Regular Meeting - City Council
Agenda

August 8, 2022
3:00 p.m.
4th Floor City Hall

1. CALL TO ORDER

2. PROCLAMATIONS/PRESENTATIONS

3. APPROVAL OF THE AGENDA
   3.1. Adoption of Agenda

4. ADOPTION OF THE MINUTES
   4.1. Adoption of Minutes - July 25, 2022

5. BUSINESS ARISING FROM THE MINUTES

6. DEVELOPMENT APPLICATIONS
   6.1. Proposed Riverbank Restoration/Rehabilitation in Floodplain and Floodplain Buffer - 70 Brookfield Road - DEV2100100
   6.2. Notices Published – 63 O’Leary Avenue - DEV2200094
   6.3. Notices Published – 15 Dartmouth Place - DEV2200099
   6.4. Request to Relieve Parking for Warehouse Use – 30 Jetstream Avenue - DEV2200011
   6.5. Request for Rear Yard Variance – 7 Kent Place – INT2200037

7. RATIFICATION OF EPOLLS
   7.1. Request to Set Parking Requirement for an Institutional Use – 150 LeMarchant Road – INT2200032

8. COMMITTEE REPORTS
9. DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)

9.1. Development Permits List For July 21 to August 3, 2022

10. BUILDING PERMITS LIST (FOR INFORMATION ONLY)

10.1. Building Permits List July 21 - August 3

11. REQUISITIONS, PAYROLLS AND ACCOUNTS

11.1. Weekly Payment Vouchers Ending Week of July 27 and August 3, 2022

12. TENDERS/RFPS

12.1. 2022103 - Supply and Delivery of Safety Supplies

12.2. 2022142 - Electrical Upgrades for Sanitary Sewer Lift Stations


13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

14. OTHER BUSINESS

14.1. Affordable Housing Working Group Membership

14.2. Environment & Sustainability Experts Panel Membership

14.3. Local Board of Appeal Membership

14.4. SERC – Block Party and Tely 10

14.5. Ratification of CUPE 569 Union Agreement


15. ACTION ITEMS RAISED BY COUNCIL

16. ADJOURNMENT
Minutes of Regular Meeting - City Council
Council Chamber, 4th Floor, City Hall

July 25, 2022, 3:00 p.m.

Present: Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Ron Ellsworth
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Jill Bruce
Councillor Ophelia Ravencroft
Councillor Jamie Korab
Councillor Ian Froude
Councillor Carl Ridgeley

Regrets: Councillor Maggie Burton

Staff: Kevin Breen, City Manager
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services
Linda Bishop, Senior Legal Counsel
Karen Chafe, City Clerk
Kelly Maguire, Public Relations & Marketing Officer
Jennifer Squires, Legislative Assistant

Others: Lindsay Lyghtle Brushett, Supervisor, Planning & Development
Kris Connors, Manager, Budget & Treasury
Judy Tobin, Manager, Housing
Mark Finch, Affordable Housing & Development Facilitator

Land Acknowledgement
The following statement was read into the record:
“We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John’s is the capital City, as the ancestral homelands of the
Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi’kmaq, Innu, Inuit, and Southern Inuit of this Province.”

1. **CALL TO ORDER**

2. **PROCLAMATIONS/PRESENTATIONS**

3. **APPROVAL OF THE AGENDA**

   3.1 **Adoption of Agenda**

   SJMC-R-2022-07-25/321

   **Moved By** Councillor Hanlon

   **Seconded By** Councillor Ravencroft

   That the Agenda be adopted as presented.

   For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

   **MOTION CARRIED (10 to 0)**

4. **ADOPTION OF THE MINUTES**

   4.1 **Adoption of Minutes - July 12, 2022**

   SJMC-R-2022-07-25/322

   **Moved By** Deputy Mayor O'Leary

   **Seconded By** Councillor Bruce

   That the minutes of July 12, 2022, be adopted as presented.

   For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

   **MOTION CARRIED (10 to 0)**

5. **BUSINESS ARISING FROM THE MINUTES**
5.1 **Heritage Designation Amendment By-Law - George Street United Church**

Councillor Burton gave notice at the last Regular meeting of Council of her intention to move a motion to adopt a Heritage Designation By-Law to remove the Heritage Designation from the Annex portion of the George Street United Church. As Councillor Burton was absent, Councillor Ravencroft made the following motion:

SJMC-R-2022-07-25/323

**Moved By** Councillor Ravencroft

**Seconded By** Deputy Mayor O'Leary

That Council adopt a Heritage Designation By-Law for the following property to remove the Heritage Building designation from the portion of George Street United Church known as the Annex located at 25 Buchanan Street, Parcel ID #51036.

For (9): Mayor Breen, Deputy Mayor O'Leary, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

Abstain (1): Councillor Ellsworth

**MOTION CARRIED (9 to 0)**

6. **DEVELOPMENT APPLICATIONS**

6.1 **Notices Published – 300 Torbay Road - DEV2200085**

Councillor Bruce informed Council that she had been in contact with a concerned citizen and met with the proponent to discuss the application. She advised that the only source of music from the establishment would be through televisions located inside the building and that there was a buffer between the establishment and neighbouring households. As such, she was comfortable in supporting the motion to approve the Discretionary Use application.

SJMC-R-2022-07-25/324

**Moved By** Councillor Korab

**Seconded By** Councillor Ravencroft
That Council approve the Discretionary Use application for a Restaurant and Lounge at 300 Torbay Road.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

7. RATIFICATION OF EPOLLS

7.1 2022109 - 2022 Retaining Wall Rehabilitation Program - Contract 2

SJMC-R-2022-07-25/325

Moved By Councillor Hickman
Seconded By Councillor Ellsworth

That Council approve for award this open call to the lowest bidder meeting specifications, WLH Contracting Limited, for $249,918.75 (HST Incl.) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

8. COMMITTEE REPORTS

8.1 Committee of the Whole Report - July 13, 2022

1. Regional Water Reserve Fund Purchase – Replacement Southlands Pump

SJMC-R-2022-07-25/326

Moved By Councillor Hickman
Seconded By Councillor Korab

That Council approve access to funding from the Regional Water Equipment Replacement Reserve Fund to support the purchase of this equipment.
For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

2. Provision of Recycling Carts or Nets

Deputy Mayor O'Leary noted that the number of blue bags blowing around due to improper storage of recycling is having an impact and she would prefer to see a consistent approach to how people house their recycling. Special consideration should be given to certain areas, such as downtown households who cannot accommodate storage bins and have limited space. Councillor Ravencroft informed Council that the biggest complaint in the downtown area is that residents have no space to store recycling. Proper infrastructure needs to be in place to assist residents to recycle effectively. Members of Council were in favour of increasing awareness through the City's existing communications tools and waiting until the end of the year to re-evaluate and determine if additional measures should be implemented to assist residents with recycling.

SJMC-R-2022-07-25/327
Moved By Councillor Hickman
Seconded By Councillor Bruce

All of the “hybrid” approaches presented have significant drawbacks specifically in program controls.

Given the current budget situation, staff recommend utilizing some of the communication tools already in use by the city to support curbside collection. Additionally, households are becoming more used to recycling. Staff can monitor collection activities and assess whether these measures alone may reduce situations where blue bags move on windy days.
For (8): Mayor Breen, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Korab, Councillor Froude, and Councillor Ridgeley

Against (2): Deputy Mayor O’Leary, and Councillor Ravencroft

MOTION CARRIED (8 to 2)

3. **188 New Pennywell Road, REZ2200005**

SJMC-R-2022-07-25/328

Moved By Councillor Froude

Seconded By Councillor Ellsworth

That Council consider a rezoning from the Residential 1 (R1) Zone to the Residential 2 Cluster (R2C) Zone at 188 New Pennywell Road and approve the attached draft terms of reference for a Land Use Report (LUR).

Further, upon receiving a satisfactory Land Use Report, that Council refer the application to a public meeting chaired by an independent facilitator for public input and feedback.

For (10): Mayor Breen, Deputy Mayor O’Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

4. **4 Merrymeeting Road, MPA2200003**

SJMC-R-2022-07-25/329

Moved By Councillor Froude

Seconded By Councillor Ravencroft

That Council consider a rezoning from the Institutional (INST) Zone to the Apartment 1 (A1) Zone at 4 Merrymeeting Road and approve the attached draft terms of reference for a Heritage and Land Use Report (LUR).
Further, upon receiving a satisfactory Heritage and Land Use Report, that Council refer the application to a public meeting chaired by an independent facilitator for public input and feedback.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

**MOTION CARRIED (10 to 0)**

5. **Driveways in the Residential Reduced Lot (RRL) Zone**

Councillor Ellsworth asked when the text amendment would be enacted. The Supervisor of Planning & Development responded that once approved, the amendment would be advertised for a two-week period, and then return to Council for direction. The entire process would take a month between initial approval and enaction.

SJMC-R-2022-07-25/330
**Moved By** Councillor Froude
**Seconded By** Councillor Bruce

That Council consider a text amendment to revise Section 3 of the Residential Reduced Lot (RRL) Zone to allow consideration of driveways wider than 3.6 metres, subject to a snow storage plan. Further, that Council advertise the text amendment for public comment.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

**MOTION CARRIED (10 to 0)**
9. **DEVELOPMENT PERMITS LIST (FOR INFORMATION ONLY)**

9.1 Development Permits List July 7 to July 20, 2022

Council considered the Development Permits List for information.

