

**AGENDA
REGULAR MEETING**

**July 22, 2019
4:30 p.m.**

ST. JOHN'S

MEMORANDUM

July 19, 2019

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on Monday, **July 22, 2019 at 4:30 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

CITY MANAGER

ST. JOHN'S

Regular Meeting - City Council Agenda

July 22, 2019

4:30 p.m.

4th Floor City Hall

Pages

1. CALL TO ORDER

2. PROCLAMATIONS/PRESENTATIONS

- 2.1 Acknowledgement of the attendance of Go Getters NL.
Federal Pilot Program for youth ages 19-30

3. APPROVAL OF THE AGENDA

- 3.1 Agenda of July 22, 2019

4. ADOPTION OF THE MINUTES

- 4.1 Minutes of July 8, 2019

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5. BUSINESS ARISING FROM THE MINUTES

- 5.1 BHEP Report - June 12, 2019 - Decision Note dated June 18, 2019 re:
Application to Develop a Multi-Purpose Annex, St. John's Designated
Heritage Building, Anglican Cathedral of St. John the Baptist, 16 Church
Hill, DEV 1900091

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July 25, 2019

6. NOTICES PUBLISHED

- 6.1 Application - 63 Frecker Drive

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A Discretionary Use application has been submitted requesting
permission to operate a Home Occupation for Life Coaching Services at
63 Frecker Drive

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16. ADJOURNMENT

ST. JOHN'S

Minutes of Regular Meeting - City Council

Council Chamber, 4th Floor, City Hall

July 8, 2019, 4:30 p.m.

Present: Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Dave Lane
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Jamie Korab
Councillor Ian Froude
Councillor Wally Collins

Regrets: Councillor Maggie Burton
Councillor Sandy Hickman
Councillor Hope Jamieson

Staff: Kevin Breen, City Manager
Tanya Haywood, Deputy City Manager of Community Services
Lynnann Winsor, Deputy City Manager of Public Works
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Ken O'Brien, Chief Municipal Planner
Karen Chafe, Supervisor - Office of the City Clerk

Land Acknowledgement

The following statement was read into the record:

"We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John's is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi'kmaq, Innu, Inuit, and Southern Inuit of this Province."

1. CALL TO ORDER

2. PROCLAMATIONS/PRESENTATIONS**3. APPROVAL OF THE AGENDA****3.1 Agenda of July 8, 2019****SJMC-2019-07-08/198****Moved By** Councillor Collins**Seconded By** Councillor Hanlon

That the agenda dated July 8, 2019 be approved with the following additions:

- RFP - 2019123 2019 Watermain Condition Assessment (Churchill Square Area)
- Departmental Approval Request - RFP Independent Claims Adjusting Services
- Decision Note dated July 5, 2019 re: St. John's Local Board of Appeal

CARRIED UNANIMOUSLY**4. ADOPTION OF THE MINUTES****4.1 Minutes of Regular Council Meeting - June 25, 2019****SJMC-2019-07-08/199****Moved By** Councillor Froude**Seconded By** Councillor Stapleton

That the minutes of the meeting held June 25, 2019 be approved as presented.

CARRIED UNANIMOUSLY**5. BUSINESS ARISING FROM THE MINUTES****5.1 Response to Residents of Cedar Brae Crescent re: Unfair Taxation**

Council considered as information the above noted. Councillor Froude highlighted various points in the letter.

5.2 Reaffirmation of 2019 Heritage Grant Applications - conducted via e-Poll of June 26, 2019

SJMC-2019-07-08/200

Moved By Councillor Lane

Seconded By Deputy Mayor O'Leary

That Council approve the 2019 Heritage Grant Applications as presented and outlined in the above cited Decision Note.

CARRIED UNANIMOUSLY

6. NOTICES PUBLISHED

6.1 13 Beauford Place (Commercial Industrial (CI) Zone - Ward 1)

An extension to a Non-Conforming Use application has been submitted requesting permission to add an extension to the dwelling at **13 Beauford Place**.

The total proposed floor area of the extension is 73.2m², 23.2m² of which will be in the basement, and 49.53m² on the first floor. The existing dwelling has a floor area of 171.79m². (2 submissions received)

SJMC-2019-07-08/201

Moved By Councillor Stapleton

Seconded By Councillor Hanlon

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

6.2 5 Navigator Avenue (Airport Zone - Ward 1)

A Discretionary Use application has been submitted by MP Partnership Limited requesting approval to construct and operate an Eating Establishment with a drive-thru at **5 Navigator Avenue**.

The drive thru will service a restaurant with a floor area of 186m², and will operate Monday - Sunday, 3 a.m. – 11 p.m. On-site parking is provided. This application is advertised in accordance with Section 7.30 "Drive-Thru Facilities" of the St. John's Development Regulations. (No submissions received)

SJMC-2019-07-08/202

Moved By Councillor Stapleton

Seconded By Councillor Korab

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

6.3 35 Beaumont Street (Residential Medium Density (RS) Zone - Ward 2)

A Discretionary Use application has been submitted requesting permission to occupy a portion of **35 Beaumont Street** as a Home Occupation for the preparation of baked goods.

The business will occupy a floor area of 27.8 m² (kitchen) and will offer a variety of breads and baked goods. Domestic kitchen equipment will be used, and all items will be sold off site by delivery with no customers visiting the site. The business will operate Monday - Friday, 9 a.m. –5 p.m. with the applicant being the sole employee. (No submissions received)

SJMC-2019-07-08/203

Moved By Councillor Stapleton

Seconded By Councillor Hanlon

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

6.4 4157 Trans-Canada Hwy (Rural (R) Zone - Ward 5)

A Discretionary Use Application has been submitted by Black Diamond Construction Ltd. requesting permission to use **4157 Trans-Canada Highway** as a quarry for Mineral Workings Use.

The proposed 29.8 hectares of Crown Land will be used for quarrying aggregate, which involves drilling and blasting, crushing and pit run removal. (No submissions received)

SJMC-2019-07-08/204

Moved By Councillor Collins

Seconded By Councillor Froude

That Council approve the application subject to all applicable City requirements.

CARRIED UNANIMOUSLY

7. PUBLIC HEARINGS/MEETINGS**8. COMMITTEE REPORTS****8.1 Committee of the Whole Report - June 26, 2019****1. Decision Note dated June 18, 2019 re: Reception for National Hockey Team of 1966 (Reunion)****SJMC-2019-07-08/205****Moved By** Councillor Lane**Seconded By** Councillor Collins

That Council approve the afternoon reception on September 11, 2019 in honor of Canada's National Hockey Team of 1966.

CARRIED UNANIMOUSLY**2. Decision Note dated June 12, 2019 re: Membership for Arts and Culture Advisory Committee****SJMC-2019-07-08/206****Moved By** Deputy Mayor O'Leary**Seconded By** Councillor Lane

That Council appoint the following members as per the selection review process already undertaken:

- One vacancy representing a Visual Art and Craft organization:
 - Daniel Rumbolt (VANL-CARFAC)
- Two vacancies representing Cultural, Indigenous and Intangible Cultural Heritage organizations:
 - Jenelle Duval (First Light)

CARRIED UNANIMOUSLY**3. Decision Note dated June 18, 2019 re: Dissolution of Downtown Advisory Committee****SJMC-2019-07-08/207****Moved By** Councillor Hanlon**Seconded By** Deputy Mayor O'Leary

That Council approve the dissolution of the Downtown Advisory Committee and confirm the renewed mandate of the previously established Joint Committee of Council and Downtown St. John's.

CARRIED UNANIMOUSLY

4. Decision Note dated June 12, 2019 re: Youth Engagement Strategy

SJMC-2019-07-08/208

Moved By Deputy Mayor O'Leary

Seconded By Councillor Lane

That Council support the proposed direction for the development of a youth engagement strategy as outlined in the above cited Decision Note.

CARRIED UNANIMOUSLY

5. BHEP Report - June 12, 2019 - Decision Note dated May 6, 2019 re: Metal Roofs and Solar Panels in the St. John's Heritage Areas

SJMC-2019-07-08/209

Moved By Councillor Lane

Seconded By Councillor Korab

That Council approve the recommendation of the Built Heritage Experts Panel as follows:

That the following apply to the use of modern roof materials in heritage areas:

- Shingle-style metal roofs for residential dwellings will be permitted subject to the material replicating heritage style. Non-residential buildings may be permitted other styles of metal roofs if the style replicates the existing roof style.
- Solar Panels will be permitted as long as they are not visible from the street.

CARRIED UNANIMOUSLY

6. **BHEP Report - June 12, 2019 - Decision Note dated June 10, 2019 re: 6 Cathedral Street, Masonic Temple Renovations - Exterior Renovations**

SJMC-2019-07-08/210

Moved By Councillor Lane

Seconded By Deputy Mayor O'Leary

That the Committee approve the following recommendation of the Built Heritage Experts Panel:

That Council approve the exterior renovations and installation of a fire exit stairway on the Masonic Temple, located at 6 Cathedral Street subject to the following:

- Replacement of glass on the north side, where the stairwell is proposed, should be done with non-wired type, fire-rated glass.
- The color of the proposed wooden stairway should match the existing brick work and stained in accordance with manufacturer's specifications.

CARRIED UNANIMOUSLY

7. **BHEP Report - June 12, 2019 - Decision Note dated June 18, 2019 re: Application to Develop a Multi-Purpose Annex, St. John's Designated Heritage Building, Anglican Cathedral of St. John the Baptist, 16 Church Hill, DEV 1900091**

SJMC-2019-07-08/211

Moved By Councillor Korab

Seconded By Councillor Collins

That the matter be deferred pending further consideration.

CARRIED UNANIMOUSLY

8. **Decision Note dated June 20, 2019 re: Update - Air Rights in front of 430 Water Street**

SJMC-2019-07-08/212

Moved By Councillor Lane

Seconded By Councillor Collins

That Council approve an easement for the lands impacted by the pillars, subject to development approval.

CARRIED UNANIMOUSLY

9. Decision Note dated June 17,2019 re: Funding of Dehumidification Units

SJMC-2019-07-08/213

Moved By Councillor Lane

Seconded By Councillor Korab

That \$3.03 M be reallocated from the current gas tax agreement to negate the borrowing requirement for the dehumidification project. A decision on whether to allocate future gas tax funding or borrow our 33% share for the Mews Center project can be made later.

CARRIED UNANIMOUSLY

8.2 Development Committee Report - June 25, 2019

SJMC-2019-07-08/214

Moved By Councillor Collins

Seconded By Councillor Stapleton

That Council approve the proposed landscape plan in accordance with Section 11.2.4 (3) of the St. John's Development Regulations.

CARRIED UNANIMOUSLY

9. RESOLUTIONS

10. DEVELOPMENT PERMITS LIST

10.1 Development Permits List for period June 20 to July 4, 2019

Council considered as information, the above noted Development Permits List for the period June 20 to July 4, 2019.

11. BUILDING PERMITS LIST**11.1 Building Permits List for period June 20 to July 3, 2019****SJMC-2019-07-08/215****Moved By** Councillor Hanlon**Seconded By** Councillor Collins

That the building permits list for the week June 20 to July 3, 2019 be approved as presented.

CARRIED UNANIMOUSLY**12. REQUISITIONS, PAYROLLS AND ACCOUNTS****12.1 Weekly Payment Vouchers - Week ending June 26, 2019****SJMC-2019-07-08/216****Moved By** Councillor Hanlon**Seconded By** Councillor Collins

That Council adopt the weekly payment vouchers for the week ending June 26, 2019 in the amount of \$4,048,434.69.

CARRIED UNANIMOUSLY**12.2 Weekly Payment Vouchers - Week ending July 3, 2019****SJMC-2019-07-08/217****Moved By** Councillor Hanlon**Seconded By** Councillor Collins

That Council approve the weekly payment vouchers for the week ending July 3, 2019 in the amount of \$2,875,617.79.

CARRIED UNANIMOUSLY**13. TENDERS/RFPS****13.1 Bid Approval Note #2019140 - Watermain Insertion Valves****SJMC-2019-07-08/218****Moved By** Councillor Froude**Seconded By** Councillor Hanlon

That Council award this open call to the only bidder meeting specifications Emco Waterworks in the amount \$127,292.19 (HST included), as per the Public Procurement Act.

CARRIED UNANIMOUSLY

13.2 Bid Approval Note #2019084 - Traffic Signal Equipment

SJMC-2019-07-08/219

Moved By Councillor Froude

Seconded By Councillor Hanlon

That Council approve the recommendation outlined in the above cited Bid Approval Note. This open call contains 24 items which are awarded individually. All bids received are attached and the lowest qualified bids are highlighted. It is recommended to award this RFQ to the lowest bidders meeting specifications as per the Public Procurement Act.

CARRIED UNANIMOUSLY

13.3 Bid Approval Note #2019153 - Two Current Production Sidewalk Plows with Blower and Blade

SJMC-2019-07-08/220

Moved By Councillor Froude

Seconded By Councillor Korab

That Council award this open call to the lowest bidder meeting specifications, Holder Tractors Inc. (Bid 2), as per the Public Procurement Act, for the amount of \$306,016.68, including HST. The City reserves the right to order an additional 1 unit within six months of award in the amount of \$153,008.34, including HST.

CARRIED UNANIMOUSLY

13.4 Bid Approval Note #2019146 - Combined Sewer Overflow Monitoring

SJMC-2019-07-08/221

Moved By Councillor Froude

Seconded By Councillor Stapleton

That Council award this open call to Cahill Instrumentation & Technical Services (2011) Ltd. in the amount of \$262,997.51 (HST included), as the lowest bidder meeting specifications as per the Public Procurement Act.

CARRIED UNANIMOUSLY

13.5 RFP - 2019123 2019 Watermain Condition Assessment (Churchill Square Area)

Lynnann Winsor left the meeting at 5:14 pm.

SJMC-2019-07-08/222

Moved By Councillor Froude

Seconded By Deputy Mayor O'Leary

That the RFP be awarded to Echologies, a division of Mueller Canada Ltd. in the amount of \$277,130.75 based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.

CARRIED UNANIMOUSLY

13.6 Departmental Approval Request - RFP Independent Claims Adjusting Services

SJMC-2019-07-08/223

Moved By Councillor Froude

Seconded By Councillor Hanlon

That Council award the RFP to Crawford & Company (Canada) Inc. in the amount of \$110.00/hour based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.

CARRIED UNANIMOUSLY

14. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

15. OTHER BUSINESS

15.1 Ratification of E-Poll re: Decision Note Dated June 28, 2019 re: Road Closure Approval (Graves St (weekend of June 29-30, 2019)

SJMC-2019-07-08/224

Moved By Deputy Mayor O'Leary

Seconded By Councillor Korab

That Council ratify the E-poll conducted on June 26, 2019 approving the road closure of Graves St. during the weekend of June 29-30, 2019.

CARRIED UNANIMOUSLY

15.2 Decision Note dated June 28,2019 re: Travel Authorization - Offshore Europe in September

SJMC-2019-07-08/225

Moved By Councillor Collins

Seconded By Councillor Lane

That Council approve the costs associated with sending the Mayor to the Offshore Europe Conference in September 2019.

CARRIED UNANIMOUSLY

15.3 Decision Note dated July 3, 2019 re: 288 Water Street - Yellow Belly Brewery Ltd.

SJMC-2019-07-08/226

Moved By Councillor Lane

Seconded By Councillor Hanlon

That Council approve the seasonal lease of the property outlined in red on the attached Schedule "A"

CARRIED UNANIMOUSLY

15.4 Economic Outlook 2019

Council considered as information the above noted Economic Outlook, 2019. Deputy Mayor O'Leary highlighted various sections of the report.

15.5 Decision Note dated July 5, 2019 re: St. John's Local Board of Appeal

SJMC-2019-07-08/227

Moved By Councillor Hanlon

Seconded By Councillor Stapleton

That Council appoint the following two applicants to the St. John's Local Board of Appeal:

- Cliff Johnston
- Bruce Blackwood

CARRIED UNANIMOUSLY

16. ADJOURNMENT

There being no further business, the meeting adjourned at 5:41 pm.

MAYOR

CITY CLERK

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on July 22, 2019.**

Ref #	Property Location/ Zone Designation And Ward	Application Details	Submissions Received	Planning and Development Division Notes
1	63 Frecker Drive Residential Low Density (R1) Zone Ward 3	A Discretionary Use application has been submitted requesting permission to operate a Home Occupation for Life Coaching Services at 63 Frecker Drive . The business comprises of health coaching, foot detoxes, gym sessions, and other related services. The floor area for the proposed business is approximately 13.4m ² . Hours of operation will be 7 days a week, 8 a.m. – 8 p.m. Each session will have 1-2 clients per session, with only 2-4 sessions per day with a minimum of 1 hour between sessions. On-site parking not provided.	2 Submissions Received (attached)	It is recommended to approve the application subject to all applicable City requirements

The Office of the City Clerk and the Department of Planning, Engineering and Regulatory Services, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

Elaine Henley

From: [REDACTED]
Sent: Monday, July 1, 2019 10:07 PM
To: CityClerk
Subject: Discretionary Use Application, 63 Frecker Drive

Dear City Clerk:

Thank you for the opportunity to comment on the subject application.

My name is [REDACTED] and my address is [REDACTED].

As much as I support small business, in this case, I believe that the application should be turned down for the following reasons:

1. The subject property is located within an area zoned "R1". My understanding is that "R1" means residential. Some years ago, the land-use plan for the Cowan Heights area was laid out with residential areas, commercial areas, school and church zones and recreational green areas. I believe that the plan that was created was a good one, but allowing one residential lot to be used for commercial purposes will corrupt the plan. Unless City Council is prepared to develop and secure public approval for an entire new plan, they will have destroyed the trust of residents, business owners and future developers. You will no longer have credibility as a council.
2. The lack of designated parking is troubling. Does anyone believe that all customers to the proposed business will arrive by bus or taxi? Hardly. They will likely wind up parking on Frecker drive, most likely on the south side where there is supposed to be a bicycle lane. That would be not only inconvenient, but downright hazardous for cyclists who would be forced to navigate in the vehicle lane to get around parked cars.
3. Frecker Drive is a collector road of sorts and sees a fairly heavy traffic flow. This is also the route travelled by children on their way to and from schools. A business that produces additional traffic and parking cannot be a good thing.
4. The applicants would, in my opinion, be much better served to seek space in a designated commercial area, such as one of the strip malls on Hamlyn road or the Village Mall, both of which have plenty of vacant space – not to mention off-street parking and reasonably controlled access/egress to the streets.

Once again, I appreciate the opportunity to express my views on the subject.

Regards

[REDACTED]



June 28, 2019

Office of the City Clerk
P.O. Box 908,
St. John's, NL
A1C 5M2

Re: Public Notices
Home Occupation for Life Coaching Services at 63 Frecker Drive

An application has been made to the city by the resident of 63 Frecker Drive to operate a Home Occupation for Life Coaching Services. I oppose this application.

Frecker Drive is a residential area and as such is zoned for domestic dwellings and not operating a business. Most units on Frecker Drive have a homeowner's unit and a tenant's unit; and in some cases, three units. Parking is limited at the best of times with many homeowners and tenants using on street parking to compensate for lack of parking on the personal properties. Operating a business in this area will only exacerbate the problem.

The street is fair game for speeding vehicles and motorcyclists as I am sure the Royal Newfoundland Constabulary can attest to. More traffic will only create more congestion and increased chances of harm to citizens.

The street itself is a flow through route which many commuters use to connect from Topsail Road through to Blackmarsh Road increasing traffic volumes during peak traffic hours. Getting out of and backing into your driveway is not without its frustrations.

Operating a business in a residential area will also create more garbage in the area; not to mention drop offs and pick ups and increased noise levels.

For these reasons I oppose this application.



ST. JOHN'S

Minutes of Committee of the Whole - City Council

Council Chambers, 4th Floor, City Hall

July 10, 2019, 9:00 a.m.

4th Floor City Hall

Present: Mayor Danny Breen
Deputy Mayor Sheilagh O'Leary
Councillor Maggie Burton
Councillor Sandy Hickman
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Jamie Korab
Councillor Ian Froude
Councillor Wally Collins

Regrets: Councillor Dave Lane
Councillor Hope Jamieson

Staff: Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance & Administration
Tanya Haywood, Deputy City Manager of Community Services
Cheryl Mullett, City Solicitor
Elaine Henley, City Clerk
Ken O'Brien, Chief Municipal Planner
Maureen Harvey, Legislative Assistant

Finance & Administration - Councillor Dave Lane

5.1 Decision Note dated July 2, 2019 re: Shad Memorial 2019 - Luncheon Sponsorship

Recommendation

Moved By Councillor Hanlon

Seconded By Councillor Korab

That Council approve hosting a luncheon for the staff and students of Shad Memorial 2019.

CARRIED UNANIMOUSLY

Public Works & Sustainability - Councillor Ian Froude

Community Services & Events - Councillor Jamie Korab

7.1 Decision Note dated July 4, 2019 re: Special Event Advisory Committee Request - ibuylocal

While the following motion suggests no further consideration of a Saturday event, Councillor Burton suggested that further discussion may be warranted given that these types of events take place in other jurisdictions on Saturdays.

Mayor Breen joined the meeting at 9:13 am.

Recommendation

Moved By Councillor Korab

Seconded By Councillor Hanlon

While the request was to host an ibuylocal event on Saturday, July 27, 2019, based on feedback from Downtown St. John's, Council approves the hosting of this event on Sunday July 28, 2019 or any Sunday. Council is not in agreement with the closure of Cliff's Baird's Cove on Water Street on Sunday, July 28, 2019 due to its importance in the transportation of cruise passengers from Pier 17 to Pier 7.

CARRIED UNANIMOUSLY

Governance & Strategic Priorities - Mayor Danny Breen

10.1 Decision Note dated June 28, 2019 re: Small Home Rebuilding/Extension in a City Watershed Policy**Recommendation****Moved By** Councillor Hickman**Seconded By** Councillor Collins

That Council approve the Small Home Rebuilding/ Extension in a City Watershed Policy and the rescission of the current Development in the City's Watersheds Policy.

CARRIED UNANIMOUSLY**10.2 Decision Note dated July 5, 2019 re: Panel to Review Election Reform Process including Finance By-Law****Recommendation****Moved By** Councillor Froude**Seconded By** Councillor Burton

That rather than implementing a public engagement plan, Council appoint a four-person panel to consider the CASE submission and present their commentary to Council. The report could then be used for Council to determine its next steps. The following four individuals are proposed to comprise the Panel and they provide a comprehensive cross section of expertise in the academic, administrative and political areas:

Ross Reid: former Canadian politician who most recently served as the Chief of Staff to Newfoundland and Labrador Premiers Kathy Dunderdale and Tom Marshall. Reid is a former Progressive Conservative member of Parliament who served as the Minister of Fisheries and Oceans and Minister for the Atlantic Canada Opportunities Agency under Prime Minister Kim Campbell;

Dr. Amanda Bittner: studies elections and voting in Canada. She has published research on voter turnout, immigration, as well as the impact of social cleavages and political sophistication on political attitudes. She is currently working on projects in a number of areas, including voters' attitudes about immigration; the influence of gender on public opinion and voting; and Canadian parties and elections.

