Mendon a, Director of Innovation and Entrepreneurship, Memorial University
- Justin Fong, Sales and Marketing Director, Quidi Vidi Brewery
- Rhonda Tulk-Lane, CEO, MusicNL
- Jennice Ripley, Executive Director, Newfoundland Independent Filmmakers Co-Operative (NIFCO)
- Colin Corcoran, Vice President, Finance and Special Projects
- Chrissy Dicks, Executive Director, Lawnya Vawnya
- Amy Henderson, Executive Director, Business and Arts NL

- Chair, Mayor Danny Breen, Council lead, Economic Development

to serve on the advisory committee to explore considerations for a creative innovation district.

Prepared by: Elizabeth Lawrence, Director, Economic Development, Culture and Partnerships

Approved by:

Report Approval Details

Document Title:	Advisory Committee Creative Innovation District DN.docx
Attachments:	- Advisory Committee TofR.docx
Final Approval Date:	Oct 4, 2022

This report and all of its attachments were approved and signed as outlined below:

Tanya Haywood - Oct 4, 2022 - 2:04 PM

Creative Innovation District

Advisory Committee Terms of Reference

Purpose

The Advisory Committee will provide perspective to the City of St. John's by advising on the issues, gaps, and opportunities towards advancing a creative innovation district.

The City of St. John's will hire a consultant to conduct facilitation, research and prepare recommendations and report(s).

Responsibilities

The Advisory Committee will:

1. provide perspective on the design, plan, and delivery of any key stakeholder input
2. provide expert advice and insight to the creative innovative district concept
3. provide validation and challenge the work of the City and the consultant

All Advisory Committee members have an equal status and value as part of the team. All will have an equal opportunity to present their views and all views will be given legitimate consideration.

Chairperson

The Advisory Committee will be chaired by the Mayor, City of St. John's.

Term

It is envisioned that the Advisory Committee will be in place until the completion of the work which is anticipated to be within a year, June 2023.

Meetings

It is envisioned that the Advisory Committee will meet as required and can include meetings with the consultant.

The Advisory Committee will meet at the call of the Chair.

The Advisory Committee will be guided by Chatham House Rule.

City of St. John's Staff

The Advisory Committee will be supported by City of St. John's staff.

Confidentiality and Conflict of Interest

Members are expected to be open and candid in discussing items before the Advisory Committee. For this reason, all Committee members are required to refrain from the use or transmission of any confidential or privileged information while serving with the Advisory Committee. Communication on behalf of the Committee to the media or other outside parties should be through the Chair.

In cases where the Committee agenda or Committee discussions present a conflict of interest for a member, that member is required to declare such conflict; to abstain from discussion; and

remove himself/herself from the meeting room until the agenda item has been dealt with by the Committee.

DECISION/DIRECTION NOTE

Title: SERC – SurrealEstate Road Closure

Date Prepared: October 5, 2022

Report To: Regular Meeting of Council

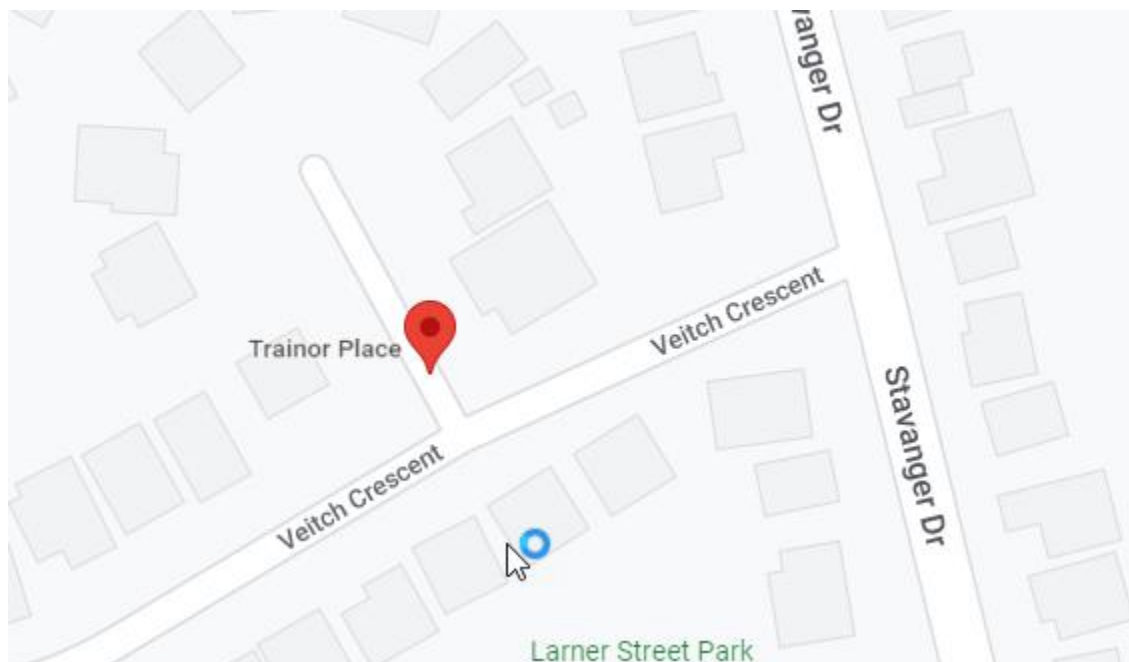
Councillor and Role: Councillor Debbie Hanlon, Special Events Regulatory Committee

Ward: Ward 1

Decision/Direction Required: Seeking Council approval of a road closure for the season 2 filming of SurrealEstate from October 24-28.

Discussion – Background and Current Status: SurrealEstate production is requesting the closure of Trainor Place, from Monday October 24 to and Friday October 28.

A traffic control company has been secured for the road closure. Local traffic and emergency vehicles will be granted access.



Key Considerations/Implications:

1. Budget/Financial Implications: N/A

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2. Partners or Other Stakeholders: N/A

3. Alignment with Strategic Directions: N/A

Choose an item.

Choose an item.

4. Alignment with Adopted Plans: N/A

5. Accessibility and Inclusion: N/A

6. Legal or Policy Implications: N/A

7. Privacy Implications: N/A

8. Engagement and Communications Considerations: N/A

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

Recommendation:

That Council approve the road closure requested for the filming of SurrealEstate season 2 from October 24 – 28.

Prepared by: Christa Norman, Special Projects Coordinator

Approved by: Erin Skinner, Supervisor – Tourism and Events

Report Approval Details

Document Title:	SERC - SurrealEstate Road Closure.docx
Attachments:	
Final Approval Date:	Oct 5, 2022

This report and all of its attachments were approved and signed as outlined below:

Erin Skinner - Oct 5, 2022 - 3:26 PM

Tanya Haywood - Oct 5, 2022 - 3:30 PM