10. **BUILDING PERMITS LIST (FOR INFORMATION ONLY)**

10.1 Building Permits List July 7 - July 20

Council considered the Building Permits List for information.

11. **REQUISITIONS, PAYROLLS AND ACCOUNTS**

11.1 Weekly Payment Vouchers for the Week Ending July 13 & July 20, 2022

SJMC-R-2022-07-25/331  
Moved By Councillor Ellsworth  
Seconded By Councillor Hanlon

That the weekly payment vouchers for the week ending July 13, 2022, and July 20, 2022, in the amount of $8,962,848.35 be approved as presented.

For (10): Mayor Breen, Deputy Mayor O’Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12. **TENDERS/RFPS**

12.1 2022043 - Alarm Monitoring & Dispatch Services

SJMC-R-2022-07-25/332  
Moved By Councillor Hickman  
Seconded By Councillor Bruce

That Council approve for award this open call to lowest bidder meeting specifications, Chudworth Manor Holdings, for $28,968.50 per year (HST Incl.) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O’Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley
MOTION CARRIED (10 to 0)

12.2 2022068 - Supply and Delivery, for Lease, 2 New Current Production Articulating Rock Trucks - Robin Hood Bay

SJMC-R-2022-07-25/333
Moved By Councillor Hickman
Seconded By Councillor Hanlon

That Council approve for award this open call to the lowest bidder meeting specifications, Strongco, for $1,827,810.00 (HST Incl.) as per the Public Procurement Act. Note that this bid was previously approved for award on SJMC- R- 2022- 05- 30/233 however the vendor has since been disqualified.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12.3 2022128 - Snow Clearing & Ice Control at Bay Bulls Big Pond Water Treatment Plant and Pump Stations at Ruby Line, Galway & Kenmount

SJMC-R-2022-07-25/334
Moved By Councillor Hickman
Seconded By Councillor Ellsworth

That Council approve for award this open call to the lowest bidder meeting specifications, James R. Eales Equipment Rentals Ltd., for $223,100.00 for a two (2) year period (HST Incl.) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)
12.4 2022111 - Wayfinding and Signage Program - Supply and Install

SJMC-R-2022-07-25/335
Moved By Councillor Hickman
Seconded By Councillor Ravencroft

That Council approve for award this open call to the lowest bidder meeting specifications, WLH Contracting Limited, for $322,680.80 (HST Incl.) as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

12.5 2022097 – Supply and Delivery, for Lease, 2 New Landfill Compactors

SJMC-R-2022-07-25/336
Moved By Councillor Hickman
Seconded By Deputy Mayor O'Leary

THAT Council approve for award this open call to SMS Equipment Inc for $2,610,720 plus HST, as per the Public Procurement Act.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

14. OTHER BUSINESS

14.1 Sale of City Land at 30 Penetanguishene Road

SJMC-R-2022-07-25/337
Moved By Councillor Bruce
Seconded By Councillor Hanlon
That Council approve the sale of City land at 30 Penetanguishene Road, as shown in red on the diagram below.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.2 SERC – Summer Events

As both the Tely 10 and the Pride Parade scheduled for Sunday, July 24th were postponed due to heat warnings, Councillor Hanlon informed Council that the Special Events Regulatory Committee would be meeting with organizers of the Tely 10 and would be reaching out to members of St. John’s Pride to discuss new dates for the events.

SJMC-R-2022-07-25/338
Moved By Councillor Hanlon
Seconded By Deputy Mayor O'Leary

That Council approve the road closures and lane reductions associated with the George Street Festival, the Royal St. John’s Regatta, and the St. John’s Triathlon.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.3 Text Amendment – Accessory Building in Various Zones - Adoption

Moved By Councillor Froude
Seconded By Councillor Ellsworth

That Council adopt St. John’s Development Regulations Number 13, 2022, to add Accessory Building as Permitted Use in the Commercial Downtown (CD) Zone, Commercial Downtown Mixed (CDM) Zone,
Commercial Downtown Mixed 2 (CDM2) Zone, Industrial Special (IS) Zone, and as a Discretionary Use in the Open Space (O) Zone.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.4 Report on Revenue and Expenditure for Fiscal 2021

SJMC-R-2022-07-25/340

Moved By Councillor Ellsworth

Seconded By Councillor Froude

That Council adopt the Executive Summary Report on Revenues and Expenditures for the year ended December 31, 2021.

For (10): Mayor Breen, Deputy Mayor O'Leary, Councillor Ellsworth, Councillor Hickman, Councillor Hanlon, Councillor Bruce, Councillor Ravencroft, Councillor Korab, Councillor Froude, and Councillor Ridgeley

MOTION CARRIED (10 to 0)

14.5 What We Heard – 2022 Landlord Survey

Councillor Ravencroft provided an overview of the What We Heard Document and addressed criticism that tenant engagement should be taking place. She advised that tenants are engaged significantly through the City's Affordable Housing Working Group, which incorporates community groups and organizations working in the Affordable Housing sector. Landlord engagement is one prong of a multi-pronged approach and will help Staff identify patterns and combat biases or stigma to create a better housing market. Members of Council and Housing Staff noted the importance of working with community partners. Deputy Mayor O'Leary inquired if End Homelessness St. John's had been engaged in the process, and Staff responded that End Homelessness had been involved throughout the engagement process.
15. **ACTION ITEMS RAISED BY COUNCIL**

15.1 **Heat Warning**

The Mayor advised that the City's Emergency Preparedness Team, along with St. John's Regional Fire Department, community partners, and Eastern Health, are monitoring the current heat wave. Should it become necessary, Staff will be advised to undertake measures and take action to keep the public safe.

15.2 **Livingstone Street Stairs**

Deputy Mayor O'Leary asked the Deputy City Manager of Planning, Engineering, and Regulatory Services for an update as to when the stairs at Livingstone Street and Carter's Hill would reopen. The Deputy City Manager responded that the work is anticipated to go to tender the first week of August and repair work was expected to begin the first week of September.

15.3 **Swimming Areas**

Deputy Mayor O'Leary requested that Staff advise residents of public swimming areas to ensure that people are not swimming in drinking water reserves. Communicating the location of outdoor swimming areas will give people a better understanding of where they are and are not permitted to swim.

16. **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:22 p.m.

________________________________________

MAYOR

________________________________________

CITY CLERK
DECISION/DIRECTION NOTE

Title: Proposed Riverbank Restoration/Rehabilitation in Floodplain and Floodplain Buffer - 70 Brookfield Road - DEV2100100

Date Prepared: August 1, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 3

Decision/Direction Required:
To seek approval for proposed riverbank restoration/rehabilitation located within the Floodplain and Floodplain Buffer of the Waterford River in the area of 70 Brookfield Road.

Discussion – Background and Current Status:
An application was submitted for a proposed riverbank restoration/rehabilitation project by the Conservation Corps. The work is proposed to be located within the Floodplain and Floodplain Buffer of the Waterford River, in the area between 70 Brookfield Road and 139 Doyle Street, in the Open Space (O) Zone. The applicant is proposing to use brash (wooden) bundle packing installation on the eroding bank, held in place with the help of natural untreated wooden posts. During high velocity water flow, the brash bundles will provide protection and stabilization to the eroding bank and prevent further erosion.

Subject to Section 4.10(4)(e) and Section 4.10(5)(c) of the Envision Development Regulations, Council may consider “protection of areas of geological instability” in both the Floodplain and the Floodplain Buffer. The application was referred to the Environment and Sustainability Experts Panel (ESEP) as required under Section 4.10(6), who has reviewed the application and has no concerns.

Key Considerations/Implications:


2. Partners or Other Stakeholders: Not Applicable.

3. Alignment with Strategic Directions:

   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

   Choose an item.

5. Accessibility and Inclusion: Not Applicable.

6. Legal or Policy Implications: Envision St. John’s Development Regulations Section 4.10 “Waterways, Wetlands, Ponds or Lakes”.

7. Privacy Implications: Not Applicable.

8. Engagement and Communications Considerations: Not Applicable.


11. Information Technology Implications: Not Applicable.

12. Other Implications: Not Applicable.

**Recommendation:**
That Council approve the proposed riverbank restoration/rehabilitation located within the Floodplain and Floodplain Buffer of the Waterford River, in the area of 70 Brookfield Road.

**Prepared by:**
Andrea Roberts, P. Tech, Senior Development Officer Planning, Engineering & Regulatory Services

**Approved by:**
Jason Sinyard, P. Eng., MBA, Deputy City Manager Planning, Engineering & Regulatory Services
### Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>Development Committee - Proposed River Bank Rehabilitation - Area of 70 Brookfield Road and 139 Doyle Street - DEV2100100.docx</th>
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<tr>
<td>Attachments:</td>
<td>- Aerial Map.pdf</td>
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<td>Final Approval Date:</td>
<td>Aug 2, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Aug 1, 2022 - 4:21 PM

Jason Sinyard - Aug 2, 2022 - 2:38 PM
Location – 70 Brookfield Road/Rear of 139 Doyle Street
DECISION/DIRECTION NOTE

Title: Notices Published – 63 O’Leary Avenue - DEV2200094

Date Prepared: August 1, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 4

Decision/Direction Required:
A Discretionary Use application has been submitted by Oceanic Releaf Inc. at 63 O’Leary Avenue.