Marie Ryan: Partner at Goss Gilroy Inc. Management Consultants and tireless advocate for social justice in the community, former councillor and deputy mayor. She is an advocate for inclusive citizenship and development of the housing and homelessness support services sector. She is the recipient of the Queen's Diamond Jubilee Medal and the Order of Newfoundland and Labrador

Dr. Steven Tomblin: is a full professor in the Department of Political Science and Medicine (Community Health) at Memorial University of Newfoundland. In addition to administrative service in the political science department, Tomblin has served as the Principal Investigator for the Atlantic Regional Training Centre.

It was noted that the intent is to have the recommendations presented to Council by September 22nd.

CARRIED UNANIMOUSLY

Planning & Development - Councillor Maggie Burton

11.1 Decision Note dated June 25, 2019 re: 336 Water Street (corner of Adelaide Street), Mary Brown's Restaurant - Mural

It was noted the Decision Note had been circulated and recommended for approval by the Built Heritage Experts Panel via an e-poll on July 4, 2019

Recommendation

Moved By Councillor Burton

Seconded By Councillor Hanlon

That Council approve the proposed mural at 336 Water Street as proposed.

CARRIED UNANIMOUSLY

11.2 Decision Note dated June 28, 2019 re: 10 Merrymeeting Road, Exterior Façade Renovations

It was noted that the Decision Note was reviewed by the Built Heritage Experts Panel via e-poll and recommended for approval.

Recommendation

Moved By Councillor Burton

Seconded By Deputy Mayor O'Leary

That Council approve the exterior façade renovations at 10 Merrymeeting Road, as proposed. It is further recommended that any renovations to the dwelling meet the heritage standards set out in the St. John's Development Regulations

CARRIED UNANIMOUSLY

Mayor Danny Breen/Chairperson

DECISION/DIRECTION NOTE

Title: Shad Memorial 2019 – Sponsorship – Luncheon

Date Prepared: July 2, 2019

Report To: Committee of the Whole

Councillor and Role: Dave Lane/Finance & Administration

Ward: N/A

Decision/Direction Required:

Seeking approval for the City to host a luncheon for the staff and students of Shad Memorial 2019.

Discussion – Background and Current Status:

- Shad Memorial is one of 15 campuses in Canada offering the Shad Valley Program (www.shad.ca), a nation-wide program designed to offer high-potential high school students the opportunity to interact with other talented youth across Canada.
- This year's program runs from June 30 to July 26, 2019
- Attached is the letter from Leonard Lye, Program Director seeking approval for the City to host a luncheon in July 2019.

Key Considerations/Implications:

1. Budget/Financial Implications:

- The cost for the luncheon will be approximately \$1,500 and will be covered under the Office of the City Clerk budget for civic events.

2. Partners or Other Stakeholders:

- Shad Memorial/Memorial University of Newfoundland and Labrador

3. Alignment with Strategic Directions/Adopted Plans: N/A

4. Legal or Policy Implications: N/A

5. Privacy Implications: N/A

6. Engagement and Communications Considerations: N/A

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7. Human Resource Implications: N/A

8. Procurement Implications: N/a

9. Information Technology Implications: N/A

10. Other Implications: N/A

Recommendation: It is recommended that Council approve a luncheon for Shad Memorial 2019.

Prepared by: Elaine Henley, City Clerk
Reviewed by: Kevin Breen, City Manager

Attachments: Letter dated June 9, 2019 from Leonard Lye



Faculty of Engineering and Applied Science

Office of the Associate Dean (Graduate)
St. John's, NL, Canada, A1B 3X5
Tel: 709 864 8900 Fax: 709 864 3480
llye@mun.ca www.mun.ca

Ms. Elaine Henley
City of St. John's
10 New Gower Street
P.O. Box 908
St. John's, NL, Canada
A1C 5M2
ehenley@stjohns.ca

June 9th, 2019

Dear Ms. Henley:

Re: Sponsorship from the City of St. John's – Shad Memorial 2019

We are writing to you again on behalf of the staff and students of Shad Memorial 2019 to request sponsorship from the City of St. John's. Shad Memorial is one of 17 campuses in Canada offering the Shad program (www.shad.ca), a nation-wide program designed to offer high-potential high school students the opportunity to be surrounded by other talented youth from across the country. The program strives to hone the skills of tomorrow's potential leaders and provide first-hand access to industry and career options to assist the students in choosing educational and career paths. This year's program runs from June 30th to July 26th, 2019.

As a not-for-profit organization, Shad relies on the support of public and private sector organizations to provide an expansive and high quality program. Funding and in-kind contributions come from banks and companies, federal government agencies, provincial governments from all across Canada, and on a local level, municipal governments. In terms of sponsorship, we are wondering if you could arrange for the Shad students and staff to visit City Hall for a briefing, meet and have breakfast with the mayor and/or councillors. This will be for about 68 people in total. The preferred date is **July 24th or 25th** for the breakfast. Last year's group enjoyed the breakfast very much. We hope that the City will again be able to showcase to these students from all over Canada what are fabulous city we live in.

Thank you for your consideration of this request and we look forward to hearing from you soon. Should you have any further questions, please do not hesitate to contact either me or Tiffany Henderson my Program Manager (Tel: 709-691-6901) at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Leonard Lye".

Dr. Leonard Lye, PEng, FCSCE, FEC, FCAE, FEIC
Program Director
Shad MUN. Cell: 709-6850732

DECISION/DIRECTION NOTE

Title: Special Event Advisory Committee Request

Date Prepared: July 4, 2019

Report To: Committee of the Whole

Councillor and Role: Councillor Korab, Special Events Advisory Committee

Ward: N/A

Decision/Direction Required: Decision regarding ibuylocal Festival July 27 / 28

Discussion – Background and Current Status:

ibuylocal is developing a new festival experience that is designed to showcase St. John's in a unique and engaging way. With a focus on combining business, culture, performance and art, their goal is to celebrate diversity, promote the range of businesses downtown, and display the local artistic talent our city has to offer. The festival format will include sidewalk sales and cafes, unique in-store experiences, pop-up street performances, and live art shows.

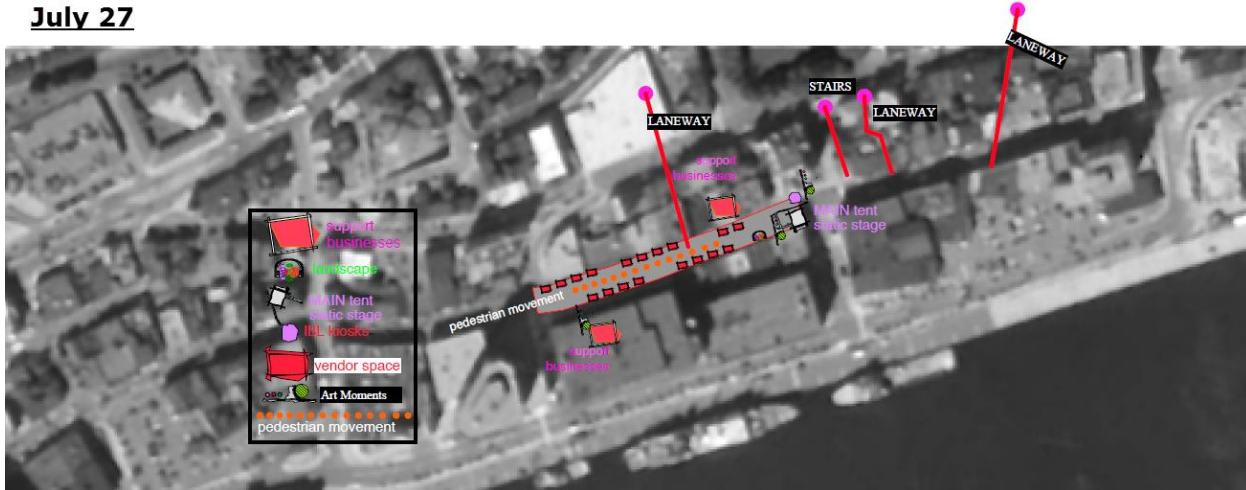
The festival will feature a pedestrian and family-friendly shopping experience by closing a portion of Water Street (Ayres Cove to Clift's Baird's Cove) for Saturday, July 27th and Clift's Baird's Cove only for Sunday, July 28th. The goal is to help promote economic activity in the downtown core and encourage festival goers to develop a stronger connection with business and business owners. SEAC is not in agreement with the Sunday road closure of Clift's Baird's Cove as it is key infrastructure required in the transportation of cruise passengers from Pier 17 to Pier 7.

The event organizers have advised they will offer local business vendors in the downtown first rights to allocated vendor space on the street during the Saturday event. Any remaining vendor spaces will then be offered to local business located outside downtown. These vendors are intended to complement existing businesses that are currently downtown in a non-competitive way. At the same time, this type of exposure will offer market vendors with an opportunity to experience selling their products and services downtown to determine if there is future potential to exist on Water Street. Ideally, this exposure could encourage vendors to explore opening a store in a vacant building or collaborating with other vendors and businesses to open (or share) a space together.

The maps below show proposed street closures.

ST. JOHN'S

July 27



July 28



ibuylocal Festival organizers have been in communication with Downtown St. John's through the event planning process. Downtown St. John's has polled their members regarding weekend road closures for the event. While 81.6% of the membership are in favour of a weekend road closure, only 2.6% support a road closure on Saturday. The majority of support lies with a Sunday road closure with 11% who want no road closures at all.

As a result of the overwhelming support for Sunday road closure, Downtown St. John's will not support the ibuylocal event on any Saturday. Downtown St. John's would support a Sunday event and encourages the group to further develop a Sunday plan.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: Downtown St. John's
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Privacy Implications: N/A
6. Engagement and Communications Considerations: N/A
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

Recommendation:

From a regulatory perspective:

1. SEAC is in agreement with a Water Street closure on Saturday, July 27th
2. SEAC is not in agreement with closure of a Cliff's Baird's Cove on Sunday, July 28th due to its importance in the transportation of cruise passengers from Pier 17 to Pier 7.

Prepared by/Date: Beverley Skinner, Manager Program Service & Delivery

Reviewed by/Date: Tanya Haywood, Deputy City Manager – Community Services

Approved by/Date: July 4, 2019

Attachments:

DECISION/DIRECTION NOTE

Title: Small Home Rebuilding/Extension in a City Watershed Policy

Date Prepared: June 28, 2019

Report To: Committee of the Whole

Councillor and Role: Mayor Danny Breen, Governance and Strategic Priorities

Ward: N/A

Decision/Direction Required: Approval of the Small Home Rebuilding/Extension in a City Watershed Policy

Discussion – Background and Current Status:

Buildings in the Watershed area are regulated under the City of St. John's Act. Sections 104 and 106 of the Act may allow the extension of an existing private family dwelling up to one-half of the cubic content of the existing dwelling. In addition, Sections 104(4)(d) and 106(2)(d) provide the City Manager with the authority to recommend a building or extension to Council for their discretionary approval.

In January 2018, the Development Committee recommended that for small homes (those less than 66.7 square metres), that the City Manager consider using the discretionary power provided by the Act to recommend to Council that a small home in the Watershed area be able to extend or rebuild to 100 square metres. The Committee considered this size to provide sufficient expansion to allow for adequate living quarters.

In addition, it is proposed that the text of the existing Policy 06-02-01 Development in the City's Watersheds be rescinded and replaced by the new policy, as the current text essentially duplicates the powers provided in the Act and the St. John's Development Regulations.

Key Considerations/Implications:

1. Budget/Financial Implications: There are no expected budget or financial implications.
2. Partners or Other Stakeholders: This policy may impact the Town of Portugal Cove-St. Philip's and the Town of Paradise, if owners of small homes in the watershed areas of these municipalities wish to seek approval under the policy.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.

ST. JOHN'S

Small Home Rebuilding/Extension in a City Watershed

4. Legal or Policy Implications: The recommended action is authorized by the City of St. John's Act and the powers provided to the City Manager under the Act. The Office of the City Solicitor has reviewed and approved the policy.
5. Privacy Implications: Not applicable.
6. Engagement and Communications Considerations: The Department of Planning, Engineering and Regulatory Services will advise affected municipalities upon approval of the policy.
7. Human Resource Implications: Not applicable.
8. Procurement Implications: Not applicable.
9. Information Technology Implications: Not applicable.
10. Other Implications: Not applicable.

Recommendation: It is recommended that Council approve the Small Home Rebuilding/Extension in a City Watershed Policy and the rescission of the current Development in the City's Watersheds Policy.

Prepared by/Date: Trina Caines, Policy Analyst / June 6, 2019

Reviewed by/Date: Gerard Doran, Development Supervisor / June 10, 2019

Approved by/Date: Senior Executive Committee;
Elaine Henley, City Clerk, CPC Co-Chair;
Roshni Antony, Manager - HR Advisory Services, CPC Co-Chair
/July 5, 2019

Attachments: Small Home Rebuilding/Extension in a City Watershed Policy (draft)
Development in the City's Watersheds Policy (current)

DRAFT – For Discussion Only

City of St. John's Corporate and Operational Policy Manual

Policy Title: Small Home Rebuilding/Extension in a City Watershed	Policy #: 06-02-01 (Replaces current "Development in the City's Watersheds")
Last Revision Date: N/A	Policy Section: Development>Watershed
Policy Sponsor: DCM, Planning, Engineering and Regulatory Services	

1. Policy Statement

The purpose of this policy is to provide guidance to the City Manager when making a recommendation to Council under Sections 104(4)(d) and 106(2)(d) of the City of St. John's Act with respect to the rebuilding or extension of an existing Small Home in a City Watershed.

2. Definitions

"Dwelling" shall have the same meaning as defined by section 2(i) of the City of St. John's Act, that is "a house or building, or portion of a house or building, which is occupied in whole or in part, as the home, residence, or sleeping place of one or more persons."

"Small Home" means a Dwelling that has less than 66.7 square metres in total floor area.

3. Policy Requirements

Sections 104(4)(d) and 106(2)(d) of the City of St. John's Act provide that Council may permit a building or extension to an existing building, subject to the written recommendation of the City Manager. In making a recommendation to rebuild or extend an existing Small Home, the City Manager may consider that a total floor area of 100 square metres provides adequate living quarters.

4. Application

This policy applies to the City Manager in the exercise of their authority under Sections 104(4)(d) and 106(2)(d) of the City of St. John's Act.

5. Responsibilities

The City Manager is responsible for:

- Making written recommendations to Council with respect to rebuilding or extension of existing Small Homes in a City Watershed.

6. References

[City of St. John's Act](#)

7. Approval

- Policy Sponsor: DCM, Planning, Engineering and Regulatory Services
- Policy Writer: Policy Analyst; Development Supervisor
- Date of Approval from
 - Corporate Policy Committee: April 26, 2019
 - Senior Executive Committee: July 5, 2019
 - Committee of the Whole:
- Date of Approval from Council:

8. Monitoring

The Development Supervisor and Deputy City Manager, Planning, Engineering and Regulatory Services will monitor the application of this policy.

9. Review Date

Every five years.

POLICIES


[Print](#)

Corporate and Operational Policy Manual

Passed By Council on:1994/03/15

Last Revision Date:1996/11/12

Policy: 06-02-01

Development in the City's Watersheds

Purpose

To define under what conditions Council will permit development in the Watershed areas.

Policy Statement

1. No new development will be permitted in the Windsor Lake Watershed, the Broad Cove River Watershed, the Thomas' Pond Watershed, the Petty Harbour/Long Pond Watershed, or the Bay Bulls/Big Pond Watershed. The City of St. John's can, however, allow a permit to be issued for the construction of an accessory building where the structure is associated with an existing permanent year round private family dwelling. The accessory building must be detached from the dwelling and must be located on the same lot.
2. An extension may be permitted to an existing permanent year round private family dwelling where such an extension is necessary to provide adequate living quarters for members of the household. The extension or the total of all extensions cannot exceed in cubic content, 1/2 the cubic content of the existing permanent year round private family dwelling.
3. The City of St. John's will consider issuing a permit for the replacement of an existing permanent year round private family dwelling located in any of the City's Watersheds where the permanent year round private family dwelling has been destroyed by fire or dilapidated by 50% or more.

CITY ACT

Under Section 104(4) of the City of St. John's Act, the appropriate sub-sections are:

(b) an extension to an existing private dwelling where an extension is necessary to provide adequate living quarters for members of the household living in the dwelling, provided that the extensions shall not exceed in cubic content 1/2 of the cubic content of the existing private family dwelling;

(c) a building to replace an existing building destroyed by fire or an existing building dilapidated 50% or more;

Under section 106(2) of the City of St. John's Act, the appropriate sub-sections are:

(b) an extension to an existing private dwelling where an extension is necessary to provide adequate living quarters for members of the household living in the dwelling but the extension of the total of all extensions shall not exceed in cubic content $\frac{1}{2}$ the cubic content of the existing private family dwelling and the facilities for use in connection with the extension shall be approved by the City Engineer;

(c) a building to replace an existing building destroyed by fire or an existing building dilapidated 50% or more.

Application

Responsibilities

Engineering and Planning Department.

Definitions

References/Appendix

Monitoring and Contravention

Approvals

Planning & Development Standing Committee Meeting, March 10, 1994; Regular Meeting of Council, March 15, 1994; Regular Meeting of Council November 12, 1996.

Review Period

[Back](#)

DECISION/DIRECTION NOTE

Title: Panel to Review Election Processes including Finance By-Law

Date Prepared: July 5, 2019

Report To: Committee of the Whole

Councillor & Role: Mayor Danny Breen – Governance & Strategic Directions

Ward: N/A

Decision/Direction Required: Seeking Council's direction in relation to the Report of the Citizens' Assembly for Stronger Elections (CASE).

Discussion – Background and Current Status:

Council during its Regular Meeting of July 23, 2018 recommended the establishment of an external panel to review and provide recommendations to Council on the CASE Study. Subsequently, Council, during its Regular Meeting of October 9, 2019 approved the implementation of a city led public engagement process instead of the originally proposed external panel. At that time, it was also agreed that Council's composition be reviewed and that the existing internal sub-committee on election reform remain in place to consult on the proposed engagement process.

The full CASE study is linked [here](#). The internal sub-committee reviewed all recommendations and determined that the following require further analysis by Council:

1. Campaign Finance
 - a) Reduce expenditure caps based on the real need of campaigns, the effect on barriers for new candidates, and the relationship with voter engagement.
 - b) Ban corporate and union donations based on public trust concerns, and barriers for new candidates.
 - c) Amend the necessary by-laws to reduce timeline for disclosure of campaign contributions to allow greater transparency of donors.
 - d) Amend the necessary by-laws to require disclosure of expenditures in addition to contributions to improve transparency and public trust.
2. Council Structure
 - a) Further study the current and other potential council structures (i.e. ward and/or at-large councillors) and the method of determining the roles mayor and deputy mayor to determine the best fit for your community.



3. Electoral Systems

- a) Increase proportionality, reduce strategic voting and promote a more equitable democratic process by adopting a ranked ballot for the municipal electoral system.

4. Voting Method

- a) Conduct an independent review to determine whether the mail-in-ballot system met the objective of increasing accessibility, improving and diversifying voter turnout and providing cost savings.

5. Enfranchisement

- a) Lobby the Provincial Government to amend the necessary legislation to change the voting day to enfranchise student voters.

Further background information from outside sources may be useful before proceeding to assist Council with making their decision. One option is to engage a four-person panel composed of people in the community with expertise and experience in this area to provide comments to Council on the items noted above from the CASE submission. Following that Council would then decide what further action, if any would be taken.

Key Considerations/Implications:

1. Budget/Financial Implications

- N/A to the City, though applicable to municipal candidates

2. Partners or Other Stakeholders

- Elections NL
- Province of Newfoundland and Labrador
- Candidates
- Electorate

3. Alignment with Strategic Directions/Adopted Plans N/A

4. Legal or Policy Implications

- City of St. John's Act
- Municipal Elections Act
- Election Finance By-Law
- Code of Ethics By-Law

5. Privacy Implications N/A



6. Engagement and Communications Considerations

- Engagement exercise led by City Clerk with support from Organizational Performance and Strategy Division

7. Human Resource Implications N/A

8. Procurement Implications N/A

9. Information Technology Implications N/A

10. Other Implications N/A

Recommendation:

It is recommended that rather than implementing a public engagement plan, Council appoint a four-person panel to consider the CASE submission and present their commentary to Council. The report could then be used for Council to determine its next steps. The following four individuals are proposed to comprise the Panel and they provide a comprehensive cross section of expertise in the academic, administrative and political areas:

- Ross Reid: former Canadian politician who most recently served as the Chief of Staff to Newfoundland and Labrador Premiers Kathy Dunderdale and Tom Marshall. Reid is a former Progressive Conservative member of Parliament who served as the Minister of Fisheries and Oceans and Minister for the Atlantic Canada Opportunities Agency under Prime Minister Kim Campbell;
- Dr. Amanda Bittner: studies elections and voting in Canada. She has published research on voter turnout, immigration, as well as the impact of social cleavages and political sophistication on political attitudes. She is currently working on projects in a number of areas, including voters' attitudes about immigration; the influence of gender on public opinion and voting; and Canadian parties and elections.
- Marie White: Partner at Goss Gilroy Inc. Management Consultants and tireless advocate for social justice in the community, former councillor and deputy mayor. She is an advocate for inclusive citizenship and development of the housing and homelessness support services sector. She is the recipient of the Queen's Diamond Jubilee Medal and the Order of Newfoundland and Labrador
- Dr. Steven Tomblin: is a full professor in the Department of Political Science and Medicine (Community Health) at Memorial University of Newfoundland. In addition to administrative service in the political science department, Tomblin has served as the Principal Investigator for the Atlantic Regional Training Centre.

Prepared by: Karen Chafe, Supervisor – Office of the City Clerk
Approved by: Elaine Henley, City Clerk
Attachments: None

ST. JOHN'S

DECISION/DIRECTION NOTE

Title: 336 Water Street (corner of Adelaide Street),
Mary Brown's restaurant, Mural

Date Prepared: June 25, 2019

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 2

Decision/Direction Required:

To seek approval for a mural located at 336 Water Street.

Discussion – Background and Current Status:

The City has received a request from Rooftop Agency on behalf of Mary Brown's to paint a mural on the new Mary Brown's building located at 336 Water Street (the former Second Cup coffee shop). The company has selected a local artist to complete the work and submitted a draft design concept (attached).

The mural is proposed to be located on the side of the building, facing Adelaide Street. The mural will contain a small Mary Brown's logo within the design, but it is so small that staff are comfortable to classify this as a mural, not as advertisement. This year marks Mary Brown's 50th anniversary and the company wants to highlight this location as their flag ship store where Mary Brown's started.

The subject property is located in Heritage Area 1, the Commercial Downtown District of the Municipal Plan and is zoned Commercial Central Retail (CCR). The property is not designated by Council as a Heritage Building.