Discussion – Background and Current Status:
The Discretionary Use application is for a Retail Use that will sell cannabis and Restaurant (café). The floor area will be approximately 105.7m². Hours of operation will be seven days a week, 6 a.m. to 11 p.m. On-site parking is provided. The proposed application site is in the Industrial Commercial (IC) Zone. Both Retail and Restaurant are Discretionary Uses within the IC Zone.

No submissions were received.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.

2. Partners or Other Stakeholders: Property owner and neighbouring property owners.

3. Alignment with Strategic Directions:

   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

   Choose an item.

4. Alignment with Adopted Plans: St. John’s Envision Municipal Plan and Development Regulations

5. Accessibility and Inclusion: Not applicable.

6. Legal or Policy Implications: St. John’s Development Regulations Section 10.5 “Discretionary Use” and Section 10 “Industrial Commercial (IC) Zone”.

ST. JOHN’S
7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Public advertisement in accordance with Section 4.8 of the Envision St. John’s Development Regulations. The City has sent written notices to property owners within a minimum 150-metre radius of the application sites. Applications have been advertised in The Telegram newspaper at least twice and are posted on the City’s website. Written comments received by the Office of the City Clerk are included in the agenda for the regular meeting of Council.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council approve the Discretionary Use application for a Retail Use and Restaurant Use (café) at 63 O’Leary Avenue.

**Prepared by:**
Lindsay Lyghtle Brushett, MCIP Supervisor – Planning & Development
Planning, Engineering and Regulatory Services

**Approved by:**
Jason Sinyard, P.Eng, MBA Deputy City Manager
Planning, Engineering and Regulatory Services
Report Approval Details

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<td>Final Approval Date:</td>
<td>Aug 2, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Aug 1, 2022 - 1:29 PM

Jason Sinyard - Aug 2, 2022 - 2:47 PM
DECISION/DIRECTION NOTE

Title: Notices Published – 15 Dartmouth Place - DEV2200099

Date Prepared: August 2, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 4

Decision/Direction Required:
A Discretionary Use application has been submitted for 15 Dartmouth Place.

Discussion – Background and Current Status:
The application is a Home Occupation for a child/adolescent psychiatric clinic. The clinic is owner operated and has a floor area of 18.5m². Hours of operation are Monday to Wednesday, from 9 a.m. to 1 p.m. Patients are seen by appointment only, which range from 10 minutes to 1 hour, with a buffer time between appointments. On-site parking is provided. The proposed application site is zoned Residential 1 (R1).

Four submissions were received: three in favour and one opposed. Concerns raised included traffic and parking in the area. The application was reviewed by the Transportation Engineering division, who had no concerns with the proposed application. Parking for the proposed Use is provided on-site.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.

2. Partners or Other Stakeholders: Property owner and neighbouring property owners.

3. Alignment with Strategic Directions:

   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

   Choose an item.

4. Alignment with Adopted Plans: St. John’s Envision Municipal Plan and Development Regulations

5. Accessibility and Inclusion: Not applicable.
6. Legal or Policy Implications: St. John’s Development Regulations Section 6.18 “Home Occupation,” Section 10.5 “Discretionary Use” and Section 10 “Residential 1 (R1) Zone”.

7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Public advertisement in accordance with Section 4.8 of the Envision St. John’s Development Regulations. The City has sent written notices to property owners within a minimum 150-metre radius of the application sites. Applications have been advertised in The Telegram newspaper at least twice and are posted on the City’s website. Written comments received by the Office of the City Clerk are included in the agenda for the regular meeting of Council.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council approve the Discretionary Use application for a Home Occupation (child/adolescent psychiatric clinic) at 15 Dartmouth Place.

**Prepared by:**
Lindsay Lyghtle Brushett, MCIP Supervisor – Planning & Development
Planning, Engineering and Regulatory Services

**Approved by:**
Jason Sinyard, P.Eng, MBA Deputy City Manager
Planning, Engineering and Regulatory Services
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>Notices Published - 15 Dartmouth Place.docx</th>
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<tbody>
<tr>
<td>Attachments:</td>
<td>- DEV2200099-15 DARTMOUTH PLACE.pdf</td>
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<tr>
<td>Final Approval Date:</td>
<td>Aug 2, 2022</td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

**Lindsay Lyghtle Brushett - Aug 2, 2022 - 4:23 PM**

**Jason Sinyard - Aug 2, 2022 - 4:59 PM**
Good morning,

We have no objection to this application. Regards.
Karen Chafe

From: [Redacted]
Sent: Monday, August 1, 2022 12:40 PM
To: CouncilGroup
Cc: [Redacted]
Subject: (EXT) Fwd: Discretionary Use Application for 15 Dartmouth Street

Dear Members of Council,

I am writing today to voice my concerns and those of many of [Redacted] with regard to the discretionary use application for 15 Dartmouth Place.

There are a couple of reasons as to why many of us feel that this application should be denied.

Firstly, Smithville Crescent which is the home of Gonzaga High School is an extremely busy street. From September to the end of the school year [Redacted] street looks like a Formula One speedway for all the cars coming around the top of the Crescent which blocks access on both sides of the crescent.

[Redacted] it takes forever [Redacted] to get back down to the lights of Long Pond Road and Elizabeth Avenue to travel back to my work [Redacted].

Increased am traffic on Strawberry Marsh Road and Dartmouth Place would only complicate the existing high traffic situation!

I also have concerns about the nature of the clinic and further traffic which will arise from the fact that the Association of new Canadians has just purchased the Church.

I have lived on [Redacted]. Quite frankly, I have never seen traffic like it in all those years.

One other point of interest is that a number of [Redacted] did not receive the notice which had been sent out so they’re totally unaware of this pending situation.

Thank you for your consideration of this matter. Enjoy the rest of the summer,
I have no problem with this application.
I received notice of the discretionary use application for 15 Dartmouth and I wanted to indicate that I support the application. I welcome home-based businesses in the neighbourhood.
DECISION/DIRECTION NOTE

Title: Request to Relieve Parking for Warehouse Use – 30 Jetstream Avenue - DEV200011

Date Prepared: August 2, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 1

Decision/Direction Required:
Request to relieve parking for a self-storage Warehouse Use at 30 Jetstream Avenue.

Discussion – Background and Current Status:
An application was submitted to construct a self-storage building (Warehouse Use) at 30 Jetstream Avenue. As per Section 8.3 of the Envision Development Regulations, 1 parking space is required per every 100m² of floor area of Warehouse Use. The total floor area of the building is 600m² requiring 6 parking spaces. There are 3 spaces provided onsite, relief for the remaining 3 parking spaces is requested.

The applicant has indicated that the 3 spaces provided are for customers who use the inside units, and the spaces have a 30-minute parking limit. They have also indicated an agreement for additional parking, on the adjacent Best Western Plus hotel parking lot.

As per Section 8.12, where an applicant wishes to provide a different number of parking spaces other than that required, Council shall require a Parking Report. Where in the opinion of Council the change requested does not merit a Parking Report, Council may accept a staff report in lieu of a Parking Report, which is presented as this Decision Note.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions:
   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

5. Accessibility and Inclusion: Not applicable.

6. Legal or Policy Implications: St. John’s Envision Development Regulations Sections 8.3 “Parking Standards” and 8.12 “Parking Report”.

7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Not applicable.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council relieve 3 parking spaces for the Warehouse Use (self-storage building) at 30 Jetstream Avenue.

**Prepared by:**
Andrea Roberts, P. Tech, Senior Development Officer
Planning, Engineering & Regulatory Services

**Approved by:**
Jason Sinyard, P. Eng., MBA, Deputy City Manager
Planning, Engineering & Regulatory Services
### Report Approval Details

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<tr>
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<th>Development Committee - Request to Relieve Parking for Storage Building – Jetstream Avenue - DEV2200011.docx</th>
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<tbody>
<tr>
<td>Attachments:</td>
<td>- JETSTREAM AVENUE.pdf</td>
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<td>Final Approval Date:</td>
<td>Aug 3, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

**Lindsay Lyghtle Brushett - Aug 3, 2022 - 9:10 AM**

**Jason Sinyard - Aug 3, 2022 - 12:26 PM**
Title: Request for Rear Yard Variance – 7 Kent Place – INT2200037

Date Prepared: August 3, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 4

Decision/Direction Required:
To seek approval for a 10% variance on the rear yard at 7 Kent Place to accommodate an extension to the Dwelling.

Discussion – Background and Current Status:
An application has been submitted to construct an extension to the Dwelling at 7 Kent Place. The area is zoned Residential 1 (R1), and the Rear Yard requirement is 6 metres. To accommodate the proposed extension, a 10% variance is required, resulting in a Rear Yard setback of 5.4 metres. Section 7.4(a) of the Envision St. John’s Development Regulations provides that up to a 10% variance pertaining to Lot Requirements can be considered.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.