Under the St. John's Heritage Area Sign By-law, murals fall under Section 15 Discretionary Signs which include signs and design elements. As per Section 15, murals may be permitted upon the recommendation of the Panel and at the discretion of Council. As per Section 19, registered trademarks of a specific product may occupy no more than 50 per cent of the area of a sign face. In this case, the Mary Brown's logo is much less than 50 per cent of the total area – perhaps less than 5 per cent.

There are other similar examples, both past and present as displayed below, where private businesses have installed murals on their buildings. As murals are at the discretion of Council, they are dealt with on a case-by-case basis. This proposed mural will be located on the side of the building and will be an ocean scene featuring fisherman, native wildlife, historical elements

ST. JOHN'S

and mythical creatures. The proposed mural will not be located on the front of the building facing Water Street.

Concerns have been raised with respect to covering brick with paint. It is felt that natural stone should not be covered in order to maintain the historic feel of downtown. However, requests for murals on brick are limited and can be permitted or refused at the discretion of Council. Should there come a point where it is felt that too much brick is being covered over, Council could refuse mural applications. Further, there are currently no regulations limiting the use of paint on brick or the colour of paint. Therefore, it is recommended to approve the mural at 336 Water Street, as proposed.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
Property owners, area businesses and Downtown St. John's Inc.
3. Alignment with Strategic Directions/Adopted Plans:
A Sustainable City: Plan for land use and preserve and enhance the natural and built environment where we live.
4. Legal or Policy Implications:
Heritage Area Sign By-law
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.
9. Other Implications: Not applicable.

Recommendation:

It is recommended to approve the mural at 336 Water Street, as proposed.

Prepared by/Signature:

Ann-Marie Cashin, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMC/smc

Attachments:

Location of Subject Property

Examples of Other Murals on Private Property

Applicant's Submission

Location of Subject Property
383 Duckworth Street



Examples of Other Murals on Private Property

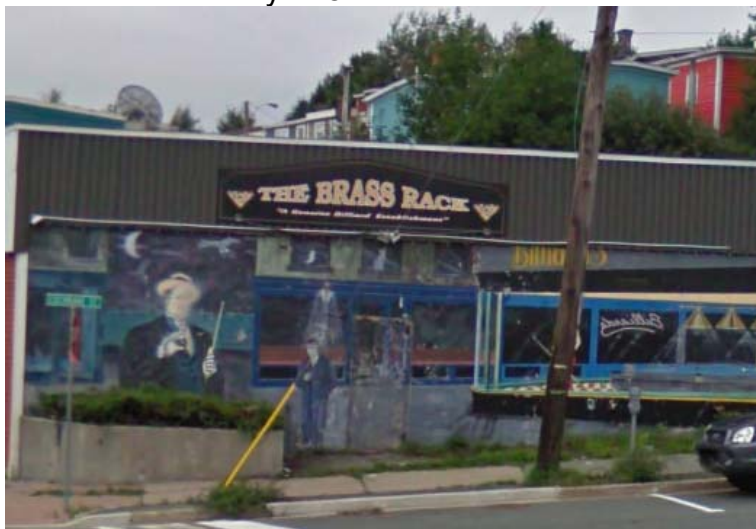
Wild Things
124 Water Street



Newfoundland Chocolate Company
166 Duckworth Street



The Brass Rack
formerly 148 Duckworth Street





ST. JOHN'S MURAL PROJECT ARTIST SELECTION



ROOFTOP

Kyle Bustin: ARTWORK



Kyle Bustin: CREATIVE OVERVIEW

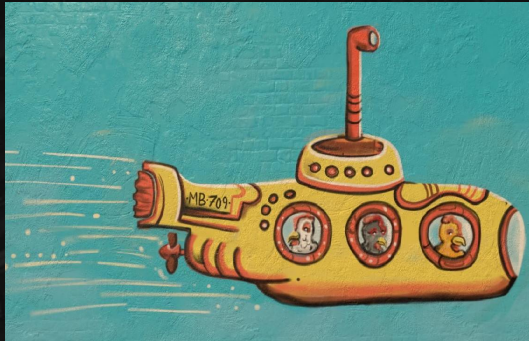
The whole mural would be an ocean scene featuring local wildlife native to NFLD, historical moments (i.e. Vikings remains, Pirate Treasure), some adventurous chickens, and a few mythical/fantastical creatures (scuba diving moose etc.).

The third story of the building would be the surface of the water (boat image). Then the second story would be creatures swimming in the water (whale & Sub). With the first floor/ground level being the ocean floor.

All images and creatures would be shifted to accomodate for the window.

The final mural would be more filled out towards the bottom (think “Where is Waldo”). The detailed painting would give pedestrians something to stop and ponder when walking by.

Kyle Bustin: CREATIVE



Kyle Bustin: CREATIVE



DECISION/DIRECTION NOTE

E-Poll Vote by BHEP in favor
of recommendation - July 4,
2019

Title: 10 Merrymeeting Road, Exterior façade renovations

Date Prepared: June 28, 2019

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 2

Decision/Direction Required:

To seek approval for exterior façade renovations at 10 Merrymeeting Road.

Discussion – Background and Current Status:

The City received an application for exterior façade renovations to a Residential Retail Store located at 10 Merrymeeting Road. The property contains a clothing retail store adjacent to the main dwelling. The proposed exterior renovations include the replacement of cladding for the retail portion only.

The subject property is located within Heritage Area 3, the Residential Medium Density District of the St. John's Municipal Plan and is zoned Residential Medium Density (R2). The building is not designated by Council as a Heritage Building.

The applicant is proposing to re-clad the retail portion of the building with a euro channel style Cape Cod siding (similar to shiplap). While the brand Cape Cod siding is a wood siding that may be permitted in the Heritage Areas, only the traditional clapboard style of Cape Cod siding is permitted. Euro channel, cove, board and batten, and various other profiles are modern and inappropriate for the heritage areas.

As per regulation 5.9.4 of the St. John's Development Regulations, the cladding/siding style on residential buildings should maintain the period style of the streetscape for any façade facing a public street, and the building façade style of non-residential properties should maintain the period style, decoration and configuration of the structure. Modern elements may be approved by Council.

ST. JOHN'S

The subject property is located at the end of Merrymeeting Road near Parade Street where there is a transition toward commercial and institutional uses. As per the attached renderings, the modern-style cladding is limited to the retail portion of the dwelling. The applicants had purchased the Cape Cod siding in the correct 4-inch exposure as per the City's guidelines but did not realize they had purchased the incorrect profile. Given that the modern-style siding is limited to the retail portion of the building and the building is located at the end of the more traditional area of Merrymeeting Road, it is recommended to approve the renovations as proposed. Further, it is recommended that any further renovations to the dwelling meet the heritage standards set out in the St. John's Development Regulations.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans:
A Sustainable City - Plan for land use and preserve and enhance the natural and built environment where we live.
4. Legal or Policy Implications: Not applicable.
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.
9. Other Implications: Not applicable.

Recommendation:

It is recommended to approve the exterior façade renovations at 10 Merrymeeting Road, as proposed. It is further recommended that any renovations to the dwelling meet the heritage standards set out in the St. John's Development Regulations

Prepared by/Signature:

Ann-Marie Cashin, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMC/smc

Attachments:

Location of Subject Property

Rendering of Proposed Renovations

Location of Subject Property
10 Merrymeeting Road

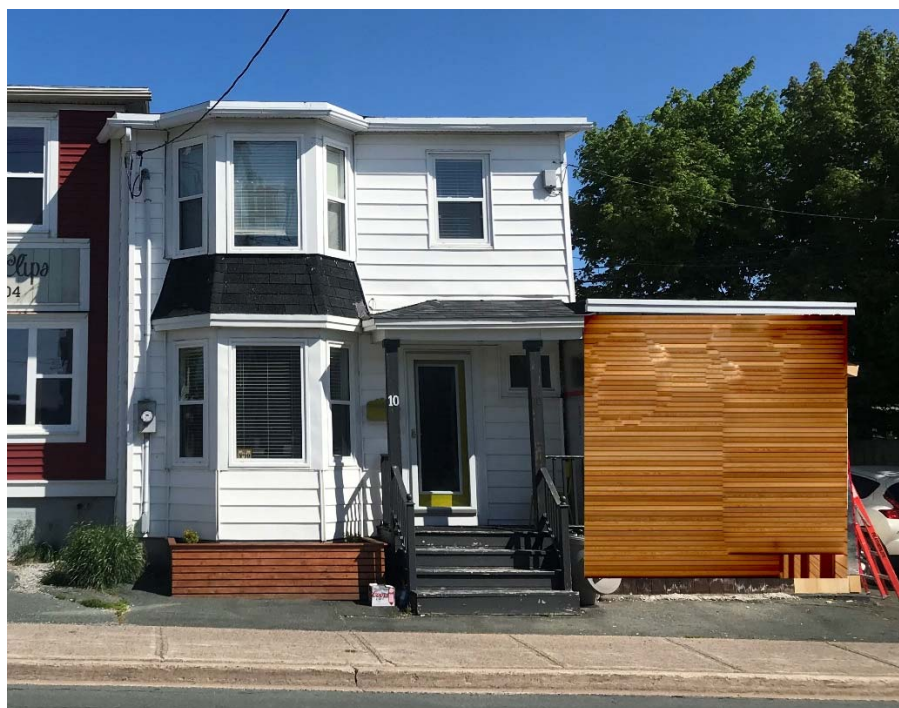


Rendering of Proposed Renovation

Existing



Proposed



**REPORT TO COUNCIL
DEVELOPMENT COMMITTEE MEETING
July 16, 2019 – 10:00 a.m. – Conference Room A, 4th Floor, City Hall**

**Approval Request for Townhouse in the Battery and Parking Relief
DEV1900127
44 Signal Hill Road**

Recommendation

That Council approve the redevelopment of the property in the Battery, as well as the request for parking relief

**Request to Re-establish Building Line
INT1900070
16 Halifax Street**

Recommendation

That Council approve the 4.5 metre Building Line setback for 16 Halifax Street

**Fencing around Vehicle Storage Yard
DEV1900030
18 International Place**

Recommendation

That Council approve one of the suggested privacy options

**Proposed Diesel Storage Tank in the Broad Cove River Watershed
INT1900063
901-909 Thorburn Road**

Recommendation

That Council reject the proposed above-ground diesel tank due to the risk of water quality and public health and safety concerns.

**Jason Sinyard
DCM – Planning, Engineering & Regulatory Services/Chairperson**

DECISION/DIRECTION NOTE

Title: Approval Request for Townhouse in the Battery and Parking Relief
DEV1900127
44 Signal Hill Road

Date Prepared: July 16, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Maggie Burton, Planning & Development Lead

Ward: 2

Decision/Direction Required:

To seek approval from Council regarding the construction of a proposed townhouse dwelling located in the Battery at 44 Signal Hill Road, as well as Parking Relief.

Discussion – Background and Current Status:

An application was submitted requesting approval to construct a townhouse along with parking relief for property located at 44 Signal Hill Road.

The property is located in the Battery and is subject to the Battery Development Guideline Study. The Footprint and Height Control Overlay table does not allow for vertical expansion, but does allow for possible horizontal expansion, subject to the Residential High Density (R3) Zone requirements. The application does not wish to construct higher vertically and will be the same height as the adjacent dwelling to which it will be attached. The dwelling is proposed to be expanded horizontally towards the rear, where surrounding views will not be affected.

The proposed dwelling would typically be required to have one (1) on-site parking space as per the Development Regulations. In this situation, the previous dwelling did not have a parking space prior to being demolished. This is consistent with neighbouring properties and providing an on-site parking space would subsequently remove an on-street parking space from the neighbourhood. Parking relief is requested.

Key Considerations/Implications:

1. Budget/Financial Implications: Not Applicable.
2. Partners or Other Stakeholders: Not Applicable.
3. Alignment with Strategic Directions/Adopted Plans:
Battery Development Guideline Study

4. Legal or Policy Implications:
Section 9.1.2.1 of the Development Regulations, Parking Relief
Section 10.5 of the Development Regulations, R3 Zone Requirements.
5. Privacy Implications: Not Applicable.
6. Engagement and Communications Considerations: Not Applicable.
7. Human Resource Implications: Not Applicable.
8. Procurement Implications: Not Applicable.
9. Information Technology Implications: Not Applicable.
10. Other Implications: Not Applicable.

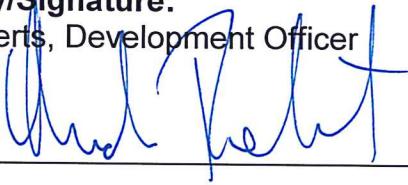
Recommendation:

It is recommended by the Development Committee that Council approve the redevelopment of the property in the Battery, as well as the request for Parking Relief.

Prepared by/Signature:

Andrea Roberts, Development Officer

Signature: _____



Approved by/Date/Signature:

Jason Sinyard, P. Eng., MBA, Deputy City Manager,
Planning, Engineering & Regulatory Services

Signature: _____



AAR/dlm

Attachments: Location Map



WALSHS SQ

SIGNAL HILL RD

CABOT AVE

CEMERS CRT

CC

INST

ANE

DECISION/DIRECTION NOTE

Title: Request to Re-establish Building Line
INT1900070
16 Halifax Street

Date Prepared: July 16, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Maggie Burton, Planning & Development Lead

Ward: 1

Decision/Direction Required:

To seek approval to re-establish the building line at 16 Halifax Street in order to accommodate the construction of a front extension to the dwelling.

Discussion – Background and Current Status:

An application was submitted to construct an extension onto to the front of the existing dwelling. Council shall have the power to establish or re-establish the Building Line for any existing Street. The proposed set back of the dwelling will be at 4.5 metres.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications:
Section 8.4, Section 10.3.3 (c) (ii) and Section 8.3.1 of the St. John's Development Regulations
5. Privacy Implications: Not applicable
6. Engagement and Communications Considerations: Not applicable.
7. Human Resource Implications: Not applicable.
8. Procurement Implications: Not applicable.

9. Information Technology Implications: Not applicable.

10. Other Implications: Not applicable.

Recommendation:

It is recommended that Council approve the 4.5 metre Building Line setback for 16 Halifax Street.

Prepared by/Signature:

Ashley Murray – Development Officer II

Signature: _____

Ashley Murray

Approved by/Date/Signature:

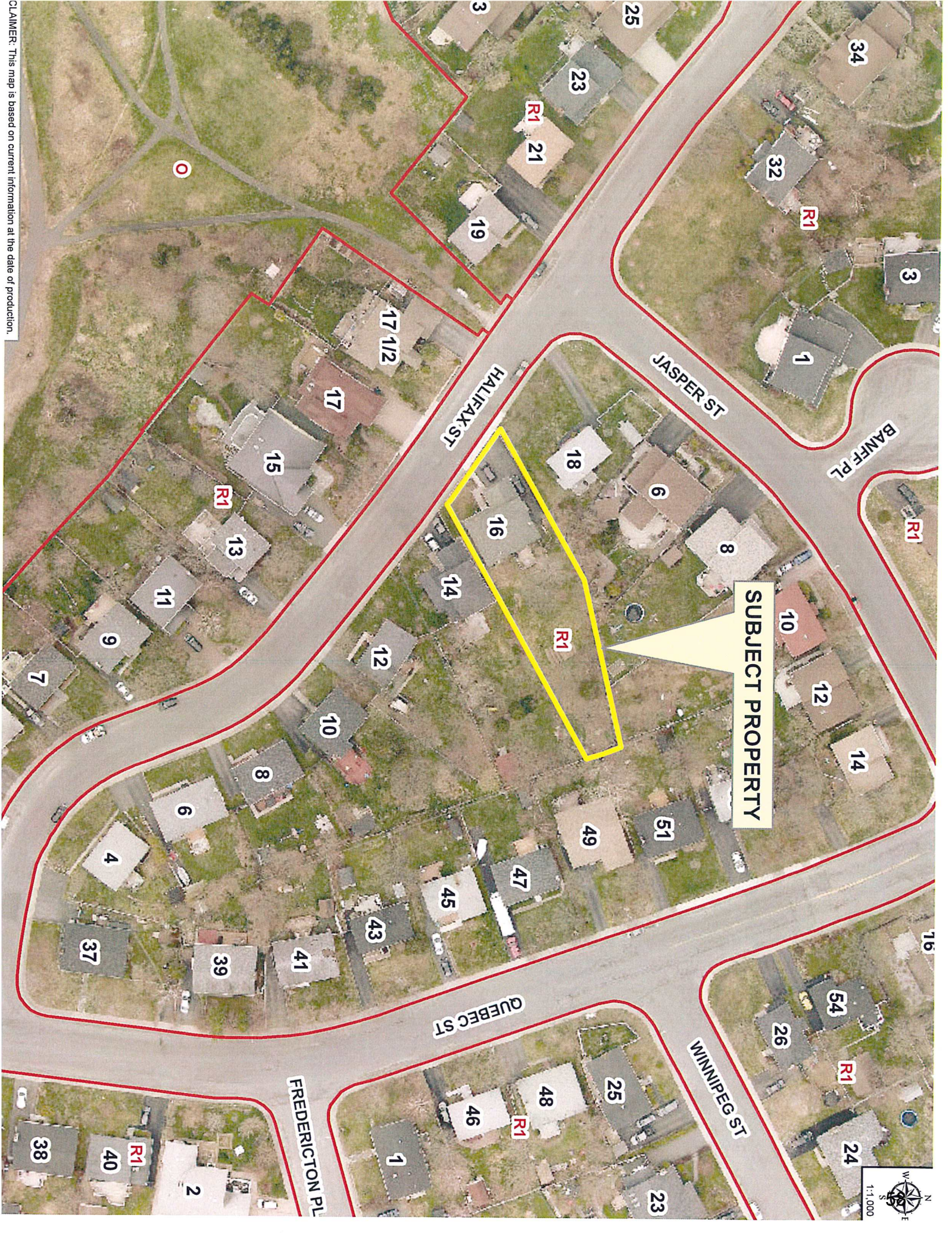
Jason Sinyard, P. Eng., MBA, Deputy City Manager
Planning, Engineering & Regulatory Services

Signature: _____

Jason Sinyard

AAM/dlm

Attachments: Location Map



DECISION/DIRECTION NOTE

Title: Fencing around Vehicle Storage Yard
DEV1900030
18 International Place

Date Prepared: July 16, 2019

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 1

Decision/Direction Required:

To seek approval for type of screening to be placed on existing chain link fence.

Discussion – Background and Current Status:

On January 14, 2019, Council approved a text amendment to allow a Vehicle Storage Yard at the above noted property. As a part of the approval, Council noted “fencing around the vehicle storage yard be opaque so that the yard is not visible from the exterior and that foliage fencing or the masking of the fencing by foliage be incorporated in those areas where the fence would be visible from the adjacent trail”.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications: Not applicable.
5. Privacy Implications: Not applicable
6. Engagement and Communications Considerations: Not applicable.
7. Human Resource Implications: Not applicable.
8. Procurement Implications: Not applicable.
9. Information Technology Implications: Not applicable.
10. Other Implications: Not applicable.

Recommendation:

It is recommended that Council approve one of the suggested privacy options.

Prepared by - Date/Signature:

Ashley Murray- Development Officer II

Signature: 

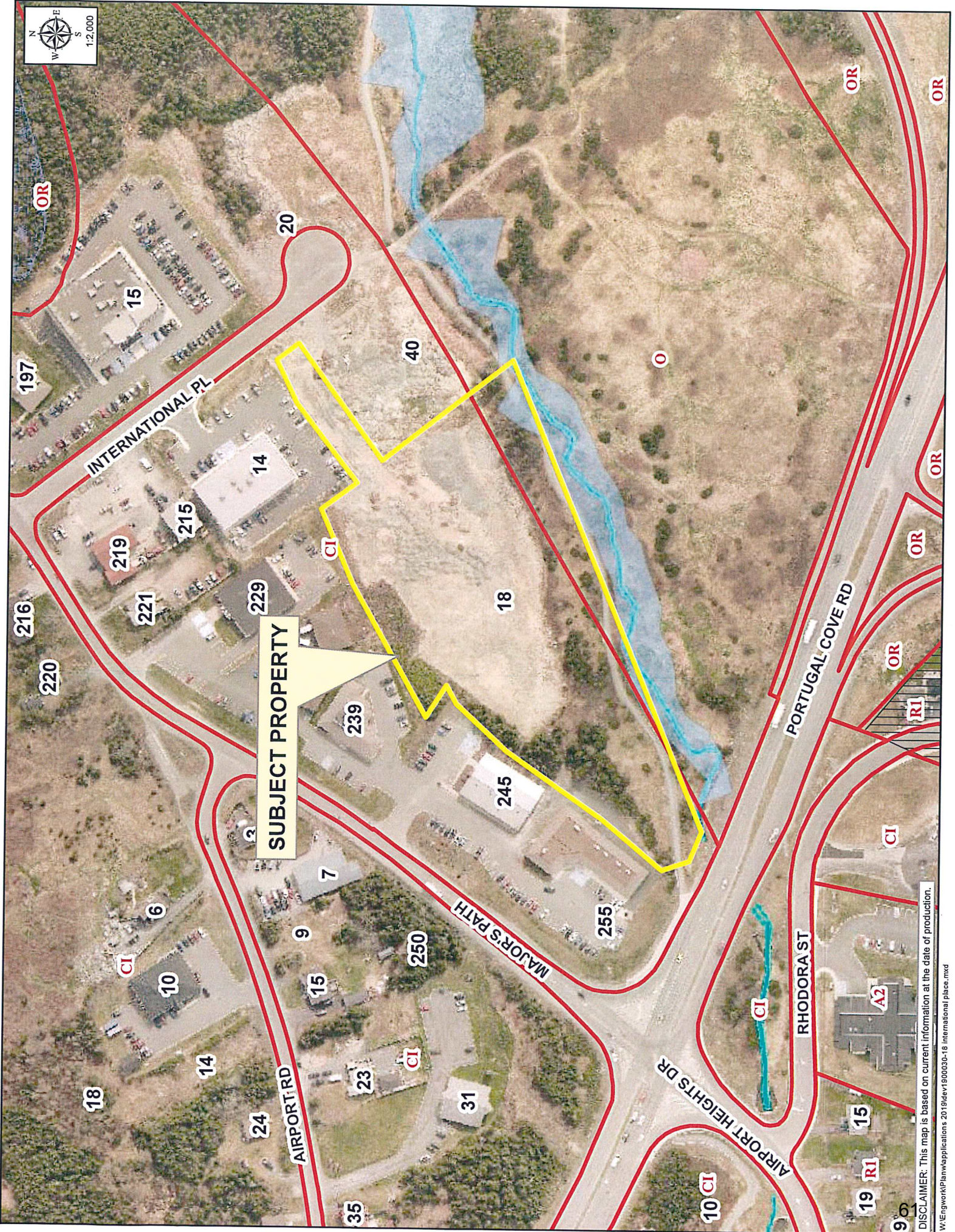
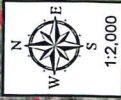
Approved by - Date/Signature:

for Jason Sinyard, P. Eng., MBA, Deputy City Manager,
Planning, Engineering & Regulatory Services

Signature: 

AAM/dlm

Attachments: Location Map
 Fence Literature



DISCLAIMER: This map is based on current information at the date of production.
W:\Engwork\Plan\wapplications 2019\dev1900020-18 International place.mxd

FENCE PRODUCTS SPECIFICATIONS

WINGED SLAT SIZE SPECS

SLAT TYPE	SLAT WIDTH	MESH SIZE	WIRE GAUGE	SLATS PER BAG	APPROX. COVERAGE PER BAG
WINGED SLAT	1 1/4"	2"	9" ONLY	82	10 LINEAR FEET

MATERIALS

The Winged Slat is extruded from High Density Polyethylene (HDPE), color pigments and ultra violet (UV) inhibitors, specifically designed to retard the harmful effects of the sun and lengthen the life of the product.

- Winged Slats include Ethyl Vinyl Acetate (EVA), a softer plastic to keep the wings flexible and resilient.

DURABILITY

PDS® HDPE Fence Products are resistant to: severe weather conditions, salt water, sand, road dirt, most acids, alcohol, alkaline, ammonia, petroleum distillates, and common environmental pollutants.

MAINTENANCE

Pressure cleaning of surface contaminants is quickly accomplished with plain water.

WINDLOAD DISCLAIMER

Bunzl will not be responsible for fence damage resulting from wind load conditions due to insufficient structural support.

LIMITED WARRANTY

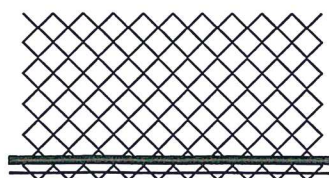
Winged Slat carries a 25-year, pro-rata warranty against breakage under normal conditions. Write Bunzl Extrusion for full warranty information.

HDPE TECHNICAL PROPERTIES

Property	Value
Melt Index	(.6) A low melt index indicates improved stress and crack resistance.
Density	(.957) Polyethylene ranges anywhere from .914 to .960 in density. A higher density yields maximum stiffness without becoming overly brittle.
Minimum Temp.	(-76° F) Polyethylene stays flexible even at this temperature extreme.
Maximum Temp.	(250° F) Polyethylene does not distort until reaching this temperature.
Tensile Strength	(3,700 psi) Material will not suffer distortion at lesser loads or impacts.

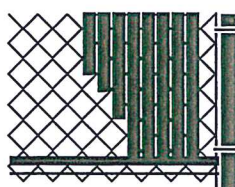
INSTALLATION INSTRUCTIONS

Step 1



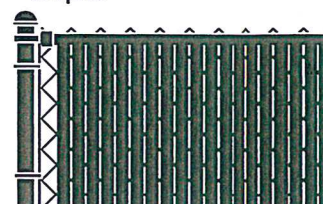
Insert rail horizontally in first full diamond at bottom of fence with open side facing up.

Step 2



Insert vertical slats with interlocking tab downward. Slat engages and interlocks with bottom rail.

Complete



Enjoy a beautiful fence that was simple to install.

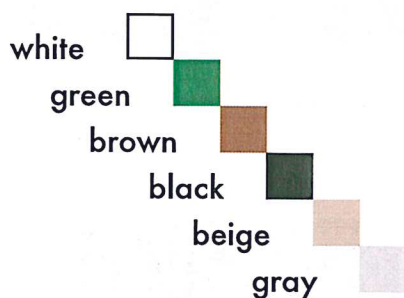
Contact your local fence professional for more information about our complete line of enhancement products.



WINGED MAXIMUM SLAT®

When you need increased privacy, our Winged Slat® is the answer. With the proven quality and durability of our standard slats plus unique "wings" for extra screening and security. Maximum also uses our patented bottom-locking system for fast and easy installation.

- ✦ **UNIQUE PATENTED DESIGN:** Includes a rigid, flat-tubular body. Flexible and resilient wing portions are positioned on each side of the slat body.
- ✦ **STANDARD HEIGHTS:** 4, 5, 6 feet. For heights exceeding 7 feet, we recommend using (2) two half sizes (i.e. for 10 ft. fence use two 5 ft. slats) this will help during installation and will not lessen privacy.
- ✦ **WIND LOAD AND PRIVACY FACTOR:** Approximately 90%. (Based on wire/mesh used—stretch tension)
- ✦ **SLAT LENGTH:** 2" shorter than overall height of fence.
- ✦ **NOTE:** Additional time should be allowed for installation.



SPECIAL ORDER COLORS



* Exact representation of slat colors in printing is difficult. Please refer to actual color samples for final matching.



PHOENIX FENCE

EDMONTON

12816-156 STREET T5V 1E9
PHONE: (780) 447-1919
FAX: (780) 447-2512
TOLL FREE: 1-800-661-9847
E-MAIL: phoenix@phoenixfence.ca

CALGARY

6204-2nd STREET S.E. T2H 1J4
PHONE: (403) 259-5155
FAX: (403) 259-2262
TOLL FREE: 1-888-220-2525
E-MAIL: calgary@phoenixfence.ca

WEBSITE: www.phoenixfence.ca

Covered by one or more of the following patents:
US Patent 5,184,801 / 5,687,957

Manufactured by **FILTRONA** EXTRUSION

HedgeLink™



HedgeLink™ is one of the most unique styles of chain link enhancement available from Pexco.

This product creates a natural hedge look on chain link fence, and requires no maintenance.

Design

Core is made with 16-gauge, braided galvanized wire. The needles are made with 3-mil PVC.

Standard Heights

4, 5, 6, 7, 8 and 10 feet.

Fence Size

For most fence sizes. Not intended for use with mini-mesh wire.

Wind Load and Privacy Factor
Approximately 90%.

Features

- UV stabilized to protect against the harmful rays of the sun.
- Flame retardant.
- 10-year, pro-rated warranty.
- Elite Spruce colored PVC needles.



FENCE PRODUCTS

PDS® is a registered trademark of Pexco

HedgeLink™

Product Specifications



Slat Type	Slat Width	Mesh Size	Wire Gauge	Slats Per Box	Approx. Coverage Per Box
HedgeLink	—	2", 2 1/4" or 2 3/8"	9, 11 or 11 1/2"	82	10 linear feet

Materials

The HedgeLink product is made with 16-gauge, galvanized, braided wire and needles are made with 3-mil (PVC).

Durability

Pexco PDS® PVC Fence Products are resistant to: severe weather conditions, salt water, sand, road dirt, most acids, alcohol, alkaline, ammonia, petroleum distillates and common environmental pollutants.

Maintenance

Pressure cleaning of surface contaminants is quickly accomplished with plain water.

Wind Load Disclaimer

Pexco will not be responsible for fence damage resulting from wind load conditions due to insufficient structural support.

Limited Warranty

HedgeLink carries a 10-year, pro-rata warranty. Write Pexco for full warranty information.

Note

Do not mix HedgeLink with any other manufacturer's inferior hedge product — color shades are different, and the durability of HedgeLink will outlast others.

Installation Instructions

Requires no locking device or tools.
HedgeLink installs much like our classic Bottom-Locking or Top-Locking slats — installing vertically from top to bottom.



Insert HedgeLink slats vertically top to bottom, with angle cut end downward, while revolving the slat clockwise with your fingers for easier installation.



FENCE PRODUCTS

Pexco Tacoma
Tacoma, WA
800.822.7528

Pexco Athol
Athol, MA
800.755.7528

www.pdsfence.com
www.pexco.com

Contact your local fence professional for more information about our complete line of enhancement products.



DECISION/DIRECTION NOTE

Title: Proposed Diesel Storage Tank in the Broad Cove River Watershed
INT1900063
901-909 Thorburn Road

Date Prepared: July 16, 2019

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: N/A

Decision/Direction Required:

Consideration to install a new 5000-gallon diesel tank for the existing Gas Station/Convenience Store.

Discussion – Background and Current Status:

An application was submitted by the Town of Portugal Cove- St. Phillip's requesting permission to install an above ground diesel tank at 901-909 Thorburn Road. The proposed tank will be a 5000-gallon double- walled ground steel diesel storage tank with a lined concrete berm 1.1 times the tanks capacity and surround with concrete bollards around the berm to protect from vehicular impact.

The property is situated in the Broad Cove River Watershed where under certain circumstances, with written recommendation of the City Manger a development may be permitted in accordance with Section 104(4)(d) of the City of St. John's Act.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
Town of Portugal Cove- St. Phillip's
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications:
Section 104 of the City of St. John's Act
5. Privacy Implications: Not applicable

The logo for St. John's, featuring the words "ST. JOHN'S" in a serif font. The letter "O" in "JOHN'S" is replaced by a stylized circular emblem containing three curved lines, resembling a sun or a wave.

6. Engagement and Communications Considerations: Not applicable.
7. Human Resource Implications: Not applicable.
8. Procurement Implications: Not applicable.
9. Information Technology Implications: Not applicable.
10. Other Implications: Not applicable.

Recommendation:

It is recommended that Council reject the proposed above ground diesel tank due to the risk of water quality and public health and safety concerns.

Prepared by - Date/Signature:

Ashley Murray- Development Officer II

Signature: 

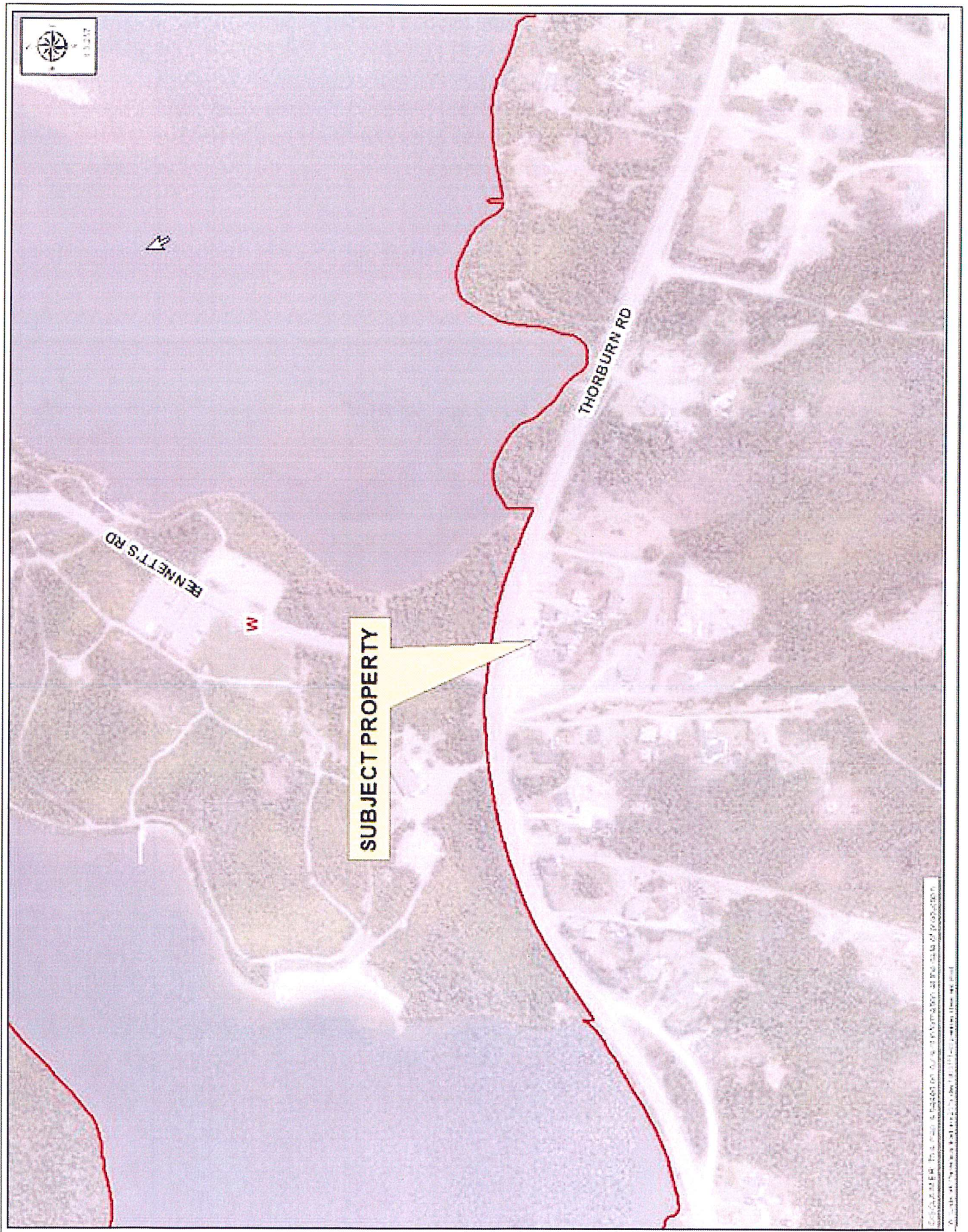
Approved by/Date/Signature:

Kevin Breen - City Manager

Signature: 

AAM/dlm

Attachments: Location Map



DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES
FOR THE PERIOD OF July 4, 2019 TO July 17, 2019

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
COM	General Protestant Cemetery Trustee Board Inc	Paving of Parking Lot	25 Beaumont Hamel Way	5	Approved	19-07-05
COM	Powers Brown Architecture	Parking Garage	18 Hebron Way	1	Approved	19-07-09
RES		Home Office for Computer Programming	51 Tupper Street	1	Approved	19-07-09

*

Code Classification:

RES	- Residential	INST	- Institutional
COM	- Commercial	IND	- Industrial
AG	- Agriculture		
OT	- Other		

Gerard Doran
Development
Supervisor
Planning, Engineering
and Regulatory
Services

**

This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Permits List
Council's July 22, 2019 Regular Meeting

Permits Issued: 2019/07/04 to 2019/07/17

BUILDING PERMITS ISSUED

Residential

Location	Permit Type	Structure Type
1 Walsh's Lane	Deck	Patio Deck
1 Willenhall Pl	Accessory Building	Accessory Building
10 Judge Pl	New Construction	Swimming Pool/Hot Tub
10 Middle Battery Rd	Renovations	Single Detached Dwelling
1000 Main Rd	New Construction	Single Detached Dwelling
103 Howlett's Line	Renovations	Single Detached Dwelling
11 Serpentine St	Fence	Fence
119 Green Acre Dr	Renovations	Single Detached Dwelling
122 Hussey Dr	Fence	Fence
13 William St	Renovations	Townhousing
132 Castle Bridge Dr	Extension	Single Detached w/ apt.
133 Newtown Rd	Extension	Single Detached Dwelling
14 John St	Renovations	Single Detached Dwelling
14 Padre Nangle Pl	New Construction	Single Detached w/ apt.
14 Prince Charles Pl	Deck	Patio Deck
147 Great Eastern Ave	New Construction	Swimming Pool/Hot Tub
15 Stone's Rd	Deck	Patio Deck
163 Hillview Dr W	Site Work	Single Detached Dwelling
168 Topsail Rd	Site Work	Single Detached Dwelling
170 Signal Hill Rd	Renovations	Single Detached Dwelling
18 Dyer Pl	New Construction	Single Detached Dwelling
2 Earle St	Fence	Fence
20 Claddagh Rd	Site Work	Single Detached Dwelling
208 Castle Bridge Dr	New Construction	Single Detached Dwelling
21 Turnberry St	New Construction	Swimming Pool/Hot Tub
213-215 Main Rd	Deck	Patio Deck
22 Prospect St	Renovations	Single Detached Dwelling
23 Ross Rd	Renovations	Single Detached Dwelling
27 Burgeo St	Accessory Building	Accessory Building
27 Parkhill St	Deck	Patio Deck

27 Rhodora St	Renovations	Condominium
27 Rhodora St Unit 106	Renovations	Condominium
27 Rhodora St Unit 116	Renovations	Condominium
27-29 Lake View Dr	Change of Occupancy/Renovations	Single Detached Dwelling
27-29 Lake View Dr	Accessory Building	Accessory Building
29 Tobin's Rd	Fence	Fence
3 Ballylee Cres	New Construction	Single Detached Dwelling
3 Capulet St	Fence	Fence
3 Fogo Pl	Accessory Building	Accessory Building
30 Kerry St	Deck	Patio Deck
30 Pennywell Rd	Renovations	Single Detached Dwelling
31 Dublin Rd	Extension	Single Detached Dwelling
36 Cumberland Cres	Fence	Fence
366 Hamilton Ave	Extension	Single Detached Dwelling
37 Nautilus St	Deck	Patio Deck
37 Poplar Ave	Fence	Fence
38 Scott St	Fence	Fence
4 Hayward Ave	Deck	Patio Deck
44 Willenhall Pl	New Construction	Single Detached w/ apt.
45 Maurice Putt Cres	New Construction	Single Detached w/ apt.
48 Newfoundland Dr	Deck	Patio Deck
48 Prescott St	Renovations	Townhousing
48 Stamp's Lane	Renovations	Single Detached w/ apt.
5 Pynn Pl	Fence	Fence
51 Calver Ave	Accessory Building	Accessory Building
56 Pine Bud Ave	Fence	Fence
59 Branscombe St	Extension	Single Detached Dwelling
6 Darcy St	Deck	Patio Deck
6 Ronayne Pl	Accessory Building	Accessory Building
67 Maurice Putt Cres	Deck	Patio Deck
7 Germondale Pl	Renovations	Single Detached Dwelling
7 Sprucedale Dr	Accessory Building	Accessory Building
75 Hayward Ave	Renovations	Single Detached Dwelling
75 Jordan Pl	Renovations	Single Detached Dwelling
77 Petty Harbour Rd	Deck	Patio Deck
8 Burns Pl	Renovations	Single Detached Dwelling
8 Cole Pl	Accessory Building	Accessory Building
8 North Dr	Deck	Patio Deck

8 St. Teresa's Crt	Accessory Building	Accessory Building
80 The Boulevard	Renovations	Apartment Building
83 Castle Bridge Dr	Renovations	Single Detached Dwelling
99 Logy Bay Rd	Fence	Fence

This Week: \$2,598,720.67

Commercial

Location	Permit Type	Structure Type
1 Duckworth St	Renovations	Mixed Use
1 Escasoni Pl	Accessory Building	Accessory Building
101-103 Long's Hill	Sign	Eating Establishment
151 Empire Ave	Sign	Other
164 Water St	Renovations	Tavern
18 Hebron Way	New Construction	Parking
193 Water St	Change of Occupancy/Renovations	Hotel
2 Hill O'chips	Sign	Hotel
206 Mount Scio Rd	Renovations	Office
238-240 Duckworth St	Renovations	Mixed Use
240 Waterford Bridge Rd	Change of Occupancy	Office
3 Blackmarsh Rd	Renovations	Retail Store
302 Water St	Change of Occupancy	Restaurant
345 Duckworth St	Change of Occupancy/Renovations	Tavern
35 Danny Dr	Accessory Building	Accessory Building
38-42 Ropewalk Lane	Site Work	Mixed Use
48 Kenmount Rd	Sign	Shopping Centre
48 Kenmount Rd	Change of Occupancy/Renovations	Retail Store
5 Springdale St	Site Work	Office
544 Water St Unit 201	Renovations	Retail Store
657 Topsail Rd	Renovations	Restaurant
720 Water St	Deck	Patio Deck
88 The Boulevard	Renovations	Other
88 Water St	Renovations	Club

This Week: \$3,837,755.00

Government/Institutional

Location	Permit Type	Structure Type
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This Week: \$0.00

Industrial

Location	Permit Type	Structure Type
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This Week: \$0.00

Demolition

Location	Permit Type	Structure Type
430 Water St	Demolition	Office

This Week: \$80,000.00

This Week's Total: \$6,516,475.67

REPAIR PERMITS ISSUED: **\$188,269.00**

NO REJECTIONS

YEAR TO DATE COMPARISONS			
July 22, 2019			
TYPE	2018	2019	% Variance (+/-)
Residential	\$43,026,289.00	\$20,300,314.42	-53
Commercial	\$136,678,218.00	\$73,711,943.97	-46
Government/Institutional	\$2,445,882.00	\$1,573,350.00	-36
Industrial	\$5,000.00	\$3,000.00	-40
Repairs	\$1,487,945.00	\$1,471,036.00	-23
TOTAL	\$183,643,334.00	\$97,059,644.39	-47
Housing Units (1 & 2 Family Dwelling)	74	48	

Respectfully Submitted,

Jason Sinyard, P.Eng., MBA
Deputy City Manager
Planning, Engineering and Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending July 10, 2019

Payroll

Public Works	\$ 468,180.67
Bi-Weekly Administration	\$ 871,029.72
Bi-Weekly Management	\$ 1,092,992.96
Bi-Weekly Fire Department	\$ 915,794.73
 Accounts Payable	 \$ 3,184,437.41

Total: \$ 6,532,435.49

ST. JOHN'S

DEPARTMENT OF FINANCE
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	DESCRIPTION	AMOUNT
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP RENEWAL	267.66
THERESA PEACOCK	REFUND OVERPAYMENT IN TAXES	6,738.00
ALTUS GROUP	COURT OF APPEAL REFUND	600.00
342 DUCKWORTH STREET DEVELOPMENT	COURT OF APPEAL REFUND	200.00
ALTUS GROUP	COURT OF APPEAL REFUND	1,580.00
BROOKFIELD PLAINS INC.	COURT OF APPEAL REFUND	540.00
BELL ALIANT	TELEPHONE SERVICES	1,097.36
PENGUIN RANDOM HOUSE OF CANADA LTD.	PROMOTIONAL ITEMS	220.76
BELTONE	SOUND/SWIM PLUG	161.00
CAREW SERVICES LTD.	TOPSOIL	492.20
CANADIAN BROADCASTING CORP.	RENTAL OF TOWER SPACE	546.87
LEXISNEXIS CANADA INC.	PUBLICATION	488.78
CANAVAN'S AUTO APPRAISERS LTD.	PROFESSIONAL SERVICES	344.94
JUDI CARROLL	BAILIFF SERVICES	378.50
COASTAL MOUNT PEARL	REPAIR PARTS	103.47
WM L CHAFE & SON LTD.	CLOTHING ALLOWANCE	161.00
HETEK SOLUTIONS INC.	PROFESSIONAL SERVICES	1,840.00
WAJAX POWER SYSTEMS	REPAIR PARTS	1,491.25
BOULDER PUBLICATIONS	BOOKS	194.99
ABC RECREATION LTD.	REPAIR PARTS	576.18
POWER BROTHERS INC. POWER'S SALVAGE	REPAIR PARTS	32.19
MITCHELL FARMS INC	MULCH	690.00
LIFTOW LIMITED C/O T8092	REPAIR PARTS	1,416.89
PRAXAIR PRODUCTS INC.	CARBON DIOXIDE	243.83
RECEIVER GENERAL	NATIONAL DOSIMETRY SERVICES	183.71
MUSICAL ARTISTS	PERFORMANCE FEE	400.00
WANDA CLARKE	LEGAL CLAIM	4,216.66
STEELE HOTELS LTD.	LEGAL CLAIM	230.00
JOHN COLLINGWOOD	REFUND SECURITY DEPOSIT	150.00
CANCELLED	CANCELLED	0.00
SARA YOUNG	REFUND OVERPAYMENT IN TAXES	799.72
JANE MADDIGAN	REFUND OVERPAYMENT IN TAXES	291.89
RAJESHA JUMEJA	REFUND SECURITY DEPOSIT	100.00
ROBERT CLARKE	REFUND SECURITY DEPOSIT	100.00
KELLY KERRIVAN	REFUND RECREATION PROGRAM	75.00
NADIA DUMAN	PERFORMANCE FEE	200.00
DR. ROBERT WOODLAND	MEDICAL EXAMINATION FEE	20.00
MAGNUM CONTRACTING LTD.	PROFESSIONAL SERVICES	4,715.00
DINN, JOHN & DONNA	REFUND OVERPAYMENT IN TAXES	3,170.67
ROEBOTHAN MCKAY MARSHALL	LEGAL CLAIM	345.00
GERRY SMITH	HONORARIUM	200.00
FAIRVIEW INVESTMENTS	REFUND OVERPAYMENT IN TAXES	815.63
MARIA MARTINEZ	PERFORMANCE FEE	300.00
PROVINCIAL INVESTMENTS INC.	COURIER SERVICES	158.91
KINNEY, JEANETTE	HONORARIUM	100.00