2. Partners or Other Stakeholders: Abutting property owners notified.

3. Alignment with Strategic Directions:
   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.


5. Accessibility and Inclusion: Not applicable.

6. Legal or Policy Implications: Envision St. John’s Development Regulations Section 7.4 “Variances” and Section 10 “Residential 1 (R1) Zone”.

7. Privacy Implications: Not applicable.
8. Engagement and Communications Considerations: Not applicable.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council approve the 10% variance at 7 Kent Place to allow a Rear Yard setback of 5.4 metres for the proposed Dwelling extension.

**Prepared by:**
Andrea Roberts P.Tech – Senior Development Officer
Planning, Engineering and Regulatory Services

**Approved by:**
Jason Sinyard, P. Eng., MBA, Deputy City Manager-
Planning, Engineering and Regulatory Services
Report Approval Details

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<td>Attachments:</td>
<td>- Aerial Map - 7 Kent Place.pdf</td>
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<td></td>
<td>- Extension.pdf</td>
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<td>Final Approval Date:</td>
<td>Aug 3, 2022</td>
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</table>

This report and all of its attachments were approved and signed as outlined below:

Lindsay Lyghtle Brushett - Aug 3, 2022 - 8:52 AM

Jason Sinyard - Aug 3, 2022 - 12:31 PM
Title: Request to Set Parking Requirement for an Institutional Use – 150 LeMarchant Road – INT200032

Date Prepared: July 26, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Jamie Korab, Development

Ward: Ward 2

Decision/Direction Required:
Request to set the number of required parking spaces for an Institutional Use (emergency shelter) at 150 LeMarchant Road.

Discussion – Background and Current Status:
An application was submitted to convert the building at 150 LeMarchant Road into a 20-bed emergency shelter. The site is zoned Institutional (INST), and an emergency shelter is considered an Institutional Use in the Zone. As per Section 8.3 of the Envision Development Regulations, parking requirements for an Institutional Use are not specified, therefore Council shall determine the parking requirement.

This building is located on the same property as St. Michael's Church, and a large parking area is shared between both buildings. There are also three parking spaces directly adjacent to the building at 150 LeMarchant Road, where the property has frontage on the street. Three employees will be on-site, while clients using the shelter typically do not have vehicles. Therefore, three parking spaces would be adequate for this proposed Use.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions:
   A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.

Choose an item.
4. Alignment with Adopted Plans: St. John’s Envision Municipal Plan and Development Regulations

5. Accessibility and Inclusion: Not applicable.

6. Legal or Policy Implications: St. John’s Envision Development Regulations Section 8.3 “Parking Standards” and Section 10 “Institutional (INST) Zone”.

7. Privacy Implications: Not applicable.

8. Engagement and Communications Considerations: Not applicable.

9. Human Resource Implications: Not applicable.

10. Procurement Implications: Not applicable.

11. Information Technology Implications: Not applicable.

12. Other Implications: Not applicable.

**Recommendation:**
That Council set parking for the proposed Institutional Use (emergency shelter), at 150 LeMarchant Road, at three (3) parking spaces (minimum).

**Prepared by:**
Lindsay Lyghtle Brushett, MCIP, Supervisor Planning & Development Planning, Engineering & Regulatory Services

**Approved by:**
Jason Sinyard, P. Eng., MBA, Deputy City Manager Planning, Engineering & Regulatory Services
### Report Approval Details

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<td>Aug 2, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

- **Lindsay Lyghtle Brushett** - Aug 1, 2022 - 4:01 PM
- **Jason Sinyard** - Aug 2, 2022 - 2:40 PM
SUBJECT PROPERTY
# Development Permits List
## For July 21 to August 3, 2022

<table>
<thead>
<tr>
<th>Code</th>
<th>Applicant</th>
<th>Application</th>
<th>Location</th>
<th>Ward</th>
<th>Development Officer’s Decision</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM</td>
<td>Best Western Hotel</td>
<td>Parking Lot Upgrades &amp; Extension</td>
<td>34 Jetstream Avenue</td>
<td>1</td>
<td>Approved</td>
<td>22-07-22</td>
</tr>
<tr>
<td>OT</td>
<td>Newfoundland Power</td>
<td>Galway Parcel I Distribution and Lighting Layout</td>
<td>Beaumont Hamel Way</td>
<td>5</td>
<td>Approved</td>
<td>22-07-25</td>
</tr>
<tr>
<td>RES</td>
<td>Fairview Investments Ltd.</td>
<td>48 Lot Residential Subdivision</td>
<td>Southlands Area 9 Stage 2B: 38-72 Cedar Hill Place; 35-65 Cedar Hill Place; 55-75 Great Southern Drive</td>
<td>5</td>
<td>Approved</td>
<td>22-07-29</td>
</tr>
<tr>
<td>IND</td>
<td>The Cahill Group</td>
<td>Road Upgrades</td>
<td>653-671 Southside Road</td>
<td>5</td>
<td>Approved</td>
<td>22-08-02</td>
</tr>
</tbody>
</table>

* Code Classification:

- **RES** - Residential
- **INST** - Institutional
- **COM** - Commercial
- **IND** - Industrial
- **AG** - Agriculture
- **OT** - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer’s decision and of their right to appeal any decision to the St. John’s Local Board of Appeal.

Lindsay Lyghtle Brushett  
Supervisor – Planning & Development

________________________________________________________________________
Building Permits List  
Council's August 8, 2022 Regular Meeting  
Permits Issued: 2022/07/21 to 2022/08/03

<table>
<thead>
<tr>
<th>Class: Residential</th>
<th>Description</th>
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<tbody>
<tr>
<td>1 Judge Pl</td>
<td>Site Work</td>
</tr>
<tr>
<td>10 Cedar Hill Pl</td>
<td>Fence</td>
</tr>
<tr>
<td>10 Kent Pl</td>
<td>Renovations</td>
</tr>
<tr>
<td>101 Pennywell Rd</td>
<td>Renovations</td>
</tr>
<tr>
<td>105 Glenview Terr</td>
<td>Fence</td>
</tr>
<tr>
<td>11 Rutledge Cres</td>
<td>Renovations</td>
</tr>
<tr>
<td>110 Montague St</td>
<td>Fence</td>
</tr>
<tr>
<td>110 Whiteway St</td>
<td>Renovations</td>
</tr>
<tr>
<td>12 Baker St</td>
<td>Deck</td>
</tr>
<tr>
<td>12 Linscott St</td>
<td>Renovations</td>
</tr>
<tr>
<td>120 Barnes Rd</td>
<td>Extension</td>
</tr>
<tr>
<td>16 Ridgmount St</td>
<td>Accessory Building</td>
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<tr>
<td>17 Mount Cashel Rd</td>
<td>Renovations</td>
</tr>
<tr>
<td>173 Gower St</td>
<td>Renovations</td>
</tr>
<tr>
<td>19 Thomas St</td>
<td>Site Work</td>
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<tr>
<td>192 Cheeseman Dr</td>
<td>New Construction</td>
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<td>2 Caribou Pl</td>
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<td>2 Caribou Pl</td>
<td>Fence</td>
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<tr>
<td>2 Reeves Pl</td>
<td>Renovations</td>
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<tr>
<td>20 Gilbert St</td>
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<tr>
<td>20 Kieley Dr</td>
<td>Accessory Building</td>
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<tr>
<td>206 Castle Bridge Dr</td>
<td>New Construction</td>
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<td>21 Winnipeg St</td>
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<td>21 Winnipeg St</td>
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<td>21 Winnipeg St</td>
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<td>21 Winnipeg St</td>
<td>Site Work</td>
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<tr>
<td>23 Howe Pl</td>
<td>Renovations</td>
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<tr>
<td>23 Scott St</td>
<td>Renovations</td>
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<tr>
<td>230 Hamilton Ave</td>
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<td>238 Ladysmith Dr</td>
<td>Site Work</td>
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<td>Address</td>
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<tr>
<td>26 Macbeth Dr</td>
<td>Accessory Building</td>
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<tr>
<td>27 Ladysmith Dr</td>
<td>Accessory Building</td>
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<tr>
<td>28 Hamel St</td>
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<td>31 Sgt. Craig Gillam Ave</td>
<td>Fence</td>
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<tr>
<td>33 Richmond St</td>
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<tr>
<td>35 Belfast St</td>
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<td>364 Old Pennywell Rd</td>
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<td>37 Shriners Rd</td>
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<td>46 Smith Ave</td>
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<td>48 Quidi Vidi Rd</td>
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<td>49 Barrows Rd</td>
<td>Renovations</td>
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<td>5 Rosemarkie St</td>
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<td>54 Rosalind St</td>
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<td>57 Liverpool Ave</td>
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<td>59 Roosevelt Ave</td>
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<td>7 Triton Pl</td>
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<td>89 Springdale St</td>
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<td>90 Stirling Cres</td>
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<tr>
<td>94 Casey St</td>
<td>Renovations</td>
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**Class: Commercial**