NAME	DESCRIPTION	AMOUNT
KELLY RUSSELL	PERFORMANCE FEE	400.00
KAYLA BADCOCK	LEGAL CLAIM	575.00
PENNECON ENERGY INDUSTRIAL SERVICES	REFUND OVERPAYMENT IN TAXES	13,998.74
MENTAL HEALTH COMMISSION OF CANADA	PROFESSIONAL SERVICES	103.50
PRETTY SAFE ENTERPRISES	SAFETY BOOKS	349.60
DARCY SCOTT	PERFORMANCE FEE	200.00
CATRIN REULBACH	TRANSLATOR SERVICES	75.00
JOHN HUTCHINGS	REFUND SECURITY DEPOSIT	36.92
TRACT CONSULTING INC	PROFESSIONAL SERVICES	31.67
JOHN HUTCHINGS	REFUND SECURITY DEPOSIT	113.08
NEWFOUNDLAND POWER	ELECTRICAL SERVICES	443,689.64
WINSOR, LYNNANN	TRAVEL REIMBURSEMENT	2,825.18
KELLY MAGUIRE	TRAVEL REIMBURSEMENT	7.38
MCCLOUGHLAN SUPPLIES LTD.	ELECTRICAL SUPPLIES	1,447.90
PARTS FOR TRUCKS INC.	REPAIR PARTS	1,575.22
ROGERS COMMUNICATIONS CANADA INC.	DATA & USAGE CHARGES	30,683.77
DAVID HARRISON	PROFESSIONAL SERVICES	9,000.00
IRVING OIL MARKETING GP	GASOLINE & DIESEL PURCHASES	4,250.16
CANSEL SURVEY EQUIPMENT INC.	REPAIR PARTS	83.46
PAJ CANADA COMPANY	PROMOTIONAL ITEMS	887.51
RBC GLOBAL SERVICES/RBC INVESTOR SERVICES	PAYROLL DEDUCTIONS	1,127,203.50
PUBLIC SERVICE CREDIT UNION	PAYROLL DEDUCTIONS	3,240.69
ACKLANDS-GRAINGER	INDUSTRIAL SUPPLIES	2,691.48
GRECO PIZZA	MEAL ALLOWANCES	329.90
RBC INVESTOR & TREASURY SERVICES	CUSTODY FEE	718.75
ACTION CAR AND TRUCK ACCESSORIES	AUTO PARTS	3,778.88
ASHFORD SALES LTD.	REPAIR PARTS	10.18
B & B SALES LTD.	SANITARY SUPPLIES	8.86
BABB SECURITY SYSTEMS	SECURITY SERVICES	431.25
RDM INDUSTRIAL LTD.	INDUSTRIAL SUPPLIES	1,484.77
HERCULES SLR INC.	REPAIR PARTS	48.30
BATTLEFIELD EQUIPMENT RENTALS	RENTAL OF EQUIPMENT	5,318.75
STAPLES THE BUSINESS DEPOT - MP	OFFICE SUPPLIES	100.02
PREMA NEWFOUNDLAND	REPAIR PARTS	57.72
GRAND CONCOURSE AUTHORITY	MAINTENANCE CONTRACTS	26,124.26
BELBIN'S GROCERY	CATERING SERVICES	2,245.98
CABOT PEST CONTROL	PEST CONTROL	330.05
ROCKWATER PROFESSIONAL PRODUCT	CHEMICALS	6,702.94
BLACK & MCDONALD LIMITED	PROFESSIONAL SERVICES	48,140.69
PRINT & SIGN SHOP	SIGNAGE	312.80
OVERHEAD DOORS NFLD LTD	REPAIRS TO DOORS	312.23
TRACT CONSULTING INC	PROFESSIONAL SERVICES	7,417.46
FARRELL'S EXCAVATING LTD.	ROAD GRAVEL	30,914.47
WESTERN HYDRAULIC 2000 LTD	REPAIR PARTS	747.50
BDI CANADA INC	CHEMICALS	80.80

NAME	DESCRIPTION	AMOUNT
ATLANTIC TRAILER & EQUIPMENT	REPAIR PARTS	2,521.87
STAPLES THE BUSINESS DEPOT - STAVANGER DR	STATIONERY & OFFICE SUPPLIES	296.46
PRACTICA LIMITED	SCOOP BAGS	831.24
SKYHIGH AMUSEMENTS ENT. SERVICES	ENTERTAINMENT	517.50
S&P GLOBAL CANADA CORPORATION	PROFESSIONAL SERVICES	29,325.00
CANADIAN CORPS COMMISSIONAIRES	SECURITY SERVICES	13,384.90
AIR LIQUIDE CANADA INC.	CHEMICALS AND WELDING PRODUCTS	2,132.15
CANADA CLEAN GLASS	CLEANING OF WINDOWS	1,955.00
COASTAL ENTRANCE SOLUTIONS	REPAIR PARTS	4,085.95
SOBEY'S INC	PET SUPPLIES	160.36
BLUE WATER MARINE & EQUIPMENT	REPAIR PARTS	216.14
BEATTIE INDUSTRIAL	REPAIR PARTS	265.80
NEWFOUNDLAND GLASS & SERVICE	GLASS INSTALLATION	1,012.00
KENT	BUILDING SUPPLIES	4,198.91
CBCL LIMITED	PROFESSIONAL SERVICES	62,291.08
ATLANTIC HOME FURNISHINGS LTD	APPLIANCES	2,263.20
EXECUTIVE BUS LTD	TRANSPORTATION SERVICES	11,906.91
RENTOKIL CANADA CORPORATION	PEST CONTROL	19,643.15
CANADIAN RED CROSS	CPR RECERTIFICATION	726.00
DULUX PAINTS	PAINT SUPPLIES	663.49
COLONIAL GARAGE & DIST. LTD.	AUTO PARTS	1,246.62
SCARLET EAST COAST SECURITY LTD	TRAFFIC CONTROL	12,543.49
BUREAU VERITAS CANADA (2019) INC	WATER PURIFICATION SUPPLIES	98.90
CRANE SUPPLY LTD.	PLUMBING SUPPLIES	216.78
JAMES G CRAWFORD LTD.	PLUMBING SUPPLIES	204.06
ENVIROSYSTEMS INC.	PROFESSIONAL SERVICES	13,793.68
CRAWFORD & COMPANY CANADA INC	ADJUSTING FEES	176.00
DICKS & COMPANY LIMITED	OFFICE SUPPLIES	22,484.78
MIC MAC FIRE & SAFETY SOURCE	SAFETY SUPPLIES	586.50
EAST COAST HYDRAULICS	REPAIR PARTS	1,313.19
HITECH COMMUNICATIONS LIMITED	REPAIRS TO EQUIPMENT	832.60
REEFER REPAIR SERVICES (2015) LIMITED	REPAIR PARTS	4,148.80
THYSSENKRUPP ELEVATOR	ELEVATOR MAINTENANCE	86.25
CAHILL TECHNICAL SERVICES	PROFESSIONAL SERVICES	28,034.61
RUSSEL METALS INC.	METALS	525.03
CANADIAN TIRE CORP.-HEBRON WAY	MISCELLANEOUS SUPPLIES	1,018.17
CANADIAN TIRE CORP.-MERCHANT DR.	MISCELLANEOUS SUPPLIES	1,291.23
CANADIAN TIRE CORP.-KELSEY DR.	MISCELLANEOUS SUPPLIES	1,464.59
EAST CHEM INC.	CHEMICALS	2,739.79
EMCO SUPPLY	REPAIR PARTS	4,399.09
HOME DEPOT OF CANADA INC.	BUILDING SUPPLIES	452.06
DOMINION STORE 935	MISCELLANEOUS SUPPLIES	2,096.11
BASIL FEARN 93 LTD.	REPAIR PARTS	201.77
FRESHWATER AUTO CENTRE LTD.	AUTO PARTS/MAINTENANCE	883.81
PRINCESS AUTO	MISCELLANEOUS ITEMS	107.87

NAME	DESCRIPTION	AMOUNT
PROVINCIAL FENCE PRODUCTS	FENCING MATERIALS	4,013.50
WOLSELEY CANADA INC.	REPAIR PARTS	3,427.00
ATLANTIC CRANE & MATERIAL HANDLING	PROFESSIONAL SERVICES	288.08
HARVEY & COMPANY LIMITED	REPAIR PARTS	3,910.88
GUILLEVIN INTERNATIONAL CO.	ELECTRICAL SUPPLIES	404.72
BRENNTAG CANADA INC	CHLORINE	18,663.90
HOLDEN'S TRANSPORT LTD.	RENTAL OF EQUIPMENT	586.50
FLEET READY LTD.	REPAIR PARTS	2,310.08
CAR GUYS APPEARANCE CENTER INC.	AUTO CLEANING	183.94
SCOTIA RECYCLING (NL) LIMITED	REPAIR PARTS	4,875.56
D & S VACUUM TRUCK SERVICES LTD.	PROFESSIONAL SERVICES	402.50
CLEAN AIR SOLUTIONS	PROFESSIONAL SERVICES	2,708.25
ECHOLOGICS A DIVISION OF MUELLER CANADA LTD.	PROFESSIONAL SERVICES	7,514.10
SOFTCHOICE LP	SOFTWARE RENEWAL	42,076.86
WORK AUTHORITY	CLOTHING ALLOWANCE	156.39
SAFETY FIRST-SFC LTD.	PROFESSIONAL SERVICES	715.93
KENT BUILDING SUPPLIES-STAVANGER DR	BUILDING MATERIALS	557.34
DILLON CONSULTING LTD.	PROFESSIONAL SERVICES	13,443.50
DON CLARKE'S HYDROSEEDING	PROFESSIONAL SERVICES	1,046.50
CARMICHAEL ENGINEERING LTD.	PROFESSIONAL SERVICES	598.33
CANADIAN AV INC.,	PROFESSIONAL SERVICES	784.88
MARTIN'S FIRE SAFETY LTD.	SAFETY SUPPLIES	185.15
JJ MACKAY CANADA LTD.	PARKING METER KEYS	12,288.25
CUTTING EDGE EXCAVATION INC.,	PROFESSIONAL SERVICES	21,098.66
NL KUBOTA LIMITED	REPAIR PARTS	3,594.18
NORTH ATLANTIC PETROLEUM	PETROLEUM PRODUCTS	21,815.24
PENNECON HYDRAULIC SYSTEMS LTD	REPAIR PARTS	236.81
ORKIN CANADA	PEST CONTROL	479.57
PROFESSIONAL UNIFORMS & MATS INC.	PROTECTIVE CLOTHING	184.58
ROYAL FREIGHTLINER LTD	REPAIR PARTS	1,186.51
ST. JOHN'S BOARD OF TRADE	RBC BUSINESS EXCELLENCE AWARD	126.50
ST. JOHN'S PORT AUTHORITY	RENTAL OF QUARRY SITE	5,758.05
BIG ERICS INC	SANITARY SUPPLIES	193.11
SAUNDERS EQUIPMENT LIMITED	REPAIR PARTS	382,431.98
TRACTION DIV OF UAP	REPAIR PARTS	2,672.41
TULKS GLASS & KEY SHOP LTD.	PROFESSIONAL SERVICES	335.69
FJ WADDEN & SONS LTD.	SANITARY SUPPLIES	162.61
WATERWORKS SUPPLIES DIV OF EMCO LTD	REPAIR PARTS	1,042.73
WEIRS CONSTRUCTION LTD.	STONE/ROAD GRAVEL	910.09
WINDCO ENTERPRISES LTD.	FLAGS	165.54
DR. WADE MERCER	MEDICAL EXAMINATION FEE	50.00
BELL MOBILITY INC. RADIO DIVISION	MAINTENANCE CHARGES & REPAIRS	472.21
MESSAGE MEDIUMS	BANNERMAN PARK FOUNDATION	667.00
BARRY ROSS	PROFESSIONAL SERVICES	140.00
PUMPS PLUS LTD.	PROFESSIONAL SERVICES	1,169.55

NAME	DESCRIPTION	AMOUNT
GFL ENVIRONMENTAL INC.	PROFESSIONAL SERVICES	432.85
OAKLEY, KIMBERLEY	EMPLOYMENT RELATED EXPENSES	128.71
DOWNEY, JAMES	MILEAGE	696.53
JONES, CHRISTINA	EMPLOYMENT RELATED EXPENSES	100.13
KEVIN BREEN	MILEAGE	103.36
ANNETTE OLDFORD	VEHICLE BUSINESS INSURANCE	381.95
TUCKER, WALLY	CLOTHING ALLOWANCE	115.00
CLARKE, ELIZABETH	VEHICLE BUSINESS INSURANCE	2,079.88
OLDFORD, GERALD	VEHICLE BUSINESS INSURANCE	381.95
LEONARD, MATTHEW	EMPLOYMENT RELATED EXPENSES	1,036.06
BLAIR MCDONALD	PMI MEMBERSHIP RENEWAL	231.85
CHRISTA NORMAN	VEHICLE BUSINESS INSURANCE	113.00
LISA BENNETT	MILEAGE	102.27
BENNETT, ANDREW	CLOTHING ALLOWANCE	80.00
MELISSA GULLIVER	CLOTHING ALLOWANCE	80.00
RAMAN BALAKRISHNAN	CBA MEMBERSHIP RENEWAL	626.75
IMP SOLUTIONS	SOFTWARE RENEWAL	29,226.10
MIAO'S SOD FARM INC	SOD	391.74
CUBEX LTD.	REPAIR PARTS	91.01
VALLEN	REPAIR PARTS	335.51
AVALON ANALYTICS	PROFESSIONAL SERVICES	159.57
INDEPENDENT ARMORED TRANSPORT ATLANTIC INC.	COURIER SERVICES	816.39
NEWFOUNDLAND DESIGN CIVIL LTD.	PROFESSIONAL SERVICES	61,142.28
SECURE2 ENGINEERING	PROFESSIONAL SERVICES	3,675.40
KELLY DELANEY	HONORARIUM	100.00
CONCEPT CONTROLS	REPAIR PARTS	890.10
NICK FALVO CONSULTING	PROFESSIONAL SERVICES	17,500.00
SMITH STOCKLEY LTD.	PLUMBING SUPPLIES	24.09
DEXTER CONSTRUCTION	PROGRESS PAYMENT	239,972.90
MODERN PAVING LTD.	PROGRESS PAYMENT	99,081.11
JENNIFER BRADBURY	HONORARIUM	100.00
BIRD CONSTRUCTION GROUP	PROGRESS PAYMENT	82,798.85
TOTAL: \$		<u>3,184,437.41</u>

MEMORANDUM

Weekly Payment Vouchers For The Week Ending July 17, 2019

Payroll

Public Works	\$ 463,967.40
Bi-Weekly Casual	\$ 144,296.11
Accounts Payable	\$ 2,339,782.33

Total: \$ 2,948,045.84

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	DESCRIPTION	AMOUNT
WORKFLOW STUDIOS	SOFTWARE MAINTENANCE	2,162.88
CITY OF ST. JOHN'S	REPLENISH PETTY CASH	204.43
DOMINION STORE 935	CUPCAKES FOR CANADA DAY CELEBRATION	2,000.00
VOIDED	VOIDED	0.00
VOIDED	VOIDED	0.00
JENNIFER THURBER	INSTRUCTOR FEE	72.56
RONALD CARROLL	PERFORMANCE FEE	150.00
VOIDED	VOIDED	0.00
PERFECTLY PERENNIAL HERBS & SEEDS	PROFESSIONAL SERVICES	375.00
LAURA BETH POWER	INSTRUCTOR FEE	108.00
VOIDED	VOIDED	0.00
VOIDED	VOIDED	0.00
VOIDED	VOIDED	0.00
VOIDED	VOIDED	0.00
VOIDED	VOIDED	0.00
MUNICIPAL CONSTRUCTION LIMITED	SAND AND GRAVEL	319.70
VERMEER CANADA INC.	REPAIR PARTS	2,329.14
EASTERN FARMERS CO-OP SOCIETY	DUCK FEED	261.76
RECEIVER GENERAL FOR CANADA	RENT	667.00
JUDI CARROLL	BAILIFF SERVICES	197.00
NORTRAX CANADA INC.,	REPAIR PARTS	1,163.16
WHITES POOL & SPAS LTD o/a Clearwater Pools	POOL SUPPLIES	3,385.18
STEELE COMMUNICATIONS	ADVERTISING	4,140.00
HETEK SOLUTIONS INC.	REPAIR PARTS	595.36
H. KHALILI PH.D. & ASSOCIATES	PROFESSIONAL SERVICES	180.00
DRIVE LINE MACHINE SHOP	AUTO PARTS	982.04
GREENWOOD SERVICES INC.	OPEN SPACE MAINTENANCE	8,568.10
ENNIS PAINT INC	PAINT SUPPLIES	33,335.05
GUY BADCOCK	BAILIFF SERVICES	20.00
TIM HORTON'S - 139 TORBAY ROAD	FOOD & REFRESHMENTS	45.68
ACUREN GROUP INC.,	REPAIRS TO EQUIPMENT	1,022.93
HICKEY'S TIMBER MART	CONCRETE/CEMENT	160.77
MITCHELL FARMS INC	MULCH	345.00
TRACE PLANNING & DESIGN	PROFESSIONAL SERVICES	42,073.90
PROVALL PARTS LTD.	REPAIR PARTS	1,266.93
LIFTOW LIMITED C/O T8092	REPAIR PARTS	348.01
CGI PAYROLL SERVICES CENTRE INC.	MAINTENANCE & SUPPORT FEES	23,322.00
ROCK SAFETY INDUSTRIAL LTD.	DRILL BITS	233.76
MOORE CANADA	OFFICE SUPPLIES	489.67

NAME	DESCRIPTION	AMOUNT
ORNAMENTAL CONCRETE LTD.	CONCRETE/CEMENT	401.65
CONCEPTION BAY MUSEUM	ADMISSION FEES	175.00
PRAXAIR PRODUCTS INC.	CARBON DIOXIDE	942.95
SAMEDAY WORLDWIDE	COURIER SERVICES	64.78
MELISSA SMALLWOOD & JOSH QUINTON	LAWN DAMAGE CLAIM	230.00
WALTER & JENNIFER CUMMINGS	REFUND - TAX CERTIFICATE	25.00
CLARE BESSELL	REFUND - WATER ON/OFF	100.00
RONALD EVANS	REFUND - SEWER BACK UP	100.00
GERALD BEAUDRY & ALLNORTH SURVEYS	SURVEY FEES	445.27
GERALD BEAUDRY	LAWN DAMAGE CLAIM	85.10
SHELDON HUELIN	LAWN DAMAGE CLAIM	212.75
CITY OF KAMLOOPS RUBE BAND	PERFORMANCE FEE	800.00
SHERRY KINCH	LAWN DAMAGE CLAIM	158.70
JOE MELAY	LAWN DAMAGE CLAIM	207.00
JABULA ENTERTAINMENT	PERFORMANCE FEE	250.00
NEWFOUNDLAND CHOCOLATE COMPANY INC.	PROMOTIONAL ITEMS	344.71
GREG NEWHOOK	BEAUWATER PERFORMANCE FEE	600.00
PILGRIM, KARLA	PERFORMANCE FEE	200.00
F O B ENTERPRISES LTD.	PERFORMANCE FEE	460.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	CADO LICENSE RENEWAL	350.00
TERRY REILLY	PERFORMANCE FEE	500.00
FIRST LIGHT	CATERING SERVICES	1,407.38
LAWNYA VAWNYA INC.	PROFESSIONAL SERVICES	345.00
FOLEY, DAWN	REFUND - OVERPAYMENT OF RENT	260.48
IRIS KIRBY HOUSE INC.	PROFESSIONAL SERVICES	5,641.81
JUSTIN GREELEY	PERFORMANCE FEE	800.00
HICKEYS TIM-BR MART	BUILDING SUPPLIES	2,155.56
G & D TRUCKING	REFUND - STREET EXCAVATION PERMIT	3,000.00
BRAD JEFFORD MUSIC	PERFORMANCE FEE	800.00
JELLY BEAN ENTERTAINMENT	PROFESSIONAL SERVICES	701.39
GARY WHITE	REFUND - WATER DEFERRAL PERMIT	7,500.00
RISE AND SHINE NURSERY AND GARDEN CENTRE	HORTICULTURAL SUPPLIES	311.41
ELDIN HUSIC	PERFORMANCE FEE	200.00
PLATINUM PRO FITNESS	MEMBERSHIP FEES	125.01
ROYAL ENVELOPE	OFFICE SUPPLIES	920.00
PUBLIC SERVICE CREDIT UNION	PAYROLL DEDUCTIONS	5,110.80
SINYARD, JASON	TRAVEL REIMBURSEMENT	1,488.88
FROUDE, IAN	TRAVEL REIMBURSEMENT	174.53
MCLOUGHLAN SUPPLIES LTD.	ELECTRICAL SUPPLIES	664.54