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<tr>
<th>Address</th>
<th>Classification</th>
<th>Type</th>
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<tbody>
<tr>
<td>1 Mount Cashel Rd</td>
<td>Change of Occupancy/Renovations</td>
<td>Service Shop</td>
</tr>
</tbody>
</table>

This Week:  $2,258,903.57
10 Eastland Dr  Renovations  Other
131 Duckworth St  Renovations  Hotel
140 Water St  Renovations  Retail Store
159 Pennywell Rd  Accessory Building  Accessory Building
220 Kenmount Rd  Sign  Car Sales Lot
220 Kenmount Rd  Extension  Car Sales Lot
284 Duckworth St  Change of Occupancy/Renovations  Restaurant
30 Edmonds Pl  New Construction  Commercial Garage
30 Empire Ave  Extension  Single Detached Dwelling
35 Claddagh Rd  Site Work  Public Use
395 East White Hills Rd  Extension  Warehouse
424 Main Rd  Change of Occupancy/Renovations  Pharmacy
42-44 Elizabeth Ave  Sign  Retail Store
466 Topsail Rd  Renovations  Bank
48 Kenmount Rd  Sign  Eating Establishment
48 Kenmount Rd  Sign  Department Store
50 Ropewalk Lane  Change of Occupancy/Renovations  Retail Store
50 White Rose Dr  Change of Occupancy/Renovations  Retail Store
55-59 Rowan St  Change of Occupancy  Patio Deck
5-7 Pippy Pl  Renovations  Clinic
59 Harvey Rd  Change of Occupancy  Other
60 O'leary Ave  Sign  Mixed Use
70 Ruby Line  Sign  Mixed Use
8 Danny Dr  Sign  Restaurant

This Week: $20,194,200.00

Class: Government/Institutional

101 Torbay Rd  Renovations  Church
150 Lemarchant Rd  Change of Occupancy/Renovations  Mixed Use
25 Adams Ave  Accessory Building  Accessory Building

This Week:  $170,000.00

Class: Industrial
This Week: $0.00

Class: Demolition
366-368 Main Rd Demolition Single Detached Dwelling
6 Lambe's Lane Demolition Parking

This Week: $213,000.00
This Week's Total: $22,836,103.57

Repair Permits Issued 2022/07/21 to 2022/08/03: $43,750.00

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<th>YEAR TO DATE COMPARISONS</th>
<th>August 8, 2022</th>
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Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services
MEMORANDUM

Weekly Payment Vouchers
For The
Week Ending July 27, 2022

Payroll

Public Works $ 457,016.42
Bi-Weekly Casual $ 137,473.61
Accounts Payable $ 4,423,300.17

(A detailed breakdown available here)

Total: $ 5,017,790.20
Memorandum

Weekly Payment Vouchers
For The
Week Ending August 3, 2022

Payroll

Public Works $ 492,271.18
Bi-Weekly Administration $ 945,089.52
Bi-Weekly Management $ 874,828.86
Bi-Weekly Fire Department $ 917,330.31

Accounts Payable $ 1,795,176.50

(A detailed breakdown available here)

Total: $ 5,024,696.37
DEPARTMENTAL APPROVAL REQUEST/RFP

Commodity/Bid #: 2022103 - Supply and Delivery of Safety Supplies
Date Prepared: Monday, July 25, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Ron Ellsworth, Finance & Administration
Ward: N/A

Department: Finance & Administration
Quotes Obtained By: Sherri Higgins
Budget Code: 0000-15101
Source of Funding: Operating

Purpose:
The purpose of this open call is for the Supply & Delivery of Safety Supplies for various departments to be used on an as required basis.

Proposals Submitted By:

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<thead>
<tr>
<th>Vendor Name</th>
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<tbody>
<tr>
<td>Alphapromed Canada Corp</td>
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<tr>
<td>ESBE Scientific</td>
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<td>Hansler Smith Limited</td>
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<tr>
<td>Hazmasters Inc.</td>
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<tr>
<td>K&amp;D Pratt</td>
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<tr>
<td>North Atlantic Supplies</td>
</tr>
<tr>
<td>Rock Safety Industrial Ltd.</td>
</tr>
<tr>
<td>Source Atlantic Ltd</td>
</tr>
<tr>
<td>Stellar Industrial Sales Ltd.</td>
</tr>
<tr>
<td>Vallen Canada Inc</td>
</tr>
<tr>
<td>Vision Packaging Supplies Ltd</td>
</tr>
<tr>
<td>Work Authority</td>
</tr>
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Expected Value: ☒ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: One (1) year with the possibility of two (2) one (1) year extensions
Recommendation:

THAT Council approve for award this open call to the highest ranked bidder meeting specifications, Vision Packaging Supplies Ltd, for $118,678.48 (HST not Incl.) a year, as per the Public Procurement Act.

Attachments:
Report Approval Details

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<th>Document Title:</th>
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</tr>
<tr>
<td>Final Approval Date:</td>
<td>Jul 26, 2022</td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

**No Signature - Task assigned to Rick Squires was completed by assistant Chris Davis**

**Rick Squires - Jul 26, 2022 - 8:27 AM**

**Derek Coffey - Jul 26, 2022 - 9:27 AM**
Bid # and Name: 2022142 - Electrical Upgrades for Sanitary Sewer Lift Stations
Date Prepared: Tuesday, July 26, 2022
Report To: Regular Meeting
Councillor and Role: Councillor Sandy Hickman, Public Works
Ward: N/A

Department: Public Works
Division: Water & Wastewater
Quotes Obtained By: Sherri Higgins
Budget Code: PWP-2022-102
Source of Funding: Capital

Purpose:
Phase 1 includes the upgrade of electrical components and control systems for 10 sanitary sewer pump stations throughout the City.

Results: ☐ As attached ☒ As noted below

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cahill Instrumentation &amp; Technical Services (2011) Ltd.</td>
<td>$399,418.06</td>
</tr>
<tr>
<td>Top Notch Electrical Ltd</td>
<td>$406,358.25</td>
</tr>
<tr>
<td>Pennecon Energy Technical Services</td>
<td>$708,982.62</td>
</tr>
</tbody>
</table>

Expected Value: ☒ As above
☐ Value shown is an estimate only for a year period. The City does not guarantee to buy specific quantities or dollar value.

Contract Duration: All work shall be substantially completed by June 30, 2023.

Bid Exception: None

Recommendation:
That Council approve for award this open call to the lowest bidder meeting specifications, Cahill Instrumentation & Technical Services (2011) Ltd., for $399,418.06 (HST Incl.) as per the Public Procurement Act.

Attachments:
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>2022142 - Electrical Upgrades for Sanitary Sewer Lift Stations.docx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Final Approval Date:</td>
<td>Jul 26, 2022</td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

**No Signature** - Task assigned to Rick Squires was completed by assistant Chris Davis

Rick Squires - Jul 26, 2022 - 10:35 AM

Derek Coffey - Jul 26, 2022 - 10:43 AM
**BID APPROVAL NOTE**

**Bid # and Name:** 2022-129 – Rental of Light Duty Vehicles – Standing Offer Agreement

**Date Prepared:** Wednesday, August 3, 2022

**Report To:** Regular Meeting

**Councillor and Role:** Councillor Sandy Hickman, Public Works

**Ward:** N/A

**Department:** PERS & Public Works

**Division:** Engineering and Parks

**Quotes Obtained By:** Sherry Kieley

**Budget Code:** ENG-2022-075 & 7121 and 7123 – 52622

**Source of Funding:** Operating

**Purpose:** Vehicles are needed to accommodate seasonal staffing for the summer and construction season.

**Results:** ☒ As attached ☐ As noted below

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hertz Canada Ltd</td>
<td>See attachment</td>
</tr>
<tr>
<td>Enterprise Holdings</td>
<td>See attachment</td>
</tr>
</tbody>
</table>

**Expected Value:** ☐ As above ☐ Value shown is an estimate only for a 1 year period. The City does not guarantee to buy specific quantities or dollar value.

**Contract Duration:** 1 year

**Bid Exception:** None

**Recommendation:** That Council approve the vendors above. Right of first refusal will be given to the supplier with the lowest price per item, per time frame while meeting bid requirements. The subsequent supplier will be contacted as needed.

**Attachments:**
Report Approval Details

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>Rental of Light Duty Vehicles - Standing Offer Agreement.docx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachments:</td>
<td>- HertzCanadaLtd-2022129.pdf</td>
</tr>
<tr>
<td></td>
<td>- EnterpriseHoldings-2022129.pdf</td>
</tr>
<tr>
<td>Final Approval Date:</td>
<td>Aug 3, 2022</td>
</tr>
</tbody>
</table>

This report and all of its attachments were approved and signed as outlined below:

Scott Winsor - Aug 3, 2022 - 3:37 PM

Jason Sinyard - Aug 3, 2022 - 3:44 PM
2022129 - Rental of Light Duty Vehicles - Standing Offer Agreement

Opening Date: July 15, 2022 2:00 PM
Closing Date: August 2, 2022 3:00 PM

Vendor Details

Company Name: Hertz Canada Ltd
Does your company conduct business under any other name? If yes, please state: The Hertz Corporation
Address: 2 Convair Dr
Etobicoke, Ontario M9W 7A1
Contact: Ryan O'Conner
Email: ryan.oconnor@hertz.com
Phone: 416-346-6383
Fax: 416-346-6383
HST#

Submission Details

Created On: Tuesday July 26, 2022 13:27:22
Submitted On: Tuesday July 26, 2022 13:31:54
Submitted By: Ryan O'Conner
Email: ryan.oconnor@hertz.com
Transaction #: d6fd6e43-39ec-46b7-9040-8d5f99d45a1b
Submitter's IP Address: 70.24.107.250
Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. HST is calculated in a separate table. In lawful money of Canada.