NAME	DESCRIPTION	AMOUNT
NEWFOUNDLAND POWER	ELECTRICAL SERVICES	225,181.33
WINNIE GLAVINE	INSTRUCTOR FEE	255.00
CIBC MELLON GLOBAL SECURITIES	EMPLOYEE DEDUCTIONS	6,061.85
DARLENE SHARPE	CLEANING SERVICES	1,500.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	PAYROLL TAX FOR JUNE 2019	141,693.94
NADINE MARTIN	REIMBURSEMENT - PURCHASE OF CAMP SUPPLIES	242.02
GOWLING WLG (CANADA) LLP	LEGAL FEES	4,973.17
ACKLANDS-GRAINGER	INDUSTRIAL SUPPLIES	389.56
PARDY'S WASTE MANAGEMENT	WASTE DISPOSAL	697.94
APEX CONSTRUCTION SPECIALTIES INC.	REPAIR PARTS	2,028.60
MIGHTY WHITES LAUNDROMAT	LAUNDRY SERVICES	61.58
KELLOWAY CONSTRUCTION LIMITED	CLEANING SERVICES	21,148.93
RDM INDUSTRIAL LTD.	INDUSTRIAL SUPPLIES	189.01
ROBERT BAIRD EQUIPMENT LTD.	RENTAL OF EQUIPMENT	1,020.30
BATTLEFIELD EQUIPMENT RENTALS	RENTAL OF EQUIPMENT	1,162.08
TOWN OF CONCEPTION BAY SOUTH	GARBAGE COLLECTION	250.00
CABOT PEST CONTROL	PEST CONTROL	240.35
DULUX PAINTS	PAINT SUPPLIES	1,325.84
ROCKWATER PROFESSIONAL PRODUCT	CHEMICALS	12,845.68
NEWCAP BROADCASTING LTD.	PUBLIC ANNOUNCEMENTS	1,086.75
STANTEC CONSULTING LTD. (SCL)	PROFESSIONAL SERVICES	1,100.41
BLACK & MCDONALD LIMITED	PROFESSIONAL SERVICES	7,050.42
PRINT & SIGN SHOP	SIGNAGE	1,781.93
MSC INDUSTRIAL SUPPLY ULC	REPAIR PARTS	54.46
OVERHEAD DOORS NFLD LTD	REPAIRS TO DOORS	704.78
ATLANTIC BUSINESS INTERIORS	COMPUTER EQUIPMENT	3,208.50
TRACT CONSULTING INC	PROFESSIONAL SERVICES	2,433.89
BROWNE'S AUTO SUPPLIES LTD.	AUTOMOTIVE REPAIR PARTS	990.64
AON REED STENHOUSE INC	INSURANCE PREMIUMS	272.93
FARRELL'S EXCAVATING LTD.	PROGRESS PAYMENT	108,266.73
WESTERN HYDRAULIC 2000 LTD	REPAIR PARTS	4,258.40
BDI CANADA INC	INDUSTRIAL SUPPLIES	1,022.61
THE OUTFITTERS	RECREATIONAL SUPPLIES	842.92
CITY OF MOUNT PEARL	GYM MEMBERSHIP FEES	125.00
ATLANTIC TRAILER & EQUIPMENT	HEAVY EQUIPMENT	87,336.75
STAPLES THE BUSINESS DEPOT - STAVANGER DR	STATIONERY & OFFICE SUPPLIES	505.87
LEVITT SAFETY	SAFETY SUPPLIES	1,200.03
CABOT BUSINESS FORMS AND PROMOTIONS	LEASE OF OFFICE SPACE	16,834.56
CABOT FORD LINCOLN SALES LTD.	REPAIR PARTS	105.29

NAME	DESCRIPTION	AMOUNT
CANADA POST CORPORATION	POSTAGE SERVICES	419.23
AIR LIQUIDE CANADA INC.	CHEMICALS AND WELDING PRODUCTS	22,566.41
THOMSON REUTERS CANADA	PUBLICATIONS	685.89
CANADA CLEAN GLASS	CLEANING OF WINDOWS	9,200.00
INTEREX	METAL/STEEL	376.05
MAC TOOLS	TOOLS	335.45
KENT	BUILDING SUPPLIES	737.83
CLARKE'S TRUCKING & EXCAVATING	PROGRESS PAYMENT	133,008.92
COADY'S METAL WORKS LTD.	DIGGING BARS	212.75
DULUX PAINTS	PAINT SUPPLIES	253.18
COLONIAL GARAGE & DIST. LTD.	AUTO PARTS	2,540.13
PETER'S AUTO WORKS INC.	TOWING OF VEHICLES	1,552.50
CONSTRUCTION SIGNS LTD.	SIGNAGE	7,935.00
BUREAU VERITAS CANADA (2019) INC	WATER PURIFICATION SUPPLIES	2,359.80
CRANE SUPPLY LTD.	PLUMBING SUPPLIES	3,420.92
JAMES G CRAWFORD LTD.	PLUMBING SUPPLIES	1,439.84
NEWFOUND CABS	TRANSPORTATION SERVICES	202.10
FASTENAL CANADA	REPAIR PARTS	97.06
AUTO TRIM DESIGN	DECALS	1,035.00
DICKS & COMPANY LIMITED	OFFICE SUPPLIES	909.32
MIC MAC FIRE & SAFETY SOURCE	SAFETY SUPPLIES	3,569.60
EAST COAST HYDRAULICS	REPAIR PARTS	1,058.46
GENTARA REAL ESTATE LP	LEASE OF OFFICE SPACE	18,661.05
REEFER REPAIR SERVICES (2015) LIMITED	REPAIR PARTS	17,044.61
DOMINION RECYCLING LTD.	PIPE	322.00
THYSSENKRUPP ELEVATOR	ELEVATOR MAINTENANCE	563.50
CANADIAN TIRE CORP.-HEBRON WAY	MISCELLANEOUS SUPPLIES	124.11
CANADIAN TIRE CORP.-MERCHANT DR.	MISCELLANEOUS SUPPLIES	689.98
CANADIAN TIRE CORP.-KELSEY DR.	MISCELLANEOUS SUPPLIES	827.97
EAST CHEM INC.	CHEMICALS	125.00
EASTERN MEDICAL SUPPLIES	MEDICAL SUPPLIES	738.30
EASTERN TURF PRODUCTS	REPAIR PARTS	742.16
ELECTRIC MOTOR & PUMP DIV.	REPAIR PARTS	1,335.15
ELECTRONIC CENTER LIMITED	ELECTRONIC SUPPLIES	54.57
ENVIROMED ANALYTICAL INC.	REPAIR PARTS AND LABOUR	810.52
HOME DEPOT OF CANADA INC.	BUILDING SUPPLIES	1,220.69
DOMINION STORE 935	FOOD & REFRESHMENTS	326.07
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	OFFICE SUPPLIES	1,062.60
FASTSIGNS	SIGNAGE	487.60

NAME	DESCRIPTION	AMOUNT
EMERGENCY REPAIR LIMITED	AUTO PARTS AND LABOUR	3,385.35
OMB PARTS & INDUSTRIAL INC.	REPAIR PARTS	453.57
FRESHWATER AUTO CENTRE LTD.	AUTO PARTS/MAINTENANCE	845.37
GAZE SEED 2015 INCORPORATED	GARDENING SUPPLIES	7,125.86
PRINCESS AUTO	MISCELLANEOUS ITEMS	1,723.33
COASTLINE SPECIALTIES	PROFESSIONAL SERVICES	690.00
GLOBALSTAR CANADA SATELLITE CO	SATELLITE PHONES	367.95
STELLAR INDUSTRIAL SALES LTD.	INDUSTRIAL SUPPLIES	1,025.65
BOOMIT	PROFESSIONAL SERVICES	22,367.56
PROVINCIAL FENCE PRODUCTS	FENCING MATERIALS	1,989.50
PENNEY'S HOLDINGS LIMITED	PROFESSIONAL SERVICES	402.50
WOLSELEY CANADA INC.	REPAIR PARTS	297.66
IKM TESTING CANADA LTD.	PRESSURE GAUGES	161.00
EASTERN PROPANE	PROPANE	8.28
HARVEY & COMPANY LIMITED	REPAIR PARTS	134,749.87
MIOVISION TECHNOLOGIES INC.	PROFESSIONAL SERVICES	290.93
GUILLEVIN INTERNATIONAL CO.	ELECTRICAL SUPPLIES	335.14
GRAYMONT (NB) INC.,	HYDRATED LIME	23,165.98
MURRAY'S LANDSCAPE SERVICES LTD.	INTERIOR MAINTENANCE FEE	310.50
HOLDEN'S TRANSPORT LTD.	RENTAL OF EQUIPMENT	586.50
FLEET READY LTD.	REPAIR PARTS	679.00
HOLLAND NURSERIES LTD.	FLORAL ARRANGEMENT	119.54
VOIDED	VOIDED	0.00
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	REPAIR PARTS	818.25
CAR GUYS APPEARANCE CENTER INC.	AUTO CLEANING	1,287.60
VESEY'S SEEDS LIMITED	HORTICULTURAL SUPPLIES	213.21
INFINITY CONSTRUCTION	TOPSOIL	161.00
RESCUE 7 INC.,	RECREATIONAL SUPPLIES	1,981.45
PENNECON TECHNICAL SERVICES LTD	REPAIRS TO EQUIPMENT	1,150.00
GERALD PENNEY ASSOCIATES LIMITED	PROFESSIONAL SERVICES	6,881.14
SCOTIA RECYCLING (NL) LIMITED	REPAIR PARTS	708.70
HICKMAN DODGE JEEP CHRYSLER	AUTO PARTS	27.03
ONX ENTERPRISE SOLUTIONS LIMITED	PROFESSIONAL SERVICES	22,137.50
UMBRELLA SECURITY	ALARM MONITORING	603.75
D & S VACUUM TRUCK SERVICES LTD.	PROFESSIONAL SERVICES	345.00
PINNACLE ENGINEERING (2018) LIMITED	PROFESSIONAL SERVICES	24,328.84
MERCER'S PAVING INCORPORATED	HYDROSEEDING	3,219.43
CDMV	VETERINARY SUPPLIES	409.73
JOHNSON CONTROLS LTD.	REPAIR PARTS	8,083.12

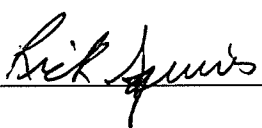
NAME	DESCRIPTION	AMOUNT
KAVANAGH & ASSOCIATES	PROFESSIONAL SERVICES	414,541.26
WORK AUTHORITY	CLOTHING ALLOWANCE	263.34
XYLEM WATER SOLUTIONS CANADA	REPAIR PARTS	1,285.41
KERR CONTROLS LTD.	INDUSTRIAL SUPPLIES	414.87
BELFOR PROPERTY RESTORATION	PROFESSIONAL SERVICES	172.50
MARK'S WORK WEARHOUSE	PROTECTIVE CLOTHING	1,226.70
JT MARTIN & SONS LTD.	HARDWARE SUPPLIES	224.83
MARTIN'S FIRE SAFETY LTD.	SAFETY SUPPLIES	1,209.80
ALYSSA'S PROPERTY SERVICES PRO INC.	PROFESSIONAL SERVICES	49,493.39
MCDONALD'S HOME HARDWARE	HARDWARE SUPPLIES	370.04
DISTRIBUTION NOW	REPAIR PARTS	572.00
WHELAN'S MOTOR WORKS LTD.	REPAIR PARTS	460.00
REXEL CANADA ELECTRICAL INC.,	REPAIR PARTS	336.93
DEXTER CONSTRUCTION	PROGRESS PAYMENT	20,700.00
MIKAN SCIENTIFIC INC.	REPAIR PARTS	712.26
CUTTING EDGE EXCAVATION INC.,	LAWN MAINTENANCE CONTRACT	17,750.76
FLOWSTAR INDUSTRIAL	REPAIR PARTS	8,035.65
GEORGE TRAINOR	PROFESSIONAL SERVICES	1,846.00
SHORELINE LUBRICANTS & INDUSTRIAL SUPPLY	CHEMICALS	2,122.39
PRINTERS PLUS	TONER CARTRIDGES	990.15
CAPITAL AUTO CENTRE & GLASS REPAIR	REPAIR PARTS	707.25
WAJAX INDUSTRIAL COMPONENTS	REPAIR PARTS	37.95
NU-WAY EQUIPMENT RENTALS	RENTAL OF EQUIPMENT	3,910.00
NEWFOUNDLAND DISTRIBUTORS LTD.	INDUSTRIAL SUPPLIES	388.83
NL KUBOTA LIMITED	REPAIR PARTS	382.22
TOROMONT CAT	AUTO PARTS	324.38
NORTH ATLANTIC PETROLEUM	PETROLEUM PRODUCTS	5,689.08
PBA INDUSTRIAL SUPPLIES LTD.	INDUSTRIAL SUPPLIES	491.28
ARIVA	PAPER PRODUCTS	609.68
GCR TIRE CENTRE	TIRES	12,133.88
PARTS FOR TRUCKS INC.	REPAIR PARTS	2,939.67
PINCHIN LTD.	PROFESSIONAL SERVICES	16,042.50
CA PIPPY PARK COMMISSION	GROUPS MAINTENANCE	8,613.50
K & D PRATT LTD.	REPAIR PARTS AND CHEMICALS	1,055.07
RIDEOUT TOOL & MACHINE INC.	TOOLS	147.48
THE ROYAL GARAGE LIMITED	AUTO PARTS	699.37
ROYAL FREIGHTLINER LTD	REPAIR PARTS	3,702.47
S & S SUPPLY LTD. CROSSTOWN RENTALS	REPAIR PARTS	5,397.54
ST. JOHN'S PORT AUTHORITY	RENTAL OF QUARRY SITE	5,758.05

NAME	DESCRIPTION	AMOUNT
ST. JOHN'S TRANSPORTATION COMMISSION	M CARD SALES	4,539.50
BIG ERICS INC	SANITARY SUPPLIES	616.47
SAUNDERS EQUIPMENT LIMITED	REPAIR PARTS	5,391.57
SANSOM EQUIPMENT LTD.	REPAIR PARTS	17,889.26
SMITH'S HOME CENTRE LIMITED	HARDWARE SUPPLIES	91.99
TELELINK-THE CALL CENTRE INC.	MESSAGE MANAGER	1,917.85
TRACTION DIV OF UAP	REPAIR PARTS	5,780.96
TRICO LIMITED	REPAIR PARTS	1,008.55
TULKS GLASS & KEY SHOP LTD.	PROFESSIONAL SERVICES	14.67
URBAN CONTRACTING JJ WALSH LTD	PROPERTY REPAIRS	10,200.50
WEIRS CONSTRUCTION LTD.	STONE/ROAD GRAVEL	7,116.91
WESCO DISTRIBUTION CANADA INC.	ELECTRICAL SUPPLIES	240.24
WONDERBOLT PRODUCTIONS	PROFESSIONAL SERVICES	1,035.00
MAHER'S CONTRACTING LTD.	PROGRESS PAYMENT	103,081.86
KROWN PROPERTY INVESTMENTS	APPLIANCE REPAIRS	589.80
CHOICES FOR YOUTH INC.	PROFESSIONAL SERVICES	5,191.06
NL HOUSING & HOMELESSNESS NETWORK INC.	GRANT	16,126.63
MARLIESE JANES	TRANSLATOR SERVICES	150.00
TASHA ROBERTS	HONORARIUM	100.00
ST. JOHN'S STATUS OF WOMEN COUNCIL	PROFESSIONAL SERVICES	244.32
CLARITY CONFERENCING INC.	CONFERENCE CALLS	4.20
O'GRADY, LYNN	VEHICLE BUSINESS INSURANCE	180.17
CRITCH, ROBERT	MILEAGE	250.47
WENDY MUGFORD	MILEAGE	33.71
HAYWARD, ELIZABETH	MILEAGE	67.08
JONES, CHRISTINA	MILEAGE	21.54
MACKENZIE, NEIL	MILEAGE	74.45
PERRY, BONNIE	REIMBURSEMENT - EXPENSES	25.09
SMITH, DEBBIE	MILEAGE	412.93
DEBBIE JANES	CLOTHING ALLOWANCE	80.00
TUCKER, WALLY	VEHICLE BUSINESS INSURANCE	168.37
DENNIS HICKEY	VEHICLE BUSINESS INSURANCE	102.83
BURDEN, TERRY	MILEAGE	157.19
HARRIS, BRYANT	MILEAGE	239.66
KELLY, KAREN	MILEAGE	44.67
JASON PHILLIPS	VEHICLE BUSINESS INSURANCE	525.32
WILLIAMSON, HELEN	MILEAGE	68.70
NADINE MARTIN	REIMBURSEMENT - CAMP SUPPLIES	158.38
ROBYN DOBBIN	MILEAGE	42.57

NAME	DESCRIPTION	AMOUNT
MELISSA COCHRANE	PURCHASE OF SUMMER CAMP EQUIPMENT	171.41
CINDY MCGRATH	MILEAGE	25.14
O'LEARY, SHEILAGH	REIMBURSEMENT - REGISTRATION FEES	115.00
COURAGE, SCOTT	MILEAGE	16.12
LESLEY FORAN	MILEAGE	31.36
HAYE, SHAWN	MILEAGE	120.88
HILLIER, HEATHER	MILEAGE	18.32
CHRISTA NORMAN	MILEAGE	65.59
CREWE, RYAN	MILEAGE	65.59
KRISTA BABIJ	MILEAGE	24.81
MIKE ADAM	MILEAGE	349.91
KNOX, BRUCE	MILEAGE	90.36
SARAH NICHOLS	MILEAGE	42.36
VALLEN	REPAIR PARTS	5,198.41
AVALON ANALYTICS	WATER PURIFICATION SUPPLIES	708.25
TELUS	CELL PHONE	747.50
THE WRISTBAND MAN	RECREATIONAL SUPPLIES	9,143.13
PARSONS PAVING LTD.	PAVING CONTRACT	79,797.54
TEAM AQUATIC SUPPLIES LTD.	RECREATIONAL SUPPLIES	810.21
WFC PROPERTY SERVICES LTD	PROPERTY REPAIRS	1,138.50
NICK FALVO CONSULTING	PROFESSIONAL SERVICES	3,971.76
JACK WATSON SPORTS INC	RECREATIONAL SUPPLIES	827.32
SPARTAN ATHLETIC PRODUCTS	RECREATIONAL SUPPLIES	936.22
SOBEY'S INC	FOOD & REFRESHMENTS	2,876.31
ENVIROSYSTEMS INC.	PRESSURE WASH EQUIPMENT	383.36
ISLAND OFFICE FURNITURE	STORAGE CABINET	1,111.99
HISCOCK RENTALS & SALES INC.	REPAIR PARTS	908.56
SPORTSCRAFT 1990 LTD.	RECREATIONAL SUPPLIES	361.36
SUPERIOR OFFICE INTERIORS LTD.	OFFICE EQUIPMENT	26,737.50
FJ WADDEN & SONS LTD.	PLUMBING SUPPLIES	139.38
WATERWORKS SUPPLIES DIV OF EMCO LTD	REPAIR PARTS	7,303.83
GLENN BARNES, MRAIC	PROFESSIONAL SERVICES	1,870.62
EASTCOM INC.	REPAIR PARTS	212.57
HUNGRY HEART CAFE	CATERING SERVICES	72.60
STAPLES THE BUSINESS DEPOT - KELSEY DR	OFFICE SUPPLIES	117.27
GFL ENVIRONMENTAL INC.	GARBAGE COLLECTION	10,069.44
EDMUNDO FAUSTO	PROFESSIONAL SERVICES	115.00
HARRIS CANADA SYSTEMS INC.	REPAIR PARTS	579.28
IMP SOLUTIONS	COMPUTER EQUIPMENT	25,339.10

NAME	DESCRIPTION	AMOUNT
FLEETMIND SOLUTIONS LTD.	MONTHLY SOFTWARE FEES	3,263.70
SNC-LAVALIN INC.	PROFESSIONAL SERVICES	25,704.18
INTERNATIONAL NAME PLATE SUPPLIES LTD.	SIGNAGE	61.90
HARBOURSIDE ENGINEERING CONSULTANTS	PROFESSIONAL SERVICES	10,467.30
FIREWOOD FACTORY	MIXED WOOD	205.57
TOTAL:		\$2,339,782.33

BID APPROVAL NOTE

Bid #	2019153		
Bid Name	Two - Current Production Sidewalk Plows with Blower and Blade		
Department	Public Works	Division	Fleet
Budget Code	PWP-2019-938		
Source of Funding	<input type="radio"/> Operating <input checked="" type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	This open call is required as part of the fleet regular replacement plan.		
Results	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	Vendor Name	Bid Amount	
	Holder Tractors Inc. (Bid 2)	\$306,016.68 - Disqualified	
	Holder Tractors Inc. (Bid 1)	\$337,977.16	
	Saunders Equipment	\$357,714.40	
Expected Value	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	Goods - One Time Purchase		
Bid Exception	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this open call to the lowest bidder meeting specification, Holder Tractors Inc. (Bid 1), as per the Public Procurement Act, for the amount of \$337,977.16, including HST. The City reserves the right to order an additional 1 unit within six months of award for the amount of \$168,988.58, including HST.		
Supply Chain Buyer	Sherry Kieley		
Supply Chain Manager		Date	19 07 18
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

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BID APPROVAL NOTE

Bid #	2019158		
Bid Name	Victoria Park Revitalization Phase 2		
Department	Planning Eng. Reg. Services	Division	Engineering
Budget Code	ENG – 2018- 909		
Source of Funding	<input type="radio"/> Operating <input checked="" type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	Purpose of tender is upgrades to Victoria Park Phase 2		
Results	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	Vendor Name	Bid Amount	
	Redwood Construction Ltd.	\$1,067,918.75	
	Can-Am Platforms & Construction Ltd.	\$1,144,250.00	
	Brook Construction (2007) Inc.	\$1,299,385.00	
Expected Value	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	Five (5) months from award of contract		
Bid Exception	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this tender to the lowest bidder that meets specifications, Redwood Construction Ltd., as per the Public Procurement Act for \$1,067,918.75 HST included.		
Supply Chain Buyer	John Hamilton		
Supply Chain Manager	<i>Rich Squires</i>	Date	July 18/19
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

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BID APPROVAL NOTE

Bid #	2019170		
Bid Name	2019 CIPP Watermain Lining		
Department	Planning Eng. Reg. Services	Division	Engineering
Budget Code	ENG 2016-789		
Source of Funding	<input type="radio"/> Operating <input type="radio"/> Capital <input checked="" type="radio"/> Multiyear Capital		
Purpose	Purpose – Structural Rehabilitation of approximately 900 metres of existing watermain. Funding – Funded under the Clean Water and Wastewater Fund and the New Building Canada Fund		
Results	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	Vendor Name	Bid Amount	
	Fer-Pal Construction Ltd.	\$1,494,784.38	
Expected Value	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	2.5 months from award of contract		
Bid Exception	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this tender to the lowest (sole) bidder, Fer-Pal Construction Ltd., meeting specifications as per the Public Procurement Act for \$1,494,784.38 HST included.		
Supply Chain Buyer	John Hamilton		
Supply Chain Manager	<i>Rick Aguirre</i>	Date	July 18/19
Deputy City Manager*		Date	

*Only required for a bid exception (contract award without open call or professional services).

ST. JOHN'S

DECISION/DIRECTION NOTE

Title:	Accessory Building, 38 Discovery Crescent, Town of Paradise PER File No. INT1900065
Date Prepared:	July 11, 2019
Report To:	His Worship the Mayor and Members of Council
Councillor & Role:	Councillor Maggie Burton, Planning and Development Lead
Ward:	Not applicable.

Decision/Direction Required:

To seek approval of the application for an Accessory Building.

Discussion – Background and Current Status:

It was recently discovered by staff at the Town of Paradise that an application to erect an accessory building at the above noted address was approved without referral to the City of St. John's for planning staff review and Council consideration of same. The lot straddles the municipal boundaries of the Town of Paradise and the City of St. John's. The dwelling is located entirely in the Town of Paradise; however, the accessory building is located within the boundary of the City of St. John's and is also situated in the Broad Cove River Watershed.

The permit for the accessory building was issued some years ago, in error, by the Town of Paradise. However, the property is now for sale and its sale is pending the approval of the accessory building by the City of St. John's.

On July 4, 2019, an application was referred to the City of St. John's requesting Council's approval for the above noted constructed accessory building. The existing building comprises of a floor area of 33.5 m² which is slightly larger than the maximum size (30m²) of an accessory building Council would normally allow in the Broad Cove River Watershed Zone.

Accessory Buildings in a Watershed can be considered for approval by Council under Section 104 (4)(a) of the City of St. John's Act. Only buildings accessory to an existing residential use can be approved. Section 104 (4) (b) allows the City Manager to make recommendation on the construction of a building or extension in the watershed.

The current accessory building size is 3.5 m² larger than would normally be approved, however, staff are of the opinion that this slightly larger accessory building will not have a deleterious affect on the watershed.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.

ST. JOHN'S

2. Partners or Other Stakeholders: Not applicable.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
4. Legal or Policy Implications:
Section 104 (4)(d) of the City of St. John's Act.
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.
9. Other Recommendation: Not applicable.

Recommendation:

The Development Committee recommends approval of the subject application for the Accessory Building in the Watershed Zone. The approval shall state that the Accessory Building cannot be increased in size and, if replaced, must meet City standards at the time of replacement.

Prepared by/Signature:

Gerard Doran, C.E.T.
Supervisor of Development
Planning, Engineering and Regulatory Services

Signature: _____

Approved by/Date/Signature:

Kevin Breen
City Manager

Signature: _____

Attachments:

None

DECISION/DIRECTION NOTE

Title: Municipal Authority Agreement

Date of Meeting: July 9th, 2019

Report To: Committee of the Whole

Councillor and Role: His Worship the Mayor & Members of Council

Ward: N/A

Decision/Direction Required: Approval of the Municipal Authority Agreement with the St. John's International Airport Authority.

Discussion – Background and Current Status:

The City of St. John's and the St. John's International Airport Authority (SJIAA) have an extensive history involving discussions on several key issues facing both parties including:

1. development of airport property including both the terminal and private interests,
2. water supply for the airport,
3. the assessed value and ultimate taxation of the SJIAA and its' tenants,
4. access to airport land for the extension of Hebron way, and
5. partnership opportunities to enhance the economic development of the region.

At times these discussions have been hampered by the absence of a comprehensive framework to guide the discussions as many of the issues are interrelated. As a result, this has led to delays in City projects and an extensive amount of time and money trying to establish a fair assessed value of a unique property.

However, after extensive negotiations which spanned several years, the City and SJIAA have reached a comprehensive agreement – a Municipal Authority Agreement – which guides the future relations between the parties.

The main highlights of the agreement are as follows:

1. the agreement is for an 11-year term with the option to renew for another 10 years,
2. both parties agree to consult with each other on development, especially those which have direct impact on the other,
3. the SJIAA will be permitted to install double left turn lanes exiting the airport property at their cost,



4. the SJIAA will be permitted to connect to the City water supply fed from the Autumn Drive reservoir at their cost,
5. taxes to be paid by SJIAA have been agreed upon back to 2013 meaning all appeals are dropped,
6. taxes for 2019 will be \$1,000,000 adjusted for inflation on a go forward basis,
7. The City will be provided with access to the land to allow for the extension of Hebron way to major's Path at the City's cost
8. The City will commit a maximum of \$100K per year into an airline attraction/retention fund to promote the economic development of the region. This is pending the agreement of the federal and provincial governments and the SJIAA to contribute as well.

The City sees the airport as a key economic driver for not only the City but the entire province. This agreement allows the City and SJIAA to move forward in true partnership fashion.

Key Considerations/Implications:

1. Budget/Financial Implications
2. Partners or Other Stakeholders
3. Alignment with Strategic Directions/Adopted Plans
4. Legal or Policy Implications
5. Privacy Implications
6. Engagement and Communications Considerations
7. Human Resource Implications
8. Procurement Implications
9. Information Technology Implications
10. Other Implications

Recommendation:

It is recommended the attached Municipal Authority Agreement between the City and the St. John's International Airport Authority be approved.

Prepared by/Date: Derek Coffey, Deputy City Manager – Finance & Administration

Approved by/Date: Kevin Breen, City Manager

Attachments:



MUNICIPAL AUTHORITY AGREEMENT

THIS AGREEMENT made at the City of St. John's, in the Province of Newfoundland and Labrador, as of the _____ day of _____, 2019.

BETWEEN:

THE ST. JOHN'S INTERNATIONAL AIRPORT AUTHORITY, a body corporate duly incorporated under the laws of Canada,

(hereinafter referred to as the "Authority")

OF THE ONE PART,

AND:

CITY OF ST. JOHN'S, a body corporate pursuant to the *City of St. John's Act*, RSNL 1990 c.C-17, as amended

(hereinafter referred to as the "City")

OF THE OTHER PART.

WHEREAS the Authority disputed the City's Assessments of Real Property regarding the Airport for the period January 1, 2013 to December 31, 2018;

AND WHEREAS the City has agreed pursuant to Section 16 of the City of St. John's Municipal Taxation Act SNL 2006 c. C-17.1 (the "Act"), to enter into an arrangement for the settlement of Real Property Tax arrears for the period of January 1, 2013 to December 31, 2018 and for settlement of future Real Property Tax account (the "Real Property Tax Arrangement");

AND WHEREAS the parties wish to enter into an agreement that sets out the particulars of the Real Property Tax Arrangement and wish for such agreement to also address development on lands within the jurisdiction of the Authority and other matters of mutual benefit (the "Municipal Authority Agreement");

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration of the mutual covenants and agreements contained herein, the parties hereto covenant and agree with each other as follows:

1 TERM OF AGREEMENT AND OPTION TO EXTEND

- 1.1 The Municipal Authority Agreement shall come into force January 1, 2019 and shall be in effect for eleven (11) years terminating on December 31, 2029 (the "Term").
- 1.2 The parties agree that not later than eighteen (18) months before the end of the Term, the Authority and the City shall commence discussions regarding a renewal of the Agreement for a further term of ten (10) years to December 31, 2039, upon terms and conditions mutually agreed upon by the parties.
- 1.3 Each party represents that it has the legal authority to enter into the within Municipal Authority Agreement.

2. REAL PROPERTY TAX

- 2.1 The Authority leases land from the Federal Government pursuant to a ground lease dated December 1, 1998 (the "Ground Lease"). For the purposes of this Municipal Authority Agreement the City and the Authority agree that the Real Property Tax Arrangement set forth herein applies to the lands which are the subject of the Ground Lease (the "Airport").

REAL PROPERTY TAX PAID BY TENANTS OF THE AUTHORITY

- 2.2 The City and the Authority agree that the assessment of certain real property and the responsibility for the payment of Real Property Tax accounts by tenants of the Authority shall be upon the following terms and conditions:
 - a) If a building is owned by a tenant of the Authority and is situate on land subleased from the Authority for a period of twenty years or greater the City shall assess the tenant in respect of both the building and the land referred to in such lease, and the tenant shall be responsible for the payment of the Real Property Tax account for such building and land.
 - b) If a building is owned by a tenant of the Authority and is situate on land subleased from the Authority for a period of less than twenty years the City shall assess the tenant in respect of the building only, and the tenant shall be responsible for the payment of the Real Property Tax account for the building only.
 - c) If a building is owned by the Authority and is leased to a single tenant for a period of twenty years or more the City shall assess the tenant in respect of the building and the land on which it is situate, and the tenant shall be responsible for the payment of the Real Property Tax account for such building and land.

- d) For buildings existing at the signing of this MAA that are owned by the Authority and have multiple tenants the City will not charge Real Property Tax to the tenants.
- e) For buildings constructed after the signing of the MAA, if the building is owned by the Authority and has multiple tenants and is used for aeronautical services regardless of the length of the lease the City will not charge Real Property Tax to the tenants.

3 REAL PROPERTY TAX PAID BY AUTHORITY

- 3.1 This section deals with Real Property Tax imposed pursuant to the Act and payable by the Authority, and does not deal with Water Tax, Civic Assessments or any other tax, cost or fee imposed by the City pursuant to the Act, the City of St. John's Act RSNL1990 c. C-17, or any other Act.
- 3.2 Pursuant to Section 16 of the Act the City has agreed to enter into a settlement of arrears with the Authority for the following assessment cycles 2013- 2015, and 2016-2018 as calculated pursuant to Schedule A.
- 3.3 The Authority shall pay forthwith to the City \$1,856,535.82 in settlement of Real Property Tax arrears for the period 2013-2018.
- 3.4 For the current tax year, January 1, 2019 to December 31, 2019, the Authority shall, in settlement of the Real Property Tax account, pay \$1,000,000.00.
- 3.5 For the remainder of the Term, the City and the Authority agree that the Authority shall pay to the City in settlement of the annual Real Property Tax account the prior year's Real Property Tax adjusted annually by the Consumer Price Index for Newfoundland and Labrador for all items, "CPI-NL".
- 3.6 The annual adjustment using CPI-NL will be applied on the first day on the month following publication for the CPI-NL.
- 3.7 For greater certainty, the amount of Real Property Tax paid by the Authority will be multiplied by the percentage increase in the CPI-NL during each previous 12-month period.
- 3.8 Notwithstanding clauses 3.4 through 3.7 inclusive above, the Real Property Tax amount paid by the Authority shall not increase by more than 2.5% of the previous year's Real Property Tax Amount and shall not decrease below the previous years' Real Property Tax amount.

- 3.9 Notwithstanding clauses 3.4 through 3.8 inclusive above, the annual adjustments to the Real Property Tax payable are cumulative and the Authority shall never pay less Real Property Tax than in the year previous.
- 3.10 If publication of CPI-NL ceases, or if CPI-NL statistics otherwise become unavailable, or are altered in any way as to be unacceptable to both parties, the parties will use a mutually agreed upon substitute.
- 3.11 Payments in settlement of the Real Property Tax account shall be made by the Authority to the City upon issuance of quarterly invoices by the City each year during the Term.
- 3.12 Payments shall be made by the Authority within forty (45) days of the issuance of the City's invoice.
- 3.13 The City shall issue an annual receipt to the Authority confirming settlement of the Real Property Tax account for that year.
- 3.14 The parties acknowledge that the City will continue to assess the Airport and issue annual Notices of Assessment to the Authority as required by the Assessment Act, 2006 SNL 2006 c. C-A-18.1. Except for the last two years of the Term, the Authority agrees not to appeal such Notices of Assessment during the Term, provided however, should the parties renew this Municipal Authority Agreement for a further term, such appeals will be abandoned.

4 DEVELOPMENT AT AIRPORT

- 4.1 The City and the Authority agree to consult with each other concerning all developments on or adjacent to the Airport and to consider the impact of these developments on current and future infrastructure and development planning, to ensure that any development of the Airport will be in harmony with the overall planning of the City.
- 4.2 The City and the Authority agree pursuant to s. 14.02 of the Ground Lease that the Authority will not be required to seek approvals and/or permits from the City for the Authority's own construction projects, but shall ensure that all tenants of the Authority not occupying Airport owned buildings, but including Authority Buildings under long term (20 years or longer) lease to tenants, shall abide by all City legislation, regulations and by-laws, and shall pay all fees applicable to municipal processes.
- 4.3 The Authority agrees that the City shall not be liable for any loss or liability attributable to work carried out at the Airport without municipal approval and/or permits as it pertains to the Authority per section 4.2.

- 4.4 The City shall not be liable for any default or breach, in whole or in part, of the Ground Lease by the Authority in respect of any of the obligations set out in this Municipal Authority Agreement.

5 AIR SERVICE DEVELOPMENT

- 5.1 The City agrees to commit a minimum of \$100,000 per year for Tax Years 2019-2023 into a fund for air service development provided that the Authority agrees to commit a matching amount of funds.
- 5.2 The City and the Authority agree that neither party is obligated to pay funds referenced in section 5.1 above unless there is a financial contribution, acceptable to both parties, to the fund for air service development by either the NL Provincial Government or the Federal Government.

6 HEBRON WAY EXTENSION

- 6.1 Upon execution of the within Municipal Authority Agreement, the Authority shall enter into a long term sublease, not to be less than forty (40) years, with the City for lands more particularly described in Schedule B attached hereto (the "Extension Lands") for the purpose of the City's extension to Hebron Way (the "Lease").
- 6.2 Consideration for the Lease referenced in clause 6.1 above shall be \$1.00 (the receipt of which is hereby acknowledged).
- 6.3 The Authority shall, in writing, request the Federal Government to convey to the City the Extension Lands for the purpose of the extension of Hebron Way.
- 6.4 The City agrees that it has reviewed the technical specifications provided by the Authority and construction of the extension of Hebron Way will be in accordance with those reviewed specifications. The Authority shall approve design and construction plans as they relate to impacts on the Airport before the work commences.
- 6.5 The construction of Hebron Way Extension requires the relocation of fencing owned by the Authority. The City shall relocate the fencing to a location approved by the Authority and the City shall bear all costs for such relocation required to facilitate the Authority's realignment of the airside service road adjacent to the Hebron Way Extension. The fence shall be installed to meet technical standards supplied by the Authority that meet Transport Canada security requirements.

7 WATER

- 7.1 The City shall permit the Authority to connect the Airport to the City's water system from the Autumn Drive Reservoir at Viscount Street upon the following conditions:

- (i) The Authority is responsible for all construction work required to make the connection;
- (ii) The Authority shall permit the City to install a water meter at the Airport, at the Authority's cost, that will remain in place to allow for the sharing of usage data;
- (iii) The Authority shall perform an annual leak detection program, at its own cost, with results to be shared forthwith with the City and with all leaks to be repaired by the Authority, at its own cost, within 2 months of discovery or such time as the parties agree; and
- (iv) The Authority shall install premises isolation at the Airport to the satisfaction of the City and in accordance with all applicable by-laws. The costs of the premises isolation shall be paid by the Authority and all work related to the premises isolation must be commenced and completed within 1 year of connection to the Autumn Drive Reservoir.

7.2 Pursuant to the Act, the Authority shall be subject to and liable for Water Tax.

8 LEFT TURN LANES

8.1 The City agrees to approve, upon application by the Authority, double left turn lanes for the intersection from World Parkway onto Portugal Cove Road; provided that the application, design, construction and/or installation is acceptable to the City's Transportation Engineer and is in accordance with all applicable policies and legislation. The Authority is responsible for all costs in relation to the application, design, construction and/or installation required to change the intersection to allow for double left turn lanes.

9 FIRE INSPECTIONS

9.1 The City shall perform regular fire inspections for buildings at the Airport that are tenant owned or under long term (20 years or longer) lease by tenants from the Authority (Schedule "C"), including any such future buildings constructed. The City shall not perform fire inspections on Authority owned and/or occupied buildings that are not under long term lease by tenants. Should these tenant-owned buildings revert or otherwise become the possession of the Authority, the City will no longer be responsible for the inspection of these buildings.

10 CONFIDENTIALITY

10.1 The parties acknowledge that the City is bound by the provisions of the Access to Information and Protection of Privacy Act, 2015 SNL 2015 c. C-A-1.2.

- 10.2 The parties shall work together to establish a communications protocol for the communication of matters related to the Municipal Authority Agreement or its provisions.

11 NOTICE

- 11.1 All notices or other communications necessary for the purposes of this Municipal Authority Agreement shall be in writing and shall be delivered personally or by courier, or by email, or shall be sent by registered mail or by prepaid post or sent by facsimile, addressed:

In the case of the City, to:

City of St. John's
P.O. Box 908
St. John's, NL A1C 5M2

Attention: Derek Coffey, Deputy City Manager, Financial Services

Telephone: 709-576-8332
Facsimile: 709-256-5809
Email: dcoffey@stjohns.ca

In the case of the Authority, to:

St. John's International Airport Authority
Box 1, Airport Terminal Building
100 World Parkway
St. John's, NL A1A 5T2

Attention: Laura Gough, CFO

Telephone: 709-758-8505
Facsimile: 709-758-8521
Email: lgough@stjohnsairport.com

- 11.2 A notice or communication will be considered to have been received.
- a. In the case of facsimile an actual receipt;
 - b. In the case of email, upon receipt by the sender of a written confirmation of actual receipt by the recipient;
 - c. In all other cases, on the date of delivery.

- 11.3 If the postal service is interrupted, or threatened to be interrupted, or is substantially delayed, any notice shall be delivered personally or by facsimile or by email.

12 AMENDMENT

- 12.1 Any modification of this Municipal Authority Agreement must be in writing and signed by both parties or it shall have no effect and shall be void.

13 GOVERNING LAW

- 13.1 This Municipal Authority Agreement shall be governed by and construed in accordance with the Laws of the Province of Newfoundland and Labrador.
- 13.2 This Municipal Authority Agreement shall be binding upon the parties hereto, their successors, assigns and any substitute Airport operator and municipality during the Term or any extension thereof.

CITY OF ST JOHN'S

**ST. JOHN'S INTERNATIONAL
AIRPORT AUTHORITY INC.**

Mayor

Board Chair

City Clerk

President / CEO

Date

Date

Appendix A
Recalculated Taxes and Settlement

Year	Billed	# Passengers	Rate per Year	Calculated Taxes	Difference
2013	1,438,380	1,489,128	0.76	1,131,737	306,643
2014	1,438,380	1,576,130	0.76	1,197,859	240,521
2015	1,438,380	1,504,605	0.76	1,143,500	294,880
2016	1,591,002	1,568,950	0.72	1,129,644	461,358
2017	1,559,435	1,533,355	0.72	1,104,016	455,419
2018	1,559,434	1,507,641	0.72	1,085,502	473,932
	9,025,011			6,792,257	2,232,754
				Difference:	2,232,754
			60%	City	1,339,652
			40%	Authority	893,102

Schedule "B" Extension Lands

Schedule “C” List of Buildings for Fire Inspection

- Provincial Airlines (Hangers 1, 2 (under long term Lease from the Authority), Hanger 4, Hanger 6)
- Hanger 3 (Government Services Hanger, under long term lease from the Authority) (subleased to PAL)
- Tim Hortons/Orange Store/Subway and Gas bar on Jetstream
- General Aviation Hanger off RCAF Road
- Holiday Inn Express Hotel
- Best Western Hotel
- Fuel Tank Farm on Aviation Court
- Cougar Helicopters Air Terminal/Hanger on Jetstream Avenue
- Cougar Helicopters Search and Rescue Facility on Aviation Court
- Avis/Budget Car Rental Facility on Navigator Avenue
- EW Harvey on Airport Services Road
- Nav Canada Air Traffic Control Tower on Airport Services Road
- Inland Technologies Processing Facility Adjacent Central Deicing Facility
- Cougar Helicopters Hangar on Craig Dobbin’s Way
- Cargo Jet Warehouse Facility on Aviation Court
- SPCA – off RCAF Road
- Any other tenant owned building or building under long term lease from the Authority

DECISION/DIRECTION NOTE

Title: E-poll Ratification – Mobile Vendor Approval (St. David’s Church – Association of New Canadians)

Date Prepared: July 16, 2019

Report To: Regular Meeting of Council – July 22, 2019

Ward: Ward 4

Decision/Direction Required:

Seeking ratification of an e-poll conducted on July 3, 2019 for the Association of New Canadians (ANC) to operate a mobile food truck in the parking lot of St. David’s Church on Elizabeth Avenue from July to the end of September 2019. It will operate Wednesday to Friday at lunch hours and all days Saturdays.

Discussion – Background and Current Status:

The results of the e-poll are noted below and were subsequently relayed to the Department of Planning, Engineering and Regulatory Services.

Council Member	Yes	No
Mayor Breen	X	
Deputy Mayor O’Leary	X	
Councillor Deanne Stapleton	X	
Councillor Hope Jamieson		
Councillor Jamie Korab	X	
Councillor Ian Froude		Abstained – conflict of interest
Councillor Wally Collins	X	
Councillor Sandy Hickman	X	
Councillor Debbie Hanlon	X	
Councillor Maggie Burton	X	
Councillor Dave Lane		

Key Considerations/Implications:

1. **Budget/Financial Implications:** N/A
2. **Partners or Other Stakeholders:**
 - Association of New Canadians

ST. JOHN’S

3. **Alignment with Strategic Directions/Adopted Plans:** N/A
4. **Legal or Policy Implications:** N/A
5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A
8. **Information Technology Implications:** N/A
9. **Other Implications:** N/A

Recommendation:

That Council ratify an e-poll conducted on July 3, 2019 for the Association of New Canadians (ANC) to operate a mobile food truck in the parking lot of St. David's Church on Elizabeth Avenue from July to the end of September 2019. It will operate Wednesday to Friday at lunch hours and all days Saturdays.

Prepared by: Elaine Henley, City Clerk

Approved by: Kevin Breen, City Manager



DECISION/DIRECTION NOTE

Title: E-poll Ratification – Mobile Vendor Approval (8 Military Road – St. Thomas Church)

Date Prepared: July 16, 2019

Report To: Regular Meeting of Council – July 22, 2019

Ward: Ward 2

Decision/Direction Required:

Seeking ratification of an e-poll conducted on July 3, 2019 for mobile vendors to operate at 8 Military Road from July 4 to August 29, 2019. The “Night Market” will operate each Thursday and will be open to the public from 6 to 10 p.m. The set-up and break-down will be from 5 p.m. to 10:30 p.m. daily.

The vendors will include Johnny and Maes, Big Boy Baos, Poko Loko and Scout #195 (does not sell food) and each vendor holds a temporary permit from Service NL.

Discussion – Background and Current Status:

The results of the e-poll are noted below and were subsequently relayed to the Department of Planning, Engineering and Regulatory Services.

Council Member	Yes	No
Mayor Breen	X	
Deputy Mayor O’Leary	X	
Councillor Deanne Stapleton	X	
Councillor Hope Jamieson		
Councillor Jamie Korab	X	
Councillor Ian Froude	X	
Councillor Wally Collins	X	
Councillor Sandy Hickman	X	
Councillor Debbie Hanlon	X	
Councillor Maggie Burton	X	
Councillor Dave Lane		

Key Considerations/Implications:

1. **Budget/Financial Implications:** N/A

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2. **Partners or Other Stakeholders:**
 - Mobile Vendors
3. **Alignment with Strategic Directions/Adopted Plans:** N/A
4. **Legal or Policy Implications:** N/A
5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A
8. **Information Technology Implications:** N/A
9. **Other Implications:** N/A

Recommendation:

That Council Seeking ratification of an e-poll conducted on July 3, 2019 for mobile vendors to operate at 8 Military Road from July 4 to August 29, 2019. The “Night Market” will operate each Thursday and will be open to the public from 6 to 10 p.m.