Electronic Bid Submission

The first table is a Summary Table which provides your Sub-Total for each pricing table and also indicates whether or not the table is mandatory or not. Asterisk’s within the table denotes a “MANDATORY” line item.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value unless you are prepared to provide the line item at zero dollars to the Owner.

If a table is "NON-MANDATORY" and you are bidding on it, you must bid on all line items with an asterisk.

If there are multiple tables, you must click the "EDIT PRICING" button inside the Summary Table to display the applicable Pricing Table that you wish to bid on.
Appendix C - Pricing

The City expects to award this open call to more than one bidder.

Right of first refusal will be given to the supplier with the lowest price per item, per time frame while meeting bid requirements. Subsequent suppliers are contacted in order of ranking until the request can be fulfilled on an as and when required basis. Should a bidder’s price structure allow for cost savings by utilizing a combination of daily and weekly or monthly rates, the rental will be acquired via the lowest possible price rate combination.

Bidder must quote price as specified (no minimum order quantities or minimum purchase order value) vendor can advise of Economic Order Quantities and volume discounts.

Pricing is to remain firm for the duration of the contract.

Estimated Usage

Quantities are estimates for a one (1) year period.

Items contained in the table below with a quantity of one are slow moving and may or may not be required throughout the duration of the contract.

<table>
<thead>
<tr>
<th>Unit Type</th>
<th>Days Rented/Units</th>
<th>Weeks Rented/Units</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Stake Body Truck</td>
<td>1/1</td>
<td>1/1</td>
<td>1/1</td>
</tr>
<tr>
<td>Pick up Truck</td>
<td>1/1</td>
<td>1/1</td>
<td>6-9 months / 25</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>12 months / 1</td>
</tr>
<tr>
<td>1/2 Ton Van</td>
<td>1/1</td>
<td>1/1</td>
<td>5 months / 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>8 months / 1</td>
</tr>
<tr>
<td>Compact Car</td>
<td>1/1</td>
<td>1/1</td>
<td>1/1</td>
</tr>
<tr>
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<td>1/1</td>
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<td>Mini Van</td>
<td>1/1</td>
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<td>1/1</td>
</tr>
<tr>
<td>SUV</td>
<td>1/1</td>
<td>1/1</td>
<td>1/1</td>
</tr>
<tr>
<td>Tonneau Cover</td>
<td>1/1</td>
<td>1/1</td>
<td>1/1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Description</th>
<th>Daily</th>
<th>Weekly</th>
<th>Monthly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rental of a Stake Body Truck Approx. 10,000 GVW</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Rental of a Standard Cab Full Size Pickup c/w 8’ Box c/w blue tooth</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Rental of a Standard Cab Full Size Pickup c/w 8’ box c/w cap and blue tooth</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Rental of a 4 X 4 Full Size Extended Cab Pickup c/w blue tooth</td>
<td>$49.690</td>
<td>$298.1400</td>
<td>$1,300.0000</td>
</tr>
<tr>
<td>5</td>
<td>Rental of a 4 X 4 Full Size Pickup Cab and Box Size not relevant c/w blue tooth</td>
<td>$49.690</td>
<td>$298.1400</td>
<td>$1,300.0000</td>
</tr>
<tr>
<td>6</td>
<td>Rental of a ½ Ton Van</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Rental of a Compact Car c/w blue tooth</td>
<td>$34.690</td>
<td>$208.1400</td>
<td>$832.5600</td>
</tr>
<tr>
<td>8</td>
<td>Rental of a Cube Van GVW Not less than 10,500 lbs.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Rental of a 7 Passenger Mini Van (middle and rear seat must fold flat into the floor)</td>
<td>$49.690</td>
<td>$298.1400</td>
<td>$1,300.0000</td>
</tr>
<tr>
<td>10</td>
<td>Rental of a 4 x 4 Compact SUV c/w blue tooth</td>
<td>$46.690</td>
<td>$280.1400</td>
<td>$1,120.5600</td>
</tr>
<tr>
<td>11</td>
<td>Optional addition of a Pickup hard shell lockable Tonneau cover</td>
<td>$24.690</td>
<td>$169.1200</td>
<td>$679.4800</td>
</tr>
</tbody>
</table>
Appendix B-Submission Form

1. Acknowledgment of Non-Binding Procurement Process

The proponent acknowledges that the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract A bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the City and the proponent unless and until the City and the proponent execute a written agreement for the Deliverables.

2. Ability to Provide Deliverables

The proponent has carefully examined the RFP documents and has a clear and comprehensive knowledge of the Deliverables required. The proponent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFP for the rates set out in its proposal.

3. Non-Binding Pricing

The proponent has submitted its pricing in accordance with the instructions in the RFP and in Pricing (Appendix C) in particular. The proponent confirms that the pricing information provided is accurate. The proponent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its proposal or its eligibility for future work.

4. Addenda

The proponent is deemed to have read and taken into account all addenda issued by the City prior to the Deadline for Issuing Addenda.

5. No Prohibited Conduct

The proponent declares that it has not engaged in any conduct prohibited by this RFP.

6. Disclosure of Information

The proponent hereby agrees that any information provided in this proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or by order of a court or tribunal. The proponent hereby consents to the disclosure, on a confidential basis, of this proposal by the City to the advisers retained by the City to advise or assist with the RFP process, including with respect to the evaluation this proposal.

[Signature]

I/WE agree to be bound by the terms and conditions contained in the Bid Document and any applicable Addenda, and the person named below has the authority to submit this bid on behalf of the Bidder.

- Ryan O'Connor, Account Manager, Hertz Canada Limited

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Is there any conflict of interest arising from your bid?

☐ Yes ☐ No

Electronic Bid Submission
The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document. Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

<table>
<thead>
<tr>
<th>File Name</th>
<th>I have reviewed the below addendum and attachments (if applicable)</th>
<th>Pages</th>
</tr>
</thead>
</table>

There have not been any addenda issued for this bid.
2022129 - Rental of Light Duty Vehicles - Standing Offer Agreement

Opening Date: July 15, 2022 2:00 PM
Closing Date: August 2, 2022 3:00 PM

Vendor Details

Company Name: Enterprise Holdings Inc
Address: 79 Kenmount Road
St. John's, Newfoundland and Labrador A1B 3P9
Contact: Wade Parsons
Email: wade.e.parsons@ehi.ca
Phone: 709-699-9166
Fax: 709-739-7885
HST#

Submission Details

Created On: Wednesday July 20, 2022 12:32:04
Submitted On: Tuesday August 02, 2022 12:50:36
Submitted By: Wade Parsons
Email: wade.e.parsons@ehi.ca
Transaction #: 25ae15a6-d68b-4f19-a55b-25659494552d
Submitter's IP Address: 77.111.200.5
Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. HST is calculated in a separate table. In lawful money of Canada.

Electronic Bid Submission

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<th>Description</th>
<th>Daily</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Rental of a Stake Body Truck Approx. 10,000 GVW</td>
<td>$135.0000</td>
<td>$742.5000</td>
<td>$2,700.0000</td>
</tr>
<tr>
<td>2</td>
<td>Rental of a Standard Cab Full Size Pickup c/w 8’ Box c/w blue tooth</td>
<td>$74.7500</td>
<td>$448.5000</td>
<td>$1,495.0000</td>
</tr>
<tr>
<td>3</td>
<td>Rental of a Standard Cab Full Size Pickup c/w 8’ box c/w cap and blue tooth</td>
<td>$74.7500</td>
<td>$448.5000</td>
<td>$1,495.0000</td>
</tr>
<tr>
<td>4</td>
<td>Rental of a 4 X 4 Full Size Extended Cab Pickup c/w blue tooth</td>
<td>$74.7500</td>
<td>$448.5000</td>
<td>$1,495.0000</td>
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<td>$74.7500</td>
<td>$448.5000</td>
<td>$1,495.0000</td>
</tr>
<tr>
<td>6</td>
<td>Rental of a 1/2 Ton Van</td>
<td>$72.0000</td>
<td>$396.0000</td>
<td>$1,440.0000</td>
</tr>
<tr>
<td>7</td>
<td>Rental of a Compact Car c/w blue tooth</td>
<td>$58.0000</td>
<td>$319.0000</td>
<td>$1,160.0000</td>
</tr>
<tr>
<td>8</td>
<td>Rental of a Cube Van GVW Not less than 10,500 lbs.</td>
<td>$93.0000</td>
<td>$511.5000</td>
<td>$1,860.0000</td>
</tr>
<tr>
<td>9</td>
<td>Rental of a 7 Passenger Mini Van (middle and rear seat must fold flat into the floor)</td>
<td>$89.0000</td>
<td>$489.5000</td>
<td>$1,780.0000</td>
</tr>
<tr>
<td>10</td>
<td>Rental of a 4 x 4 Compact SUV c/w blue tooth</td>
<td>$84.0000</td>
<td>$462.0000</td>
<td>$1,680.0000</td>
</tr>
<tr>
<td>11</td>
<td>Optional addition of a Pickup hard shell lockable Tonneau cover</td>
<td>$22.5000</td>
<td>$123.7500</td>
<td>$450.0000</td>
</tr>
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</table>
Appendix B-Submission Form

1. Acknowledgment of Non-Binding Procurement Process

The proponent acknowledges that the RFP process will be governed by the terms and conditions of the RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal, legally binding bidding process (and for greater certainty, does not give rise to a Contract A bidding process contract), and that no legal relationship or obligation regarding the procurement of any good or service will be created between the City and the proponent unless and until the City and the proponent execute a written agreement for the Deliverables.

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The proponent has carefully examined the RFP documents and has a clear and comprehensive knowledge of the Deliverables required. The proponent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFP for the rates set out in its proposal.

3. Non-Binding Pricing

The proponent has submitted its pricing in accordance with the instructions in the RFP and in Pricing (Appendix C) in particular. The proponent confirms that the pricing information provided is accurate. The proponent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its proposal or its eligibility for future work.

4. Addenda

The proponent is deemed to have read and taken into account all addenda issued by the City prior to the Deadline for Issuing Addenda.

5. No Prohibited Conduct

The proponent declares that it has not engaged in any conduct prohibited by this RFP.

6. Disclosure of Information

The proponent hereby agrees that any information provided in this proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or by order of a court or tribunal. The proponent hereby consents to the disclosure, on a confidential basis, of this proposal by the City to the advisers retained by the City to advise or assist with the RFP process, including with respect to the evaluation this proposal.

I/WE agree to be bound by the terms and conditions contained in the Bid Document and any applicable Addenda, and the person named below has the authority to submit this bid on behalf of the Bidder.

- Wade Parsons, Senior Business Rental Sales Executive, Enterprise Rent-A-Car Canada Company

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Is there any conflict of interest arising from your bid?

- Yes - No

Electronic Bid Submission

Bid Number: 2022129
Vendor Name: Enterprise Holdings Inc
The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document. Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

There have not been any addenda issued for this bid.
Title: Affordable Housing Working Group Membership

Date Prepared: July 14, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Ophelia Ravencroft, Housing

Ward: N/A

Decision/Direction Required: Approval of Membership for the Affordable Housing Working Group (AHWG) based on the recommendation by lead staff and the Office of the City Clerk.

Discussion – Background and Current Status:
The Affordable Housing Working Group is responsible for providing advice to Council regarding housing system related policies, directives, and strategies as well as implementation of the 10-year Affordable Housing Strategy.

Community Sector Representative Gail Thornhill of Stella’s Circle completed her two-year term, and a call was placed in April of 2022 seeking one representative from the community sector involved in housing solutions.

From the pool of applicants, Staff are recommending that Karen Noel of Stella’s Circle be appointed to the AHWG. Ms. Noel is the Director of Property and Development with Stella’s Circle and has worked on capital projects focused on affordable housing and reducing homelessness for over 30 years. Ms. Noel’s experience and in-depth knowledge of the issues facing the Affordable Housing Sector will be of great benefit to the AHWG.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A

2. Partners or Other Stakeholders: Implementation of the Affordable Housing Strategy will be guided and shaped by multi-stakeholder partnerships and processes. The above representatives support and inform our Affordable Housing Strategy.

3. Alignment with Strategic Directions:

   A Connected City: Develop and deliver programs, services and public spaces that build safe, healthy and vibrant communities.

   An Effective City: Ensure accountability and good governance through transparent and open decision making.
An Effective City: Achieve service excellence though collaboration, innovation and modernization grounded in client needs.

4. Alignment with Adopted Plans: Affordable Housing Strategy

5. Accessibility and Inclusion: N/A

6. Legal or Policy Implications: N/A

7. Privacy Implications: N/A

8. Engagement and Communications Considerations: Communications Staff advertised the Call for Membership.

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

**Recommendation:**
That Council recommend Karen Noel for appointment to the Affordable Housing Working Group.

**Prepared by:**
**Approved by:**
**Report Approval Details**

<table>
<thead>
<tr>
<th>Document Title:</th>
<th>Affordable Housing Working Group Membership - July.docx</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachments:</td>
<td></td>
</tr>
<tr>
<td>Final Approval Date:</td>
<td>Jul 19, 2022</td>
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</table>

This report and all of its attachments were approved and signed as outlined below:

**No Signature found**

Tanya Haywood - Jul 19, 2022 - 10:11 AM

Karen Chafe - Jul 19, 2022 - 10:13 AM
DECISION/DIRECTION NOTE

Title: Environment & Sustainability Experts Panel Membership

Date Prepared: July 18, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Maggie Burton & Councillor Ian Froude, Sustainability

Ward: N/A

Decision/Direction Required:
Approval of Membership for the Environment & Sustainability Experts Panel (ESEP) based on the recommendations by lead staff.

Discussion – Background and Current Status:
The Environment and Sustainability Experts Panel is responsible for assisting in the progress of environmental and sustainability matters in the City of St. John’s. Panel members provide expert opinion on environment and sustainability matters to Council to advance the strategic direction of a sustainable City of St. John’s, review environmental requirements for new development or re-development within the City, support the City of St. John’s Sustainability Plans, and provide recommendations to Council.

Due to a vacancy on the ESEP, a public call was issued in June of 2022 looking for one representative with expertise in Socio-Cultural & Quality of Life. This member would support the City in in creating inclusivity and continue to improve quality of life. The calls were advertised in the Telegram, posted on the City’s website, shared via social media, and circulated by email to Panel members, Women in Science and Engineering Newfoundland and Labrador City’s (WISE NL), Women in Resource Development Corporation (WRDC), Newfoundland and Labrador Organization of Women Entrepreneurs (NLOWE) and the City’s Inclusion Network. A total of seven applications were received to fill the position. The applications were reviewed by Staff who are recommending Robyn Drodge for appointment.

Ms. Drodge is a lecturer at Memorial University and a PhD candidate in Educational Sustainability at Nipissing University. She has over 20 years experience teaching and creating programs for vulnerable populations and has assisted students find meaningful careers in not-for-profit sectors. Ms. Drodge is committed to inclusion and sustainability, making her an excellent candidate for the ESEP.
Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Environment & Sustainability Experts Panel
3. Alignment with Strategic Directions:
   - An Effective City: Ensure accountability and good governance through transparent and open decision making.
   - A Sustainable City: Work collaboratively to create a climate-adapted and low-carbon city.
4. Alignment with Adopted Plans:
   Corporate Climate Plan, Resilient St. John’s Climate Plan
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations:
   Calls for new members were advertised and promoted by the City’s Communications Division.
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

Recommendation:
That Council approve of the appointment of Robyn Drodge to the Environment & Sustainability Experts Panel

Prepared by: Jennifer Squires, Legislative Assistant
Approved by: Edmundo Fausto, Sustainability Coordinator
Report Approval Details

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<thead>
<tr>
<th>Document Title:</th>
<th>Environment and Sustainability Experts Panel Membership - July 2022.docx</th>
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This report and all of its attachments were approved and signed as outlined below:

No Signature found

Lynnann Winsor - Jul 20, 2022 - 9:31 AM

Karen Chafe - Jul 20, 2022 - 9:44 AM
DECISION/DIRECTION NOTE

Title: Local Board of Appeal Membership
Date Prepared: July 6, 2022
Report To: Special Meeting of Council
Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities
Ward: N/A

Decision/Direction Required:

Council’s approval is required for the appointment of a new member to the Local Board of Appeal and the extension of 3 members.

Discussion – Background and Current Status:

1) Filling of Current Vacancy

A call for applications was issued to fill one vacancy on the Local Board of Appeal, with one deadline extension. In total 13 applications were received. City Staff met and reviewed the applications, and using a skills matrix, the ranking of the applications were based on experience in the following areas:

- Experience in Land Use Development and Community Planning. Experience in architecture, urban design, environmental design, engineering, construction or real estate.
- Experience in law, policy or legislation.
- Experience with tribunal or an adjudicative role.

The applicant ranked the highest on the basis of the criteria outlined above is Mr. Wayne Purchase. Mr. Purchase has previously served as the Local Board of Appeal’s Chair and Board member and has extensive experience and background in the areas of planning, development, regulations as well as national level in Building Code development and interpretation.

If approved, Mr. Purchase’s appointment to the Local Board of Appeal will expire in July of 2025, with the possibility (again with Council approval) of one three-year extension to his term.
2) Extension of Terms

Two - Three-year extensions:

Two current members of the Local Board of Appeal are nearing the expiration of their three-year appointment later in July:

- Cliff Johnston, Local Board of Appeal Chairperson
- Bruce Blackwood, Local Board of Appeal, Member

Both members are eligible for one-three-year extension to their terms, and have asked that Council consider their extension. For the purposes of continuity, they are being recommended for that extension. If Council is agreeable to the extension, their term will then expire in July of 2025, with no further extensions.