Prepared by: Elaine Henley, City Clerk

Approved by: Kevin Breen, City Manager

DECISION/DIRECTION NOTE

Title:	Addition - Panel to Review Election Processes including Finance By-Law
Date Prepared:	July 17, 2019
Report To:	Committee of the Whole
Councillor and Role:	Mayor Danny Breen – Governance & Strategic Directions
Ward:	N/A

Decision/Direction Required:

Seeking Council's approval for an additional item from the Report of the Citizens' Assembly for Stronger Elections (CASE) to be added to the list of items to be reviewed by the external panel.

Discussion – Background and Current Status:

A decision note to have Council approve the establishment of an external panel to review and provide recommendations to Council on the CASE study was discussed at the Committee of the Whole Meeting (COTW) held July 10, 2019 (a copy is attached). It was subsequently identified that the decision note referenced did not contain one additional recommendation from the report that requires analysis, as follows:

- **Enfranchisement**

- a) Resolve to allow permanent residents to vote if and when the province has made the necessary legislative changes.
- b) Lobby the Provincial Government to amend the necessary legislation to grant permanent residents the right to vote in municipal elections.

Key Considerations/Implications:

1. Budget/Financial Implications:
 - N/A to the City, though applicable to municipal candidates

Addition - Panel to Review Election Processes including Finance By-Law

2. Partners or Other Stakeholders:
 - Elections NL
 - Province of Newfoundland and Labrador
 - Candidates
 - Electorate
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications:
 - City of St. John's Act
 - Municipal Elections Act
 - Election Finance By-Law
 - Code of Ethics By-Law
5. Privacy Implications: N/A
6. Engagement and Communications Considerations:
 - Engagement exercise led by City Clerk with support from Organizational Performance and Strategy Division
7. Human Resource Implications: N/A
8. Procurement Implications: N/A
9. Information Technology Implications: N/A
10. Other Implications: N/A

Recommendation:

It is recommended that Council approve an additional item from the Report of the Citizens' Assembly for Stronger Elections (CASE) be added to the list of items to be reviewed by the external panel.

Prepared/Approved by: Elaine Henley, City Clerk

Attachments: Decision Note dated July 5, 2019 re: Panel to Review Election Processes including Finance By-Law

DECISION/DIRECTION NOTE

Title: Panel to Review Election Processes including Finance By-Law

Date Prepared: July 5, 2019

Report To: Committee of the Whole

Councillor & Role: Mayor Danny Breen – Governance & Strategic Directions

Ward: N/A

Decision/Direction Required: Seeking Council's direction in relation to the Report of the Citizens' Assembly for Stronger Elections (CASE).

Discussion – Background and Current Status:

Council during its Regular Meeting of July 23, 2018 recommended the establishment of an external panel to review and provide recommendations to Council on the CASE Study. Subsequently, Council, during its Regular Meeting of October 9, 2019 approved the implementation of a city led public engagement process instead of the originally proposed external panel. At that time, it was also agreed that Council's composition be reviewed and that the existing internal sub-committee on election reform remain in place to consult on the proposed engagement process.

The full CASE study is linked [here](#). The internal sub-committee reviewed all recommendations and determined that the following require further analysis by Council:

1. Campaign Finance
 - a) Reduce expenditure caps based on the real need of campaigns, the effect on barriers for new candidates, and the relationship with voter engagement.
 - b) Ban corporate and union donations based on public trust concerns, and barriers for new candidates.
 - c) Amend the necessary by-laws to reduce timeline for disclosure of campaign contributions to allow greater transparency of donors.
 - d) Amend the necessary by-laws to require disclosure of expenditures in addition to contributions to improve transparency and public trust.
2. Council Structure
 - a) Further study the current and other potential council structures (i.e. ward and/or at-large councillors) and the method of determining the roles mayor and deputy mayor to determine the best fit for your community.

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3. Electoral Systems

- a) Increase proportionality, reduce strategic voting and promote a more equitable democratic process by adopting a ranked ballot for the municipal electoral system.

4. Voting Method

- a) Conduct an independent review to determine whether the mail-in-ballot system met the objective of increasing accessibility, improving and diversifying voter turnout and providing cost savings.

5. Enfranchisement

- a) Lobby the Provincial Government to amend the necessary legislation to change the voting day to enfranchise student voters.

Further background information from outside sources may be useful before proceeding to assist Council with making their decision. One option is to engage a four-person panel composed of people in the community with expertise and experience in this area to provide comments to Council on the items noted above from the CASE submission. Following that Council would then decide what further action, if any would be taken.

Key Considerations/Implications:

1. Budget/Financial Implications

- N/A to the City, though applicable to municipal candidates

2. Partners or Other Stakeholders

- Elections NL
- Province of Newfoundland and Labrador
- Candidates
- Electorate

3. Alignment with Strategic Directions/Adopted Plans N/A

4. Legal or Policy Implications

- City of St. John's Act
- Municipal Elections Act
- Election Finance By-Law
- Code of Ethics By-Law

5. Privacy Implications N/A



6. Engagement and Communications Considerations

- Engagement exercise led by City Clerk with support from Organizational Performance and Strategy Division

7. Human Resource Implications N/A

8. Procurement Implications N/A

9. Information Technology Implications N/A

10. Other Implications N/A

Recommendation:

It is recommended that rather than implementing a public engagement plan, Council appoint a four-person panel to consider the CASE submission and present their commentary to Council. The report could then be used for Council to determine its next steps. The following four individuals are proposed to comprise the Panel and they provide a comprehensive cross section of expertise in the academic, administrative and political areas:

- Ross Reid: former Canadian politician who most recently served as the Chief of Staff to Newfoundland and Labrador Premiers Kathy Dunderdale and Tom Marshall. Reid is a former Progressive Conservative member of Parliament who served as the Minister of Fisheries and Oceans and Minister for the Atlantic Canada Opportunities Agency under Prime Minister Kim Campbell;
- Dr. Amanda Bittner: studies elections and voting in Canada. She has published research on voter turnout, immigration, as well as the impact of social cleavages and political sophistication on political attitudes. She is currently working on projects in a number of areas, including voters' attitudes about immigration; the influence of gender on public opinion and voting; and Canadian parties and elections.
- Marie Ryan: Partner at Goss Gilroy Inc. Management Consultants and tireless advocate for social justice in the community, former councillor and deputy mayor. She is an advocate for inclusive citizenship and development of the housing and homelessness support services sector. She is the recipient of the Queen's Diamond Jubilee Medal and the Order of Newfoundland and Labrador
- Dr. Steven Tomblin: is a full professor in the Department of Political Science and Medicine (Community Health) at Memorial University of Newfoundland. In addition to administrative service in the political science department, Tomblin has served as the Principal Investigator for the Atlantic Regional Training Centre.

Prepared by: Karen Chafe, Supervisor – Office of the City Clerk
Approved by: Elaine Henley, City Clerk
Attachments: None

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DECISION/DIRECTION NOTE

Title: Vote on Public Information Session
Application to Develop a Multi-Purpose Annex
Cathedral of St. John the Baptist – Heritage Building
16 Church Hill
DEV1900091

Date Prepared: July 17, 2019

Report To: Mayor and Members of Council

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 2

Decision/Direction Required: To seek approval for a public information session on the design of the proposed annex to be attached to the Cathedral of St. John the Baptist at 16 Church Hill.

Discussion – Background and Current Status:

At its regular meeting on July 8, 2019, Council decided to defer a decision on approving the modern design of the proposed annex building which is to be attached to the Cathedral of St. John the Baptist, extending into the green space south of the Cathedral.

After a meeting of members of Council with representatives of the Anglican Church on July 16, 2019, the members of Council agreed to call for a public information session next week. This will not be a public meeting as contemplated by Section 5.5. of the St. John's Development Regulations, as such a meeting is not required. Therefore, the public information session does not have the lead times and advertising requirements of a public meeting.

The day discussed by the members of Council was Tuesday, July 23. However, Mr. Paul Antle, representing the Church, is not available on that day. The only day he is available next week is **Thursday, July 25**, and it is important that he attend to speak about the project. The Cathedral can host the information session in the main body of the church.

For public meetings, we engage independent facilitators to chair. In this case, the City manager feels that the information session can be chaired by a member of Council. City staff will be present to discuss the process to date and to take minutes. Depending on the number of people who attend, we may be able to step out into the church yard to view the location.

The new annex will be attached to the side of the Cathedral and will contain church offices, a multi-purpose room, and a furnace room to heat the Cathedral. It will be one (1) storey high near the Cathedral, becoming two (2) storeys high as the ground drops off toward Duckworth Street.

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The proposal is a modern glass design which does not meet the standards of Section 5.9.4 Heritage Area Standards (Table) of the St. John's Development Regulations. New buildings that do not meet the standards may be approved by Council with a comprehensive design package. Subject to some minor changes, the design has been recommended for approval by the Built Heritage Experts Panel.

The Cathedral is in Heritage Area 1; is in the Institutional District and the Open Space District of the St. John's Municipal Plan; and is zoned Institutional (INST) and Cemetery (CEM). As the proposed extension may affect the old cemetery, the applicants are working with an archaeologist who will report to the Provincial Archaeologist at the NL Department of Tourism, Culture, Industry and Innovation. The Cathedral is:

- designated by the City as a Heritage Building;
- is a provincial landmark Registered Heritage Structure
- is a National Historic Site of Canada; and
- falls within the Ecclesiastical District National Historic District

The City advised the applicants to contact the Heritage Foundation of NL and Parks Canada.

There has been public concern expressed about the development possibly disturbing human remains. While an oil spill in 1999 did reveal some human remains in this area (the remains were removed and reburied elsewhere in the graveyard, with an appropriate religious ceremony), recent test pits on the site of the project have not shown evidence of any human remains. The question of what to do if any remains are found here is best answered by the property owner, the Anglican Church of Canada, as well as the Provincial Archaeologist.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
The property owner; neighbouring properties; local heritage groups.
3. Alignment with Strategic Directions/Adopted Plans:
A Sustainable City – Plan for land use and preserve and enhance the natural and built environment where we live.
4. Legal or Policy Implications:
Council can hold a public meeting or public information session on any matter.
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.

9. Other Implications: Not applicable.

Recommendation:

It is recommended to arrange a public information session next week to gain public input on the design of the proposed annex to the Cathedral of St. John the Baptist, 16 Church Hill. The proposed date is Thursday, July 25.

It is further recommended that the session be held at the Cathedral; be chaired by a member of Council; and advertised by the City on its website and social media platforms, and by the Cathedral through its own resources.


Prepared by/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

Approved by/Date/Signature:

Kevin Breen – City Manager

Signature: _____

KOB/dlm

DECISION/DIRECTION NOTE

Title: Mobile Vending on Mile One Centre and St. John's Convention Centre Grounds

Date Prepared: July 18, 2019

Report To: His Worship the Mayor and Members of Council

Councillor and Role: Councillor Hope Jamieson

Ward: 2

Decision/Direction Required: For consideration of Council to permit Mobile vending to occur on the grounds of both the Mile One Centre and St. John's Convention Centre (SJCC).

Discussion – Background and Current Status: The Regulatory Services Division has been approached by the St. John's Sports & Entertainment Ltd. (SJSEL) seeking permission to permit mobile vending to occur on the grounds of both the Mile One Centre and St. John's Convention Centre (SJCC) at various times at their discretion upon invitation only.

It is the intent of SJSEL not to permit mobile vending activities during event nights at either of the aforementioned locations.

Section 7(2)(c) of the Mobile Vending By-Laws states that mobile vending is not permitted within 100 metres of Mile One Stadium or the St. John's Convention Centre unless specifically permitted by Council. The intent of the section is that no one can vend on the doorstep of Mile One Centre or SJCC without SJSEL's knowledge or consent so as not to be in direct competition with the operations of either Mile One Centre or SJCC.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable
2. Partners or Other Stakeholders: St. John's Sports & Entertainment Ltd.
3. Alignment with Strategic Directions/Adopted Plans: Not applicable
4. Legal or Policy Implications: Not applicable
5. Privacy Implications: Not applicable

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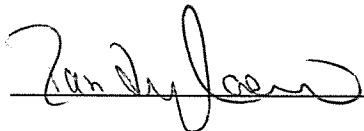
6. Engagement and Communications Considerations: Not applicable
7. Human Resource Implications: Not applicable
8. Procurement Implications: Not applicable
9. Information Technology Implications: Not applicable
10. Other Implications: There is another Mobile Vendor that is located at an approved leased space location on New Gower Street however, minimal impact anticipated.

Recommendation:

It is recommended that permission be granted to allow SJSEL to invite mobile vendors to operate on the property occupied by Mile One Center and the St. John's Convention Center at their discretion.

Prepared by/Signature:

Randy Carew, CET, Manager, Regulatory Services

Signature: _____

Sheena McCrate, CEO, St. John's Sports and Entertainment

Signature: _____

Approved by/Signature:

Jason Sinyard, P. Eng., MBA, Deputy City Manager, Planning, Engineering & Regulatory Services

Signature: _____

DECISION/DIRECTION NOTE

Title: 6 Cathedral Street, Masonic Temple
Designated Heritage Building
Exterior Renovations at Rear

Date Prepared: July 11, 2019

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Maggie Burton, Planning and Development Lead

Ward: 2

Decision/Direction Required:

To seek approval for exterior façade renovations and fire exit stairway at the rear of 6 Cathedral Street, the Masonic Temple.

Discussion – Background and Current Status:

A representative of Spirit of Newfoundland Productions attended the January 8, 2019, BHEP meeting to discuss proposed renovations to the building before making an application. Key points from the discussion were:

- The company intends to retain as many heritage features as possible.
- They are working with the Heritage Foundation of NL to hire contractors who can do the work properly. It is hard to find masons who are experienced with old buildings.
- The company is looking for a tenant for the third floor of the building.
- External restoration will likely take five (5) years. They intend to replace or restore the brick or use a comparable material.

To use the third (top) floor, the building must be renovated to include fire exits from that floor. In June, the BHEP recommended to Council renovations to convert an existing window on the north side (facing the back of houses on Gower Street) into a door and add a fire exit stairway. Now they are proposing a new fire escape at the rear of the building facing Willicott's Lane, plus brickwork repair. The proposed wooden stairway will meet building and fire codes.

The subject property is bounded by Cathedral Street, Masonic Terrace, Willicott's Lane, and the rear of houses on Gower Street. It is in Heritage Area 1, in the Residential Downtown District of the St. John's Municipal Plan, and in the Residential Downtown (RD) Zone. The building is designated by the City as a Heritage Building and requires Council's approval for any exterior renovations. The Masonic Temple is also a provincial Registered Heritage Structure and the Heritage Foundation of NL has been involved throughout the renovation with assessing the condition of the building and finding appropriate renovation materials.

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As the City wishes to encourage the continued use of designated Heritage Buildings, renovating the building to allow the use of its third (top) floor and meet fire regulations is recommended. The installation of a new fire exit stairway at the rear will have minimal impact and is not visible from Cathedral Street. Therefore, it is recommended to approve the fire exit stairwell and associated brickwork at the rear of 6 Cathedral Street as proposed.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable.
2. Partners or Other Stakeholders:
Property owner; Heritage Foundation of NL; neighbouring residents and property owners.
3. Alignment with Strategic Directions/Adopted Plans:
A Sustainable City – Plan for land use and preserve and enhance the natural and built environment where we live.
4. Legal or Policy Implications: Not applicable.
5. Engagement and Communications Considerations: Not applicable.
6. Human Resource Implications: Not applicable.
7. Procurement Implications: Not applicable.
8. Information Technology Implications: Not applicable.
9. Other Implications: Not applicable.

Recommendation:

It is recommended to approve the exterior renovations and installation of a fire exit stairway at the rear of the Masonic Temple, 6 Cathedral Street, as proposed.

Prepared by/Signature:

Ken O'Brien, MCIP – Planner III, Chief Municipal Planner

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

KOB/dlm

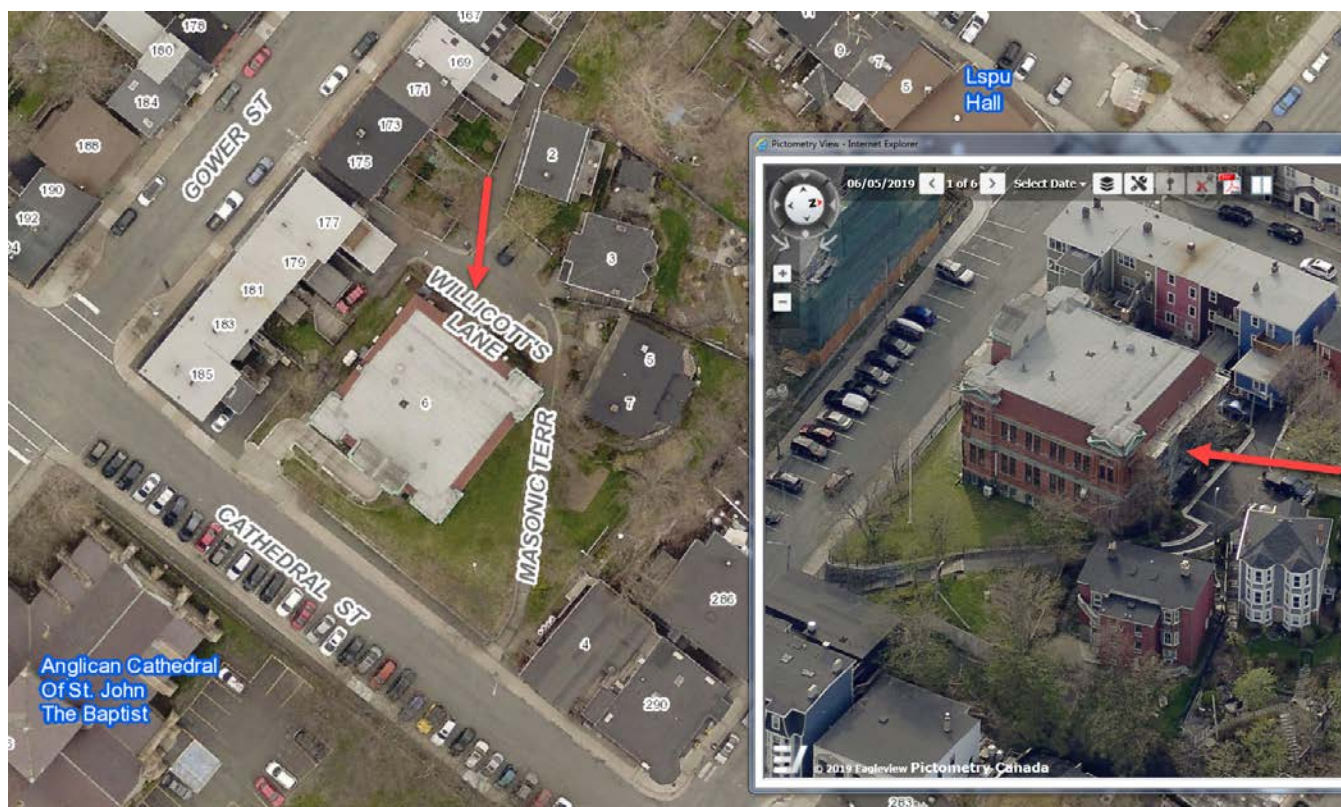
Attachments:

Location of Subject Property

Applicant's Drawing – Overall East Elevation

G:\Planning and Development\Planning\2019\BHEP\BHEP - 6 Cathedral Street Masonic July 11 2019(kob).docx

Location of Subject Property
6 Cathedral Street



C:\Users\pardy\Documents\193003_CENTRAL_pardy@powersbrown.com.rvt

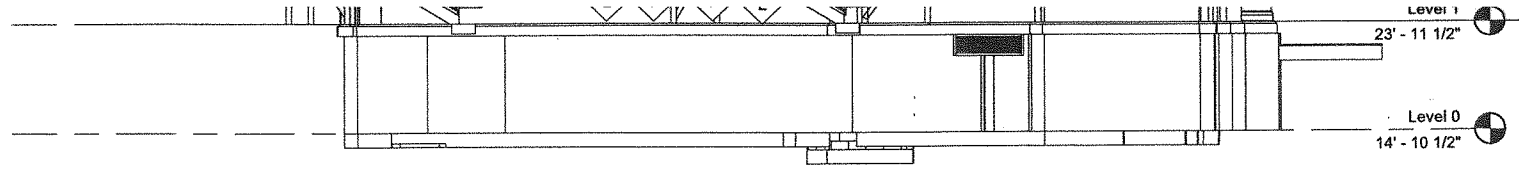
7/9/2019 11:06:58 AM

C

B

A

C4 OVERALL NORTH ELEVATION
SCALE: 1/8" = 1'-0"



A4 OVERALL EAST ELEVATION
SCALE: 1/8" = 1'-0"

DECISION/DIRECTION NOTE

Title: E-Poll Ratification – Hudson & Rex Productions

Date Prepared: July 18, 2019

Report To: Regular Meeting of Council – July 22, 2019

Ward: Not applicable.

Decision/Direction Required:

Seeking ratification of an e-poll conducted on July 18, 2019 to permit the producers of Hudson & Rex to avail of the Council Chamber on July 21, 2019 for filming. Further, to allow the production company to use the City's Coat of Arms

Discussion – Background and Current Status:

Council Chamber

The necessary arrangements will be made for the production company to film in the Council Chamber on Sunday, July 21.

City Crest – Coat of Arms

The production company has also asked to use the St. John's Official crest/St. John's wordmark with the amphitheater design. Permission to use the Coat of Arms is required as per Section 24 of the City of St. John's Act, as noted below:

Use of Coat of Arms

24. Except with express permission granted by resolution of the council, another person, other than the city, shall not assume or use the Coat of Arms of the City of St. John's or a design in imitation of it or calculated to deceive by its resemblance to it or a paper or other material upon which the Coat of Arms of the City of St. John's or a design in imitation of it or calculated to deceive by its resemblance to it is stamped, engraved, printed or otherwise marked

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The results of the e-poll are noted below:

Council Member	Yes	No
Mayor Breen	X	
Deputy Mayor O’Leary	X	
Councillor Deanne Stapleton		
Councillor Hope Jamieson		
Councillor Jamie Korab	X	
Councillor Ian Froude	X	
Councillor Wally Collins	X	
Councillor Sandy Hickman	X	
Councillor Debbie Hanlon		
Councillor Maggie Burton	X	
Councillor Dave Lane	X	

Key Considerations/Implications:

1. Budget/Financial Implications: N/A.
2. Partners or Other Stakeholders:
 - Hudson & Rex Production
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications:
 - Section 24 of the City of St. John’s Act
5. Engagement and Communications Considerations: N/A
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Recommendation: N/A

Recommendation:

It is recommended that Council ratify an e-poll conducted on July 18, 2019 to permit the producers of Hudson & Rex to avail of the Council Chamber on July 21, 2019 for filming and further allow them to use the City’s Coat of Arms.

Prepared by: Elaine Henley, City Clerk

Approved by: Kevin Breen, City Manager

Attachments: None