One – Two-year extension:

Janet Bradshaw is a current member of the Local Board of Appeal, appointed in April of 2018. It is requested that Ms. Bradshaw’s term extension be formally approved by Council. Her three-year term extension will expire in April of 2024.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable
2. Partners or Other Stakeholders: Not applicable
3. Alignment with Strategic Directions:
   An Effective City: Ensure accountability and good governance through transparent and open decision making.
4. Alignment with Adopted Plans: Not applicable
5. Accessibility and Inclusion: Not applicable
6. Legal or Policy Implications: Not applicable
7. Privacy Implications: Not applicable
8. Engagement and Communications Considerations:
9. Human Resource Implications: Not applicable
10. Procurement Implications: Not applicable
11. Information Technology Implications: Not applicable

12. Other Implications: Not applicable

**Recommendation:**
That Council approve the recommendation to appoint Mr. Wayne Purchase to a three-year term on the Local Board of Appeal, effective July 27, 2022.

That Council approve the recommendation of a three-year extension to the terms of Mr. Cliff Johnston and Mr. Bruce Blackwood, with their final terms expiring in July 2025.

That Council approve the recommendation of a three-year extension, effective from April 2021 to April 2024 for Ms. Janet Bradshaw.

**Prepared by:** Christine Carter, Legislative Assistant
**Approved by:** Karen Chafe, City Clerk
Report Approval Details

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<tr>
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<td>Jul 18, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

Karen Chafe - Jul 7, 2022 - 3:08 PM

No Signature found

Linda Bishop - Jul 18, 2022 - 10:19 AM
DECISION/DIRECTION NOTE

Title: SERC – Block Party and Tely 10

Date Prepared: August 2, 2022

Report To: Regular Meeting of Council

Councillor and Role: Councillor Debbie Hanlon, Special Events Regulatory Committee

Ward: N/A

Decision/Direction Required: Seeking Council approval of road closures associated with the Fallowtree Place block party, and the revised date of the Tely 10.

Discussion – Background and Current Status:

Fallowtree Place Block Party – The residents of Fallowtree Place and Jennmar Crescent are hosting a block party on Saturday August 27 (rain date of September 10) from 4pm – 10pm.

They will be closing only the cul-de-sac portion of Fallowtree Place. Volunteers will be in place at all barricades, and local access will be permitted.
**Tely 10** – The 2022 Tely 10 has been rescheduled for October 8, beginning at 8:00am in Paradise, and ending at approximately 11:00am in Bannerman Park.

- October 8, 8:00am – 11:00am
- Maximum of 3200 participants
- A Traffic Control Company will be hired for road closure implementation.

**Road Closures:**

**Bannerman Road**  
October 7, 2:00pm to October 8, 2:00pm

**Circular Road**  
October 8, 5:00am to 12:00pm

**Military Road**  
Bonaventure Avenue/Garrison Hill to Cochrane Street  
October 8, 7:30am - 12:00pm

**Topsail Rd @ Burgeo St. to Topsail Rd / Cornwall Avenue**  
October 8- No eastbound traffic from, 8:00am to 11:00am

**Cornwall Avenue/Hamilton Avenue/LeMarchant Road/Harvey Road/Military Rd**  
October 8- No Eastbound and Westbound traffic: 8:00am to 11:30am

**Columbus Drive from Topsail Road to Bay Bulls Road**  
October 8 - both directions closed 8:00am to 11:00am

**Key Considerations/Implications:**

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Newfoundland and Labrador Athletics Association
3. Alignment with Strategic Directions:
   A Connected City: Develop and deliver programs, services and public spaces that build safe, healthy and vibrant communities.
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A

8. Engagement and Communications Considerations: Tely 10 road closure notifications will occur in advance of the race.

9. Human Resource Implications: N/A

10. Procurement Implications: N/A

11. Information Technology Implications: N/A

12. Other Implications: N/A

**Recommendation:**
That Council approve the road closure for the Fallowtree Place Block Party on August 27 (rain date September 10), and the new date of October 8 for the Tely 10.

**Prepared by:** Christa Norman, Special Projects Coordinator
**Approved by:** Erin Skinner, Supervisor of Tourism and Events
Report Approval Details

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<td>Aug 3, 2022</td>
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This report and all of its attachments were approved and signed as outlined below:

**Erin Skinner - Aug 3, 2022 - 10:05 AM**

**Tanya Haywood - Aug 3, 2022 - 10:22 AM**
Title: Collective Agreement between the City of St. John’s and CUPE Local 569

Date Prepared: 2022-08-04

Report To: His Worship the Mayor and Members of Council

Councillor and Role:

Ward:

Decision/Direction Required:

Ratification of the Collective Agreement between the City of St. John’s and CUPE Local 569

Discussion – Background and Current Status:

The City and CUPE Local 569 have reached a tentative Collective Agreement for the period of July 1, 2022 – June 30, 2026. The union ratified the agreement on August 1, 2022. It is now being brought to Council for a ratification vote. The key terms of the tentative agreement are as follows:

<table>
<thead>
<tr>
<th>Tentative Agreement Between the City of St. John’s and CUPE Local 569</th>
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</thead>
<tbody>
<tr>
<td>Duration</td>
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<tr>
<td>General Increase</td>
</tr>
</tbody>
</table>
| Shift Premium | • Increase from $2.00 to $3.00 per hour for all hours worked outside of the 7:00 a.m. to 7:00 p.m.  
• Increase from $1.00 to $1.50 per hour for all hours worked between 7:00 a.m. and 7:00 p.m. on Saturday and/or Sunday for those whose regular work week includes these days. |
| Signing Bonus | $1,000 |

Key Considerations/Implications:

1. Budget/Financial Implications

   The approximate cost implications are as follows:
   - General increase
     - 2022 - $1,047,000
     - 2023 - $3,304,000
2. Partners or Other Stakeholders

3. Alignment with Strategic Directions/Adopted Plans
   This aligns with being an Effective Organization and Fiscally Responsible.

4. Legal or Policy Implications

5. Engagement and Communications Considerations

6. Human Resource Implications
   This agreement will serve as a path forward to maintain and improve the working relationship with CUPE Local 569.

7. Procurement Implications

8. Information Technology Implications

9. Other Implications

Recommendation: That Council ratify the Collective Agreement with CUPE Local 569.

Prepared by/Signature:

Approved by/Date/Signature:
DECISION/DIRECTION NOTE

Title: Municipalities NL – AGM and Convention, Gander NL (November 2 – 5, 2022)

Date Prepared: July 27, 2022

Report To: Regular Meeting of Council

Councillor and Role: Mayor Danny Breen, Governance & Strategic Priorities

Ward: N/A

Decision/Direction Required:
Council’s authorization is required for the City to cover councillors’ expenses to attend the Municipalities NL Conference and Trade Show scheduled for November 2-5, 2022 in the Town of Gander. The cost of registration this year has slightly increased to $550 per person. Additional costs for travel are unknown at this stage; however, the expenses incurred for last year’s event (two councillors) are outlined below:

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Registration</th>
<th>Airfare</th>
<th>Hotel</th>
<th>Per Diem</th>
<th>Ground Transprt</th>
<th>Reimbursed by Third Party (MNL)</th>
<th>Total Cost</th>
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</thead>
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<tr>
<td>Sandy Hickman</td>
<td>525</td>
<td>810.17</td>
<td>480.68</td>
<td>160.5</td>
<td>192.8</td>
<td>-750</td>
<td>1419.15</td>
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<tr>
<td>Jill Bruce</td>
<td>525</td>
<td>810.17</td>
<td>480.68</td>
<td>160.5</td>
<td>-750</td>
<td></td>
<td>1226.35</td>
</tr>
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Discussion – Background and Current Status:
Mayor Danny Breen, as Council’s representative on the MNL Board will be attending the event in that capacity and his expenses will be covered by MNL. The following additional members of Council have expressed an interest in attending the event to date:

- Deputy Mayor Sheilagh O’Leary
- Councillor Jamie Korab
- Councillor Ophelia Ravencroft
- Councillor Debbie Hanlon
- Councillor Sandy Hickman

Key Considerations/Implications:

1. Budget/Financial Implications: costs for travel, accommodation and conference registration as outlined above.

2. Partners or Other Stakeholders: Municipalities NL, other municipal representatives
3. Alignment with Strategic Directions: N/A
4. Alignment with Adopted Plans: N/A
5. Accessibility and Inclusion: N/A
6. Legal or Policy Implications: N/A
7. Privacy Implications: N/A
8. Engagement and Communications Considerations: N/A
9. Human Resource Implications: N/A
10. Procurement Implications: N/A
11. Information Technology Implications: N/A
12. Other Implications: N/A

**Recommendation:**
That Council approve the registration and travel expenses for the following councillors to attend the MNL Conference to be held in Gander from November 2 – 5, 2022:

- Deputy Mayor Sheilagh O'Leary
- Councillor Jamie Korab
- Councillor Ophelia Ravencroft
- Councillor Debbie Hanlon
- Councillor Sandy Hickman

**Prepared by:**
**Approved by:**